



**MEETING MINUTES**  
**June 24, 2019**

**Committee Members**

**Present:**

Karen Hardy– Chair  
Thanh Do  
Bruce Donoghue  
Thomas Granvold  
Diane Harrison  
Ken Kratz  
Don Sterk

**Staff:**

Michael Liw (Assistant Director of Public Works)  
Carol Shariat (Principal Transportation Planner)  
Marshall Johnson (Associate Engineer)  
Nick Cusimano (Detective)  
Falguni Amin (Principal Engineer - Design)  
Praytush Bhatia (Senior Civil Engineer)

**Guests:**

Hugh Loch (Alta Planning & Design)  
Lola Torney (Alta Planning & Design)  
Beth Martin (Alta Planning & Design)  
Jack Lueder  
Ryan Caldera  
Betsy Megas  
John Cordes (SVBC)

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**Matters for Council Action:**

City Council to consider approving resolution to adopt Bike Plan Update 2018.

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1. **Call to Order/Roll Call** (0:05:00)  
The meeting was called to order by Chair Hardy at 4:06 p.m. A quorum was present.
2. **Public Presentations** (0:05:30)  
A. None
3. **Approval of March 25, 2019 Minutes** (0:06:37)  
Member Granvold motioned with a 2<sup>nd</sup> by member Kratz to approve March 25, 2019 meeting minutes with recommended changes. Members unanimously approved the motion.

4. **Reports for Committee Information** (0:11:00)

- A. Santa Clara Police Department Update – Detective Cusimano provided the committee with a breakdown on bike related collisions for the period from January through May of 2019. He noted that there were 12 injury collisions which included 5 (fault of automobile), 4 (fault of bicyclist), 2 (dual fault), 1 (no fault assigned). Member Kratz requested more specific information related to each collision. Members requested information be provided on pedestrian related collisions as well.
- B. Follow-up items from previous meeting (0:23:00) – Mr. Johnson thanked members Granvold and Larsen for their help with the energizer station for Bike to Work Day. Mr. Liw informed the Committee that City staff were successful in working with Caltrans to reduce the travel lane widths from 12 feet to 11 feet with the current repaving of El Camino Real. This will allow for additional space for the future addition of a bicycle facility. He also noted the El Camino Real Specific Plan is targeted to go before City Council next March for consideration for approval. This plan will consider the removal of parking to allow the inclusion of a bicycle facility on El Camino Real.
- C. VTA BPAC Update (0:23:30) – Mr. Johnson noted that at the VTA BPAC April 10, 2019 meeting, members were shown a presentation on Bicycle Accommodations Guidelines. Members recommended sharing the presentation with individual city BPACs. At their May 8, 2019 meeting, the VTA BPAC recommended the approval of proposed project funding for the FY2019/20 Transportation Development Act Article 3 program. The June 12, 2019 meeting was canceled.
- D. 2019 Annual Work Plan (0:38:30) – Chair Hardy led discussion on the items scheduled for the remainder of the year.
- E. Grant Activity (0:41:30) – Ms. Shariat noted that the City's Transportation Development Act application for Lafayette Street Bike Lanes and the Transportation for Clean Air application for Saratoga Street bike lanes are still pending final approval. The Caltrans Pruneridge Avenue Complete Streets planning grant application has been awarded to the City. It is anticipated that work on this grant will kick off some time in October and be completed in about two years.
- F. 2020 Pavement Preservation Project (Complete Streets Review) (0:54:00) – Ms. Shariat noted that this project involves Homestead Road (Lincoln Avenue to Kiely Boulevard), Scott Boulevard (Harrison Street to Saratoga Avenue), and Newhall Street (Saratoga Avenue to North Winchester Boulevard). The Committee initially reviewed these streets as part of the annual review of the City's pavement surface treatment project at the August of 2018 meeting. For this review, the Committee was being asked to review the project for all elements related to a Complete Streets review. It was noted that the 65% plans do not have the detail yet as to where bicycle detection would be installed. However, the City will put in bike detector loops and symbols at signalized intersections, if not there now. No additional Complete Streets Elements were recommended by the BPAC for the roadway segments included in this project at this time. Member Donoghue submitted written comments regarding treatment of bicycle facilities at the County expressway interface.
- G. Uncontrolled Crosswalk Improvements (1:10:00) – Ms. Shariat noted that in 2016 the City Council directed staff to inventory all the uncontrolled crosswalks existing in the City. As a result, CIP funds have been set aside for annually improving seven selected crosswalks. The current list of seven locations were analyzed by a consultant to determine if improvements were necessary and if so, to design and construct those recommended improvements. Plans for the recommended improvements were shared with the Committee for Complete Street review. In response to member Kratz's concerns, Mr. Bhatia noted that the installation of bulb-outs would not preclude the installation of bike lanes in the future. Member Donoghue

requested additional details regarding illumination levels at the identified crosswalks that staff could not address at this time. No additional Complete Streets Elements were recommended for this project.

