

2020-2021 Annual Action Plan Substantial Amendment Summary

The following summarizes the proposed changes in the 2020-2021 Annual Action Plan's Substantial Amendment.

PAGES 3-7 **AP-15 Expected Resources – 91.220 (c) (1,2)**

CDBG CONTINGENCY LANGUAGE

The City of San Jose committed \$1.5M local funds to the ERAP program. The City will not commit any extra regular CDBG funds to the ERAP program. The only federal funds that will be committed to ERAP will be the CDBG-CV funds.

- ~~1. CDBG-CV: If the City receives less than \$1.5M of CDBG-CV funds, the City will reduce the amount of funding for NCIP in order to bring the funded amount of the ERAP to \$1.5M.~~
- ~~2. If the City receives more than \$1.5M but less than \$2M, the City will reduce the amount of funding for NCIP in order to bring the funded amount of the ERAP to \$2M.~~

CDBG-CV CONTINGENCY LANGUAGE

CARES Act Stimulus Funds: The new act provides \$5 billion to HUD for Community Development Block Grants (CDBG) to state and local governments. Funding will be released in multiple waves for a broad range of activities that can include activities that prevent additional homelessness.

- \$2 billion will be directly allocated to states and local governments through the regular program formula (all grantees that received a CDBG allocation in FY20 will receive this funding).
- \$1 billion will be allocated to states and insular areas "to prevent, prepare for, and respond to coronavirus within the state or insular area, including activities within entitlement and non-entitlement communities, based on public health needs, risk of transmission, number of cases compared to the national average, and economic and housing market disruptions, and other factors as determined by the Secretary, using the best available data."
- \$2 billion will be allocated directly to states and local governments at the discretion of the HUD secretary according to a formula based on factors to be determined by the secretary, prioritizing risk of coronavirus, number of coronavirus cases compared to the national average, and economic and housing market disruptions resulting from coronavirus.

The City is expecting to will receive CDBG funds from the CARES Act (CDBG-CV) totaling approximately \$1,500,00. Funds will come in two phases:

- CDBG-CV #1 Funds: The total amount of CDBG CARES Act Stimulus Funds ~~expected~~ is \$611,724.
- CDBG-CV #2 Funds: The total amount of CDBG CARES Act Stimulus Funds ~~expected~~ is **\$1,027,660**. ~~These funds will not show up as "Expected/Anticipated Resources" as they are not confirmed yet.~~

HUD is allowing these funds to be used to reimburse allowable costs consistent with the purposes of the stimulus package that are incurred by a locality regardless of the date on which such costs were incurred. If these HUD funds are not available when needed, it is the City's intent to use funds from the City's Affordable Housing Fund.

The City plans to implement an Emergency Rental Assistance Program (ERAP) to assist low-income households (<60% AMI) with paying their rental arrears created by the Eviction Moratorium and the COVID-19 crisis. **If there is not enough demand for these funds at the <60% AMI level, the City will raise the eligibility level to <80% AMI.**

Table 63 –Expected Resources Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 5				Expected Amount Available Remainder of ConPlan	Narrative Description
CDBG-CV1	Public – Federal	Rental Assistance	\$611,724	\$0	\$0	\$611,724	\$0	City will design an Emergency Rental Assistance Program to help low-income tenants pay their rental arrears created by the Eviction Moratorium and the COVID-19 crisis.
CDBG-CV2			\$1,027,660	\$0	\$0	\$1,027,660	\$0	

PAGES 9-10 AP-20 Annual Goals and Objectives – 91.220 (c) (3) & (e)

Table 64 –Annual Goals and Objectives Summary

	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2020	2021	Affordable Housing	Citywide	Affordability: Affordable Housing	CDBG: \$1,020,020 \$1,076,016 HOME: \$1,746,618 CDBG-CV1: \$489,380 CDBG-CV2 \$822,128	Homeowner housing rehabilitation and project deliver costs 45 households TBRA 45 households Public service activities for Low/Mod Income Housing Benefit (ERAP) 200 households
6	Planning & Admin.	2020	2021	CDBG, HOME, CDBG-CV Admin.	Citywide	N/A	CDBG: \$287,974 HOME: \$53,382 CDBG-CV1: \$122,344 CDBG-CV2 \$205,532	N/A

Table 66 –Project Information				
#	Project Name	National Objective To Benefit...	Code	Funding
12	Neighborhood Conservation and Improvement Program (NCIP) – Grant & Loan Costs	Low/Moderate Income persons	14A	\$996,016 \$1,076,016
16	CDBG-CV1 Emergency Rental Assistance CDBG-CV2 Emergency Rental Assistance	Low/Moderate Income persons	05S	\$489,380 \$822,128
20	CDBG-CV1 Administration CDBG-CV2 Administration	n/a	21A	\$122,344 \$205,532
20	HOME Administration	n/a	21A	\$53,382

Table 67 –Project Summary		
12	Project Name	Neighborhood Conservation and Imp. Prog. (NCIP) – Loans & Grants
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$696,016 \$1,076,016
	Description	NCIP provides rehabilitation to owner-occupied single-family homes whose incomes are at or below 80% of the AMI. This amount includes estimated program income that is anticipated throughout the PY.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	35 households
	Location Description	Citywide

13	Project Name	NCIP – Project Delivery Costs
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$174,004
	Description	Project Delivery Costs consists of City staff costs to deliver the NCIP. Approximately 20% of the total amount available for NCIP is set aside for this purpose. Funds not used for will be used unprogrammed at the end of the fiscal year and used to fund next year’s NCIP Loans & Grants.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	N/A
Location Description	Citywide	

Table 67 –Project Summary (cont'd)

16	Project Name	Bill Wilson Center – Emergency Rental Assistance Program (ERAP) Administrator
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG-CV1: \$489,380
	Description	CDBG-CV Emergency Rental Assistance Program will assist low-income tenants (<60% AMI) to pay rental arrears that have accumulated due to the Eviction Moratorium Ordinance and COVID-19. Program will be funded with \$611,724 from CDBG-CV1, and the balance will be funded with CDBG-CV2. If CDBG-CV2 funding is not received before the program is funded, it will be funded with local funds. Local funds will then be reimbursed with CDBG-CV2.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	200 households
	Location Description	Citywide

20	Project Name	2020 CDBG-CV1 Administration & Planning
	Target Area	n/a
	Goals Supported	n/a
	Needs Addressed	n/a
	Funding	CDBG-CV1: \$122,344 CDBG-CV2: \$206,532
	Description	Administration and planning for all HOME funded projects and activities.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	n/a
	Location Description	Citywide



**City of
Santa Clara**

The Center of What's Possible

Housing & Community Services Division
1500 Warburton Avenue,
Santa Clara, CA 95050
(408) 615-2490

2020-2021 Annual Action Plan

Prepared by:

**Michael Baker International
500 Grant Street, Suite 5400
Pittsburgh, PA 15219**



and

**City of Santa Clara
Housing and Community Services Division,
Community Development Department
1500 Warburton Ave,
Santa Clara, CA 95050
(408) 615-2490**

Submission Date to HUD: by May 15, 2020

Contents

- AP-15 Expected Resources – 91.220 (c) (1,2) 7
- AP-20 Annual Goals and Objectives – 91.220(c)(3)& (e) 13
- AP-35 Projects – 91.220(d) 16
- AP-38 Project Summary 18
- AP-50 Geographic Distribution – 91.220 (f)..... 26
- AP-55 Affordable Housing – 91.220 (g) 27
- AP-60 Public Housing – 91.220 (h)..... 28
- AP-65 Homeless and Other Special Needs Activities – 91.220 (i) 29
- AP-75 Barriers to Affordable Housing – 91.220 (j) 31
- AP-80 Other Actions – 91.220 (k) 33
- AP-90 Program Specific Requirements – 91.220 (l) (1,2,4) 36

AP-15 Expected Resources – 91.220 (c) (1,2)

