



AGENDA

January 25, 2018, 4:00 p.m.

Committee Members

Council Member Teresa O'Neill, Chair
Council Member Kathy Watanabe, Alternate

Staff

Staff Liaison, Traffic Engineer, Dennis Ng
Principal Transportation Planner, Carol Shariat
Associate Engineer (Civil), Marshall Johnson

1. Call to Order and Roll Call
2. Public Presentations
This portion of the meeting is reserved for persons to address the Bicycle and Pedestrian Advisory Committee on any matter not on the agenda. The law does not permit Bicycle and Pedestrian Advisory Committee action on, or extended discussion of, any item not on the agenda except under special circumstances. Commissioners or the staff liaison may briefly respond to statements made or questions posed and may request staff to report back at a subsequent meeting. Please limit your remarks to 3 minutes.
3. Approval of Minutes from October 18, 2017 meeting
4. Reports for Committee Information
 - A. Silicon Valley Bikes Festival (Solomon)
 - B. Santa Clara P.D. Update (Machado)
 - C. Brown Act Discussion (Fazely)
 - D. Bay Trail Phase IV– Lafayette Street (Ng)
 - E. Follow-up Items from Previous Meetings (Johnson)
 - F. VTA BPAC Update (Granvold)
 - G. BPAC Subcommittee – Operations (Chair O'Neill)
 - H. BPAC Subcommittee – Bronze to Silver Rating (Kratz)
 - I. 2018 Annual Work Plan (Johnson)
 - J. Grant Activity (Johnson)
5. Reports for Committee Action
 - A. Meeting Dates & Time Discussion (Chair O'Neill)
6. Agenda Items for Future Meetings
 - A. BRT Project – O'Neill (3/16)
 - B. Climate Action Plan – O'Neill (8/16)
 - C. Complete Streets Policy – Granvold (8/16)
 - D. Bike Parking on Private Property – Peters (10/16)
 - E. STACT During Stadium Events (Continued) – O'Neill
 - F. Intel Bridge Follow up (Continued) – O'Neill
 - G. STACT Enhancements – Kratz (6/17)
 - H. Modify Driveway Cut Standard – Kratz (9/17)

7. Announcements

8. Adjournment

Next meeting: March 21, 2018, 4:00 p.m.

(In compliance with the Americans with Disabilities Act (ADA), those requiring accommodations for this meeting should notify the City Clerk at (408) 615-2220 at least 24 hours prior to the meeting.)



**DRAFT MEETING MINUTES
October 18, 2017**

Committee Members

Present:

Teresa O'Neill– Chair
Diane Harrison
Ken Kratz
Rafael Rius
Thomas Granvold

Not Present:

Craig Larsen

Staff:

Alan Kurotori (Director of Public Works)
Dennis Ng (Traffic Engineer)
Carol Shariat (Principal Transportation Planner)
Marshall Johnson (Associate Engineer)

Guests:

Steven Bernd
Jim Parissenti
Jack Lueder
Thanh Do
Wanxin Chen
Min Yang
Don Sterk

Matters for Council Action:

Approve the following Bicycle and Pedestrian Advisory Committee memberships:

1. Ken Kratz to serve another 3 year term ending December 31, 2020
 2. Thanh Do to serve a 3 year term ending December 31, 2020
 3. Jim Parissenti to serve the remaining term of Sarah Peters ending December 31, 2018
 4. Don Sterk to serve the remaining term of Lola Torney ending December 31, 2018
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1. Call to Order/Roll Call

The meeting was called to order by Chair O'Neill at 4:05 p.m.

2. **Public Presentations**

Mr. Bernd spoke about bike racks and concerns about the type installed at new developments.

Mr. Lueder commented on the signalized intersection of Forbes Avenue at Kiely Blvd and had concerns regarding the placement of bicycle detection at intersections. Staff requested an email from Mr. Lueder detailing his items of concern.

