



## **AUDIT COMMITTEE**

City Hall – City Manager's (CMO)  
Staff Conference Room  
1500 Warburton Avenue  
Santa Clara, CA 95050

### **AGENDA**

**February 26, 2018, 5:00 p.m.**

#### **Committee Members**

Council Member Pat Kolstad, Chair  
Council Member Kathy Watanabe  
Mayor Lisa M. Gillmor  
Council Member Patricia Mahan, Alternate

#### **Staff**

Chief Operating Officer, Walter Rossmann  
Director of Finance, Angela Kraetsch (Staff  
Liaison)  
David Noce, Accounting Division Manager

1. Call to Order and Roll Call – Audit Committee Alternate Chairperson, Lisa M. Gillmor
2. Introduction and Opening Remarks – Chief Operating Officer, Walter Rossmann
3. Public Presentations  
*This portion of the meeting is reserved for persons to address the Audit Committee on any matter not on the agenda. The law does not permit Audit Committee action on, or extended discussion of, any item not on the agenda except under special circumstances. Commissioners or the staff liaison may briefly respond to statements made or questions posed and may request staff to report back at a subsequent meeting. Please limit your remarks to 3 minutes.*
4. Approval of Minutes – December 6, 2017 City of Santa Clara Audit Committee Meeting
5. Documents (Handouts)
  - A. City of Santa Clara Single Audit Report for Year Ended June 30, 2017
6. Presentation by Maze & Associates – Grace Zhang, Shareholder and Cody Smith, Audit Supervisor
  - A. Audit Engagement
    - i. Audit Process and Scope
    - ii. Auditor's Opinion
7. Overview of Financial Statements – Director of Finance, Angela Kraetsch & Staff
  - A. Single Audit Report
8. Recommendation: That the Audit Committee accept the City of Santa Clara Single Audit Report for Year Ended June 30, 2017 and recommend that the City Council note and file the report at the March 20, 2018 regular meeting.
9. Adjournment