Introduction

The City of Santa Clara is estimating the following federal and local funding resources for the 2020 Program Year (PY); Fiscal Year 2020-2021:

FEDERAL FUNDING

CDBG Funds: The total amount of CDBG resources expected to be available for FY20/21 is \$1,850,000. This total is made up of the annual CDBG entitlement from HUD, Prior Year Resources (funds that are being re-programmed and/or funds that were programmed but not spent), and Program Income (income generated from prior CDBG projects). The breakdown of the source of funds is:

- Annual Entitlement Funds \$1,039,874
- Estimated Prior Year Balance \$410,126
- Estimated FY20/21 Program Income \$400,000

HOME Funds: The total amount of HOME resources expected to be available for FY20/21 is \$1,800,000. This is made up of the annual HOME entitlement from HUD, Prior Year Resources (funds that are being re-programmed and/or funds that were programmed but not spent), and Program Income (income generated from prior HOME projects). The breakdown of the source of funds is:

- Entitlement Funds \$433,815
- Estimated Prior Year Balance \$1,226,185
- Estimated FY19/20 Program Income \$140,000
 - HOME Program Income (2020). The City estimates it will receive \$100,000 in PI in the 2020-2021 Program Year. Ten percent; or \$10,000 will be programmed in this 2020 Annual Action Plan for administrative costs as allowed by HOME regulations. The other 90% (\$90,000) will be programmed next year in the 2021 Annual Action Plan. \$130,000 of Program Income was received but not programmed in FY 2019-2020. Together, it is estimated that there will be \$140,000 of Program Income available for programming in FY2020-2021.

AMENDMENT OF PAST ANNUAL ACTION PLANS

1. CHDO funds from 2017-19 will be reprogrammed to the Tenant Based Rental Assistance (TBRA) program per the 2020 HUD HOME waiver which allows cities to divert CHDO funds to programs and activities that assist in the COVID-19 recovery.
2. 2018 Annual Action Plan: Approximately \$800,000 was programmed for Multi-Family Rental Development /Rehabilitation. These funds will be reprogrammed to the City's TBRA program.

CDBG CONTINGENCY LANGUAGE

The City of San Jose committed \$1.5M local funds to the ERAP program. The City will not commit any extra regular CDBG funds to the ERAP program. The only federal funds that will be committed to ERAP will be the CDBG-CV funds.

HOME CONTINGENCY LANGUAGE

1. The City has submitted a waiver request to HUD to allow for our 2016 CHDO funds of \$44,921.70 to be included in the main CHDO waiver allowing 2017-2019 CHDO funds to be allowed to be used for TBRA. If this waiver is approved, \$44,921.70 currently programmed for CHDO development will be reprogrammed to fund the City's TBRA program.
2. Any funds above the estimated Program Income received will be programmed to TBRA.

CDBG-CV CONTINGENCY LANGUAGE

CARES Act Stimulus Funds: The new act provides \$5 billion to HUD for Community Development Block Grants (CDBG) to state and local governments. Funding will be released in multiple waves for a broad range of activities that can include activities that prevent additional homelessness.

- \$2 billion will be directly allocated to states and local governments through the regular program formula (all grantees that received a CDBG allocation in FY20 will receive this funding).
- \$1 billion will be allocated to states and insular areas "to prevent, prepare for, and respond to coronavirus within the state or insular area, including activities within entitlement and non-entitlement communities, based on public health needs, risk of transmission, number of cases compared to the national average, and economic and housing market disruptions, and other factors as determined by the Secretary, using the best available data."
- \$2 billion will be allocated directly to states and local governments at the discretion of the HUD secretary according to a formula based on factors to be determined by the secretary, prioritizing risk of coronavirus, number of coronavirus cases compared to the national average, and economic and housing market disruptions resulting from coronavirus.

The City will receive CDBG funds from the CARES Act (CDBG-CV) totaling \$1,639,384. Funds will come in two phases:

- CDBG-CV #1 Funds: The total amount of CDBG CARES Act Stimulus Funds is \$611,724.
- CDBG-CV #2 Funds: The total amount of CDBG CARES Act Stimulus Funds is \$1,027,660.

HUD is allowing these funds to be used to reimburse allowable costs consistent with the purposes of the stimulus package that are incurred by a locality regardless of the date on which such costs were incurred. If these HUD funds are not available when needed, it is the City's intent to use funds from the City's Affordable Housing Fund.

The City plans to implement an Emergency Rental Assistance Program (ERAP) to assist low-income households (<60% AMI) with paying their rental arrears created by the Eviction Moratorium and the COVID-19 crisis. If there is not enough demand for these funds at the <60% AMI level, the City will raise the eligibility level to <80% AMI.

LOCAL FUNDING

The HOME match requirement will be met through the waiving of property taxes on past HOME-funded multi-family affordable developments. The City also anticipates that it will leverage approximately \$610,697 with local funds for programs and activities also funded with federal funds. The local funds are as follows:

General Funds: \$95,000

City Affordable Housing Funds (CAHF): \$275,697

City Housing Successor Fund (CHSF): \$250,000

Table 63 –Expected Resources Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 5				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation	Program Income	Prior Year Resource	Total:		
			\$	\$	\$	\$		
CDBG	Public-Federal	Acquisition Housing Rehab. Public Improvements Public Services Administration and Planning	\$1,039,874	\$400,000	\$410,126	\$1,850,000	\$5,460,126	CDBG funds may be used for: 1) land acquisition for affordable housing; 2) NCIP program; 3) public infrastructure improvements; 4) public services; 5) administration and planning.
HOME	Public-Federal	CHDO and regular HOME rental projects, such as property acquisition, new const., and/or rehabilitation. Homeowner Rehabilitation TBRA Admin. and Planning for HOME programs and activities.	\$433,815	\$140,000	\$1,226,185	\$1,800,000	\$2,251,185	HOME funds may be used for: 1) TBRA; 2) NCIP; 3) Rental development; 4) Fair Housing Services; 5) Admin. & Planning. City expects approx. \$130,000 of PI from PY19/20. The City estimates approx. \$100,000 of PI in PY20/21. \$10,000 of which will be drawn in 20/21 for admin. The remaining \$90,000 will be programmed in PY21/22. If 20/21 PI exceeds \$100,000, City will continue using 10% for admin.
CDBG-CV1	Public – Federal	Rental Assistance	\$611,724	\$0	\$0	\$611,724	\$0	City will design an Emergency Rental Assistance Program to help low-income tenants pay their rental arrears created by the Eviction Moratorium and the COVID-19 crisis.
CDBG-CV2			\$1,027,660	\$0	\$0	\$1,027,660	\$0	

Table 63 –Expected Resources Priority Table (cont’d)

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 5				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation	Program Income	Prior Year Resource	Total:		
			\$	\$	\$	\$		
General Fund	Public-Local	Public Services	\$22,197 \$67,803 \$5,000	0	0	\$95,000	\$380,000	Fair Housing Tenant-landlord dispute resolution United Way 211 referral services
City Affordable Housing Fund (CAHF)	Public-Local	Public Services	\$275,697	0	0	\$275,697	\$1,102,788	\$160,697 will supplement services in the expanded TBRA program. \$115,000 to fund case management services for chronically homeless households, leveraging housing subsidies from the County Office of Supportive Housing.
City Housing Successor Fund (CHSF)	Public-Local	Public Services	\$250,000	0	0	\$250,000	\$1,000,000	\$110,000 to fund case management services for chronically homeless households, leveraging housing subsidies from the Office of Supportive Housing. \$140,000 to fund case management services for TBRA clients.

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Entitlement Funds

Leverage means to combine funding sources, such as local, state, or other federal financial resources, with HUD funding in order to increase project efficiencies and benefit from economies of scale. Other funding sources include:

Other Federal Grant Programs

Additional federal programs that fund community development and affordable housing activities include:

- Section 8 Housing Choice Voucher Program;
- Section 202;
- Section 811; and
- Affordable Housing Program (AHP) through the Federal Home Loan Bank.

