



City of Santa Clara

Meeting Minutes

Parks & Recreation Commission

09/17/2019

7:00 PM

Cafeteria - City Hall East Wing
1500 Warburton Avenue
Santa Clara, CA 95050

CALL TO ORDER AND ROLL CALL

Chair Knaack called the meeting to order at 7:00 PM.

- Present** 5 - Chair Andrew Knaack, Vice Chair Joe Martinez, Commissioner George Guerra, Commissioner Kevan Michael Walke, and Eversley Forte
- Absent** 2 - Commissioner Burt Field , and Commissioner Roseann Alderete LaCoursiere

Commissioner Walke made a motion, seconded by Commissioner Martinez to excuse Commissioner LaCoursiere.

- Present** 5 - Chair Andrew Knaack, Vice Chair Joe Martinez, Commissioner George Guerra, Commissioner Kevan Michael Walke, and Commissioner Eversley Forte
- Excused** 1 - Commissioner Roseann Alderete LaCoursiere
- Absent** 1 - Commissioner Burt Field

CONSENT CALENDAR

- 1.A. [19-1037](#) Action on the Parks & Recreation Commission Minutes of the August 20, 2019 Meeting

Recommendation: Approve the Parks & Recreation Commission Minutes of the August 20, 2019 Meeting.

Commissioner Walke made a motion, seconded by Commissioner Martinez to recommend approval of minutes.

- Aye:** 4 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, and Commissioner Walke
- Excused:** 1 - Commissioner Alderete LaCoursiere
- Absent:** 1 - Commissioner Field
- Abstained:** 1 - Commissioner Forte

PUBLIC PRESENTATIONS

Dan Buzatoiu, a Santa Clara resident who frequents Lick Mill Park requested that the Parks & Recreation install a pull bar at the park.

GENERAL BUSINESS

2. [19-1038](#) Parks & Recreation Commission Work Plan Goals for FY 2019/20

Commissioner Field entered the meeting at 7:33 PM.

The Commission completed most of Work Plan Goal (c), by hosting the 39th Annual Art & Wine Festival and beginning the process of planning celebratory elements of the 40th Anniversary event. The subcommittee for Work Plan Goal (d) Provide leadership and guidance for community input and outreach phase for a new 30+ acre community park in the north of the City, will meet before the October Parks & Recreation Commission Meeting and report back to the Commission.

3. [19-1039](#) 39th Annual Art & Wine Festival - Event Evaluation

The Commission reviewed the 39th Annual Art & Wine Festival and commented on the glass order, placement of booths along food alley, leveling of pavement near the pavilion area. The Commission also commented on the emergency egress plans, the importance of square readers for electronic transactions, entertainment, volunteer effort and training, signage at the booths, etc.. The Commissioners agreed that the 39th Annual Art & Wine Festival was very successful and attendees enjoyed the event.

4. [19-1040](#) Discuss Annual Holiday Tree Lighting Event and Potential "Honorary Holiday Tree Lighter" Nominations for December 2019

The Commission discussed potential nominees for the Honorary Holiday tree Lighting Person for the upcoming Tree Lighting Ceremony, and will provide a list of nominees at the October Parks & Recreation Commission Meeting.

STAFF REPORT

Director Teixeira provided the Commission with updates regarding two items for Council action regarding Projects for Public Space, Inc. (PPS) on October 22, 2019. The first item is for placemaking activities at the Mission Branch Library and the second Item is for an agreement with PPS which provides for community outreach and input for the 30+ acre community park in the north part of the City. Also, he briefed the Commission about the recent installation of the replacement boiler at the International Swim Center, and highlighted the upcoming Parade of Champions that will be held on Saturday, September 28, 2019.

Deputy Director Seale provided an update on current park projects including Bowers Park Playground Rehabilitation Project, and Machado Park Playground Rehabilitation Project which are expected to be completed in the fall. The Magical Bridge Foundation Signing Ceremony with the City will be held at the Central Park amphitheater at 10:00 AM on Thursday, September 19, 2019.

Recreation Manager Castro informed the Commission about the Celebration of Life for Bill Shaddle (former Parks & Recreation Commissioner) which will be held at the Elks Lodge at 1:00 PM on September 28, 2019.

COMMISSIONERS REPORT

Commissioner Field visited Maywood Park.

Commissioner Forte visited Warburton Park.

Commissioner Guerra visited Maywood Park and commented on the newly painted park sign,. He also visited Warburton Park, and Mary Gomez Park and pool where he noticed how well crossing guards with reflective vests were escorting children across the street.

Chair Knaack visited Civic Center Park, and Fremont Park.

Commissioner LaCoursiere visited Warburton Park, Larry J. Marsalli Park and Everett N. "Eddie" Souza Park.

Commissioner Martinez visited the Reed & Grant Streets Sports Park construction site, and Central Park.

Commissioner Walke visited the Reed & Grant Streets Sports Park construction site, Central Park, Washington Park ballfield, and Larry J. Marsalli Park.

ADJOURNMENT

Commissioner Walke made a motion, seconded by Commissioner Guerra to adjourn the meeting until the next Parks & Recreation Commission Meeting on October 15, 2019 at 7:00 PM.