Ms. Chen gave brief introduction about what “ofo” bike-share company has to offer. Ofo is a stationless bike share company and can provide analytics to the City.

3. **Approval of June and September Minutes**

Member Granvold motioned with a 2nd by member Rius to approve minutes with recommended changes. Members unanimously approved the motion.

Member Harrison motioned with a 2nd by member Granvold to approve minutes with recommended changes. Members unanimously approved the motion. Members requested that the minutes capture more details. Staff agreed to make an effort to expand the details that are pertinent to the agenda items.

4. **Reports for Committee Information**

A. Santa Clara Police Department Update – Officer Machado was not able to attend the meeting, however, member Kratz requested information on bicycle related collisions that occur on sidewalks within the City from the Police Department.

B. Follow-up Items from Previous Meetings – Mr. Johnson noted that sharrow symbols were installed on Bowers Avenue between Chromite Drive and El Camino Real as part of the recent pavement resurfacing project. The symbols were placed 13 feet from the edge of the roadway or approximately in the center of the outside travel lane. Also, the installation of trail speed limit signs and intersecting roadway name signs will begin the week of October 16th on the San Tomas Aquino Creek Trail.

C. Santa Clara Valley Transportation Authority Bicycle Advisory Committee Update – Member Granvold noted that the October meeting was cancelled.

D. Operations Subcommittee – Chair O’Neill did not have an update at this time.

E. Bronze to Silver Rating Subcommittee – Member Kratz requested that staff distribute the subcommittee’s ideas to Bicycle and Pedestrian Advisory Committee members prior to the next meeting for comments and direction.

F. 2018 Bicycle & Pedestrian Advisory Committee Work Plan – Mr. Johnson presented members with the draft of the Work Plan for scheduling items to be discussed at next year’s 2018 Committee meetings. Staff agreed to add the “San Tomas Aquino Creek Trail” Enhancements and “Bronze to Silver” Rating items to the January agenda per BPAC request.

G. Grant Activity – Mr. Johnson provided members with a spreadsheet detailing grant activities that the Public Works Traffic Engineering is involved with. This includes grants relating to bicycle facilities along with other Public Works projects. Currently staff is in the process of applying for \$280,000 in grant funds for a Pedestrian Master Plan.

5. Reports for Committee Action

- A. Membership Voting - Members voted to recommend to the City Council that member Ken Kratz serve another 3 year term, Thanh Do serve for a 3 year term, Jim Parissenti serve the remaining 1 year portion of Sarah Peter's term, and Don Sterk serve the remaining 1 year portion of Lola Torney's term.

- B. 2018/19 Transportation Funds for Clean Air Grant (TFCA) – Mr. Johnson informed the committee of the upcoming TFCA call for projects. Members selected the following in rank order: Lafayette Street (Agnew Road – Central Expressway), Benton Street (Lafayette Street – El Camino Real), and Saratoga Street (Stevens Creek Boulevard – Pruneridge Avenue) as potential projects to submit for TFCA funding. Benton Street (Lawrence Expressway - San Tomas Expressway) was discussed but not selected due to the short timeframe for submitting applications and the additional time required to conduct a study and for community outreach. The study would look at either parking removal or roadway reallocation because of the limited street width. Staff recommended this project be revisited as part of the 2018 Bike Plan Update. Member Granvold motioned with a 2nd by member Harrison to approve this ranked list. Members unanimously approved the motion.