The above programs are provided by SCCHA and affordable housing developers.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City owns three properties that have potential for development of low income and special needs housing: 1) Bay Area Research and Extension Center (BAREC) senior housing site at 90 North Winchester Boulevard; 2) 2330 Monroe Street, and 3) Fire Station #6 at 3575 De La Cruz Boulevard.

BAREC: The City executed a Development and Disposition Agreement (DDA) with Core Affordable Housing, LLC for the BAREC site. The affordable units will be 165 senior units.

2330 Monroe Street: The City has entered into an Exclusive Negotiation Rights Agreement (ENA) with Freebird Development Company, LLC. The proposed development will have 65 mixed-income units with 11 set-aside for households with developmental disabilities. The project will be 100% affordable units.

3575 De La Cruz: The City Council has approved negotiations to enter into an Exclusive Negotiation Rights Agreement (ENA) with Habitat for Humanity East Bay/Silicon Valley. The proposed development will be 13 100% affordable, for-sale townhomes.

AP-20 Annual Goals and Objectives – 91.220(c)(3)& (e)

Table 64 –Annual Goals and Objectives Summary								
	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2020	2021	Affordable Housing	Citywide	Affordability: Affordable Housing	CDBG: \$1,076,016 HOME: \$1,746,618 CDBG-CV1: \$489,380 CDBG-CV2 \$822,128	Homeowner housing rehabilitation and project deliver costs 45 households TBRA 45 households Public service activities for Low/Mod Income Housing Benefit (ERAP) 200 households
2	Homelessness	2020	2021	Homeless	Citywide	Availability/ Accessibility: Homelessness	CDBG: \$19,177 CAHF: \$275,697 CHSF \$250,000	Homelessness Prevention 69 Homeless Prevention 65
3	Public Services	2020	2021	Non-Homeless Special Needs	Citywide	Availability/ Accessibility: Public Services	CDBG: \$232,829 GENERAL: \$72,803	Public Service Activities Other than Low/Mod. Income Housing Benefit Public Service Activities for Low/Moderate-Income Housing Benefit 2009

Table 64 –Annual Goals and Objectives Summary (cont'd)

	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Fair Housing	2020	2021	Non-Homeless Special Needs	Citywide	Availability/Accessibility: Fair Housing	GENERAL: \$22,197	Public Service Activities Other than Low/Mod. Income Housing Benefit Public Service Activities for Low/Mod. Income Housing Benefit 150
5	Public Facilities	2020	2021	Non-Housing Community Development	Citywide	Public Facilities	CDBG \$90,000	Public Facility or Infrastructure Activities other than Low/ Mod. Income Housing Benefit Public Facility or Infrastructure Activities for Low/Mod. Income Housing Benefit 684
6	Planning & Admin.	2020	2021	CDBG, HOME, CDBG-CV Admin.	Citywide	N/A	CDBG: \$287,974 HOME: \$53,382 CDBG-CV1: \$122,344 CDBG-CV2 \$205,532	N/A

Goal Descriptions

Table 65 –Goal Description		
1	Goal Name	Affordable Housing
	Goal Description	Assist in the creation and preservation of affordable housing for low income and special needs households through continuation of the Neighborhood Conservation and Improvement Program, rental habilitation of units occupied by low income tenants, TBRA rental subsidies, and new construction.
2	Goal Name	Homelessness
	Goal Description	Support activities, consistent with Continuum of Care strategies, to prevent and end homelessness. This includes building affordable housing for people who are homeless or at risk of homelessness as well as the provision of support services.
3	Goal Name	Public Services
	Goal Description	Support activities that provide basic needs to lower income households and special needs populations. Services would be provided to low-income households, elderly individuals, homeless persons, people with disabilities, and victims of domestic violence.
4	Goal Name	Fair Housing
	Goal Description	Promote fair housing choice, through the following activities: fair housing education, fair housing testing, housing assistance hotline, and landlord-tenant mediation.
5	Goal Name	Public Facilities
	Goal Description	Improve accessibility for persons with physical disabilities by identifying and repairing intersections for accessibility, mostly through curb cuts. Also providing upgrades and improvements to non-profit facilities that serve low-income households.
6	Goal Name	Planning & Administration
	Goal Description	Provide management, planning and implementation of the City's CDBG & HOME programs as well as monitoring of public services and housing projects.

AP-35 Projects – 91.220(d)

Introduction

The activities that the City will undertake in FY 2020-2021 using CDBG and HOME funds include: promoting affordable housing, homeowner housing rehabilitation, remove barriers to the handicapped, funding public services for low and moderate-income residents; and program administration, as shown below. All of these activities meet one or more priority needs as identified through the citizen participation process.

Table 66 –Project Information

#	Project Name	National Objective To Benefit...	Code	Funding
1	Bill Wilson Center – Family Therapy/ School Outreach/Grief Counseling	Low/Moderate Income persons	5D	\$35,000
2	Bill Wilson Center – Family Advocacy Services	Low/Moderate Income persons	5A	\$35,000
3	The Health Trust – Meals on Wheels	Low/Moderate Income persons	5A	\$27,825
4	Santa Clara Senior Nutrition Program	Low/Moderate Income persons	5G	\$24,000
5	Silicon Valley Independent Living Center – Housing Programs for Person w/Disabilities	Low/Moderate Income persons	5A	\$18,000
6	Next Door Solutions – HomeSafe Santa Clara	Low/Moderate Income persons	5W	\$19,177
7	Senior Adults Legal Assistance – Legal Assistance	Low/Moderate Income persons	5G	\$16,500
8	Live Oak Adult Day Services – Senior Day Services	Low/Moderate Income persons	5D	\$15,000
9	Catholic Charities – Long-Term Care Ombudsman	Low/Moderate Income persons	5A	\$10,000
10	Heart of The Valley – Senior Transportation Serv.	Low/Moderate Income persons	5A	\$15,000
11	HOPE Services – Employment, Media & Community Connections	Low/Moderate Income persons	14A	\$36,504
12	Neighborhood Conservation and Improvement Program (NCIP) – Grant & Loan Costs	Low/Moderate Income persons	14A	\$1,076,016
13	Neighborhood Conservation and Improvement Program (NCIP) – Activity Delivery Costs	Low/Moderate Income persons	14H	\$174,004
14	Rebuilding Silicon Valley Together – Minor Repair	Low/Moderate Income persons	14A	\$50,000
15	Life Moves Capital Project – Purchase generators	Low/Moderate Income persons	03C	\$90,000
16	CDBG-CV1 Emergency Rental Assistance CDBG-CV2 Emergency Rental Assistance	Low/Moderate Income persons	05S	\$489,380 \$822,128
17	TBRA – Abode Services	Low/Moderate Income persons	n/a	\$1,130,923
18	TBRA – Bill Wilson Center	Low/Moderate Income persons	n/a	\$916,393
19	CDBG Administration	n/a	21A	\$287,974
20	CDBG-CV1 Administration CDBG-CV2 Administration	n/a	21A	\$122,344 \$205,532
21	HOME Administration	n/a	21A	\$53,382

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocation of funds is based on the needs and priorities identified in the 2020-2025 Consolidated Plan. The City prioritizes allocations of its CDBG and HOME funds to projects that serve the lowest income households, from 0-50% of Area Median Income (AMI). In addition, public services are an identified funding priority in the Consolidated Plan, and funding is recommended to 13 organizations that provide needed services in the community.

