



City of Santa Clara

Meeting Agenda

Parks & Recreation Commission

Tuesday, February 18, 2020

7:00 PM

Cafeteria - City Hall East Wing
1500 Warburton Avenue
Santa Clara, CA 95050

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

- 1.A 20-181 [Action on the Parks & Recreation Commission Minutes of the January 21, 2020 Meeting](#)

Recommendation: Approve the Parks & Recreation Commission Minutes of the January 21, 2020 Meeting.

PUBLIC PRESENTATIONS

GENERAL BUSINESS

2. 20-182 [Parks & Recreation Commission Work Plan Goals for FY 2019/20](#)
3. 20-243 [Potential Names for Inclusion on the Parks & Recreation Commission's Consideration List of Proposed Names for Public Parks](#)

Recommendation: Develop a draft list of names with sufficient background information for consideration and receive public input.

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next meeting will be on March 17, 2020.



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

20-181

Agenda Date: 2/18/2020

REPORT TO PARKS & RECREATION COMMISSION

SUBJECT

Action on the Parks & Recreation Commission Minutes of the January 21, 2020 Meeting

RECOMMENDATION

Approve the Parks & Recreation Commission Minutes of the January 21, 2020 Meeting.

Prepared by: Dale Seale, Deputy Director of Parks & Recreation

Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS

1. Draft Minutes - Parks & Recreation Commission Meeting January 21, 2020



City of Santa Clara

Meeting Minutes

Parks & Recreation Commission

01/21/2020

7:00 PM

Cafeteria - City Hall East Wing
1500 Warburton Avenue
Santa Clara, CA 95050

CALL TO ORDER AND ROLL CALL

Chair Knaack called the meeting to order at 7:02 PM.

- Present** 5 - Chair Andrew Knaack, Commissioner George Guerra, Commissioner Burt Field , Commissioner Kevan Michael Walke, and Commissioner Eversley Forte
- Absent** 2 - Vice Chair Joe Martinez, and Commissioner Roseann Alderete LaCoursiere

Commissioner Walke made a motion, seconded by Commissioner Guerra to excuse Commissioners LaCoursiere and Martinez.

- Present** 5 - Chair Andrew Knaack, Commissioner George Guerra, Commissioner Burt Field , Commissioner Kevan Michael Walke, and Commissioner Eversley Forte
- Excused** 2 - Vice Chair Joe Martinez, and Commissioner Roseann Alderete LaCoursiere

CONSENT CALENDAR

- 1.A [20-1400](#) Action on the Parks & Recreation Commission Minutes of the November 19, 2019 Meeting

Recommendation: Approve the Parks & Recreation Commission Minutes of the November 19, 2019 Meeting.

Commissioner Guerra made a motion, seconded by Commissioner Walke to recommend approval of the minutes.

- Aye:** 5 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Field , and Commissioner Forte
- Excused:** 2 - Commissioner Walke, and Commissioner Alderete LaCoursiere

PUBLIC PRESENTATIONS

GENERAL BUSINESS

2. [20-1391](#) Presentation by the Magical Bridge Foundation

The Commission listened to the presentation, made comments, and questioned Peter Jensen (Magical Bridge Foundation) regarding the schematic design, layout, features, benefits and components of the Magical Bridge All Inclusive Playground that is planned and approved for Central Park. The Commission expressed interest in including a water feature in the playground.

3. [20-1060](#) Consideration of the Schematic Design for a New Public Park and Park Plaza proposed to be located at 5123 Calle Del Sol (Ensemble Residential Project)

Recommendation: Recommend that City Council approve the proposed Schematic Design for the New Public Park and Park Plaza located at 5123 Calle Del Sol (Ensemble Residential Project).

Commissioner Guerra made a motion seconded by Commissioner Field to recommend approval of the proposed Schematic Design for a New Public Park Plaza located at 5123 Calle Del Sol (Ensemble Residential Project) with the condition that the Public Park "Plaza" not be called a "park" and pedestrian safety improvements be made to the corner.

Aye: 4 - Chair Knaack, Commissioner Guerra, Commissioner Field , and Commissioner Forte

Excused: 2 - Vice Chair Martinez, and Commissioner Alderete LaCoursiere

Abstained: 1 - Commissioner Walke

4. [20-97](#) Action on Recommendation for Disbursement of Proceeds from the 2019 Santa Clara Art & Wine Festival

Recommendation: Recommend that Council approve grant disbursements in the amount of \$60,000 to local programs and services.