- C. 2017 Slurry Seal List – Mr. Johnson provided members with a list of streets included in next year's Surface Treatment Project. Because last year's bids came in high, the Public Works Design Division elected to delay the Surface Treatment Project and put it out for bids again next year in the spring. This year's list of streets is identical to last year's list except for the removal of Lick Mill Boulevard and the addition of Winchester Boulevard and Monroe Street which already has bicycle lanes. Agate Drive (Calabazas Creek – Bowers Avenue), Pruneridge Avenue (San Tomas Expressway – Winchester Boulevard), and Cypress Avenue (Forest Avenue– Pruneridge Avenue) are included in this project and identified in the Bike Plan as a future Class III bicycle facility, Class II bicycle facility, and Class III bicycle facility, respectively. Staff recommended that Agate Drive be further studied as part of the 2018 Bike Plan Update to explore its potential as serving as a future link between the Lawrence Caltrain Station and the future Calabazas Creek Trail. Pruneridge Avenue would require a study for either parking removal or roadway reallocation because of the limited street width. Members voted unanimously to recommend installing sharrows on Cypress Avenue as part of this year's Surface Treatment Project.

6. Added Agenda Items for Future Meetings

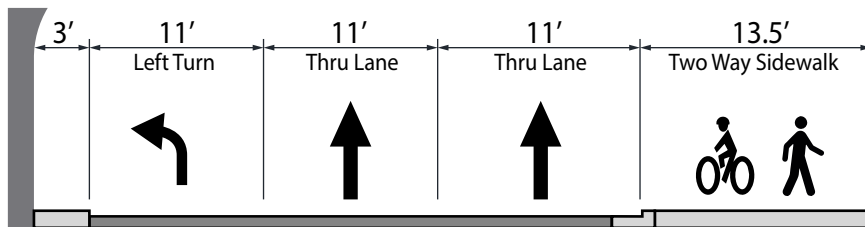
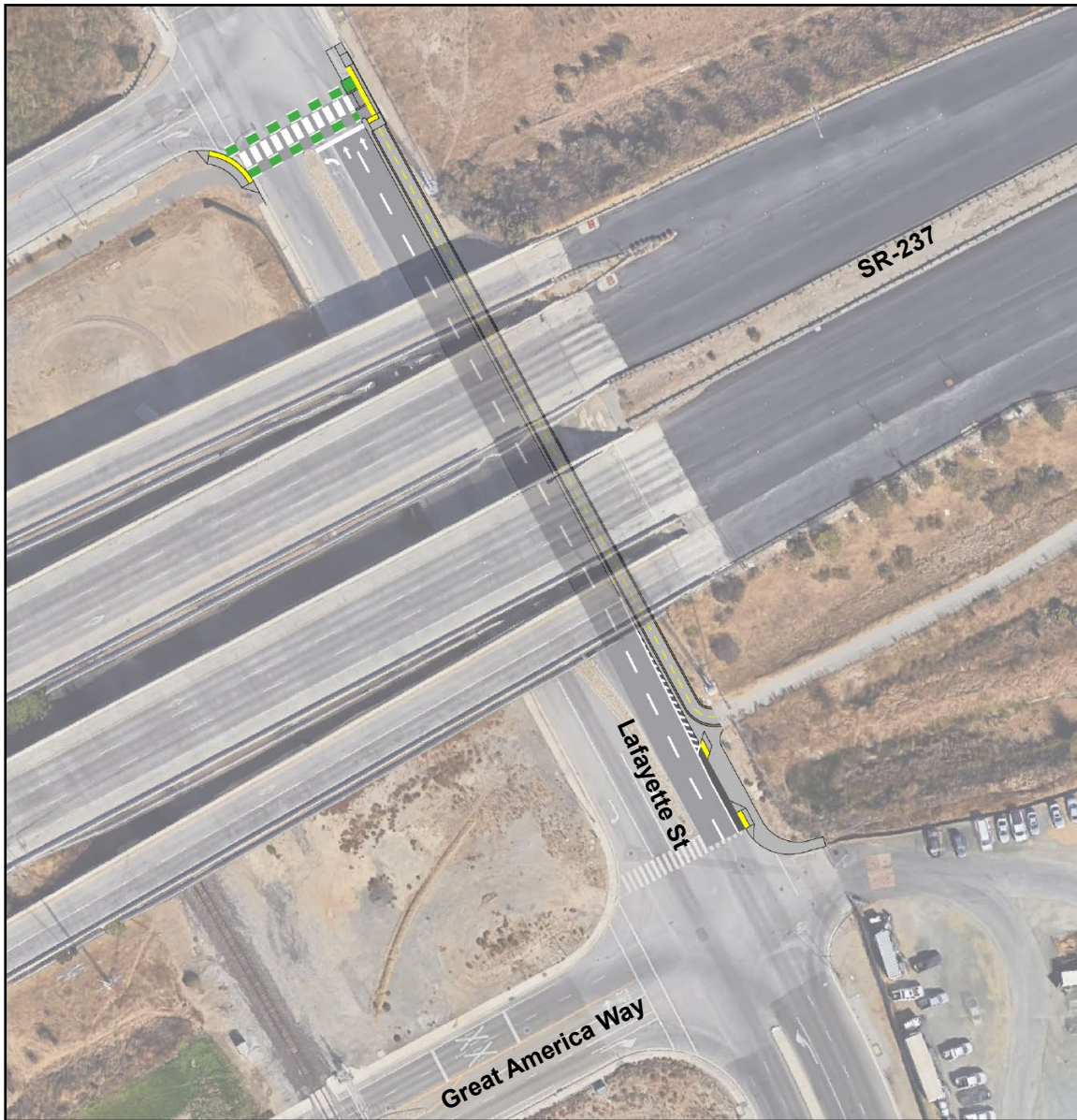
None

