



**MINUTES  
Thursday, October 4, 2018  
Regular Meeting – 7:00 P.M.**

Please refer to the Historical and Landmarks Commission Procedural Items guideline for information on all procedural matters.

**ITEMS FOR COUNCIL ACTION**

*The following items from this Historical and Landmarks Commission agenda will be scheduled for Council review following the conclusion of hearings and recommendations by the Historical and Landmarks Commission. Due to timing of notices for Council hearings and the preparation of Council agenda reports, these items will not necessarily be heard on the date the minutes from this meeting are forwarded to the Council. Please contact the Planning Division office for information on the schedule of hearings for these items:*

- 18-1227 Public Hearing: Consideration of a Rezone and Tentative Parcel Map located at 1444 Madison Street

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 7:00 p.m.

Commissioners Present 6: Nancy Biagini, Michael Celso, Priya Cherukuru, Stephen Estes, Patricia Leung, and Ana Vargas-Smith

Commissioners Absent 1: J.L. "Spike" Standifer

Staff Present: Yen Han Chen, Associate Planner, and Steve Le, Assistant Planner

**DISTRIBUTION OF AGENDA AND STAFF REPORTS**

*Copies of current agendas and staff reports for each of the items on the agenda are available from the Planning Division office and City website on the Friday afternoon preceding the meeting and are available at the Commission meeting at the time of the hearing.*

**DECLARATION OF COMMISSION PROCEDURES**

Chair Cherukuru reviewed the Historical and Landmarks Commission procedures for those present.

**REQUESTS FOR WITHDRAWALS, CONTINUANCES AND EXCEPTIONS**

*Withdrawals, Continuances, and Exceptions (requests for agenda items to be taken out of order)*

Mr. Chen noted that the 2017-18 Mills Act Audit was noticed, however, removed from this agenda for additional work on the report. He noted members of the public might be in attendance. Chair Cherukuru announced to the public that the audit will be heard at later date and is not on the agenda.

## **PUBLIC PRESENTATIONS**

*Members of the public may briefly address the Commission on any item not on the agenda.*

Three members of the public spoke on the 2017-2018 Mills Act Audit.

## **CONSENT CALENDAR**

*Consent Calendar items may be enacted, approved or adopted, based upon the findings prepared and provided in the written staff report, by one motion unless requested to be removed by anyone for discussion or explanation. If any member of the Historical and Landmarks Commission, staff, the applicant or a member of the public wishes to comment on a Consent Calendar item, or would like the item to be heard on the regular agenda, please notify Planning staff, or request this action at the Historical and Landmarks Commission meeting when the Chair calls for these requests during the Consent Calendar review.*

**1.A. 18-1365** Action on Historical and Landmarks Commission Minutes of September 6, 2018.

**Recommendation:** Approve the Historical and Landmarks Commission Minutes of September 6, 2018.

**Motion/Action:** A motion was made by Commissioner Vargas-Smith and seconded by Commissioner Estes to approve the Minutes for the meeting of September 6, 2018 with minor spelling edits to names (6-0-0-1, Standifer absent).

## **PUBLIC HEARING / GENERAL BUSINESS**

**2. 18-1227** Consideration of a Rezone and Tentative Parcel Map for the Development of Three Single-family Dwellings Located at 1444 Madison Street

**Recommendation:** Staff recommends that the Commission forward a recommendation of approval of the Rezone and Tentative Parcel Map for the development of three single-family dwellings located at 1444 Madison Street.

Assistant Planner Steve Le presented the project. The applicant gave a brief presentation and answered questions posed by the Commissioners. Two members of the public spoke on the project in regards to more notification effort such as posting community outreach meeting online and construction practices and conditions. Staff addressed comments on construction best practices, and need for coordinated enforcement between building, planning and code compliance.

**Motion/Action:** A motion was made by Commissioner Biagini and seconded by Commissioner Vargas-Smith to recommend approval of the proposal and further recommend monitoring of construction impacts and increasing community engagement (6-0-0-1, Standifer absent).

## **OTHER BUSINESS**

**3. 18-1379** Action on Other Business before Historical and Landmarks Commission

**Recommendation:** There are four items for considerations.

- Commission group photo for the 2019 Calendar (to be taken at start of meeting).
- 2018-2019 Joint Dinner with City Council, scheduled for March 5, 2019 at 5:00pm.
- 2019 HLC Schedule of Meetings.
- National High Speed Rail Leadership Summit

**Motion/Action:** The Commission moved picture taking for the 2019 calendar and website to the end of the meeting.

The Commission added the preparation for the 2018-2019 Joint Dinner to their future work item.

A motion was made by Commissioner Estes and seconded by Commissioner Leung to approve the 2019 HLC Schedule (6-0-0-1, Standifer absent).

The Commission noted and filed the information on the National High Speed Rail Leadership Summit.

### **HLC LIAISON REPORT**

City Council and Planning Commission Actions -

Mr. Chen noted Council requested a member from the HLC participate in the Downtown Revitalization.

**Motion/Action:** The Commission by consensus authorized Commissioner Vargas-Smith to be representative.

Monthly Report on HT Properties: Residential Reversions - None

### **COMMISSIONERS REPORT**

Commission / Board Liaison and Committee Reports

- Santa Clara Arts and Historic Consortium (Estes / Leung Alternate)
- Historic Preservation Society of Santa Clara (Vargas-Smith)
- Old Quad Residents Association (Leung / Vargas-Smith as alternate)
- Architectural Committee (Leung / Vargas-Smith as alternate)
- Agnews Historic Cemetery Museum Committee (Standifer / Biagini as alternate)
- BART/ High Speed Rail/ VTA BRT Committee (Vargas-Smith / Cherukuru as alternate)
- Zoning Ordinance Update (Biagini)
- El Camino Real Specific Plan Community Advisory Committee (Biagini)
- Downtown Revitalization (Vargas-Smith)

### **COMMISSION ACTIVITIES**

Commissioner Travel and Training Reports

### **UPCOMING AGENDA ITEMS**

Review of Street Name List - TBD

CEQA Training for HLC - TBD

Review of CIP budget – April/May

**Motion/Action:** The Commission by consensus added Fiscal Work Plan – TBD, and Preservation Month Activities – TBD to the Upcoming Agenda Items.

**ADJOURNMENT**

Adjourn at 9:20 p.m. The next regular Historical and Landmarks Commission meeting will be held on Thursday, November 1, 2018 at 7:00 p.m. in the City Council Chambers.

PREPARED:   
Yen Chen  
Associate Planner

APPROVED:   
Gloria Sciara, AICP  
Development Review Officer

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