



City of Santa Clara

Meeting Minutes

Cultural Commission

04/16/2018

7:00 PM

City Hall
Staff Conference Room
1500 Warburton Avenue
Santa Clara, CA 95050

CALL TO ORDER AND ROLL CALL

Meeting called to order at 7:03 p.m.

- Present** 4 - Commissioner Loretta Beavers, Commissioner Louis Samara, Commissioner Harbir Bhatia, and Commissioner Debra von Huene
- Excused** 2 - Commissioner Niha Mathur, and Commissioner Candida Diaz

PUBLIC PRESENTATIONS

CONSENT CALENDAR

- 1.A [18-464](#) March 5, 2018 Meeting Minutes

Recommendation: Approve March 5, 2018 meeting minutes.

A motion was made by Commissioner von Huene, seconded by Commissioner Samara, to approve the March 5, 2018 meeting minutes.

- Aye:** 4 - Commissioner Beavers, Commissioner Samara, Commissioner Bhatia, and Commissioner von Huene

Excused: 2 - Commissioner Mathur, and Commissioner Diaz

- 1.B [18-466](#) Updates to Note and File

Recommendation: Note and file the Tasman Utility box, sub-committee and external boards and committees' updates.

A motion was made by Commissioner Bhatia, seconded by Commissioner von Huene, to note and file the Tasman Utility Box, sub-committee and external boards and committees' updates with the exception of the Celebrate update item.

Commissioner Bhatia provided an update that she spoke to Jim Mercurio, Stadium Manager, and is waiting for more information.

- Aye:** 4 - Commissioner Beavers, Commissioner Samara, Commissioner Bhatia, and Commissioner von Huene

Excused: 2 - Commissioner Mathur, and Commissioner Diaz

GENERAL BUSINESS

2. [18-475](#) Request for Reimbursement for "Helen on Wheels" Production from The Santa Clara Players

Recommendation: Approve The Santa Clara Players' request for reimbursement of \$1,462.50 for their "Helen on Wheels" production.

A motion was made by Commissioner von Huene, seconded by Commissioner Samara, to approve staff recommendation.

Aye: 4 - Commissioner Beavers, Commissioner Samara, Commissioner Bhatia, and Commissioner von Huene

Excused: 2 - Commissioner Mathur, and Commissioner Diaz

3. [18-479](#) Food Trucks or Vendors at Concerts in the Park

A motion was made by Commissioner von Huene, seconded by Commissioner Samara, to ask the Staff Liaison to research more information on including food trucks and/or vendors and decide how many to include and bring back that information to the next meeting.

Aye: 4 - Commissioner Beavers, Commissioner Samara, Commissioner Bhatia, and Commissioner von Huene

Excused: 2 - Commissioner Mathur, and Commissioner Diaz

4. [18-483](#) Payment of Street Dance Performer

A motion was made by Commissioner Bhatia, seconded by Commissioner Samara, to allocate \$201.08 from the Chalk Art account string to pay for the performer.

Aye: 4 - Commissioner Beavers, Commissioner Samara, Commissioner Bhatia, and Commissioner von Huene

Excused: 2 - Commissioner Mathur, and Commissioner Diaz

5. [18-481](#) Meeting Assignments

A motion was made by Commissioner von Huene, seconded by Commissioner Bhatia, to approve the assignment of Commissioners to attend the April 24, 2018 City Council meeting, and the Triton Museum of Art and Santa Clara Sister Cities Association board meetings.

Aye: 4 - Commissioner Beavers, Commissioner Samara, Commissioner Bhatia, and Commissioner von Huene

Excused: 2 - Commissioner Mathur, and Commissioner Diaz

STAFF REPORT

Staff Liaison provided a verbal report on the postponement of the Celebrate event, the purchase of insurance coverage for the Friday Night Live, Concerts in the Park and Street Dance events, and the payment and the rescheduling of Xpressions Friday Night Live event.

COMMISSIONERS REPORT

Chair Beavers wanted more clarification about charges to the Travel and Conference account string.

Commissioner Bhatia would like the budget to reflect the holds on funding allocation that were approved to go towards the Celebrate event in the Performing Arts and Art in Public Places account strings.

Commissioner Samara said he used EventBrite to promote the Charged Particles Friday Night Live event, which was attended by 72 people. He recommends using the site to promote future events.

Commissioner von Huene provided an update on the Sculpture Exhibition Artist Reception. There were some no shows. Council Member Davis and City Manager Santana spoke at the event. Commissioner von Huene would like to sit down with the Staff Liaison to go over the timeline. She is currently working on marketing materials.

ADJOURNMENT

Adjournment to Special Meeting scheduled for May 2, 2018, 7:00 P.M. The Regular Meeting scheduled for May 7, 2018 has been cancelled.

The meeting was adjourned at 7:49 p.m.

A motion was made by Commissioner Bhatia, seconded by Commissioner von Huene, to adjourn the meeting.

Aye: 4 - Commissioner Beavers, Commissioner Samara, Commissioner Bhatia, and Commissioner von Huene

Excused: 2 - Commissioner Mathur, and Commissioner Diaz