



MEETING MINUTES

May 21, 2018

Committee Members : Councilmember Teresa O'Neill– Chair
Mayor Lisa Gillmor
Councilmember Debi Davis

Staff Members: City Manager,
Director of Community Development
Code Enforcement Technician
Chief of Police

Not Present: Mayor Gillmor

Staff Present: Assistant City Manager Ruth Shikada
Director of Community Development Andrew Crabtree
Planning Manager Reena Brilliot
Traffic Engineer Dennis Ng
Chief of Police Mike Sellers
Code Enforcement Technician Juan Padilla

I. Call to Order& Introductions

The meeting was called to order by Chair O'Neill at 7:00 p.m.

II. Public Presentations

There were two speakers. One speaker brought up parking concerns in the University area and complimented the Police regarding the quick resolution to these issues. Second speaker brought up the issue of explosives in the neighborhood and requested assistance on these issues and also spoke about amplified music at surrounding areas. Police Chief will follow up on this item.

III. Reports and Discussion

- **Recent Code Enforcement Activity** – In Fall, code enforcement in collaboration with University and Police performed several outreach meetings and informed students and residences about the City regulations and code violations especially for private properties. This year 23 citations, approximately 17,250 dollars, were issued.

- **Business License Requirements** – Same owner to rent several properties is required to apply for a business license. Community Development Department is following up to make sure that everyone is in compliance with this requirement.
- **Zoning Code Update** – Community Development is updating the Zoning Code to reflect community input and concerns such as Old Quad neighborhood concerns. City Council study session on zoning code update will be held on July 10th. The intent is to present top ten issues and to get community and City Council input.
- **Land Development Activity** – Community Development Department is looking at the upcoming projects and under review projects. Reena Brilliot presented a comprehensive list of the current and under review projects.
- **Stop Sign at Bellomy and Alviso** – Adding a stop sign shall be in compliance with the State and Federal requirements. Study has been done considering crash data, traffic volumes, surrounding land uses and any unusual conditions. Previous study was done in 2000. Based on evaluation, the intersection did not meet the standards for installation of the stop sign. The current study showed that crash rates and traffic has not changed since then. Red curbs on the corners would be added in order to clean up the visibility. Adding future features such as bulbout or crossing flashing would be studied to improve the condition.
- **Police Education and Enforcement Efforts** – University is paying for Team 200 to have additional police officers to control university on Fridays and Saturdays nights and for special events. Police organized a public outreach with 15 property owner managers from the surrounding neighborhoods to educate them and improve the conditions.
- **Off-Campus Living Office updates** – Office of student life is improving the connection between the university and the neighbors and the team is meeting with neighborhood associations such as Old Quad. Student ambassadors talk with the students to reflect neighborhood concerns. Off campus housing orientation was done in collaboration with Police and code enforcement. The orientation will be done again for next fiscal year. The goal is to be a good neighbor.
- **Introduction of Mike Crowley** – new vice president for finance and administration at Santa Clara University.
- **Franklin Street** – The Franklin Street Festival will be held on September 29th between 1:00 – 5:00 p.m.

IV. **Scheduling of Next NURC Meeting**

Next meeting date is October 22, 2018

V. **Adjournment**

Meeting adjourned at 8:44 p.m.