



# City of Santa Clara

## Meeting Minutes

### Bicycle & Pedestrian Advisory Committee

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12/10/2020

4:00 PM

Zoom Meeting

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Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely:

- Via Zoom:

<https://santaclaraca.zoom.us/j/95582744643>

Meeting ID: 955 8274 4643 or

Phone: 1 (669) 900-6833

#### 1. CALL TO ORDER AND ROLL CALL

**Chair Hardy called the meeting to order at 4:04 PM.**

**Present** 7 - Chair Karen Hardy, Member Diane Harrison, Member Ken Kratz, Member Thanh Do, Member Thomas Granvold, Member Don Sterk, and Member Betsy Megas

**Absent** 2 - Member Bruce Donoghue, and Member Yury Perzov

#### 2. PUBLIC PRESENTATIONS

Video [00:03:40]

**1. Member Do** passed on a complaint she received from a member of the public regarding vegetation in bike lanes on Mission College Blvd/Wildwood Avenue between Mercado and Lawrence Expressway.

#### 3. CONSENT CALENDAR

- A. [20-1108](#) Bicycle and Pedestrian Advisory Committee Meeting Minutes of October 26, 2020 (Hardy)

**Attachments:** [BPAC Meeting Minutes, October 26, 2020](#)

Video [00:05:00]

**A motion was made by Member Granvold, seconded by Member Megas, that this item be Adopted as amended. The motion carried by the following vote:**

**Aye:** 7 - Chair Hardy, Member Harrison, Member Kratz, Member Do, Member Granvold, Member Sterk, and Member Megas

**Absent:** 2 - Member Donoghue, and Member Perzov

#### **4. REPORTS FOR COMMITTEE INFORMATION (Others and Public Works)**

A. Follow-up Items from Previous Meetings (Liw)

Video [00:12:50]

**Mr. Liw** provided updates on recent City Council Action on items of concern to the BPAC and an update on recent Governance Committee Actions regarding the BPAC.

B. Santa Clara P. D. Update (Cusimano)

Video [0:22:25]

Officer Cusimano reported on fatal collisions involving a bicyclist on El Camino Real and a pedestrian on Montague Expressway in November and another fatal collision involving a pedestrian in October.

C. [20-948](#) Safe Routes to School (SRTS) Program Update/SRTS and Bicycle and Pedestrian Advisory Committee (BPAC) Relation (Shariat/Hines)

**Attachments:** [Annual Work Plan Topic Request Form](#)

Video [00:32:00]

**Ms. Shariat** discussed that the City has adopted both the Pedestrian and Bike Master Plans which incorporate projects surrounding schools in Santa Clara. This was followed by a presentation by **Pat Hines** from Safe Moves which provided an overview to the Committee and update for the current Safe Routes to School Program for Santa Clara.

D. [20-956](#) Patrick Henry Drive Specific Plan (Bustos)

**Attachments:** [Patrick Henry Drive Conceptual Land Use Diagram](#)

Video [1:29:30]

**Ms. Bustos** gave a presentation on the Patrick Henry Drive Specific Plan and sought feedback from the Committee regarding bike and pedestrian improvements to be incorporated into the Specific Plan.

- E. [20-1119](#) Bike Parking Location Standard & Ordinance for Existing Businesses (Yee)

**Attachments:** [Annual Work Plan Topic Request Form, 10/17/19](#)  
[Existing Codes](#)  
[VTA Bicycle Technical Guidelines, Chapter 10](#)

Video [2:02:30]

Mr. Yee provided background information related to the bike parking standards used in Santa Clara along with other agencies with an emphasis on increasing bicycle parking required for new developments, including multi-family housing.

- F. [20-1117](#) Crosswalk Illumination (Yee)

**Attachments:** [Annual Work Plan Topic Request Form](#)  
[Caltrans Traffic Manual Section 9-10.3](#)  
[Cree LED light fixture datasheet](#)  
[Member Donoghue correspondence to staff](#)

Video [2:39:00]

Mr. Yee presented information on Standards pertaining to crosswalk lighting and on existing light fixtures used to illuminate marked crosswalks that are controlled by flashing beacons, pedestrian hybrid beacons, or traffic signals.

## **5. REPORTS FOR COMMITTEE ACTION**

- A. [20-1110](#) Draft 2021 Work Plan (Liw)

**Attachments:** [BPAC Ranked 2021 Work Plan Topics](#)  
[Proposed BPAC 2021 Work Plan](#)

Video [4:53:30]

Mr Liw introduced the proposed 2021 Work Plan which included topics ranked by the Committee at the previous meeting in December.

**A motion was made by Member Kratz, seconded by Member Sterk, that the Staff Recommendation for the 2021 Work Plan be approved with the advancement of ECR item to the January meeting. The motion carried by the following vote:**

**Aye:** 9 - Chair Hardy, Member Harrison, Member Kratz, Member Do, Member Donoghue, Member Granvold, Member Sterk, Member Megas, and Member Perzov

**B.**     [20-1115](#)     Bicycle and Pedestrian Advisory Committee Membership Voting (Hardy)

**Attachments:**   [Seven Applications received](#)

Video [3:40:35]

Candidates for Committee membership were given an opportunity to introduce themselves and answer follow-up questions from the Committee.

