



City of Santa Clara

Meeting Agenda

Senior Advisory Commission

Monday, January 25, 2021

10:00 AM

Virtual Meeting

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely.

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join: <https://santaclaraca.zoom.us/j/97590069803>

Or join by phone: Dial 1-669-900-6833

Webinar ID: 975 9006 9803

International numbers available: <https://santaclaraca.zoom.us/u/abuhH0eDsx>

The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than ten (10) people gathering. The Chair will be present for the meeting with the staff liaison and commissioners participating remotely.

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

1.A 21-89 [Senior Advisory Commission Minutes of November 23, 2020](#)

Recommendation: Approve the Senior Advisory Commission Minutes of November 23, 2020.

PUBLIC PRESENTATIONS

GENERAL BUSINESS

2. 21-90 [Senior Advisory Commission FY2020/21 Work Plan and Goals Discussion and Update](#)

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next meeting will be held on Monday, February 22, 2021.

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



City of Santa Clara

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Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

21-89

Agenda Date: 1/25/2021

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Senior Advisory Commission Minutes of November 23, 2020

RECOMMENDATION

Approve the Senior Advisory Commission Minutes of November 23, 2020.

Prepared by: Jennifer Herb, Recreation Supervisor
Reviewed by: Kimberly Castro, Recreation Manager
Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS

1. Senior Advisory Commission Minutes - November 23, 2020



City of Santa Clara

Meeting Minutes

Senior Advisory Commission

11/23/2020

10:00 AM

Virtual Meeting

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CALL TO ORDER AND ROLL CALL

The regular meeting was called to order by Chair Grant McCauley at 10:01 am, in memory of Senior Advisory Commissioner Carolyn Seeger who passed away in October.

Present 6 - Commissioner Wanda Buck, Commissioner Judy Hubbard, Chair Grant L. McCauley, Vice Chair Nancy Toledo, Commissioner Helen Narciso, and Commissioner Ana Segovia

CONSENT CALENDAR

1.A [20-1142](#) Senior Advisory Commission Minutes of October 26, 2020

Recommendation: Approve the Senior Advisory Commission Minutes of October 26, 2020.

A motion was made by Vice-Chair Toledo, seconded by Commissioner Narciso, to approve the Senior Advisory Commission minutes of October 26, 2020.

Aye: 6 - Commissioner Buck, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, Commissioner Narciso, and Commissioner Segovia

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS**2. [20-1143](#) Senior Advisory Commission FY2020/21 Work Plan and Goals**

Relating to goal A.1. - The Commission asked **Supervisor Herb** to contact the Parks & Recreation Department Marketing Team for outreach assistance with Nexdoor and the Parks & Recreation Facebook page.

Relating to goal A.2. - **Supervisor Herb** shared the "How to Zoom" article that was placed in the November Senior Center Newsletter.

Relating to goal B.1. - **Commissioners Hubbard and Segovia** shared that they will continue to gather data on transportation options in Santa Clara.

Relating to goal C.1. - **Commissioners Narciso and Buck** shared some potential topics for the Zoom Education Presentations, such as: COVID-19 Vaccines, Geriatric Doctors.

Relating to goal D.1. - **Chair McCauley and Vice-Chair Toledo** asked the Commission to "save the date" for May 21, 2021 for the Health & Wellness Virtual Fair

Relating to goal D.2. - **Commissioners Hubbard and Segovia** informed the Commission that they will plan to have Elder Fraud Prevention workshops at the end of January, March, and May.

Relating to goal D.3. - **Vice-Chair Toledo** did not have an update as the ADA Committee has not met.

STAFF REPORT

Supervisor Herb shared with the Commission that the Virtual Holiday Tree Lighting event will take place on Friday, December 4 at 6:00 pm.

Recreation Manager Castro informed the Commission about the Food For Families Program in collaboration with the Salvation Army.

Recreation Manager Castro provided an update on the Homeridge Park Playground Rehabilitation Project and talked about the "Play It Safe Santa Clara" message and campaign.

Recreation Manager Castro shared with the Commission that the Parks & Recreation Department will be offering virtual Holiday Programs in December.