Commissioner Guerra made a motion, seconded by Commissioner Forte that Council approve grant disbursements in the amount of \$56,000 to local programs and services as follows: Santa Clara Schools Foundation \$18,000; Santa Clara Police Activities League \$18,000; Santa Clara High School Grad Night \$10,000; Wilcox High School Grad Night \$10,000.

Aye: 4 - Chair Knaack, Commissioner Guerra, Commissioner Field , and Commissioner Forte

Excused: 2 - Vice Chair Martinez, and Commissioner Alderete LaCoursiere

Abstained: 1 - Commissioner Walke

5. [20-94](#) Develop a Comprehensive List of Potential Names for Public Parks

Recommendation: Develop a draft list and receive public input.

Chair Knaack made a motion, seconded by Commissioner Walke to table this item until the next meeting.

Aye: 5 - Chair Knaack, Commissioner Guerra, Commissioner Field ,
Commissioner Walke, and Commissioner Forte

Excused: 2 - Vice Chair Martinez, and Commissioner Alderete LaCoursiere

STAFF REPORT

Deputy Director Seale reported on the cleaning of the Statue of Saint Clair and the reflection pool during the week of January 20. Meadow Park, located at Santa Clara Square will soon be completed. Agnew Park and Fuller Street Park projects are at 100% plan completion and will soon go out to bid. Bowers Park Rehabilitation Project was submitted for the Award of Excellence at the California Parks & Recreation Society (CPRS) Banquet which will be held at the Mountain View Community Center at 6:00 PM on Thursday, February 27, 2020. The Homeridge Park Rehabilitation Project will go to Council for award of bid in two weeks.

COMMISSIONERS REPORT

Chair Knaack: Visited Fremont Park and Alvarez Park. Attended the Holiday Tree Lighting Ceremony, and thought it was great how much could actually fit inside the Community Recreation Center for the event.

Commissioner Field: Visited Reed & Grant Sports Park and commented on the fields, parking lots, layout, and the Jerry Marsalli Multipurpose Building. He also expressed his thoughts about the prominence of this facility in the region.

Commissioner Forte: Visited Homeridge Park and mentioned that staff should check the playground components.

Commissioner Guerra: Visited Bowers Park and Mary Gomez Park. He viewed the soccer fields at Reed & Grant Sports Park and thought the facility looked tremendous.

Commissioner Walke: Visited Reed & Grant Sports Park and noticed the playground installation is finished. Attended the Holiday Tree Lighting Ceremony and felt that it felt nice and low key. Visited Montague Park and mentioned that it would be nice when the rehabilitation project begins at that park.

ADJOURNMENT

Commissioner Walke made a motion, seconded by Commissioner Guerra to adjourn the meeting until the regularly scheduled meeting at 7:00 PM on February 18, 2020.

Aye: 5 - Chair Knaack, Commissioner Guerra, Commissioner Field ,
Commissioner Walke, and Commissioner Forte

Excused: 2 - Vice Chair Martinez, and Commissioner Alderete LaCoursiere



Agenda Report

20-182

Agenda Date: 2/18/2020

REPORT TO PARKS & RECREATION COMMISSION

SUBJECT

Parks & Recreation Commission Work Plan Goals for FY 2019/20

BACKGROUND

At the regular Commission Meeting on July 16, 2019, the Commission discussed current issues, trends, and local needs related to city parks operations and maintenance, recreation programs and community services, cemeteries, and special events. Annually, the Parks & Recreation Commission considers three to five specific, measurable, attainable, realistic, and time-bound goals and/or activities for the year. These are intended to focus Commission efforts and respond to community and City Council priorities within existing budget direction, resource limitations, and the purview of the Commission as set forth in the City Charter and City Code.

On July 16, 2019, the Parks & Recreation Commission discussed Work Plan Goals from FY2018-19 and established the draft goals for FY2019/20. At subsequent meetings, the Commission will discuss the Work Plan and makes sub-committee assignments, as necessary. Members then work toward goal completion and provide updates at the regular Commission meetings. The Parks & Recreation Commission FY2019/20 Work Plan Goals are to:

- a) Inform the community about parks and recreation infrastructure conditions and provide leadership and advocacy for any potential new funding strategies;
- b) Review existing park rehabilitation needs and new residential development park project plans;
- c) Host the 39th annual Santa Clara Art & Wine Festival and begin planning celebratory elements for the 40th anniversary event; and,
- d) Provide leadership and guidance for a community input and outreach phase for a new 30+ acre community park in the north of the City.

