



City of Santa Clara

Meeting Minutes

Civil Service Commission

11/09/2020

7:00 PM

Virtual Meeting

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, Committee members will be attending the meeting remotely. The City of Santa Clara has implemented methods for the public to participate remotely via Zoom link or phone call in.

To join Zoom Meeting please use this URL to join.

<https://santaclaraca.zoom.us/j/97059145929?pwd=YnJ4a2NSNXplaDZrc0FOaFplWDBKdz09>

Meeting ID: 970 5914 5929

Passcode: 793515

CALL TO ORDER AND ROLL CALL

Chair Brown called the meeting to order at 7:00 pm. The Civil Service Commission recited the Pledge of Allegiance.

Present 5 - Willie D. Brown Jr., Carolyn McAllister, John Casey, Franklin Felizardo, and Tahir Naim

CONSENT CALENDAR

1.A [20-1103](#) Action to Approve the Civil Service Commission Meeting Minutes of October 22, 2020

Recommendation: Approve the Meeting Minutes of October 22, 2020.

This item will be brought forward with a revision at the next Civil Service Commission Meeting on December 14, 2020.

1.B [20-1132](#) Note and File the Current Status and Requisition Report dated October 31, 2020

Recommendation: Note and File the Current Status and Requisition Report dated October 31, 2020

A motion was made by Commissioner Naim, seconded by Commissioner McAllister to approve the Requisition report dated October 31, 2020.

Aye: 5 - Brown Jr., McAllister, Casey, Felizardo, and Naim

PUBLIC PRESENTATIONS

Chair Brown extended an apology to the Commission and to the Public for missing the last meeting on October 22, 2020.

GENERAL BUSINESS

- 2 [20-1127](#) Request to Extend Eligible List for Street Maintenance Worker IV (Job Code 814) for Six (6) Months

Recommendation: Staff recommends the Civil Service Commission approve the request to extend the eligible list for Street Maintenance Worker I (Job Code 814) by six (6) months with a new expiration date of July 9, 2021.

A motion was made by Commissioner Naim, seconded by Commissioner Felizardo to extend the eligible list for Street Maintenance Worker IV (Job Code 814) for six (6) months.

Aye: 5 - Brown Jr., McAllister, Casey, Felizardo, and Naim

- 3 [20-1131](#) Action to Modify the Class Specifications for Public Safety Dispatcher I/II (Job Codes 339/340)

Recommendation: Approve the modified class specification for Public Safety Dispatcher I/II (Job Codes 339/340)

A motion was made by Commissioner McAllister, seconded by Commissioner Felizardo to modify the class specifications for Public Safety Dispatcher I/II (Job Codes 339/340).

Aye: 5 - Brown Jr., McAllister, Casey, Felizardo, and Naim

- 4 [20-892](#) Election of Civil Service Commission Chair and Vice-Chair

Recommendation: Staff recommends that the Commission conduct an election for the roles of Chair and Vice-Chair the period of November 9, 2020 through June 30, 2021, or as soon thereafter as is practicable for holding the next Commission election.

A motion was made by Commissioner McAllister, seconded by Commissioner Naim to nominate Commissioner Brown as Chair for another term expiring June 2021.

Aye: 4 - McAllister, Casey, Felizardo, and Naim

Abstained: 1 - Brown Jr.

A motion was made by Commissioner Naim, seconded by Commissioner Casey to nominate Commissioner McAllister as Vice Chair for another term expiring June 2021.

Aye: 4 - Brown Jr., Casey, Felizardo, and Naim

Abstained: 1 - McAllister

STAFF REPORT

5 [20-1130](#) Informational Presentation and Overview of Relevant Provisions of Brown Act and Public Records Act

An informational presentation and overview of the relevant provisions of the Brown Act and Public Records Act was presented by Sujata Reuter, City Attorney's Office.

COMMISSIONERS REPORT

None

ADJOURNMENT

A motion was made by Commissioner Naim, seconded by Commissioner McAllister to adjourn the Civil Service Commission Meeting at 8:16 PM.

Aye: 5 - Brown Jr., McAllister, Casey, Felizardo, and Naim