



**MEETING MINUTES  
March 26, 2018**

**Committee Members**

**Present:**

Teresa O'Neill– Chair  
Thanh Do  
Thomas Granvold  
Diane Harrison  
Ken Kratz  
Craig Larsen  
Jim Parissenti  
Rafael Rius  
Don Sterk

**Not Present:**

**Staff:**

Craig Mobeck (Director of Public Works)  
Dennis Ng (Traffic Engineer)  
Carol Shariat (Principal Transportation Planner)  
Pratyush Bhatia (Senior Civil Engineer)  
Marshall Johnson (Associate Engineer)

**Guests:**

Jeff Knowles (Alta Planning and Design)  
Lola Torney (Alta Planning and Design)  
Clysta Seney  
Ben Pacho  
Jude Barry  
Tom Freitas

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**Matters for Council Action:**

None

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**1. Call to Order/Roll Call**

The meeting was called to order by Chair O'Neill at 4:10 p.m. A quorum was present. Member Sterk took his seat at 4:11 p.m.

**2. Public Presentations - None**

**3. Approval of January 25, 2018 Minutes**

Member Granvold motioned with a 2<sup>nd</sup> by member Larsen to approve January 25, 2018 meeting minutes with recommended changes. Members unanimously approved the motion.

#### 4. Reports for Committee Information

A. Santa Clara Police Department Update – None

B. City Place Multimodal Plan – Mr. Bhatia gave a presentation on the draft City Place Multimodal Plan to the Committee. After the presentation, members were given the opportunity for questions or comments. Member Harrison cautioned against reducing space for bicyclists when constructing bus duck outs and pedestrian pad for Scott Boulevard at Central Expressway, intersection improvements for San Tomas Expressway at Monroe Street, and all intersection improvements listed in Part B. She also suggested delaying larger and more expensive intersection projects to see if they are actually needed. Member Kratz expressed concern for the possible impact of added left turn lanes on existing and potential future bicycle facilities at the intersection improvement locations. Member Granvold requested a longer lead time for reviewing such extensive proposals. Chair O'Neill indicated that if members had additional comments they could forward them to staff in the next few days. Member Parissenti mentioned the need to protect and keep open existing facilities during construction of improvements and inquired whether or not maintenance cost of proposed new facilities were factored into the estimated cost of projects. Member Rius mentioned connectivity issues such as better connections to Bay Trail at Great America Parkway and at Lafayette Street. He also suggested a separated bike facility along Stars & Stripes through the Valley Transportation Authority parking lot for Great America Train Station. Ms. Seney inquired if this plan could include a possible trail crossing under the San Tomas Expressway railroad overpass, just north of Monroe Street, to allow pedestrians and bicyclists the option of avoiding crossing the expressway to access the soon to be built Community Gardens. Mr. Ng recommended that this project be considered as part of the Pedestrian Master Plan which is currently under development.

C. Bike Plan Update – Mr. Knowles gave an introductory presentation to the Committee on the Bike Plan Update. The timeline for the development of the Plan was outlined and members were asked for their input in developing goals and vision statement for the plan. Two public outreach events planned were announced which will take place in Central Park. The first event will be on Earth Day on April 13<sup>th</sup> and the second event on September 15<sup>th</sup>. Also, members were informed about an on-line survey/interactive map which is on the City's website and available to the Committee and the public for their input.

D. Follow-up Items from Previous Meetings – None

E. Santa Clara Valley Transportation Authority (VTA) Bicycle Advisory Committee Update – Member Granvold noted that the Santa Clara Caltrain Station pedestrian underpass received the American Council of Engineering Companies (ACEC) Golden Award, questions were raised concerning the lack of shoulder on portions of San Tomas Expressway, and San Jose is exploring additional protected bike lanes.

F. BPAC Subcommittee/Operations - Chair O'Neill had no update at this time.

G. 2018 Work Plan – Mr. Johnson presented the current Work Plan to the Committee.

- H. Grant Activity – Mr. Johnson noted that staff submitted an application in March for a project to install bike lanes on Benton Street from Monroe Street to El Camino Real for Transportation Funds for Clean Air (TFCA) funding. This project was previously recommended for grant funding by the Committee in January. It is anticipated that VTA will announce funded projects in April.

**5. Reports for Committee Action**

- A. Meeting Dates and Time Discussion – Chair O’Neill led a discussion concerning future Committee meeting dates. Members Harrison and Kratz suggested having monthly meetings. Member Parissenti called attention to the additional staff time required to support the additional meetings. Chair O’Neill also raised staffing and budgeting concerns associated with more frequent meetings while member Larsen noted concerns regarding ability to discuss bicycle related issues such as developer projects with the current frequency of meetings. Staff indicated that changes to the By-Laws would not be necessary at this time. Chair O’Neill will broach the topic of additional meetings with the City Manager and bring this item back for further discussion in June. After additional discussion, member Sterk motioned with a 2<sup>nd</sup> by member Rius to schedule meets on June 25th, August 27th, and October 22<sup>nd</sup> of this year. Majority of members (8-1) approved the motion with member Kratz dissenting.
- B. TDA Funding Recommendations – Mr. Johnson presented staff’s recommendations concerning the annual Transportation Development Act (TDA) funds. The first recommendation was to bank the City’s \$303,457 guaranteed portion again this year so that these funds would be available for funding projects in the new Bicycle Plan Update which is scheduled to be completed early next year. The second recommendation was to submit the Lafayette Street (Agnew Road to Central Expressway) bike lane project for funding from the Countywide Bicycle Expenditure Program (BEP) set-aside funds. Member Parissenti motioned with a 2<sup>nd</sup> by member Granvold to approve staff’s recommendations concerning TDA funds. Members unanimously approved the motion.
- C. BPAC Subcommittee – Bronze to Silver – Member Kratz led discussion to prioritize where the City should focus its attention in its effort to achieve a silver bicycle friendly city rating from the League of American Bicyclists. After much discussion, staff indicated that it will resubmit a renewal application this spring. Member Harrison motioned along with Chair O’Neill’s friendly amendment and a 2<sup>nd</sup> by member Granvold for members to submit their top priorities to the subcommittee to determine recommended areas for the City to focus on improving in the future. These items will then be brought back to the Committee for consideration at the next meeting. Members unanimously approved the motion.

**6. Added Agenda Items for Future Meetings**

- A. Review detached sidewalk standard at bus stops (Kratz)
- B. Public Message board for BPAC web page (Kratz)
- C. 15 mph school zones (Kratz)
- D. Bike Route/Lane designation signage
- E. Bike Share (Granvold)

**7. Announcements**

Mr. Johnson announced that Bike To Work Day is on Thursday, May 10<sup>th</sup> this year. Members Larsen and Granvold volunteered to help out with the City’s energizer station.

**8. Adjournment: 7:30 p.m.**

Next meeting date is June 25, 2018.