DISCUSSION

At the July 16, 2019 meeting, the Commission discussed and reviewed Work Plan Goals for Fiscal Year 2019/20.

At the August 20, 2019 meeting, the Commission reviewed the existing park rehabilitation needs and recommended a prioritized list of projects based on age, condition and usage data; staff will further develop the project scope, justifications and cost information and submit as part of the Capital Improvement Project (CIP) Budget five-year plan and cycle for potential funding consideration. New residential development park project plans will be discussed when specific items are scheduled for Commission review on a regular agenda.

On August 20, 2019 the Commission agreed to continue to receive input from the subcommittee for Work Plan Goal (d). The subcommittee will consist of Chair Knaack, Vice Chair Martinez, and Commissioner LaCoursiere.

Work Plan Goal Updates:

- Goal (b). On January 21, 2020 the Commission reviewed a new Tasman East residential development park project plan.
- Goal (c). On September 17, 2019 the Commission reviewed Work Plan Goals. The Commission completed most of Work Plan by hosting the 39th Annual Art & Wine Festival and beginning the process of planning celebratory elements of the 40th Anniversary event.
- Goals (d). On October 15, 2019 the subcommittee for Work Plan Goal (d) discussed visiting the future park site on October 28, 2019. They began brainstorming about the necessity to include a wide array of stakeholders, multiple outreach meetings and methods, and concepts for the site. On November 19, 2019 the subcommittee reported on its visit to the future park site held on October 28, 2019 and the Commission discussed the potential for developing the parkland and reaching out to various stakeholders. They noted the excellent panoramic view from the top of the site, as well as the challenges and amount of sloped acreage of the site in proportion to the more level upland area.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Parks & Recreation Commission’s agenda on the City’s official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, e-mail clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

Reviewed by: Dale Seale, Deputy Parks & Recreation Director

Approved by: James Teixeira, Director of Parks & Recreation



Agenda Report

20-243

Agenda Date: 2/18/2020

REPORT TO PARKS & RECREATION COMMISSION

SUBJECT

Potential Names for Inclusion on the Parks & Recreation Commission's Consideration List of Proposed Names for Public Parks

BACKGROUND

According to Council Policy No. 035 (Attachment 1) the City Council names municipal facilities using the following guidelines:

- Individuals, living or deceased, who have made outstanding contributions to the City of Santa Clara or Santa Clara community;
- Individuals, living or deceased, who made contributions of local, state, national, or worldwide significance;
- Geographic location, prominent environmental feature(s), or historical significance of the area that the building/facility is located.

According to the same policy, the Parks & Recreation Commission (Commission) reviews all naming proposals for public park facilities at a publicly noticed meeting and make a recommendation to the Council Governance and Ethics Committee. The Governance and Ethics Committee reviews all naming recommendations at a publicly noticed meeting and may deny the recommendation or make a recommendation to the City Council for final approval.

At the November 19, 2019 Commission meeting (Attachment 2), the Commission recommended that the naming of the New Neighborhood Park located at 1205 Coleman Avenue, and the New Public Park located at 2343 Calle Del Mundo be tabled until one month after a comprehensive list of potential park names is developed by the Commission for consideration. In addition, the Commission recommended that each commissioner provide staff a list of three to four names (with sufficient background information about the name in conformance with the Council Policy) by the January 21, 2020, Parks & Recreation Commission meeting.

DISCUSSION

Under Council Policy No. 035 the Parks & Recreation Commission makes recommendations to the Governance and Ethics Committee for names of facilities relating to the Commission's purview, such as parks. Proposed names must be in accordance with at least one of the criteria outlined in Council Policy No. 035.

While staff does not have a recommendation for any particular name(s), it advises the Commission to develop and provide a biographical sketch for each person nominated for consideration for inclusion on a list. The biography will provide an account of the life and activities of the individuals including the person's name, place of residence, education, occupation, life, and activities. The information will form the basis of review and consideration prior to a recommendation to the Governance & Ethics

Committee. If the proposed name of a facility or park is not a person, commissioners are recommended to include a rationale for the name.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a project within the meaning of the California Environmental Quality Act ("ECQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

There is no fiscal impact to the General Fund for the current action.

