



**MEETING MINUTES
May 11, 2020**

Committee Members:

Mayor Lisa Gillmor
Vice Mayor Karen Hardy
Councilmember Raj Chahal

City Staff Members:

Director of Community Development, Andrew Crabtree
Planning Manager, Reena Brilliot
Principal Planner, Lesley Xavier
Assistant Planner, Tiffany Vien
Police Sergeant, Aric Enos
Police Chief, Pat Nikolai

I. Call to Order& Introductions

The meeting was called to order by Mayor Gillmor at 6:00 p.m. This meeting was held via a Zoom webinar with the Committee members, presenters and the public participating remotely pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19.

Mayor Gillmor welcomed everyone to the meeting and introduced herself as well as the other Committee members, Vice Mayor Karen Hardy and Councilmember Raj Chahal. Planning Manager, Reena Brilliot, informed everyone of how to participate on the Zoom webinar platform and that the meeting will be recorded. Ms. Brilliot also introduced the City staff members and Santa Clara University representatives who are participating in the Zoom webinar and will be presenting information on the agenda.

II. Public Presentations

There were no public presentations.

III. Reports and Discussion

A. Planning Division Update – Reena Brilliot, Planning Manager, first presented on Code Enforcement Activity in which there is a code enforcement team focused, especially around this neighborhood, related to nuisance and issues of littering. Since the last NURC meeting on February 10, 2020, Code Enforcement has patrolled the NURC area less frequently due to the shelter in place order as well as because of the decreased amount of complaints received. There have also been no citations or violation notices issued since the last NURC meeting. Before citations are issued, a lot of education about understanding code violations has been completed. The current enforcement activity is conducted through twice weekly inspections in the Old Quad neighborhood. Ms. Brilliot also shared how to report a complaint through phone call, email and the MySantaClara app. In terms of Development Activity, the most recent county order has allowed for construction activity to resume so various projects that were previously paused are now continuing construction. There are still two Specific Plans that are underway with a change in the community engagement strategy due to the ban on public gatherings in the near future. For the El Camino Specific Plan, the Open House to present the Draft Plan was postponed due to COVID-19.

However, a Draft Plan will be available online for public review in the next few weeks. For the Downtown Precise Plan, there is currently an online survey posted on the City's website available until May 15, 2020. There are also still some pending tasks including a Downtown Task Force meeting, and a workshop.

B. Santa Clara University Update – Kim Gilkey, Assistant Dean for Off Campus of Student Life, presented on the campus residence hall closure in accordance with the County's shelter in place order. There were exceptions allowed for students who applied with a total of 201 students who were granted this exception to continue living in only 2 of the residence halls and University owned neighborhood units. The students were consolidated based on the County Health order guidance with much consideration of who could stay and where they could live. This residence closure is effective for the rest of the academic year, ending in the middle of June. Summer school this year is also not being held through in-person classes. Ms. Gilkey presented that Santa Clara University is postponing all campus events until after June 30, 2020 and will continue evaluating after this date on how to proceed with these events under the guidance of the County's health order. The University also has not yet made the decision of whether they will have in-person classes in the Fall and will be continuing to take extra precautions for the healthy and safety of the students and surrounding community members. The University is preparing for the potential scenarios of in-person, virtual, and a hybrid of the two for classes in the Fall with social distancing measures in place. As many of the students left behind their belongings to move home during the shelter in place order, Santa Clara University will allow their students to move out by three-hour appointment windows with two people per appointment slot to allow for proper social distancing. Currently, only students within a 50-mile radius from the University are allowed to reserve these appointments. However, after the shelter in place order is lifted, students outside this radius will be able to make the appointments to move out or designate a proxy who will collect their belongings on the student's behalf. Ms. Gilkey mentioned that there are still some staff, including campus safety, who are living and staying on campus to assist students and are enforcing the social distancing policy. In terms of messaging the students and the community on the shelter in place order and social distancing guidelines, the University has created flyers, posted newsletters, and sent emails to students, parents, and faculty to provide as much outreach as possible, especially to those students who do not live in University owned housing and may still be living in their current residence around the campus neighborhood. The language of the information sent encourages students to stay at home, not come back to campus, and to not host any gatherings. The flyer was handed out to over 200 student residences, with Campus Safety knocking on their doors to ensure they received this information.

C. Santa Clara Police Department Update – Aric Enos, Police Sergeant, presented that the focus area in this community has been the concern of noise in which PD has had to take a tough stance on in responding to party calls. More recently, a lot of emphasis has been put on educating the students on PD's enforcement model and expectations. A second walkabout was also conducted on those houses that have reoccurring violations to have a chance to speak with all the residents. A common citation is disturbing the peace and amplified music with a fine starting at \$300. Sergeant Enos also presented that if a house already has additional offenses, that the fines will increase from there, usually doubling in amount resulting in a hefty fine. In an effort to keep the property owners aware, PD sends the citations straight to the property owners so that they can take the proper actions on the tenants. Sergeant Enos also mentioned that his team works regularly with SCU's Campus Safety, especially on those houses that are not owned by the University. Next, Sergeant Enos covered the topic of Blue Tags in which anytime a property has been identified as a nuisance, they will receive a Blue Tag citation which has to be posted for at least 90 days. A special response notice is created when an officer responds to a call for service for a party and a citation is issued based on this notice. Since the last NURC meeting, there have been eight special response notices issued. Administrative citations can also be issued after analyzing the special response notice. Sergeant Enos emphasized that the underlying goal in citations is to change the behavior of the students and bring peace to the neighborhood. PD created a flyer on the shelter in place order which has been shared to the University and dispersed to students.

IV. Scheduling of Next NURC Meeting

Next meeting date is October 26, 2020

V. Adjournment

Reena Brilliot, Planning Manager shared that staff had contacted Old Quad resident, Joanne Bruna, about tonight's meeting. She was going to participate but decided not to after all, and instead staff will be sending her minutes afterwards and she will be reviewing them.

Meeting adjourned at 7:14 p.m.