AP-38 Project Summary

Table 67 –Project Summary

1	Project Name	Bill Wilson Center (BWC) – Family Therapy/School Outreach/Grief Counseling
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$35,000
	Description	Three counseling programs: Family Therapy, School Outreach and Grief Counseling. The purpose of the program is to reduce high-risk behavior choices, family conflict; and an increase coping skills.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	140 individuals (providing approximately 140 counseling sessions & 530 school outreach sessions)
	Location Description	Citywide
2	Project Name	Bill Wilson Center – Family Advocacy Services (FAS)
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$35,000
	Description	A school-based, homeless and homeless prevention family and youth intervention service aimed at helping families remain intact and decrease or prevent homelessness and poverty. FAS assists families to access various resources such as mental health services for youth.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	107 individuals (providing 44 case management services for parents, 48 students, and 15 kids under 5 years old)
	Location Description	Citywide
3	Project Name	The Health Trust – Meals on Wheels (MOW)
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$27,825
	Description	MOW provides low-income adults and homebound and elderly adults valuable health and social services, enabling them to live independently.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	20 individuals (providing 2,073 meals and 1,179 Wellness Checks)
	Location Description	Citywide

Table 67 –Project Summary (cont'd)

4	Project Name	Santa Clara Senior Center - Senior Nutrition Program
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$24,000
	Description	The senior nutrition program will serve an estimated 300 clients, and will serve approximately 15,000 meals.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	300 individuals (approximately 15,000 meals in total)
Location Description	Senior Center, 1303 Fremont St., Santa Clara	

5	Project Name	Silicon Valley Independent Living Center – Housing Programs for Persons with Disabilities
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$18,000
	Description	Provide wrap-around housing education and counseling, information and resources, peer support, and emergency preparedness training to resident who have a disability or chronic condition to help transition from homelessness, nursing homes, and health care facilities into permanent affordable, accessible, and integrated housing.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	57 individuals
Location Description	Citywide	

6	Project Name	Next Door Solutions – HomeSafe Santa Clara
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$19,177
	Description	Providing case management services, risk assessment, safety planning, legal advocacy, assistance filing restraining orders, housing assessment, individual action plan development, support groups, and other services.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	63 individuals
Location Description	Confidential	

Table 67 –Project Summary (cont'd)

7	Project Name	Senior Adult Legal Assistance (SALA) – Elders Legal Services
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$16,500
	Description	Provide a full range of accessible and affordable (free) legal services to seniors (age 62+). Included is advising, counseling, facilitating public benefits, health care, addressing and/or preventing elder abuse.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	90 individuals
Location Description	Citywide	

8	Project Name	Live Oak Adult Day Services
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$15,000
	Description	Provide specialized program of adult day care for frail, dependent seniors geared to maximize the social experience and mental stimulation of clients and improve/sustain their mental and physical functioning.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	11 individuals
Location Description	1147 Minnesota Ave, San Jose and 20920 McClellan Road, Cupertino	

9	Project Name	Catholic Charities – Long-Term Care Ombudsman
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$10,000
	Description	Receive, identify, investigate and impartially resolve complaints made by, or on behalf of, residents of local long-term care facilities. The city has 15 licensed facilities where more than 550 residents reside.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	375 households
Location Description	Citywide	

Table 67 –Project Summary (cont'd)

10	Project Name	Heart of the Valley – Senior Transportation
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$15,000
	Description	Provides escorted transportation, handyman services, visitation, shopping and errands, computer support, respite, and other assistance.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	249 individuals
Location Description	Citywide	

11	Project Name	HOPE Services – Employment, Media & Community Connections
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$36,504
	Description	Provide employment training, classroom instruction, a media and technology component, and paid work to adults with developmental disabilities to promote independence and self-esteem.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	60 individuals
Location Description	Citywide	

12	Project Name	Neighborhood Conservation and Imp. Prog. (NCIP) – Loans & Grants
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$1,076,016
	Description	NCIP provides rehabilitation to owner-occupied single-family homes whose incomes are at or below 80% of the AMI. This amount includes estimated program income that is anticipated throughout the PY.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	35 households
Location Description	Citywide	

Table 67 –Project Summary (cont'd)

13	Project Name	NCIP – Project Delivery Costs
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$174,004
	Description	Project Delivery Costs consists of City staff costs to deliver the NCIP.. Funds not used for will be used unprogrammed at the end of the fiscal year and used to fund next year’s NCIP Loans & Grants.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Citywide

14	Project Name	Rebuilding Together Silicon Valley – Minor Repair
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$50,000
	Description	Provide minor home repairs for low-income homeowners occupying their homes so as to maintain basic health and safety standards, and so they can remain in their homes independently.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	10 households
	Location Description	Citywide

15	Project Name	LifeMoves – Capital Improvements to homeless shelter
	Target Area	Citywide
	Goals Supported	Homelessness
	Needs Addressed	Homelessness
	Funding	CDBG: \$90,000
	Description	Capital Improvement Project to support affordable housing by providing three (3) generators to three (3) of the five (5) homeless shelters located in the City of San Jose and supporting Santa Clara County.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	68 households (approximately 850 people are assisted nightly; 1/3 of whom are minor children).
	Location Description	260 Commercial Street, San Jose, 546 W. Julian Street, San Jose, and 358 N. Montgomery Street, San Jose

Table 67 –Project Summary (cont'd)

16	Project Name	Bill Wilson Center – Emergency Rental Assistance Program (ERAP) Administrator
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG-CV1: \$489,380 CDBG-CV2: \$822,128
	Description	CDBG-CV Emergency Rental Assistance Program will assist low-income tenants (<60% AMI) to pay rental arrears that have accumulated due to the Eviction Moratorium Ordinance and COVID-19. If CDBG-CV2 funding is not received before the program is funded, it will be funded with local funds. Local funds will then be reimbursed with CDBG-CV2.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	200 households
Location Description	Citywide	

17	Project Name	2020 Abode Services – TBRA Administration
	Target Area	Citywide
	Goals Supported	Homelessness
	Needs Addressed	Homelessness
	Funding	HOME: \$1,021,618 CAHF: \$109,305
	Description	The Tenant-Based Rental Assistance (TBRA) program will provide rental assistance for approximately 40 homeless households or those at risk of homelessness. Two agencies will administer this program: Abode Ser. will receive \$1,021,618 in HOME, \$109,305 in CAHF local.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	25 households
Location Description	Citywide	

Table 67 –Project Summary (cont'd)

18	Project Name	2020 Bill Wilson Center – TBRA Administration
	Target Area	Citywide
	Goals Supported	Homelessness
	Needs Addressed	Homelessness
	Funding	HOME: \$725,000 CAHF: \$51,393 CHSF: \$140,000
	Description	The Tenant-Based Rental Assistance (TBRA) program will provide rental assistance for approximately 40 homeless households or those at risk of homelessness. Two agencies will administer this program: Bill Wilson Center will receive \$725,000 in HOME funds, \$140,000 in CHSF local funds, and \$51,393 in CAHF local funds.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	45 households
Location Description	Citywide	

19	Project Name	CDBG Administration & Planning
	Target Area	n/a
	Goals Supported	n/a
	Needs Addressed	n/a
	Funding	CDBG: \$287,974
	Description	Administration and planning for all CDBG funded projects and activities.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	n/a
Location Description	Citywide	

20	Project Name	2020 CDBG-CV1 Administration & Planning
	Target Area	n/a
	Goals Supported	n/a
	Needs Addressed	n/a
	Funding	CDBG-CV1: \$122,344 CDBG-CV2: \$205,532
	Description	Administration and planning for all HOME funded projects and activities.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	n/a
Location Description	Citywide	

20	Project Name	HOME Administration & Planning
	Target Area	n/a
	Goals Supported	n/a
	Needs Addressed	n/a
	Funding	HOME: \$53,382
	Description	Administration and planning for all HOME funded projects and activities.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	n/a
	Location Description	Citywide

Note: The following activities/agencies will be funded with General Fund dollars if approved through the budget process:

\$70,000 – Project Sentinel: Tenant/Landlord Dispute Resolution

\$20,000 – Project Sentinel: Fair Housing Services

AP-50 Geographic Distribution – 91.220 (f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed.

