



# City of Santa Clara

## Meeting Minutes

### Bicycle & Pedestrian Advisory Committee

01/27/2020

4:00 PM

City Hall Council Chambers  
1500 Warburton Avenue  
Santa Clara, CA 95051

#### 1 CALL TO ORDER AND ROLL CALL

**Chair Hardy called the meeting to order at 4:04 PM.**

**Present** 6 - Chair Karen Hardy, Member Diane Harrison, Member Ken Kratz, Member Thanh Do, Member Bruce Donoghue, and Member Betsy Megas

**Excused** 1 - Staff Raj Chahal

**Absent** 3 - Member Thomas Granvold, Member Don Sterk, and Member Yury Perzov

#### 2 PUBLIC PRESENTATIONS

None

Audio: [04:54]

#### 3 CONSENT CALENDAR

- A.** [20-83](#) Bicycle and Pedestrian Advisory Committee Meeting Minutes of October 28, 2019 (Hardy)

**Attachments:** [Bicycle and Pedestrian Advisory Committee meeting minutes of October 28, 2019](#)

Audio [5:07]

**Member Harrison provided comments on meeting minutes. A motion was made by Member Harrison, seconded by Member Do, that this item be Approved as amended. The motion carried by the following vote:**

**Aye:** 7 - Chair Hardy, Member Harrison, Member Kratz, Member Do, Member Granvold, Member Sterk, and Member Megas

**Nay:** 1 - Member Donoghue

**Excused:** 1 - Staff Chahal

**Absent:** 1 - Member Perzov

#### **4 REPORTS FOR COMMITTEE INFORMATION**

A. Santa Clara P.D. Update (Cusimano)

**Officer Cusimano** provided additional auto vs bicyclist collision data. **Member Kratz** requested data details similar to what was provided in the bike plan. Staff will explore the possibility of assisting P.D. with compiling and analyzing this data semi annually and report back to Committee at the next meeting.  
Audio: [09:16]

B. Brown Act Training (Belisle)

**Mr. Belisle** gave presentation on the Brown Act and how it applies to the Committee.  
Audio: [43:44]

C. [20-55](#) Membership Duties and Responsibilities (Shariat)

Attachments: [BPAC Policy Guidelines](#)

**Ms. Shariat** provided an overview of the duties and responsibilities of BPAC members. **Member Harrison** provided feedback on modifications to the BPAC Policy Guidelines.  
Audio: [1:50:47]

D. Follow-up Items from Previous Meeting (Liw/Johnson)

**Mr. Liw** gave an update on the vacant Traffic Engineer position and provided feedback on the "Wayfinding" presentation given at the previous meeting by the BPAC subcommittee. Staff will provide an update at the March meeting.  
Audio: [2:03:44]

E. VTA BPAC Update (Johnson)

**Member Megas** provided the following updates: (1) the County will be making bicycle improvements on both Lawrence Expressway and Montague Expressway, (2) a call-for-projects recently went out for Measure B Capital Projects Competitive Grant with a deadline of March 23, 2020, (3) VTA will be partnering with the County Health Department for a full-time staff position to spearhead efforts for the SRTS program, Vision Zero, and an adult bicycle education and encouragement program, and, (4) the County will sponsor a new collision data tool that will be more timely than the Statewide Integrated Traffic Records System (SWITRS).

Audio: [2:10:15]

F. [20-58](#) Grant Activity (Shariat)

**Attachments:** [Grant Activity](#)

**Ms. Shariat** updated the Committee on current grant activities. In response to Committee questions, staff agreed to state whether a project listed in the grant activity list is in the Bike Plan update 2009 or Bike Plan update 2018 and a listing of "banked" TDA funds.

Audio: [2:17:51]

G. [20-59](#) Senate Bill 743/Vehicle Miles Traveled (Mack)

**Ms. Mack** presented background information and an overview of the California Senate Bill 743 as it relates to the City's transition from "level of service" to vehicle miles traveled (VMT) as a means of measuring CEQA impacts. California Cities have until July 1, 2020 to adopt a new transportation policy that adheres to this Senate Bill. Staff will provide the Committee members with access to the link for the various state documents related to the required transition.

Audio: [2:28:18]

H. [20-60](#) Measure B Funding Recommendations (Shariat)

**Ms. Shariat** noted that a call-for-projects for Measure B Capital Projects Competitive Grants went out in December with a deadline of March 23, 2020. The strategy utilized in determining which projects staff will apply for Measure B funding for this current cycle was outlined. It was noted that this process relies heavily upon the current pedestrian plan being developed and the priority projects identified in the recently approved Bicycle Plan Update 2018. Both of these plans were developed with extensive BPAC input.

Audio: [3:17:48]

I. [20-61](#) Public Message Board for BPAC Web Page (Liw)

**Mr. Liw** presented staff's feedback on the subcommittee's proposal for a "public message board". Committee members expressed their desire for some type of forum for exchanging ideas regarding bicycle related issues and they would like to explore what other Cities are doing. Members requested the creation of a subcommittee to explore this in more detail and an update to the BPAC webpage.