7. Announcements

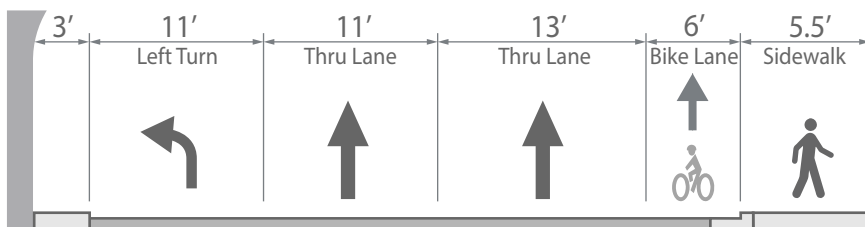
None

8. Adjournment: 7:09 p.m.

Next meeting date is January 18, 2017.



Alternative



Existing

LAFAYETTE ST - ALTERNATIVE CROSS SECTION

2018 BPAC Annual Work Plan

MEETING DATE	AGENDA ITEM/ISSUE
January	<ul style="list-style-type: none"> • Brown Act Training Discussion • BPAC Meeting Time and Date • Bay Trail Phase IV – Lafayette Street • P.D. Report on Bicycle and Pedestrian Collisions
March	<ul style="list-style-type: none"> • Complete Streets Policy • Discussion of TDA Funding Recommendations • Bike Plan Review • Bike to Work Day Planning • City Place Multimodal Plan
June	<ul style="list-style-type: none"> • Bike Plan Review • Bike Parking on Private Property • Modify Driveway Cut Standard
August	<ul style="list-style-type: none"> • Climate Action Plan • 2019 Street Maintenance List • Bike Plan Review • SRTS Program Update
October	<ul style="list-style-type: none"> • Bike Plan Review • Pedestrian Master Plan • Membership Voting • 2019 Master Work Plan • Discussion of TFCA Funding Recommendations

Additional items yet to be scheduled:

