



# City of Santa Clara

## Meeting Minutes

### Board of Library Trustees

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04/01/2019

6:00 PM

Central Park Library, Board Room  
2635 Homestead Rd.  
Santa Clara, CA 95051

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#### CALL TO ORDER AND ROLL CALL

**Chair Kyo** called the meeting to order at 6:00 PM.

**Present** 5 - Vice-Chair Leonne Broughman, Trustee Jan Hintermeister, Trustee Stephen Ricossa, Chair David Kyo, and Trustee Debbie Tryforos

#### CONSENT CALENDAR

1.A [19-195](#) Board of Library Trustees Minutes of February 4, 2019

**Recommendation:** Approve February 4, 2019 meeting minutes.

**A motion was made by Vice-Chair Broughman, seconded by Trustee Tryforos, to approve Staff Recommendation.**

**Aye:** 4 - Vice-Chair Broughman, Trustee Hintermeister, Trustee Ricossa, and Trustee Tryforos

**Abstained:** 1 - Chair Kyo

1.B [19-193](#) Action on California Library Literacy Services Family Literacy Award and Related Budget Amendment

**Recommendation:** Recommend to City Council to accept the California Library Literacy Services Family Literacy grant award of \$25,000 into the Library Adult and Family Literacy Grant Fund and approve the related budget amendment to appropriate the funds to Adult and Family Literacy accounts for As-Needed Salary, Contractual Services and Operating Supplies. (Requires five affirmative votes by the City Council)

**A motion was made by Vice-Chair Broughman, seconded by Trustee Ricossa, to approve Staff Recommendation.**

**Aye:** 5 - Vice-Chair Broughman, Trustee Hintermeister, Trustee Ricossa, Chair Kyo, and Trustee Tryforos

**PUBLIC PRESENTATIONS**

**Kate Degelau-Pierce, Associate Executive Director** (Library Foundation and Friends) gave an update on Foundation activities.

**GENERAL BUSINESS**

- 2      [19-342](#)      Consideration of Draft Report by Project for Public Spaces Regarding Mission Branch Library City Plaza Park Placemaking Pilot Project

**Recommendation:** There is no staff recommendation for this issue.

Board discussed the Draft Report and gave generally positive feedback regarding playground equipment, children and age-specific activities, Gazebo, including Placemaking activities with the theme of nature, increasing partnerships between the University and the Library, and requesting more funding from Parks and Recreation Department.

Library staff noted that based on community input some of the recommendations were already initiated (some outdoor games, equipment, and furniture for use in the library plaza and surrounding area).

**STAFF REPORT**

[19-1343](#)      Staff Presentation

Due to scheduling conflicts, the City Librarian noted that this item will be deferred to the next meeting on June 3, 2019.

[19-196](#)      Staff Report: Library Reports and Updates

**City Librarian** and **Assistant City Librarian** gave a verbal report and an electronic presentation on activities and issues having an impact on the Library.

**TRUSTEES REPORT**

Trustee Hintermeister distributed a summary list of items from the February 5, 2019 Joint Dinner meeting with Council. Board members will send the City Librarian any comments on the items, and City Librarian will consolidate the list for tracking, status and comments.

City Librarian will request a behind the scenes tour of Santa Clara University Library.

Trustee Hintermeister shared information about a tour he took of the Denver Public Library and a lecture by author Tommy Orange at Santa Clara University.

[19-422](#)

Trustees Report

**ADJOURNMENT**

The meeting was adjourned at 7:37 PM.

**A motion was made by Vice-Chair Broughman, seconded by Chair Kyo to adjourn the meeting.**

**Aye:** 5 - Vice-Chair Broughman, Trustee Hintermeister, Trustee Ricossa, Chair Kyo, and Trustee Tryforos

The Board of Library Trustees Meeting is adjourned to June 3, 2019, at 6:00 PM.