Audio: [3:41:20]

**5 REPORTS FOR COMMITTEE ACTION**

A. [20-62](#) VTA BPAC Representative (Hardy)

**A motion was made by Member Kratz, seconded by Member Harrison, that Member Megas serve out the remaining term of Member Rius as the City's VTA BPAC representative which ends on June 30, 2020. The motion carried by unanimous vote. Committee members asked whether an alternate is required. Staff stated that they needed to consult with VTA concerning an alternate and would provide feedback at next meeting.**

**Audio: [4:09:43].**

**Aye:** 9 - Chair Hardy, Member Harrison, Member Kratz, Member Do, Member Donoghue, Member Granvold, Member Sterk, Member Megas, and Member Perzov

**Excused:** 1 - Staff Chahal

**A motion was made by Member Harrison, seconded by Member Granvold, that Member Megas serve as the City's VTA BPAC representative for a two year term beginning on July 1, 2020. The motion carried by the following vote:**

**Aye:** 8 - Chair Hardy, Member Harrison, Member Kratz, Member Do, Member Granvold, Member Sterk, Member Megas, and Member Perzov

**Nay:** 1 - Member Donoghue

**Excused:** 1 - Staff Chahal

**B.**     [20-63](#)     Transportation Fund for Clean Air Funding Recommendations (Shariat)

**Ms. Shariat** noted that the Transportation Funds for Clean Air (TFCA) call-for-projects was issued on January 6, 2020 with application deadline of March 6, 2020. Staff recommended that no TFCA funding be sought after for this cycle due to there being no viable projects eligible for the Bicycle Expenditure Program (BEP) set-aside funding as remaining projects require engineering studies. In addition, limited amount of grant funds are given for bicycle type projects.

Audio: [4:18:24]

**A motion was made by Member Do, seconded by Member Sterk, to Approve Staff Recommendation. The motion carried by the following vote:**

**Aye:** 7 - Chair Hardy, Member Do, Member Donoghue, Member Granvold, Member Sterk, Member Megas, and Member Perzov

**Nay:** 2 - Member Harrison, and Member Kratz

**Excused:** 1 - Staff Chahal

**C.**     [20-64](#)     Transportation Development Act Funding Recommendations (Shariat)

**Ms. Shariat** noted that the Transportation Development Act (TDA) call-for-projects is expected to go out during the first week of March with applications expected to be due the first week of April. Staff recommended banking this current year's guaranteed funds and using the previously banked Fy 2016/17 funds of \$94,054 for minor upgrades to existing bicycle facilities. Since funds are allowed to be banked for no more than 4 years the City is required to use these funds or risk losing them. Staff also recommends saving the remaining banked funds to serve as City matching funds for future Measure B funded projects. Staff will also not apply for the set-aside funds as remaining bike projects on the list require engineering studies.

Audio: [4:41:00]

**A motion was made by Member Sterk, seconded by Member Do, to Approve Staff Recommendation. The motion carried by the following vote:**

**Aye:** 9 - Chair Hardy, Member Harrison, Member Kratz, Member Do, Member Donoghue, Member Granvold, Member Sterk, Member Megas, and Member Perzov

**Excused:** 1 - Staff Chahal

D. [20-56](#) 2020 Annual Work Plan (Liw)

**Attachments:** [October 28, 2019 Draft 2020 Annual Work Plan](#)  
[January 27, 2020 Draft 2020 Annual Work Plan](#)  
[BPAC Ranked Additional Topics List](#)

**Mr. Liw** presented the proposed 2020 Work Plan which is comprised of items previously listed in the "parking lot" and the 25 items submitted and ranked at the October 2019 meeting.

Audio: [5:14:23]

**A motion was made by Member Sterk, seconded by Member Granvold, that this item be Adopted. The motion carried by the following vote:**

**Aye:** 9 - Chair Hardy, Member Harrison, Member Kratz, Member Do, Member Donoghue, Member Granvold, Member Sterk, Member Megas, and Member Perzov

**Excused:** 1 - Staff Chahal

## **6 AGENDA ITEMS FOR FUTURE MEETINGS**

**Members Kratz, Donoghue, Granvold, and Sterk** volunteered to sit on subcommittee to further explore the concept of some type of "Public Message Board" for use by this Committee and members of the public who are interested in bicycle or pedestrian related issues.

Audio: [5:39:21]

## **7 ANNOUNCEMENTS**

1. **Member Donoghue** stated that it is his understanding that neither Silicon Valley Power nor Public Works is reviewing illumination aspects at unsignalized crosswalks in the City.
2. **Member Harrison** announced that the Santa Clara "Bike to Shop Day" event will take place on May 23, 2020.
3. **Member Megas** announced that Silicon Valley Bicycle Coalition is in the planning stage for community rides within each city.
4. **Member Megas** noted that there are a few rough spots on the San Tomas Aquino Creek Trail and she has received complaints about vehicles not yielding to bicyclist who have the green light at the Monroe Street crossing.

Audio: [5:52:25]

## **8 ADJOURNMENT**

**A motion was made at 10:16 PM by Member Do, seconded by Member Sterk, that the meeting be Adjourned. The motion carried by the following vote:**

**Aye:** 9 - Chair Hardy, Member Kratz, Member Do, Member Donoghue, Member Granvold, Member Sterk, Harrison, Perzov, and Megas