



City of Santa Clara

Meeting Agenda

Youth Commission

Tuesday, April 9, 2019

6:00 PM

Teen Center
2446 Cabrillo Avenue
Santa Clara, CA 95051

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

- 1.A 19-402 [Youth Commission Minutes of March 12, 2019](#)

Recommendation: Approve the Youth Commission Minutes of March 12, 2019.

PUBLIC PRESENTATIONS

GENERAL BUSINESS

2. 19-403 [Intergenerational Activity Discussion between the Youth Commission and Senior Advisory Commission](#)

STAFF REPORT

3. 19-408 [Youth Commission Review of 2019 Calendar of Upcoming Events](#)

COMMISSIONERS REPORT

4. 19-404 [Youth Commission 2019 Community Service Scholarship Award Program](#)
5. 19-405 [Youth Commission Committee Report on Work Plan Goal-5K Fun Run](#)
6. 19-406 [Youth Commission Committee Report on Work Plan Goal-Inclusive Makerspace](#)
7. 19-407 [Youth Commission Committee Report on Work Plan Goal-Public Outreach](#)

ADJOURNMENT

The next regular scheduled meeting is May 14, 2019.



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

19-402

Agenda Date: 4/9/2019

REPORT TO YOUTH COMMISSION

SUBJECT

Youth Commission Minutes of March 12, 2019

RECOMMENDATION

Approve the Youth Commission Minutes of March 12, 2019.

Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS:

1. Draft - Youth Commission Minutes 03-12-2019



City of Santa Clara

Meeting Minutes

Youth Commission

03/12/2019

6:00 PM

Teen Center
2446 Cabrillo Avenue
Santa Clara, CA 95051

CALL TO ORDER AND ROLL CALL

Chair Caroline Kloes called the meeting to order at 6:03 PM. Vice Chair Grewal seconded.

Present 13 - Member Yusra Arub, Member Antonio Davila, Member Ria Grewal, Member Bella Jimenez, Member Jasmine Kelly-Tanti, Member Caroline Kloes, Member Vincent Kloes, Member Adrienne Krivokapic-Zhou, Member Kayla Phan, Member Siya Sharma, Member Meera Suresh, Member Smrithi Suresh, and Member Sanjana Yerramaneni

Excused 1 - Member Natasha Yen

Absent 1 - Member Damarah Madriaga

CONSENT CALENDAR

1.A [19-281](#) Youth Commission Minutes of February 12, 2019

A motion was made by Commissioner Yerramaneni, seconded by Commissioner Phan, that this item be recommended for approval. The motion carried by the following vote:

Aye: 13 - Member Arub, Member Davila, Member Grewal, Member Jimenez, Member Kelly-Tanti, Member Kloes, Member Kloes, Member Krivokapic-Zhou, Member Phan, Member Sharma, Member Suresh, Member Suresh, and Member Yerramaneni

Excused: 1 - Member Yen

Absent: 1 - Member Madriaga

PUBLIC PRESENTATIONS

GENERAL BUSINESS

STAFF REPORT

2. [19-276](#) Youth Commission Review of 2019 Calendar of Upcoming Events

Youth Commissioners scheduled volunteer shifts for the March 15, 2019 Sunset Cinema at Central Library and will schedule commissioner shifts for April 12, 2019 at the April 9 Commission meeting. While the April Sunset Cinema is tentatively scheduled to be outside at Central Park, the Redwood Room at Central Library is reserved in the event of rain.

COMMISSIONERS REPORT

3. [19-277](#) Youth Commission Report on "Strong Girls, Strong Women" Conference

Commissioners Grewal, Jimenez, Kloes, Yen, and Yerramaneni attended the Strong Girls, Strong Women conference on Saturday, March 9, 2019 and shared their thoughts about the guest speakers, workshops, cultural performers, and event schedule as well as thoughts about workshops with topics ranging from civic engagement, STEM inclusion, healthy relationships, among others. Overall, commissioners who attended the event thought it was a good experience and encouraged attendance next year.

4. [19-294](#) Youth Commission 2019 Community Service Scholarship Award Program

Committee members confirmed their availability for applicant interviews on Saturday, March 23, 2019. Commissioners Arub, Grewal, and Jimenez will sit on the panel and commissioner Yerramaneni will be the alternate. Approximately \$2,000 is in the Commission account as of March 2019. Jon Kawada, staff liaison, encouraged committee members to be mindful of allocating scholarship amounts that would leave adequate an account balance to provide sufficient financial support to the remaining Youth Commission events and activities.

