



**MEETING MINUTES  
October 21, 2019**

**Committee Members:** Vice Mayor Patricia M. Mahan  
Councilmember Raj Chahal  
Councilmember Karen Hardy

**City Staff Members:** Director of Community Development, Andrew Crabtree  
Planning Manager, Reena Brilliot  
Code Enforcement Technician, Juan Padilla  
Principal Planner, Lesley Xavier  
Assistant Director of Public Works, Michael Liw  
Police Sergeant, Aric Enos

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**I. Call to Order& Introductions**

The meeting was called to order by Vice Mayor Mahan at 7:00 p.m.  
Councilmember Mahan welcomed residents to the NURC meeting.

**II. Public Presentations**

There was one speaker. A community member spoke about wanting the neighborhood to be safe and quiet neighborhood. She thanked the Santa Clara Police Department for their good work and responsiveness to address late night noise disturbances. She also thanked campus security for their work in the community.

**III. Reports and Discussion**

Planning Manager, Reena Brilliot, presented a recap of the last NURC meeting held on May 20, 2019. She explained how the community facilitation exercise was conducted and reported that these were the top three priorities identified through this exercise: solving the issues of parking, mini dorms, and noise disturbance. Since the last NURC meeting on May 20, 2019, staff has gathered information on ways to address these three topics and will present them tonight. Discussion and questions on these topics will follow after all the presentations are completed.

**A. Parking Issues**

- **Neighborhood Parking Permit Program** – Assistant Director of Public Works, Michael Liw, introduced himself and started off his presentation with identifying common parking issues and parking regulations and restrictions. He stated that there was only one established residential parking permit program in the Hilmar area. The Residential Parking Permit Program was established and codified in 2003 by City Council. He presented an overview on the permit parking program process which starts with the request from property owners and require participation from the majority of that particular neighborhood.
- **Santa Clara University Parking Permit Program** – Assistant Dean for Off Campus Student Life, Kim Gilkey, presented on Santa Clara University's permit parking program. Previous concerns from students about their off campus residential parking was that it was

too far or not well lit. The University has worked on creating a better parking permit program by offering a garage that is enforced 24 hours per day and is dedicated solely for students. The garage location is more accessible and is an attempt to get cars off city streets and onto the campus.

## **B. Mini Dorms**

- **Zoning Code Update** – Reena Brilliot introduces the changes that are being made as a part of the City’s comprehensive zoning ordinance update. She recognizes the community’s concern over the issue of high occupancy numbers in residences. The current ordinance does not state a maximum number of occupants allowed in a residence and does not specify required common area in a residence. Ms. Brilliot presented the regulations that are being proposed in the Zoning Code Update that will address these topics. The comprehensive Zoning Code Updated will be presented and reviewed by Council and Planning Commission in 2020.
- **Santa Clara University Housing Update** – Kim Gilkey talks about how Santa Clara University has opened a new residence hall, Finn Residence Hall. Starting Fall 2021, a two-year on campus residency requirement will be enforced for incoming first year students and sophomores. The university has the room and ability to house all these students as well as the upper classmen. There will also still be residence halls dedicated for upper classmen. Assistant V.P. of University Relations, Chris Shay, explains how this new requirement will allow lower classmen to mature before moving off campus. Ms. Gilkey presents the other change for university housing is for Neighborhood Units – houses that the university owns and operates. Students who live in these units go through off-campus housing orientations and will be responsible for not having any furniture on the front lawn. Neighborhood units have white Santa Clara University signs located at the front and house undergraduate students.

## **C. Noise Disturbance**

- **Police Department Statistics** – Police Sergeant of the Nuisance Suppression Unit, Aric Enos, introduced himself and is taking over for Lieutenant Richard Fitting. SCPD has taken proactive steps prior to and at the beginning of the school year including meeting with staff and code enforcement and speaking to students at the freshmen orientation. A walk about is also conducted near the beginning of the school year which is when officers go door to door with code enforcement officers and student representatives to provide ample information and notify students of the expectations. Enforcement is provided by Team 200 whom respond to noise disturbances and party calls. The enforcement model for party calls has been determined by how many times has a property been cited for noise disturbance and the severity of the issue. In the attempt to keep property owners informed and involved, citations have been routed to them so that they are aware of the issues happening on site. Notices will also be sent out to residents and property managers.

## **IV. Scheduling of Next NURC Meeting**

### 2020 NURC Meeting Dates:

Monday, February 10  
Monday, May 11  
Monday, October 26

## **V. Adjournment**

Meeting adjourned at 8:30 p.m.