COORDINATION

This report has been coordinated with the City Attorney's Office.

PUBLIC CONTACT

Public contact was made by posting the Parks & Recreation Commission agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Develop a draft list of names with sufficient background information for consideration and receive public input.

Reviewed by: Dale Seale, Deputy Director of Parks & Recreation

Approved by: James Teixeira, Director, Parks & Recreation

ATTACHMENTS

1. Council Policy No. 035
2. Draft Parks & Recreation Commission Minutes November 19, 2019



NAMING OF FACILITIES

POLICY

The City Council shall name municipal buildings/facilities in recognition of the following:

- ◆ Individuals, living or deceased, who have made outstanding contributions to the City of Santa Clara or Santa Clara community
- ◆ Individuals, living or deceased, who have made contributions of local, state, national or worldwide significance
- ◆ The geographic area in which the municipal building/facility is located

The renaming of existing municipal buildings/facilities shall be discouraged and shall occur only under extraordinary circumstances, after thorough study. This policy does not change the existing procedures for Facility Naming recommendations from City Commissions. Under current practice, Parks and Recreation Commission, Youth Commission, Board of Library Trustees, and Cultural Advisory Commission make recommendations to the City Council for names of facilities relating to their respective Commissions. In addition, the Historical and Landmarks Commission, is responsible for recommendations on naming of streets and historical facilities.

PROCEDURE

1. Proposals for naming of facilities shall be referred to the Council Ad Hoc Facilities Naming Committee, which shall consist of three City Council Members appointed by vote of the Council, and the City Manager. Meetings of the Ad Hoc Committee shall be open to the public.
2. The Ad Hoc Committee shall review all naming proposals, with the exception of naming proposals from the Parks and Recreation Commission and the Historical and Landmarks Commission, and make a recommendation to the City Council. Naming proposals from the Parks and Recreation Commission and the Historical and Landmarks Commission shall go directly to the City Council. The City Council at its discretion can choose to refer these naming proposals to the Ad Hoc Committee.
3. The City Council shall have final approval of all naming recommendations.

Reference:

City Council-approved policy dated August 2003



City of Santa Clara

Meeting Minutes

Parks & Recreation Commission

11/19/2019

7:00 PM

Cafeteria - City Hall East Wing
1500 Warburton Avenue
Santa Clara, CA 95050

CALL TO ORDER AND ROLL CALL

Chair Knaack called the meeting to order at 7:02 PM.

Present 6 - Chair Andrew Knaack, Vice Chair Joe Martinez, Commissioner George Guerra, Commissioner Kevan Michael Walke, Commissioner Roseann Alderete LaCoursiere, and Commissioner Eversley Forte

Absent 1 - Commissioner Burt Field

CONSENT CALENDAR

1.A [19-1247](#) Action on the Parks & Recreation Commission Minutes of the October 15, 2019 Meeting

Recommendation: Approve the Parks & Recreation Commission Minutes of the October 15, 2019 Meeting.

Commissioner Guerra made a motion, seconded by Commissioner Walke to recommend approval of minutes.

Aye: 6 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Walke, Commissioner Alderete LaCoursiere, and Commissioner Forte

Absent: 1 - Commissioner Field

PUBLIC PRESENTATIONS

Susan Hinton, a member of the public, appreciated the detailed work and outreach done by staff in the Central Park Master Plan. She commented on the potential installation of synthetic turf on Fatjo Field in the Central Park Master Plan, and expressed her view that it would be best if Fatjo Field would remain as an improved natural grass field in the future without any of the disadvantages of synthetic turf.

GENERAL BUSINESS

2. [19-1353](#) Presentation and Action on Central Park Master Plan Update and Draft Ordinance in accord with City Charter section 714.1

Recommendation: Recommend that Council approve the Central Park Master Plan including the Schematic Design Update and project phasing and Introduce an Ordinance in accordance with City Charter section 714.1.

Commissioner Field entered the meeting at 7:05 PM.

Commissioner Walke made a motion, seconded by Commissioner LaCoursiere to recommend that Council approve the Central Park Master Plan including the Schematic Design Update and project phasing and introduce an ordinance in accordance with City Charter section 714.1.

Aye: 7 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Field , Commissioner Walke, Commissioner Alderete LaCoursiere, and Commissioner Forte

3. [19-1244](#) Recommendation to the Governance and Ethics Committee to Name the New Neighborhood Park located at 1205 Coleman Avenue (Gateway Crossings)

Recommendation: Recommend a Name for the Governance and Ethics Committee consideration for the New Neighborhood Park located at 1205 Coleman Avenue.