The Committee cast their votes for their top 2 applicants:

Chair Hardy: Lloyd Cha and Atisha Varshney  
Committee Member Do: Ken Kratz and Lloyd Cha  
Committee Member Donoghue: Ken Kratz and Lloyd Cha  
Committee Member Granvold: Lloyd Cha and Atisha Varshney  
Committee Member Harrison: Lloyd Cha  
Committee Member Megas: Lloyd Cha and Atisha Varshney  
Committee Member Perzov: Ken Kratz and Lloyd Cha  
Committee Member Sterk: Lloyd Cha and Atisha Varshney

Top 3: Lloyd Cha (8), Atisha Varshney (4), and Ken Kratz (3)

The Committee cast their votes for their top second applicant:

Chair Hardy: Atisha Varshney  
Committee Member Do: Ken Kratz  
Committee Member Donoghue: Ken Kratz  
Committee Member Granvold: Atisha Varshney  
Committee Member Megas: Atisha Varshney  
Committee Member Perzov: Ken Kratz  
Committee Member Sterk: Atisha Varshney

Top second applicant: Atisha Varshney (4) and Ken Kratz (3)

The Committee recommends to City Council to approve Lloyd Cha and Atisha Varshney for membership in the Committee for 3-year terms ending on December 31, 2023.

**6. REPORTS FOR COMMITTEE INFORMATION (BPAC and Public Works)**

A. VTA BPAC Update (Megas)

Video [5:11:00]

**Member Megas** provided an update on items of interest to the Committee from the November and December VTA BPAC meetings. A copy of these notes were included in the agenda package.

B. [20-1188](#) Subcommittee Report on Governance Item (Chair Hardy)

**Attachments:** [Draft City Code, October meeting and Subcommittee recommendations](#)  
[Draft BPAC Policy Guidelines, October meeting and Subcommittee recommendations](#)

Video [5:15:00 - It should be noted that approximately 5 minutes of video during the last portion of this discussion is not available due to technical issue]

**Members** of the subcommittee shared their recommendations with the Committee. Details of these recommendations were attached to the agenda package.

C. [20-1109](#) Grant Activity (Shariat)

**Attachments:** [Grant Activity](#)

Video [this portion of video is not available due to technical issue]

**Ms. Shariat** provided update on Grant activity. Details of these activities were included in the agenda package.

Member Donoghue inquired whether Transportation Development Act banked funds could be used for safety lighting upgrades. Staff will investigate and get back to the Committee on this item.

D. [20-1112](#) Bicycle/Pedestrian Coordinator (Liw)

Video [this portion of video is not available due to technical issue]

**Mr. Liw** led discussion concerning the Committee's proposal for a full-time Bicycle/Pedestrian Coordinator position. The Committee was asked to provide justifications for such a position. The Committee noted the City is currently understaffed, the coordinator would free up engineering staff to do actual engineering, their request for additional meetings, and referenced the League of American Bicyclist recommendation to have a full time Bicycle/Pedestrian Coordinator. Further review and consideration will be necessary before Staff can take any further steps.

- E. [20-1111](#) League of American Bicyclists (LAB) Bicycle Friendly Community Update (Shariat)

**Attachments:** [Annual Work Plan Topic Request Form](#)  
[Santa Clara BFC 2018 Report Card](#)

Video [this portion of video is not available due to technical issue]

**Ms. Shariat** provided a report on the progress that Santa Clara has made in its effort to advance from the League of American Bicyclist's (LAB) designation of Bronze to Silver. Recommendations outlined in the LAB's report card were discussed and were included in the agenda package.

- F. [20-1113](#) Cyclovia (Shariat)

**Attachments:** [Annual Work Plan Topic Request Form](#)  
[2018 Viva CalleSJ map](#)

Video [5:29:50]

**Ms. Shariat** provided an overview of what San Jose has done for their past Cyclovia events. The Committee came to the consensus that they would like to further explore the possibility of participating with San Jose in a joint venture in the future.

- G. [20-1107](#) Additional Funding Sources for Bike and Pedestrian Projects (Yee)

Video [5:38:00]

**Mr. Yee** presented a list of funding sources currently available to Santa Clara for bicycle and pedestrian projects. The Committee provided additional potential sources of funding as well. This item will be continued at the January 2021 BPAC meeting.

**Video [5:55:10]**

**A motion was made by Member Kratz, seconded by Member Megas, that items 6G, 6H, and 6I be Continued at the next meeting. The motion carried by the following vote:**

**Aye:** 7 - Chair Hardy, Member Do, Member Donoghue, Member Granvold, Member Sterk, Member Megas, and Member Perzov

**Nay:** 2 - Member Harrison, and Member Kratz

H. [20-1116](#) Striping Unmarked Crosswalks (Yee)

**Attachments:** [Annual Work Plan Topic Request Form](#)

[FHWA "Safety Effects of Marked Versus Unmarked Crosswalks at Uncontrolled Locations" excerpts](#)  
[NCHRP 562 excerpts](#)

[FHWA "Guide for Improving Pedestrian Safety at Uncontrolled Crossing Locations" excerpts](#)

Item to be continued at the next meeting

I. [20-1114](#) Revisit Recommendations from Bike Plan (Shariat)

**Attachments:** [Annual Work Plan Topic Request Form \(Kratz\)](#)

[Annual Work Plan Topic Request Form \(Sterk\)](#)

[2018 Bicycle Plan Update - Priority Projects Status Report](#)

[2018 Bicycle Plan Update - Programs Status Report](#)

Item to be continued at the next meeting

## **7. AGENDA ITEMS FOR FUTURE MEETINGS**

None

## **8. ANNOUNCEMENTS**

None

## **9. ADJOURNMENT**

**Video [6:02:10]**

**A motion was made by Member Do, seconded by Member Sterk, that the meeting be Adjourned. The motion carried by the following vote:**

**Aye:** 8 - Chair Hardy, Member Kratz, Member Do, Member Donoghue, Member Granvold, Member Sterk, Member Megas, and Member Perzov

**Abstained:** 1 - Member Harrison