



# City of Santa Clara

## Meeting Minutes

### Parks & Recreation Commission

02/19/2019

7:00 PM

East Wing Cafeteria  
1500 Warburton Avenue  
Santa Clara, CA 95050

#### CALL TO ORDER AND ROLL CALL

Commissioner Guerra called the meeting to order at 7:02 p.m.

**Present** 5 - Commissioner Andrew Knaack, Commissioner Joe Martinez, Commissioner George Guerra, Commissioner Tino Silva, and Commissioner Kevan Michael Walke

**Excused** 2 - Commissioner Burt Field , and Commissioner Roseann Alderete LaCoursiere

#### CONSENT CALENDAR

**Commissioner Walke made a motion, seconded by Commissioner Knaack to approve the consent calendar.**

**Aye:** 5 - Commissioner Knaack, Commissioner Martinez, Commissioner Guerra, Commissioner Silva, and Commissioner Walke

**Excused:** 2 - Commissioner Field , and Commissioner Alderete LaCoursiere

- 1.A [19-209](#) Action on the Parks & Recreation Commission Minutes of the January 15, 2019 Meeting

#### PUBLIC PRESENTATIONS

#### GENERAL BUSINESS

2. [19-117](#) Review Draft 2019 Santa Clara Art & Wine Poster and Provide Feedback

**Commissioner Walke made a motion, seconded by Commissioner Knaack to approve the 2019 Santa Clara Art & Wine Poster with the paper bag background and flat font.**

**Aye:** 5 - Commissioner Knaack, Commissioner Martinez, Commissioner Guerra, Commissioner Silva, and Commissioner Walke

**Excused:** 2 - Commissioner Field , and Commissioner Alderete LaCoursiere

3. [19-134](#) Parks & Recreation Commission Work Plan Goals for FY2018-19 Update

For Work Plan Goal (b) review existing park rehabilitation needs and new residential development park project plans, Commissioners Martinez, Walke and LaCoursiere have agreed to meet at 5:00 PM at Henry Schmidt Park on February 27, 2019. They will review Facility Condition Assessment (Kitchell 2017) reports and prioritize a set of 10 parks for the Commission to consider and recommend for rehabilitation.

For Work Plan Goal (c) hold a joint meeting of the Parks & Recreation and Cultural Commission, Commissioner Guerra recently communicated with a member of the Cultural Commission about working together on a concert on the north side of the City. However the Cultural Commission has finalized plans for a concert in Live Oak Park in June. Consequently, the Commission does not foresee a need to meet with the Cultural Commission for the current work plan year in light of the planned concert at Live Oak Park.

4. [19-207](#) Consideration of the Proposed Montague Park Site Plan Update and Schematic Design for the Park Rehabilitation Project

**Commissioner Walke made a motion, seconded by Commissioner Knaack to approve the Proposed Schematic Design for Montague Park, with the recommendation of adding additional play equipment to the design and increasing the number of swings.**

**Aye:** 5 - Commissioner Knaack, Commissioner Martinez, Commissioner Guerra, Commissioner Silva, and Commissioner Walke

**Excused:** 2 - Commissioner Field , and Commissioner Alderete LaCoursiere

**STAFF REPORT**

Recreation Manager Castro reviewed the upcoming Egg-Stravaganza with the Commission. The Commission expressed the necessity to include the egg hunt in the 2019 Egg-Stravaganza. She also provided information about entertainment items including a proposed lineup of bands for the 2019 Art & Wine Festival. Recreation Manager Castro discussed a new opportunity to include Children's Maker Space at the Art & Wine Festival. Children who are interested in entrepreneurship would be included in the Children's Maker Space at the Art & Wine Festival.

Deputy Director Seale encouraged the Commission to attend the upcoming California Parks & Recreation Society (CPRS) District 4 Award of Excellence Dinner. He reviewed parks projects. The Reed & Grant Streets Sports Park Project construction is continuing however the continuous rain is hampering progress. Homeridge Park Playground Rehabilitation Project is at 100% plan review just prior to going out to bid. Machado Park & Bowers Park Playground Rehabilitation projects have gone through the bid process and construction is expected to start in the spring.

**COMMISSIONERS REPORT**

**Commissioner Guerra visited Reed & Grant Streets Sports Park Project site. He also visited Thamien Park.**

**Commissioner Knaack visited Steve Carli Park, Machado Park, Larry Marsalli Park, and Jenny Strand Park.**

**Commissioner Martinez visited Briarwood Field for tryouts, Machado Park and the Senior Center.**

**Commissioner Silva spoke to Ms. Souza about the upcoming dedication for the Everett N. "Eddie" Souza Park. He attended the first meeting of Leadership Santa Clara and is looking forward to upcoming sessions.**

**Commissioner Walke visited War Memorial Park and Central Park.**

**ADJOURNMENT**

The meeting adjourned at 9:02 p.m.