Investments will be allocated citywide for affordable housing services, capital projects, fair housing services, and public services.

Target Area	Percentage of funds
Citywide	100%

Rationale for the priorities for allocating investments geographically

The City does not have plans to prioritize investments geographically. HOME CHDO set-aside funds may be spent in a contiguous jurisdiction if a CHDO development cannot be identified within the City limits.

AP-55 Affordable Housing – 91.220 (g)

Introduction

For the purpose of this section, the term “affordable housing” is defined in the HOME regulations at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership.

The City of Santa Clara has identified the production and maintenance of affordable housing as the primary objective for the expenditure of federal funds in the Consolidated Plan. While CDBG and HOME funds are limited, the City will continue to allocate funding to affordable housing projects, including owner-occupied rehabilitation. The City has non-federal funding sources that it will use toward the development of affordable housing during Fiscal Year 2020-2021.

Table 69 – One Year Goals for the Number of Households to be Supported (by Population Type)

Homeless – Housing assistance for units reserved for homeless individuals and households.	65
Non-Homeless – Housing assistance for all units NOT reserved for homeless individuals and households.	195
Special-Needs – Housing assistance for units reserved for households that are not homeless but require specialized housing or supportive services.	0
Total	260

Table 70 – One Year Goals for the Number of Households Supported Through (by Program Type)

Rental Assistance – Housing assistance for programs such as tenant-based rental assistance (TBRA) and one-time payments to prevent homelessness.	215
The Production of New Units – New units, including the conversion of non-residential properties.	0
Rehab of Existing Units – Rehabilitation of existing units, including reconstruction. If unit will be acquired and rehabilitated, report the unit only once.	45
Acquisition of Existing Units – Housing assistance for programs such as down payment assistance. If the unit will be acquired and rehabilitated, report the unit only once.	0
Total	260

AP-60 Public Housing – 91.220 (h)

Introduction

The Santa Clara County Housing Authority (SCCHA) is the regional entity that manages and maintains housing units and administers Housing Choice Voucher programs across the County. SCCHA operates four public housing units located in City of Santa Clara. The housing authority is a HUD-designated Moving to Work (MTW) agency which allows it greater flexibility to design and implement more innovative approaches to providing housing assistance.

Over 10,000 housing vouchers are currently active county-wide. The types of voucher in use include: project-based, tenant-based, veteran focused, and vouchers for persons with a disability. The majority of voucher holders have a tenant-based voucher which is a type of voucher that allows the holder to use the voucher at any housing unit where the landlord will accept the voucher. Data on the number of vouchers in use within the City is unavailable.

Actions planned during the next year to address the needs to public housing

The SCCHA has converted three of their original public housing projects to affordable housing stock, only one public housing project with four units remains in the City. The City will continue to work closely with the SCCHA to address any needs identified during the program year.

The most immediate need is finding housing units and owners that will accept vouchers. Stakeholder interviews also identified the need for assisting families moving into affordable units with basic necessities.

SCCHA re-proposed a landlord initiative activity begun in 2017 to attract new Housing Choice Voucher (HCV) owners and encourage existing HCV owners to re-lease existing HCV units to another HCV tenant to fill unit vacancies. SCCHA hopes these incentives continue attracting new, and retaining current, owners to the Section 8 program increasing the number of affordable rental units in the City.

SCCHA is proposing a new activity for approval by the Department of Housing and Urban Development (HUD) aimed at streamlining the conversion of non-Section 8 subsidized units into Project Based Voucher units upon expiration or owner opt-out from a HUD contract. Conversion of subsidized units into PBV units increases the housing choices for low-income families and preserves the long-term affordability of expiring subsidized properties

Actions to encourage public housing residents to become more involved in management and participate in homeownership

SCCHA is proactive in incorporating resident input into the policy-making process. The SCCHA board includes two tenant commissioners that provide input from the tenant perspective.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable.

AP-65 Homeless and Other Special Needs Activities – 91.220 (i)

Introduction

In the last County Point-in-Time Count in 2019, the count identified 9,706 homeless individuals, which was higher than any count over the last ten years. Of these individuals, 1,784 are sheltered and 7,922 are unsheltered. Individuals with the highest rates of being without shelter are the chronically homeless, homeless veterans, and unaccompanied youth. It is estimated that 25 percent or 2,470 are chronically homeless with 85 percent of those chronically homeless are unsheltered; 653 are veterans, with 68 percent unsheltered; 269 are families, with 26 percent unsheltered; and 1,876 are unaccompanied youth, with 95 percent unsheltered. It is also estimated that two percent of homeless individuals are living with HIV.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.

The City renewed its agreement with the County of Santa Clara for PY 2020-2021 to provide intensive case management to approximately 20 chronically homeless individuals identified by the police department. This program is funded with local funds. The County provides housing subsidies for the participants in this program while the City uses its Successor Housing Agency funds to provide the case management and services for the program.

Addressing the emergency shelter and transitional housing needs of homeless persons.

The City will fund a number of agencies that serve homeless persons accessing emergency and transitional shelters. Much of the funding will come from CDBG for agencies providing public services such as case management. Agencies include NextDoor Solutions, Bill Wilson Center, LifeMoves, and Silicon Valley Independent Living Center.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

Particularly for chronically homeless, it is preferable for individuals to receive intensive case management rather than simple information and referral services. Case managers work to assist homeless individuals find housing, connect with resources, and receive services to maintain housing. The provision of case management is person-based rather than shelter-based with the goal of rapid re-housing. The five-year goals of the Community Plan to End Homelessness establish a target of creating 6,000 housing opportunities for persons who are homeless. An additional goal is for each of the 6,000 new tenants to have access to the services that will allow them to maintain that housing.

The City will continue using prior year HOME funds and 2020-2021 Entitlement funds for our TBRA program which gives security deposits and monthly subsidies to the homeless families and/or domestic violence survivors, or those families at risk of homelessness.

Countywide, there were 294 homeless families with children counted. Homeless families are typically underrepresented in the Homeless Survey. Oftentimes, homeless families are using shelters or transitional housing facilities, vehicles, and/or splitting up and couch surfing. This results in an under represented

count of homeless families during the census.

Along with the point-in-time count, 587 surveys were given to homeless households/individuals. The surveys were given primarily in unsheltered locales. The results showed “257 chronically homeless individuals, 49 homeless veterans, 19 individuals in homeless families, 42 unaccompanied children and transition-age youth.”¹

The TBRA program is a short-term solution to homelessness (unlike permanent supported housing for the chronically homeless). The Homeless Survey has shown that families with children are not only a special needs population, but tend to be underrepresented in Homeless Surveys. The TBRA program will continue to focus on assisting the homeless and at-risk of homelessness population; however, preferences towards families with children, and individuals and/or families exiting housing exclusively designated for domestic violence survivors will be given.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City provides CDBG funding to the Bill Wilson Center for youth services, St. Justin for their food assistance program, and the YWCA for services to survivors of domestic violence.

¹ 2017 Santa Clara County Homeless Census and Survey Report (page 33)

AP-75 Barriers to Affordable Housing – 91.220 (j)

Introduction

The jurisdictions within the County face barriers to affordable housing that are common throughout the Bay Area. High on the list is the lack of developable land, which increases the cost of available lands and increases housing development costs. Local opposition is another common obstacle as many neighbors have strong reactions to infill and affordable housing developments. Opposition is often based on misconceptions, such as an anticipated increase in crime; erosion of property values; increase in parking and traffic congestion; and overwhelmed schools. However, to ensure a healthy economy, the region must focus on strategies and investment that provide housing for much of the workforce in the region – sales clerks and secretaries, firefighters and police, teachers and health service workers – whose incomes significantly limit their housing choices.

The City has identified multiple constraints or barriers to the affordable housing and residential investment in its 2015-2023 Housing Element Update, including:

- Land use controls limit the allowed density of housing production;
- Parking requirements increase the cost of housing.