Commissioner Guerra made a motion, seconded by Commissioner Martinez that Item 3. be tabled until one month after a comprehensive list of potential park names is provided to the Commission.

Aye: 7 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Field , Commissioner Walke, Commissioner Alderete LaCoursiere, and Commissioner Forte

4. [19-1245](#) Recommendation to the Governance and Ethics Committee to Name the New Public Park located at 2343 Calle Del Mundo.

Recommendation: Recommend a Name for the Governance and Ethics Committee consideration for the New Public Park located at 2343 Calle Del Mundo (SummerHill Residential Project).

Commissioner Guerra made a motion, seconded by Commissioner Martinez that Item 4. be tabled until one month after a comprehensive list of potential park names is provided to the Commission.

Commissioner Guerra made a motion, seconded by Commissioner Walke that each Commissioner provide staff a list of three to four names by January 21, 2020, Parks & Recreation Commission Meeting.

Aye: 7 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Field , Commissioner Walke, Commissioner Alderete LaCoursiere, and Commissioner Forte

5. [19-1246](#) Parks & Recreation Commission Work Plan Goals for FY 2019/20

The subcommittee visited the 30+ acre park site located in the north of the City on October 28, 2019. They reported back to the Commission about their initial thoughts about major recreational activities that would benefit the community considering the size of the site, sloped areas and the higher elevation upland area of the site. The subcommittee will continue to develop a methodology and timeline to conduct robust outreach with an array of stakeholders in the early stages of collaboration before the City develops the 30+ acre park site. In addition, Deputy Director Seale will provide reference literature regarding the recent conversion of golf courses to park land.

STAFF REPORT

Deputy Director Seale reported to the Commission regarding the ribbon cutting for the newly rehabilitated playground at Bowers Park. The Mayor and City Manager led the community in opening the new playground. Hundred of park patrons attended the event. The new Bowers Park playground was designated as a National Demonstration site in three distinct categories by Playcore: the 7 Principles of Inclusive Design, Nature Grounds, and Play On. The other park projects are progressing, including Reed & Grant Streets Sports Park, Machado Park, Homeridge Park, Agnew Park, and Fuller Park. The Machado Park Playground Rehabilitation Project will continue, as there was a delay due to a design change to enhance the play value of the hillside slide.

The Tree Lighting Ceremony will be on December 6, 2019. Commissioners are requested to be present at base camp for the Tree Lighting Ceremony at 4:00 PM. The ice rink will open to the public on November 21, 2019.

COMMISSIONERS REPORT

Commissioner Field: Visited the Palo Alto Magical Bridge Playground. He commented on the large and diverse crowd enjoying the playground on a weekday. He looks forward to the construction of a new Magical Bridge All-Inclusive Playground in Santa Clara. Commissioner Field also visited the Reed & Grant Streets Sports Park site.

Commissioner Forte: Attended the Bowers Park Playground Ribbon Cutting event.

Commissioner Guerra: Visited Maywood Park and Mary Gomez Park.

Chair Knaack: Attended the Bowers Park Playground Ribbon Cutting event and was pleased with the transformation of the playground and park. He will be attending the Charlotte's Web play in late November. He also visited the 30+ acre park site with the other subcommittee members.

Commissioner LaCoursiere: Attended October Fest at Westwood School which was very successful. She also attended the Hoop Shoot sponsored by the Elks at the Youth Activity Center. Commissioner LaCoursiere was very pleased to work with Recreation Supervisor Gayle Icho, and staff. Visited the 30+ acre park site with the other subcommittee members.

Commissioner Martinez: Visited the 30+ acre park site with the other subcommittee members.

Commissioner Walke: Visited Central Park, and attended the PAL Soccer Tournament which had over 2,000 participants. He also visited the Reed & Grant Streets Sports Park site, and Montague Park.

ADJOURNMENT

Commissioner Guerra made a motion, seconded by Commissioner Martinez to cancel the December 17, 2019 Parks & Recreation Commission Meeting, and adjourn the meeting until the regularly scheduled meeting at 7:00 PM on January 21, 2020.

Aye: 7 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Field, Commissioner Walke, Commissioner Alderete LaCoursiere, and Commissioner Forte