COMMISSIONERS REPORT

Chair McCauley inquired about the Magical Bridge Playground project. **Parks & Recreation Director Teixeira** shared with the Commission that the project was moving forward with the design phase and fund raising.

Chair McCauley asked the Commission if anyone wanted to say anything in memory of Commissioner Seeger.

- **Commissioner Buck** shared that she was a lovely friend.
- **Commissioner Hubbard** shared that she was a sweetheart.
- **Commissioner Narciso** shared that she was warm and welcoming, with a positive attitude.

ADJOURNMENT

A motion was made by Commissioner Hubbard, seconded by Commissioner Narciso, that the meeting be adjourned at 11:49 am.

Aye: 6 - Commissioner Buck, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, Commissioner Narciso, and Commissioner Segovia

The next scheduled meeting is on January 25, 2021 and will be a virtual meeting



Agenda Report

21-90

Agenda Date: 1/25/2021

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Senior Advisory Commission FY2020/21 Work Plan and Goals Discussion and Update

BACKGROUND

At the beginning of each fiscal year, the Senior Advisory Commission develops a Work Plan and Goals to focus discussion and Commission effort throughout the year. The City of Santa Clara completed a Senior Needs Assessment in 2017. The Assessment considers the eight (8) domains of the World Health Organization's Age-Friendly City, discussing current trends relating to the senior population, and prioritizing community needs given limitations of available resources. The eight (8) domains include: Economics and Employment; Community; Housing; Outdoor spaces and Buildings; Transportation and Streets; Health, Wellness, and Nutrition; Social and Civic Engagement; and, Access to Community resources and information. Due to the COVID-19 pandemic, the Commission did not meet March through August 2020.

The Commission made minor adjustments and adopted the FY2020/21 Work Plan goals and activities below.

1. Foster an Age-Friendly Community -
 - A. Increase monthly communication about virtual Senior Advisory Commission meetings the monthly Senior Center Newsletter, Nextdoor, and Parks & Recreation Facebook.
 - B. Educate the Older Adult community about "How to Zoom" and provide two (2) workshops and two (2) Senior Center Newsletter articles before May.
2. Advocate for Affordable Convenient, and Safe Transportation and Streets -
 - A. Evaluate the feasibility (strengths, weakness, opportunities and challenges) of various transportation options including a shuttle service in Santa Clara.
3. Develop Opportunities to Promote Health, Wellness, and Nutrition
 - A. Educate older adults on Trending health topics through bi-annual Senior Center Newsletter articles and bi-monthly Zoom Education Presentations.
4. Access to Community Resources and Information
 - A. Host virtual "Be Strong, Live Long" Health & Wellness Fair - May 2021
 - B. Provide Elder Fraud Prevention awareness through virtual educational workshops three (3) times a year.
 - C. Send one (1) representatives to attend the City's ADA Committee meeting.

DISCUSSION

Each sub-committee will provide an update to the Senior Advisory Commission for discussion on the efforts and progress toward accomplishing the 2020/21 Work Plan & Goals. The sub-committees will verbally present their status reports as follows:

- Goal 1.a. report on strategies used for the January Senior Advisory Commission meeting;

- Goal 1.b. report on the upcoming Zoom workshop for Older Adults as well as future Senior Center Newsletter articles on “How to Zoom”;
- Goal 2.a. update on progress and challenges with data collection;
- Goal 3.a. update on the topic for the Senior Center Newsletter, as well as recommend potential dates, times, and topics for the first Zoom education presentation;
- Goal 4.a. update on the progress and plans for the Health & Wellness Fair;
- Goal 4.b. update on the progress for upcoming Elder Fraud Prevention virtual workshops; and,
- Goal 4.c. report from the last City ADA Committee meeting.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Senior Advisory Commission’s agenda on the City’s official -notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email clerk@santaclaraca.gov [<mailto:clerk@santaclaraca.gov>](mailto:clerk@santaclaraca.gov) or at the public information desk at any City of Santa Clara public library.

Reviewed by: Jennifer Herb, Recreation Supervisor

Approved by: James Teixeira, Director of Parks & Recreation