Generally, the City faces the same affordable housing barriers as the rest of the Bay Area, including:

- High cost of development constrains the development of affordable housing units in favor of higher-end units;
- Lack of developable land prevents housing development and increases the price of land; and
- Local opposition prevents affordable housing from being built in high-resource areas.

Additionally, the Assessment of Fair Housing identified the following contributing factors to fair housing issues, including affordable housing, through analysis of data and community engagement feedback:

- Displacement of residents due to economic pressures
- Land use and zoning laws
- Source of income discrimination
- Community opposition
- Availability of affordable units in a range of sizes
- Availability, type, frequency, and reliability of public transportation
- Lack of access to opportunity due to high housing costs
- Lack of affordable, accessible housing in a range of unit sizes
- Lack of affordable housing for individuals who need supportive services
- Lack of assistance for housing accessibility modifications
- Lack of resources for fair housing agencies and organizations
- Location and type of affordable housing
- Loss of affordable housing
- Private discrimination

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.

The City identified multiple barriers to affordable housing, including income and wages that are not consistent with the rising cost of housing, a competitive rental and home market, and diminishing public funds.

The Housing Element includes the following actions to remove or ameliorate barriers: Work with nonprofits to acquire and rehabilitate distressed multi-family housing and convert it to low income housing, update the City zoning ordinance to comply with state laws on reasonable accommodations, emergency shelters, transitional and supportive housing and density bonuses, accommodation of the Regional Housing Needs Assessment for the 2015 Housing Element to maintain an inventory of housing sites appropriate for a range of income levels and for supportive housing for persons with physical and developmental disabilities, analysis of impact fees, promote construction of accessory units and low income housing types such as Single Room Occupancy units, continue to require developers of 10 or more homeowner units to provide Below Market Rate units, consider establishing an affordable housing mitigation fee for large office and industrial developments, consider a local source of affordable housing funds.

AP-80 Other Actions – 91.220 (k)

Introduction

This section discusses efforts in addressing the underserved needs, expanding and preserving affordable housing, reducing lead-based paint hazards, and developing institutional structure for delivering housing and community development activities.

Actions planned to address obstacles to meeting underserved needs

One of the major obstacles to meeting the needs of the underserved is the limited amount of funding available to fund public services. The City contributes general funds to fund the tenant/landlord mediation program and the United Way 211 information line.

Actions planned to foster and maintain affordable housing

The Neighborhood Conservation & Improvement Program (NCIP) is administered by the Housing & Community Services Division of the Community Development Department. The program addresses building/housing code deficiencies, abatement of hazardous conditions, repair/rehabilitation of deteriorated conditions, and accessibility for persons with disabilities, all to improve the habitability, use and occupancy of owner-occupied housing. Financial assistance is provided in the form of loans and grants. Terms are flexible and below market, depending on the homeowner household income.

City staff conducts a housing inspection to determine repair needs, prepares work specifications, solicits construction contractors to perform the work, and conducts progress inspections. Since 1976, the NCIP Program has assisted more than 1,750 homeowners. For PY 2019, the City has budgeted \$1,083,739 in CDBG funds for NCIP (this includes program income).

In the PY2019-2020, the City will grant \$50,000 to Rebuilding Silicon Valley Together to provide similar services as the NCIP program. The program will be limited to small/urgent needs, and any large projects will be referred to the NCIP program.

A Memorandum of Understanding, approved by the City Council and RDA Board on November 14, 2006, directed that all RDA funds appropriated for the NCIP Program “will be committed permanently” to the NCIP Affordable Housing Rehabilitation Fund (AHRF). Any program income accruing from the expenditure of Successor Housing Agency (SHA) funds for NCIP activities would also be deposited in the AHRF. That program income will not be subject to federal restrictions or requirements. It will primarily be used for the NCIP Program, but may be used for other activities that benefit low and moderate-income persons as long as those activities address one or more of the housing and community goals set forth in the Consolidated Plan for Program Years 2015-2016 through 2019-2020.

The City has a Below Market Purchase Program (BMP). This program requires developers to set aside 15% of newly constructed units for housing affordable to moderate income homebuyers. The Program is administered by Housing Trust Silicon Valley. The Program created an additional source of revenue to augment future housing and community objectives – the City Affordable Housing Fund (CAHF). After five years, a BMP housing unit can convert from a restricted sales price to a market price. If a BMP unit is sold after the initial 5-year period, the City recaptures the value of the affordable purchase price discount. Proceeds are deposited in the CAHF. Use of CAHF funds is not subject to federal or state restrictions. The CAHF funds will be used for activities that benefit low and moderate-income persons and address one or more of the housing and community goals set forth in the ConPlan and its Housing Element.

Actions planned to reduce lead-based paint hazards

The City undertakes HUD-funded projects in accordance with the Lead-Based Paint Regulations published in 2000. These regulations most commonly affect residential structures rehabilitated through NCIP. When identified, lead paint will be controlled or abated and disposed of properly to eliminate or reduce the hazard of environmental or human contamination. The City has adopted a written plan to implement the regulations in its NCIP Program and other housing rehabilitation activities.

Actions planned to reduce the number of poverty-level families

The Section 3 Affirmative Action Plan was last updated on July 1, 2011. The purpose of the plan is to assure that new jobs created by the use of federal entitlement funds provide opportunity for the recruitment, training and employment of low income persons residing in the City of Santa Clara. To this end, the stated purpose of the plan is to “provide lower income residents within the project area [City of Santa Clara] the opportunity for employment and training and for the awarding of contracts to businesses located or owned in substantial part by persons residing in the project area.” This action plan is required of all contracts for non-exempt projects funded by HUD. Projects with less than \$200,000 in CDBG/HOME funds are exempt from Section 3 requirements.

On March 24, 2017 the Santa Clara City Council unanimously passed the first worker retention ordinance in Silicon Valley. This ordinance will provide much-needed job security to some of the most vulnerable workers. This law protects food and building service workers from mass layoffs when companies switch contractors. It requires that if a company with an office or venue in Santa Clara hires a new contractor or brings services in-house, the workers who currently work at that location must be kept on for a 90-day transition period.

The City of Santa Clara is a participating member of the North County Consortium of Neighborhood Self Sufficiency Centers whose mission is to support the long-term sustainability and self-sufficiency of CalWORKs families. The consortium is made up of over 30 businesses, agencies and schools that have a record of successful work with CalWORKs clients.

The Santa Clara Unified School District (SCUSD) Adult Education Center has a CalWORKs Site Representative who acts as a liaison for participating CalWORKs students and Santa Clara County Social Services Agency. Some of these responsibilities include ensuring that all participants on campus are remaining in compliance with federal regulations, developing a welfare to work plan, reporting monthly attendance to the County for each participant, and reporting progress reports on a quarterly basis for each participant CalWORKs student to the County. In addition to the Site Representative, the Adult Education Center has a Career Advisor for CalWORKs students to help them in job placement, resume development, and interviewing skills.

Actions planned to develop institutional structure

The City will continue its participation in the CDBG Coordinators Committee, which increasingly has become a public forum for discussion and active planning of common strategies to address the housing and community needs in Santa Clara County.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue its efforts to encourage consortium-building among housing developers, public service providers, and governmental and non-governmental entities. The City has achieved proven results in using federal funds to leverage private funds. The City participates in the quarterly meetings of the Supportive Housing Roundtable, which includes government agencies, housing developers, service providers, legal services and private funders.

Discussion

In 1983, the City of Santa Clara joined with several other cities to create the North Valley Job Training Consortium (NOVA) in response to the federal Workforce Investment Act. The consortium is a private/public partnership made up of representatives of local government, business and industry, labor, education and training systems, employment services, and community support organizations. Currently, the cities of Santa Clara, Cupertino, Los Altos, Milpitas, Mountain View, Palo Alto, and Sunnyvale and San Mateo County are participating members. The NOVA Workforce Board was established to guide the agency in its mission to deliver employment and training services that enhance the ability to live and work in Silicon Valley. Many of the services and programs provided by NOVA target disadvantaged youth and adult populations, who may have limited education and/or barriers to employment. NOVA is a partner in the CONNECT! Job Seeker Center, a comprehensive resource center open to all job seekers, which offers computer access, a resource library, resume assistance and job search workshops.