- 1. STACT Enhancements**
- 2. BRT Project**
- 3. Creek Trail Master Plan**

GRANT ACTIVITY

Grant	Purpose	Award Yr	Awarding Agency	Grant Type		Project	Project Summary	Grant Amount	City Match	Status
VERBS (CMAQ)	Education/Air Quality	2013	FHWA/VTA	Federal	Competitive	Santa Clara Non-Infrastructure SR2S Phase 2	Education Program at Santa Clara schools	\$500,000	\$65,000	Active
TDA (15/16)	Bicycle and Pedestrian	2015	State of California	State	Non-Competitive	Bike Plan Update 2018	Update City's Bicycle Plan	\$75,000	\$25,000	Active
TDA (15/16)	Bicycle and Pedestrian	2015	State of California	State	Non-Competitive	Tasman Drive Bike Lanes	Bicycle Lanes from Sunnysale to San Jose	\$298,012	\$0	Active
TFCA (15/16)	Transportation Air Quality	2015	BAAQMD/VTA	Regional	Competitive	Tasman Drive Bike Lanes	Bicycle Lanes from Sunnysale to San Jose	\$95,000	\$471,000	Active
TFCA (16/17)	Transportation Air Quality	2016	BAAQMD/VTA	Regional	Competitive	Lafayette Street Signal Timing Project	Coordination and Communications of traffic signals from El Camino Real to Newhall	\$210,000	\$540,000	Active
TFCA (16/17)	Transportation Air Quality	2016	BAAQMD/VTA	Regional	Competitive	Bowers Signal Timing Project	Coordination and Communications of traffic signals from 101 to El Camino Real	\$590,000	\$260,000	Active
TFCA (16/17)	Transportation Air Quality	2016	BAAQMD/VTA	Regional	Competitive	SRTS Pedestrian Infrastructure Improvements	Pedestrian and Bicycle infrastructure to schools	\$290,000	\$75,000	Active
TFCA (17/18)	Transportation Air Quality	2017	BAAQMD/VTA	Regional	Competitive	Mission College Bike Lanes	Bicycle Lanes from Wildwood to Great America Parkway	\$109,500	\$265,500	Active
TFCA (17/18)	Transportation Air Quality	2017	BAAQMD/VTA	Regional	Competitive	Agnew/De La Cruz Signal Timing Project	Coordination and Communications of traffic signals from Lafayette to Trimble	\$220,000	\$475,000	Active
TFCA (17/18)	Transportation Air Quality	2017	BAAQMD/VTA	Regional	Competitive	Homestead Signal Timing Project	Coordination and Communications of traffic signals from Lafayette to San Tomas Expressway	\$300,000	\$300,000	Active
TFCA (17/18)	Transportation Air Quality	2017	BAAQMD/VTA	Regional	Competitive	Lick Mill Signal Timing Project	Coordination and Communications of traffic signals from Tasman to Montague Expressway	\$166,000	\$314,000	Active
VRF-RITSMS (15/16)	ITS	2016	VTA	Local	Competitive	Santa Clara Citywide VRF-ITS Project I	Various ITS elements Citywide	\$500,000	\$0	Active
VRF-RITSMS (15/16)	ITS	2016	VTA	Local	Competitive	Santa Clara Citywide VRF-ITS Project II	Various ITS elements Citywide	\$500,000	\$0	Active
VRF-RTOPS (15/16)	ITS Operations	2016	VTA	Local	Competitive	Citywide Communication Network Repair and Troubleshooting	Repair of traffic signal communications	\$20,000	\$0	Active
OBAG (STP)	Roadway Maintenance	2017	FHWA/MTC/VTA	Federal	Non-Competitive	Santa Clara Streets and Roads Preservation	Roadway Maintenance of Homestead (Lincoln to Kiely), Scott (Harrison to Saratoga) and Newhall (Saratoga to Winchester)	\$2,356,000	\$1,057,000	2019
OBAG (CMAQ)	Bicycle and Pedestrian	2017	FHWA/MTC/VTA	Federal	Competitive	Saratoga Creek Trail Phase 1	Creek Trail connecting Central Park to Homeridge Park	\$3,735,200	\$1,591,200	2020
OBAG (CMAQ)	Bicycle and Pedestrian	2017	FHWA/MTC/VTA	Federal	Competitive	Santa Clara School Access Improvements	Pedestrian and Bicycle infrastructure to schools	\$1,145,500	\$504,500	2020
OBAG (CMAQ)	Bicycle and Pedestrian	2017	FHWA/MTC/VTA	Federal	Competitive	Hetch-Hetchy Trail Phase 1	Trail on SFPUC Right of Way	\$790,000	\$460,000	2021
OBAG (CMAQ)	Bicycle and Pedestrian	2017	FHWA/MTC/VTA	Federal	Competitive	San Tomas Aquino Creek Trail Underpass	Grade separation of San Tomas Aquino Creek Trail in front of Levi's Stadium	\$2,449,000	\$1,271,000	2022
CSTPG	Sustainable Communities	2018	State of California	State	Competitive	Pedestrian Master Plan	Develop the first City of Santa Clara Pedestrian Master Plan	\$279,214	\$54,536	Active
StreetSaver	Roadway Maintenance	2017	MTC	Regional	Competitive	Annual Pavement Management PCI Update	PCI Update			Active
Cal-Recycle Grant	Cal-Recycle	2017	State of California	State	Competitive	Annual Surface Treatment	Use rubberized AC in roadway resurfacing	\$350,000	\$0	Active
CPUC Section 130	Transportation	2017	State of California	State	Competitive	Agnew/UPRR Crossing Improvements	Roadway/Heavy Rail Safety Improvements	\$573,750	\$0	Active
Total:								\$15,552,176	\$7,728,736	
Future Grant Opportunities:										
TFCA (18/19)	Transportation Air Quality	2018	BAAQMD/VTA	Regional	Competitive	TBD		-	-	December 2017
TDA (17/18)	Bicycle and Pedestrian	2018	State of California	State	Non-Competitive	TBD		-	-	February 2018
ATP	Bicycle and Pedestrian	2018	FHWA	Federal	Competitive	TBD		-	-	April 2018
HSIP	Roadway Safety	2018	Caltrans	Federal	Competitive	TBD		-	-	April 2018 (anticipated)