5. [19-278](#)

Youth Commission Committee Report on Work Plan Goal-Public Outreach

Committee members met on March 7, 2019 at City Council chambers to record a video about the topic of civic engagement. The content of the script and video will be reviewed by the City Manager's Office and members may need to make edits based on feedback on the draft. Member Vince Kloes will edit the video and provide the draft to Jon Kawada to share with the appropriate City staff for review prior to distribution. While the civic engagement video is reviewed, the committee will begin work on their April outreach project on the topic of "helpful hints for students entering high school". The tentative completion date is April 12 for the helpful hints video.

6. [19-279](#) Youth Commission Committee Report on Work Plan Goal-5K Fun Run
- Committee members discussed various strategies to increase registration, shared updates on prizes and giveaways, and the time line for making a decision on proceeding with or cancelling the event. Jon Kawada stated that registration numbers were still low, even after a week-long paid promotion on social media. Members were encouraged to share with friends and family and other personal networks. A tentative deadline of April 12, 2019 was set to decide to move forward with the event or cancel. Registration would need to be at approximately 100 to proceed. "Run Santa Clara: A Family 5K" is scheduled for Sunday, April 28, 2019.
7. [19-280](#) Youth Commission Committee Report on Work Plan Goal-Inclusive Makerspace
- Committee members began working on the event layout of rooms, taking into consideration space for those with mobility aids, power, and various levels of stimulus. Redwood Room will contain higher stimulus activities, Edinger Room will be the lower stimulus activities, and two activities may be outside (slime and stress balls and physical movement/breathing). Passports will be incorporated to encourage participation at a variety of activity stations. Raffle prizes will include kits that families can take home and continue STEM-related learning.

ADJOURNMENT

The next Youth Commission meeting will be on Tuesday, April 9, 2019 at 6:00 PM.

A motion was made by Commissioner Davila, seconded by Commissioner Vincent Kloes, that this meeting be adjourned. The motion carried by the following vote:

Aye: 13 - Member Arub, Member Davila, Member Grewal, Member Jimenez, Member Kelly-Tanti, Member Kloes, Member Kloes, Member Krivokapic-Zhou, Member Phan, Member Sharma, Member Suresh, Member Suresh, and Member Yerramaneni

Excused: 1 - Member Yen

Absent: 1 - Member Madriaga



Agenda Report

19-403

Agenda Date: 4/9/2019

REPORT TO YOUTH COMMISSION

SUBJECT

Intergenerational Activity Discussion between the Youth Commission and Senior Advisory Commission

BACKGROUND

The Youth and Senior Advisory Commissions have collaborated in previous years to deliver intergenerational activities such as themed dances and dinner, and bingo to help foster positive relations between the age groups. The first intergenerational dance was hosted in 1999 and continued through 2014.

DISCUSSION

Senior Advisory Commissioners will attend the April 9, 2019 Youth Commission meeting to make introductions and discuss, and share current projects from their respective work plans. In addition, staff liaisons Jennifer Herb and Jon Kawada will briefly share the history of intergenerational events that the Parks & Recreation Department has hosted. Commissioners will discuss potential ideas and collaborative efforts for future intergenerational opportunities for the youth and seniors of the City of Santa Clara.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Youth Commission's agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, e-mail clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation



Agenda Report

19-408

Agenda Date: 4/9/2019

REPORT TO YOUTH COMMISSION

SUBJECT

Youth Commission Review of 2019 Calendar of Upcoming Events

BACKGROUND

The Youth Commission hosts events and activities for the City of Santa Clara. Youth Commissioners participate and volunteer at various City-wide special events. Future event dates are shared with the Commission throughout the term. For planning purposes, Commissioners are asked to confirm attendance and involvement in special events.