The Housing Authority was approved as a Moving to Work (MTW) Agency in January of 2008. That program allows the HACSC additional administrative flexibility between programs. The three major goals for the MTW program are to increase cost effectiveness, to promote self-sufficiency, and to expand housing options for program participants.

AP-90 Program Specific Requirements – 91.220 (I) (1,2,4)

Introduction

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I) (1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	400,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the strategic plan.	0
3. The amount of surplus funds from urban renewal settlements.	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	400,000

Other CDBG Requirements

1. The amount of urgent need activities.	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00 %

HOME Investment Partnership Program (HOME) Reference 24 CFR 91.220(I) (2)

A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

1. The City does not use HOME funds beyond those identified in Section 92.205. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Homeowner Equity – for purposes of this policy, it is defined as the sum of the down-payment, principal paid, and homeowner improvements.

HOME Equity – for purposes of this policy, it is defined as the amount of HOME investment, adjusted as follows: (1) The HOME investment amount would be reduced if, at the time of the homeowner purchase, the market price is less than the cost of construction, by the amount of that difference; and (2) Beginning after six years of residency by the original buyer, the City would reduce its share of excess proceeds by a maximum of 10% for each additional full year the original buyer resides in the home. After the completion of 15 years of residency by the original buyer, the City would have no interest in recapturing any portion of its original HOME investment.

In the event of a sale of a HOME-assisted house during the 15-year HOME affordability period, sales proceeds would be distributed in the following order of priority:

- a. Closing costs.
- b. Primary mortgage loan (City or private lender).
- c. Other loans superior to the HOME investment lien (if any have been approved by the City).

The remaining funds are considered Shared Net Proceeds under the HOME regulations and would be distributed in the following order of priority:

- d. Homeowner Equity, or the amount of Shared Net Proceeds, whichever is less.
 - e. Homeowner Shared Net Proceeds. This amount will be the greater of: (1) Homeowner Equity that was paid as described above; or (2) proportionately of the Shared Net Proceeds, according to the formula - Homeowner Equity, divided by the sum of Homeowner Equity plus HOME Equity.
 - f. HOME investment. The remainder of the Shared Net Proceeds. If the remaining Shared Net Proceeds are insufficient to repay the full amount of the HOME investment, the City would forgive any of the HOME investment that could not be repaid from the remaining Shared Net Proceeds.
2. **A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds. See 24 CFR 92.254(a)(4) are as follows:**

The City secures its HOME funds by recording Deeds of Trust on the title of the property that received the funding. The period of affordability would be a minimum of 15 years.

3. **Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:**

The City does not have any plans to use HOME funds to refinance existing debt on multi-family.

4. HOME funds may be allocated to affordable housing capital projects in contiguous jurisdictions.

Discussion

The following guidelines will apply to the TBRA program:

The program will serve homeless or at-risk of becoming homeless households, with preference given to families with children. The household income must be at, or below 60% AMI as published by HUD. Households must reside in or have proof of a last permanent address in the City of Santa Clara, or who are currently working or have a bonafide job offer in the City of Santa Clara, or be homeless in the City of Santa Clara, or have children attending a school in the Santa Clara Unified School District.

Participants go through the Coordinated Assessment system and be placed in the Community Queue (a separate, confidential process is available within the system for domestic violence survivors). A Vulnerability Index-Service Prioritization Decision Assistance Tool 2.0 (VI-SPDAT) will assess the vulnerability and placement of the participant in the Queue. Further, the program-specific filters (e.g., families with children) will result in referrals to the TBRA program from the Queue.

While it would be ideal for participants to locate housing within the City limits, the program will allow participants to find housing located anywhere within the County of Santa Clara.

95% After Rehab Valuation

The City of Santa Clara may use HOME funds for acquisition purposes. Per CFR 24 92.254 (a)(iii), the City has chosen to determine separate limits for existing housing than the given median purchase price issued by HUD. City staff researched the Multiple Listings Service (MLS) to determine the number of single-family and multi-family home sales. There were less than 250 sales per months; thus, per 24.92.254 (a)(iii), we were required to compile 3 months of sales figures. The following details the home sales in Santa Clara over the most recent three (3) months for single-family homes and multi-family homes at the time of publication. The numbers below are subject to change prior to submission of the AAP to HUD.

CITY OF SANTA CLARA HOUSING MARKET ANALYSIS

**City of Santa Clara
Sold Single Family homes Jan-March 2020**

#	MLS Number	Street Address	Sold Price	Sale Close Date	Beds Total	Baths	Sq Ft
1	ML81785603	2634 Maplewood Lane	\$2,350,000	3/5/2020	4	2 1	2,364
2	ML81776697	2819 Toyon Drive	\$2,300,000	1/3/2020	4	2 1	2,362
3	ML81777285	3468 Copper Place	\$2,280,000	2/27/2020	4	4 1	2,990
4	ML81781530	554 Flannery Street	\$2,050,000	3/6/2020	5	3 0	2,404
5	ML81779797	3215 Orthello Way	\$2,000,000	3/2/2020	5	2 0	2,544
6	ML81778445	4330 Rivermark Parkway	\$2,000,000	2/6/2020	4	2 1	2,331
7	ML81782378	132 Claremont Avenue	\$1,950,000	3/17/2020	3	2 0	1,292
8	ML81780620	2360 Raggio Avenue	\$1,940,000	3/11/2020	4	3 0	1,956
9	ML81781557	3191 James Court	\$1,930,000	3/24/2020	4	3 0	2,234
10	ML81779518	4521 Billings Circle	\$1,930,000	2/18/2020	4	3 1	2,408
11	ML81780332	1044 Bluebird Avenue	\$1,910,000	3/4/2020	3	2 0	1,388
12	ML81782342	2842 Ramona Court	\$1,902,000	3/9/2020	3	3 0	1,998
13	ML81781685	653 Hudson Drive	\$1,880,000	3/18/2020	4	2 0	1,350
14	ML81785259	660 Meadow Avenue	\$1,850,000	3/19/2020	4	2 0	1,430
15	ML81783212	3462 Wheeling Drive	\$1,830,000	4/1/2020	3	2 0	1,728
16	ML81782189	3555 Mauricia Avenue	\$1,800,000	3/24/2020	3	1 1	1,285
17	ML81778769	775 Cornell Drive	\$1,775,000	2/5/2020	3	1 1	1,822
18	ML81779731	2895 Stevenson Street	\$1,765,000	2/18/2020	3	2 1	1,684
19	ML81776043	2935 Aspen Drive	\$1,700,000	1/6/2020	4	2 1	1,810
20	ML81781755	2946 Taper Avenue	\$1,700,000	3/5/2020	3	4 0	1,819
21	ML81779353	72 Brian Lane	\$1,700,000	2/5/2020	3	2 0	1,432
22	ML81776696	4121 Tobin Circle	\$1,695,000	1/16/2020	3	2 1	2,036
23	ML81780525	837 Cherry Orchard Place	\$1,680,000	3/5/2020	4	3 0	1,935
24	ML81778278	949 Capitola Way	\$1,675,000	2/4/2020	4	2 0	1,845
25	ML81783253	2049 Finley Place	\$1,650,000	3/23/2020	4	2 1	1,902
26	ML81782146	1918 Woodland Avenue	\$1,615,000	3/24/2020	4	2 0	1,996
27	ML81781109	3159 Butte Street	\$1,600,000	3/4/2020	3	1 0	1,398
28	ML81761148	1267 Lafayette Street	\$1,600,000	1/22/2020	4	3 0	2,206
29	ML81782836	2163 Dianne Drive	\$1,575,000	3/20/2020	3	2 0	1,529
30	ML81785571	2759 Rebeiro Avenue	\$1,570,000	3/27/2020	3	2 0	1,305
31	ML81780817	2379 Menzel Place	\$1,550,888	3/11/2020	5	2 0	2,057
32	ML81784746	2180 Monterey Avenue	\$1,550,000	3/30/2020	3	2 0	1,341
33	ML81782949	1885 Bowers Avenue	\$1,550,000	3/24/2020	4	2 0	1,330
34	ML81781247	2142 Payne Place	\$1,550,000	3/17/2020	3	2 1	2,000
35	ML81784204	2662 Forbes Avenue	\$1,530,000	3/11/2020	3	2 0	1,166
36	ML81770826	2282 Lenox Place	\$1,530,000	1/17/2020	4	3 0	2,223
37	ML81779922	3160 Fowler Avenue	\$1,500,000	2/19/2020	3	2 0	1,375
38	ML81788027	2612 Wallace Street	\$1,500,000	3/27/2020	3	1 0	1,351
39	ML81781572	1791 Columbus Place	\$1,485,000	3/9/2020	3	2 0	1,192
40	ML81786258	1026 Sunset Drive	\$1,478,888	3/10/2020	4	2 0	1,495
41	ML81783410	671 Park Court	\$1,458,000	4/1/2020	3	3 0	1,637

