



City of Santa Clara

Meeting Agenda

Board of Library Trustees

Monday, December 7, 2020

6:00 PM

Virtual Meeting

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely:

Via Zoom:

- <https://santaclaraca.zoom.us/j/91850194151>

Meeting ID: 918 5019 4151 or

- Phone: 1(669) 900-6833

PUBLIC PARTICIPATION IN ZOOM WEBINAR: Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press *9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press

*6 if you are participating by phone to unmute.

- If you no longer wish to stay in the meeting once your item has been heard, please exit the meeting.

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

PUBLIC PRESENTATIONS

1. **20-846** [Board of Library Trustees Minutes of November 2, 2020](#)

Recommendation: Approve November 2, 2020 meeting minutes.

GENERAL BUSINESS

2. **20-1177** [Action to Recommend to Council the FY 2020/21 California Library Literacy Services Grant Award and Related Budget Amendment](#)

Recommendation: Recommend to City Council to accept the total California Library Literacy Services grant award of \$78,924 for Read Santa Clara and approve a FY 2020/21 budget amendment in the Library Operating Grant Trust Fund to recognize grant revenue in the amount of \$38,924 and increase the FY 2020/21 Adult Literacy Program appropriation by \$38,924.

3. **20-1275** [Discussion and Recommendation on Desired Attributes and Community Priorities for the Next City Librarian](#)

Recommendation: Review and discuss additional attributes and desired characteristics of the next City Librarian for recommendation to the City Manager.

STAFF REPORT

4. Verbal Report from the City Librarian regarding Library Activities

COMMISSIONERS REPORT

ADJOURNMENT