

**NEW COUNCILMEMBER ORIENTATION
INFORMATION SESSION**

December 11, 2020 10 a.m. – 5 p.m.
<https://santaclaraca.zoom.us/j/95911236187>

Meeting ID: 959 1123 6187

Agenda

CITY OF SANTA CLARA
OFFICE OF THE CITY CLERK
2020 DEC 10 AM 9:45

<p>10 – 11:30 a.m.</p>	<p>I. Introduction to Santa Clara</p> <ol style="list-style-type: none"> 1. City Governance 2. State of Emergency and COVID-19 3. Role of Council Appointees 4. Budget – to be discussed in detail at separate briefing <p><i>*short 5-minute break if necessary*</i></p>
<p>11:30 a.m. – 4:30 p.m.</p> <p><i>12:30-1 Lunch</i></p> <p><i>3-3:10 Break</i></p>	<p>II. Overview of City Service Areas</p> <ol style="list-style-type: none"> 1. Administrative Services (Office of Assistant City Clerk, IT, Human Resources, Finance) 2. Community Services (Library, Parks and Recreation) 3. Land Use, Development, and Long-Range Planning (Community Development, Special Projects) 4. Sustainability (Chief Electric Utility Officer) 5. Public Utilities, Infrastructure and Transportation (SVP, Water and Sewer, Public Works) 6. Public Safety Services (Police and Fire) 7. Areas of Focus/Housekeeping <ol style="list-style-type: none"> i. Sustainability (Chief Electric Utility Officer) ii. Brown Act Requirements (City Attorney) iii. Public Records Requests (City Attorney/Asst. City Clerk) iv. Additional Council Policies and Resources (separate packet) <p><i>(Some items to be discussed under appropriate service area above)</i></p>
<p>4:30 – 5 p.m.</p>	<p>III. Wrap-Up and Questions</p>
	<p>IV. Council Agenda/Meeting Logistics Training (Clerk/IT) <i>(to be completed prior to orientations)</i></p>

Timeframes are estimates

Public Speakers will be allotted 2 minutes at the beginning of the session