**City of Santa Clara
Sold Single Family homes Jan-March 2020
(continued)**

42	ML81779459	3365 Georgetown Place	\$1,455,000	2/14/2020	3	2 0	1,414
43	ML81782536	2149 Calabazas Boulevard	\$1,450,000	3/17/2020	3	2 0	1,078
44	ML81782808	23 Conner Place	\$1,440,000	2/14/2020	3	2 1	1,784
45	ML81774818	746 Armanini Avenue	\$1,435,000	1/6/2020	3	2 0	1,332
46	ML81770007	2325 Thompson Place	\$1,430,000	2/7/2020	4	2 0	1,669
47	ML81778997	3477 Forbes Avenue	\$1,425,000	1/31/2020	3	2 0	1,379
48	ML81776931	2982 Howell Avenue	\$1,420,000	1/17/2020	3	2 0	1,329
49	ML81783988	2321 Rosita Avenue	\$1,420,000	3/27/2020	3	2 0	1,140
50	ML81769137	2065 Warburton Avenue	\$1,411,800	1/16/2020	3	2 0	1,693
51	ML81781409	124 Cypress Avenue	\$1,390,000	3/6/2020	3	1 1	1,409
52	ML81782546	2210 Consuelo Avenue	\$1,390,000	3/3/2020	3	1 0	1,507
53	ML81766562	1610 Long Street	\$1,385,000	1/17/2020	5	3 0	1,872
54	ML81779004	1346 Monroe Street	\$1,380,000	3/3/2020	4	2 1	1,989
55	ML81781471	205 Bret Harte Court	\$1,376,000	3/5/2020	4	2 0	1,363
56	ML81760305	2591 Monroe Street	\$1,375,000	1/31/2020	3	2 0	1,685
57	ML81783967	2377 Roosevelt Circle	\$1,370,000	2/28/2020	3	2 0	1,254
58	ML81779054	2191 Santa Cruz Avenue	\$1,358,000	2/20/2020	3	2 0	1,078
59	ML81785164	3379 Saint Marys Place	\$1,336,500	3/17/2020	3	2 0	1,328
60	ML81783549	3523 Macintosh Street	\$1,331,000	3/27/2020	3	2 0	1,207
61	ML81781972	2805 Barcells Avenue	\$1,331,000	3/6/2020	3	2 0	1,254
62	ML81780551	656 Flannery Street	\$1,330,000	2/24/2020	4	2 0	1,127
63	ML81783199	738 Flannery Street	\$1,320,000	3/3/2020	3	2 0	1,108
64	ML81778917	3576 Golden State Drive	\$1,310,000	2/28/2020	3	2 0	1,166
65	ML81769372	391 Kohner Court	\$1,310,000	1/2/2020	4	1 1	1,579
66	ML81785042	2217 3rd Street	\$1,275,000	4/1/2020	3	2 1	1,400
67	ML81755656	1464 Homestead Road	\$1,260,000	1/13/2020	5	4 1	3,094
68	ML81781363	1394 Jackson Street	\$1,257,000	3/12/2020	3	2 0	1,470
69	ML81778448	3585 Rowena Court	\$1,234,567	2/10/2020	3	2 0	1,500
70	ML81780481	2155 Esperanca Avenue	\$1,220,000	3/2/2020	3	2 1	1,351
71	ML81780417	1335 Don Avenue	\$1,216,000	2/26/2020	3	1 0	985
72	ML81783826	2311 Pruneridge Avenue	\$1,200,000	3/17/2020	3	2 0	1,297
73	ML81777925	2324 Park Avenue	\$1,190,000	2/12/2020	3	2 1	1,622
74	ML81778394	2144 Talia Avenue	\$1,175,000	1/27/2020	2	1 0	1,123
75	ML81780437	656 Malarin Avenue	\$1,130,000	1/28/2020	4	2 0	1,376
76	ML81780366	2567 Pilot Knob Drive	\$1,120,000	3/3/2020	3	1 0	1,162
77	MR40893950	2840 monroe	\$1,120,000	3/13/2020	4	2 0	1,158
78	ML81782356	2025 Jackson	\$1,100,000	3/16/2020	3	2 0	1,033
79	ML81768686	1338 Lafayette Street	\$1,090,000	3/4/2020	3	2 0	1,206
80	ML81784022	2495 Crystal Drive	\$1,050,000	3/17/2020	3	1 0	1,174
81	ML81779367	2107 Monroe Street	\$1,030,000	3/4/2020	3	1 0	985
82	ML81778674	2058 Monroe Street	\$1,030,000	2/14/2020	3	1 0	1,273
83	ML81774531	3605 Eastwood Circle	\$1,010,000	1/6/2020	4	2 0	1,565
84	ML81785957	1224 Sherwood Avenue	\$1,000,000	3/9/2020	2	1 0	744

**City of Santa Clara
Sold Single Family homes Jan-March 2020
(continued)**

85	ML81776935	826 Baird Avenue	\$982,888	1/17/2020	3	2 0	1,097
86	ML81780761	1922 Main Street	\$980,000	3/13/2020	3	1 0	1,044
87	ML81782860	1335 Monroe Street	\$957,000	3/24/2020	2	1 0	910
88	ML81780776	4435 Fillmore Street	\$940,000	3/10/2020	2	1 0	924
89	ML81783938	663 Park Court	\$922,000	2/24/2020	3	1 1	1,001
90	ML81784305	1631 Cabrillo Avenue	\$890,000	3/13/2020	3	1 0	985
91	ML81777105	1687 Bellomy Street	\$876,000	1/16/2020	1	1 0	800

Single Family Median Sales Price (line 46) \$1,430,000

*After Rehab Value (95%*Median Sales Price) \$1,358,500*

**City of Santa Clara
Sold Mjlti-Family homes Jan-March 2020**

#	MLS Number	Street Address	Sold Price	Sale Close Date	Units	Lot Size	Sq Ft
1	ML81786223	2078 Harrison Street	\$1,500,000	3/24/2020	2	8219	2,496
2	ML81773850	721 Harvard Avenue	\$1,465,000	1/30/2020	2	2317	2,317
3	ML81787461	2256 Avila Avenue	\$1,285,000	3/30/2020	2	1550	1,550
4	ML81764730	1567 Market Street	\$1,175,000	1/21/2020	3	1945	1,945

Single Family Median Sales Price (line 46) \$1,465,000

*After Rehab Value (95%*Median Sales Price) \$1,391,750*