- H. Pedestrian Master Plan (1:38:00) – Ms. Shariat noted that the Committee will be reviewing the revised visions, goals, and objectives document and the draft recommendations for the Plan. Ms. Martin gave a brief presentation on the progress of the Plan to date. She noted that the priority pedestrian zones were selected using information from the needs analysis which looked at safety, pedestrian comfort, destination accessibility, and walkable land uses. Mobile workshops are planned for July for gathering feedback on the Plan’s project recommendations. The public comment period for comments on the project recommendations ends on July 24<sup>th</sup>. Comments should be emailed to Ms. Shariat. The dates and locations for the mobile workshops will be announced. Member Granvold would prefer to update the plan every two years instead of every ten years. Member Kratz would like destinations to include bus stops and he would like the collision data in the appendix of the plan. Mr. Donoghue requested that illumination standards for crosswalks be added as an appendix to the Plan.

## 5. Reports for Committee Action

- A. Bike and Scooter Share Program Regulations (2:15:00) – Mr. Bhatia gave a presentation that gave a history and the process that lead to where we are today. It included initial discussions with the City Council, bike/scooter share companies, and the public. Other cities were looked at in terms of their experience dealing with similar programs and the type of programs enacted. Outreach included discussions with property owners, developers, Levi Stadium, Santa Clara University, Mission College, and Great America Theme Park. Pertinent legislation was also looked at to ensure program compliance with State laws. The administrative regulations were presented to the Committee followed by a period for comments or recommendations. Members expressed concerns about the data being collected under the program. Member Kratz suggested adding the San Tomas Aquino Creek Trail at El Camino Real as a priority parking location. Member Granvold motioned with a 2<sup>nd</sup> by member Kratz to recommend to Council to adopt the Bike and Scooter Share Mobility Permit Administrative Program Regulations with the understanding that the regulations make clear what does and does not apply to the bike share program and any and all data collected by the operators, in conjunction with the scooter and bike share programs, will not be shared with any entity other than the City of Santa Clara unless legally required. Members approved the motion with four yes votes by members Do, Hardy, Sterk, and Granvold and three no votes by members Kratz, Harrison, and Donoghue.
- B. Bicycle Master Plan Update 2018 (3:19:30) – As a prelude to the presentation, Ms. Shariat informed the Committee that this administrative draft of the Plan took into consideration the comments submitted on the on-line tool and the additional comments submitted by Committee members following the March 25<sup>th</sup> meeting. She noted that the Plan is a high-level planning document and that some of the comments received can be addressed outside of the Plan. Ms. Torney gave a presentation on the process involved in developing the Plan and a high-level summary of the final edits incorporated into the Plan in response to submitted comments by the BPAC. In response to members wanting to see comments made by individual BPAC members and not allowed because of a Brown Act violation, members Kratz, Harrison, and Donoghue were given time to read their comments followed by staff’s explanation of why some of their comments did not get incorporated into the Plan. Member Do motioned with a 2<sup>nd</sup> by member Sterk to recommend that City Council consider adopting the Bike Plan Update 2018. All members approved the motion except member Donoghue.

## 6. Added Agenda Items for Future Meetings (4:54:00)

- A. Revisit recommendations from Bike Plan – 6/2019 (Kratz)
- B. Round-a-bouts potential locations – 6/2019 (Harrison)

- C. Traffic Control Signs in Bike Lanes – 6/2019 (Harrison)
- D. Striping unmarked crosswalks – 6/2019 (Harrison)
- E. Crosswalk Lighting – 6/2019 (Donoghue)
- F. Slip-resistant Facilities – 6/2019 (Donoghue)
- G. Pruneridge/Lawrence Improvements – 6/2019 (Donoghue)
- H. Procedure for handling submitted comments on Plans – 6/2019 (Kratz)
- I. Bike Demographic Survey – 6/2019 (Kratz)
- J. City Council/BPAC Dinner Meeting – 6/2019 (Kratz)

7. **Announcements** (5:05:00)

- A. Mr. Liw informed the Committee that the City just received documents from the Santa Clara Valley Water District regarding the Freedom Bridge. He also noted that Intel recently applied for an encroachment permit for the removal of the existing Freedom Bridge. The Committee's request for City Council to draft a letter to the Water District regarding this matter will be going to the Council on August 20<sup>th</sup>.
- B. Mr. Cordes announced that Silicon Valley Bicycle Coalition (SVBC) will be hosting a Pride Ride on June 29<sup>th</sup> from 3:00 – 6:00 p.m. at St. James Park in San Jose. SVBC will also be having their Bike Summit in the City of Mountain View on August 1<sup>st</sup>.
- C. Chair Hardy announced that the Chamber of Commerce proclaimed Santa Clara the "Best City to live in" for California for 2019.

8. **Adjournment:** 9:13 p.m.

Member Sterk motioned with 2<sup>nd</sup> by Granvold to adjourn the meeting. Members unanimously approved the motion. Next meeting date is August 26, 2019.