ATP - Active Transportation Program
BAAQMD - Bay Area Air Quality Management District
Caltrans - California Department of Transportation
CMAQ - Congestion Mitigation and Air Quality
CPUC - California Public Utilities Commission
CSTPG - Caltrans Sustainable Transportation Planning Grant
FHWA - Federal Highway Association
HSIP - Highway Safety Improvement Program
IDEA - Innovative Deployments to Enhance Arterials
ITS - Intelligent Transportation Systems
MTC - Metropolitan Transportation Commission
OBAG - One Bay Area Grant
SCTPG - Sustainable Communities Transportation Planning Grant
STP - Surface Transportation Program
TDA - Transportation Development Act
TFCA - Transportation Fund for Clean Air
VERBS - Vehicle Emissions Reductions Based at Schools
VRF-RITSMS - Vehicle Registration Fee Regional Intelligent Transportation Systems Maintenance Services
VRF-RTOPS - Vehicle Registration Fee Regional Traffic Operations Personnel Staff
VTA - Valley Transportation Authority



**City of
Santa Clara**
The Center of What's Possible

Public Works/Engineering
Memorandum

Date: January 25, 2018

To: Bicycle and Pedestrian Advisory Committee Members

From: Traffic Engineering Division

Subject: BPAC Meeting Dates and Time (Item 5A)

Currently, the Bicycle and Pedestrian Advisory Committee (BPAC) meets from 4:00 – 6:00 p.m. on the third Wednesday of January, March, June, August, and October. The start time presents a challenge for members who have full-time jobs and limits the number of candidates who might be interested in serving on the Committee. In addition, the conference room where the Committee normally meets no longer accommodates the growing number of constituents who wish to attend the meetings. Thus, staff would like to move the meetings to Council Chambers. However, Council Chambers is not available during the time and dates the Committee meets on a yearly basis. Staff requests BPAC members to discuss and decide on future meeting dates and times for the Committee. Any changes recommended and taken action on by BPAC will be made to the Committee By-laws.