DISCUSSION

Youth Commissioners will review upcoming Youth Commission and City-related events in 2019, including: confirming dates and volunteer shifts for the April 12, 2019 Sunset Cinema at Central Park, begin discussing roles and commissioner responsibilities to execute the 5K run scheduled for Sunday, April 28, 2019, and the Inclusive Makerspace on Saturday, June 1, 2019.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

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Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation



Agenda Report

19-404

Agenda Date: 4/9/2019

REPORT TO YOUTH COMMISSION

SUBJECT

Youth Commission 2019 Community Service Scholarship Award Program

BACKGROUND

During various City activities, the Youth Commission raises funds that are then set aside to be awarded as financial grants through the Youth Commission Community Service Scholarship Award Program (Program). Amounts vary each year depending on availability of funds raised and the number of eligible applicants. Eligibility criteria include City of Santa Clara residents, who are high school juniors and seniors that have a minimum 2.5 cumulative GPA, and have significant verifiable community service involvement. Applicants complete an application and answer supplemental questions, typically due in March, and participate in a panel interview. In the past, scoring has been based on 50 percent for application and response to questions, and 50 percent for the oral interview. Financial grant recipients are recognized at a City Council meeting in May.

DISCUSSION

Four applications were received and all applicants were interviewed on Saturday, March 23, 2019. Two applicants were selected to receive grants for 2019. Members are expected to provide feedback on the application and interview process and marketing, to assist City staff in refining the program in the future. Grant recipients are expected to be recognized for their service at a City Council meeting in May 2019.

ENVIRONMENTAL REVIEW

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Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation



Agenda Report

19-405

Agenda Date: 4/9/2019

REPORT TO YOUTH COMMISSION

SUBJECT

Youth Commission Committee Report on Work Plan Goal-5K Fun Run

BACKGROUND

Youth Commission FY2018-19 Work Plan goals include hosting a 5K Fun Run. This committee's purpose is to raise awareness of the benefits of an active lifestyle for all ages and to plan and host a 5K Run in Santa Clara. The Youth Commission last hosted a 5K Fun Run in 2017 within Central Park and had approximately 140 registered participants across all age groups.

DISCUSSION

Committee members will provide an update to the Commission on their planning objectives and event logistics, including scheduling, location, route information, and marketing, prizes and giveaways, and potential community booths. Members are expected to provide updates on registration numbers and deadline to decide if the event will be held as well as discuss additional marketing strategies that may help increase awareness and registration. The event is scheduled for Sunday, April 28, 2019.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

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Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation



Agenda Report

19-406

Agenda Date: 4/9/2019

REPORT TO YOUTH COMMISSION

SUBJECT

Youth Commission Committee Report on Work Plan Goal-Inclusive Makerspace

BACKGROUND

The Youth Commission FY2018-19 Work Plan includes a goal to be involved and support a booth at the Central Park Library's Inclusive Makerspace event in partnership with the Library and Parks & Recreation Therapeutic Recreation Services program. The purpose of the Inclusive Makerspace will be to provide persons with special needs to explore STEAM (Science, Technology, Engineering, Arts, and Math) activities. The first Inclusive Makerspace was initially held during the 2017-18 term at the Central Library in collaboration with the Library, the Parks & Recreation Therapeutic Recreation Services Program, and the Youth Commission. Over 200 youth with special needs and their families attended the event.

DISCUSSION

Committee members will provide an update to meeting attendees on the 2019 event plans and logistics. Members are expected to share updates on the event layout, both inside and outside Central Library, marketing strategies, and the list of planned activities.

ENVIRONMENTAL REVIEW

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Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation



Agenda Report

19-407

Agenda Date: 4/9/2019

REPORT TO YOUTH COMMISSION

SUBJECT

Youth Commission Committee Report on Work Plan Goal-Public Outreach

BACKGROUND

The Youth Commission chose "Public Outreach" as one of their FY 2018-19 Work Plan Goals. The Committee's purpose is to raise community awareness of the Youth Commission and other important topics including, but not limited to: youth in government, the environment, and cultural awareness.

DISCUSSION

Committee members will provide an update on their objectives to the Commission. In March 2019, the Committee chose to focus on civic engagement/youth in government including: voter registration, how youth can get involved in elections and government, and the importance of local elections. A draft video is being developed and will be reviewed for content. The staff liaison will work with the committee to implement any feedback. For April, the Committee will share information on things a student should know going into high school.

ENVIRONMENTAL REVIEW

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Reviewed by: Jon Kawada, Recreation Coordinator

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