



City of Santa Clara

Meeting Agenda

Civil Service Commission

Monday, November 19, 2018

7:00 PM

City Hall - Council Chambers
1500 Warburton Avenue
Santa Clara, CA 95050

CALL TO ORDER AND ROLL CALL

Pledge of Allegiance

CONSENT CALENDAR

1.A 18-1215 [Meeting Minutes of September 17, September 24, and October 25, 2018](#)

Recommendation: Approve the Meeting Minutes of September 17, September 24, and October 25, 2018.

1.B 18-1466 [Open Recruitment Reports for September and October 2018](#)

Recommendation: Approve the Open Recruitment Reports for September and October 2018.

1.C 18-1318 [Civil Service Commission Meeting Dates for 2019](#)

Recommendation: Approve the 2019 meeting and hearing dates for the Civil Service Commission.

PUBLIC PRESENTATIONS

GENERAL BUSINESS

2 18-1487 [Election of Civil Service Commission Chair and Vice-Chair](#)

Recommendation: Staff recommends that the Commission conduct an election for the period of November 19, 2018 through June 30, 2019, or as soon thereafter as is practicable for holding the next Commission election.

Approved by: Teresia Zadroga-Haase, Director,
Human Resources

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- 3 18-1549 [Conduct Applicant Interviews and Appoint Members to the Salary Setting Commission](#)
Recommendation: Conduct interviews of applicants and appoint members to the Salary Setting Commission.
- 4 18-1399 [Action to Extend Eligible List for Water Service Technician I](#)
Recommendation: Approve the request to extend the eligible list for Water Service Technician I by six months to June 4, 2019.
- 5 18-1507 [Action to Modify Job Specification for Police Officer](#)
Recommendation: Approve the modified job specification for Police Officer.
- 6 18-1464 [Action to Modify Job Specification for Police Records Supervisor](#)
Recommendation: Approve the modified job specification for Police Records Supervisor.
- 7 18-1455 [Action to Modify Job Specification for Grounds Maintenance Worker II](#)
Recommendation: Approve the modified job specification for Grounds Maintenance Worker II.
- 8 18-1452 [Action to Modify Job Specification and Examination Weighting for Recreation Supervisor](#)
Recommendation: Approve the modified job specification and exam weighting of 100% Oral for Recreation Supervisor.
- 9 18-1442 [Action to Modify Job Specification for Staff Aide II - Environmental Programs](#)
- 10 18-1453 [Action to Modify Job Specification for Senior Permit Technician](#)
Recommendation: Approve the modified job specification for Senior Permit Technician.
- 11 18-1506 [Action to Modify Job Specification for Library Program Coordinator - Branch Manager](#)
Recommendation: Approve the modified job specification for Library Program Coordinator - Branch Manager.

- 12 18-1454 [Action to Adopt Job Specification and Examination Weighting for Public Works Supervisor](#)

Recommendation: Approve the proposed job specification for Public Works Supervisor with an examination weighting of 100% Oral.

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next tentatively scheduled meeting is January 14, 2019