



# City of Santa Clara

## Meeting Agenda

### Salary Setting Commission

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**Wednesday, March 31, 2021**

**5:30 PM**

**Virtual Meeting**

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Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, Committee members will be attending the meeting remotely. The City of Santa Clara has implemented methods for the public to participate remotely via Zoom link or phone call in.

To join Zoom Meeting please use this URL to join.

<https://santaclaraca.zoom.us/j/99759762470>

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 997 5976 2470

#### **CALL TO ORDER AND ROLL CALL**

#### **CONSENT CALENDAR**

- 1**      **21-529**      [Action to Approve the Salary Setting Commission Meeting Minutes of March 24, 2021](#)

***Recommendation:*** Approve the Meeting Minutes of March 24, 2021.

#### **PUBLIC PRESENTATIONS**

#### **GENERAL BUSINESS**

- 2**      **21-527**      [Action on Delegating Authority to Approve the Meeting Minutes of March 31, 2021 to the Chair of the Salary Setting Commission](#)

***Recommendation:*** Staff recommends delegating the authority to approve the meeting minutes of March 31, 2021 to the Chair of the Salary Setting Commission.

#### **STAFF REPORT**

#### **COMMISSIONERS REPORT**

**ADJOURNMENT**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



# City of Santa Clara

1500 Warburton Avenue  
Santa Clara, CA 95050  
santaclaraca.gov  
@SantaClaraCity

## Agenda Report

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21-529

Agenda Date: 3/31/2021

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### REPORT TO SALARY SETTING COMMISSION

#### SUBJECT

Action to Approve the Salary Setting Commission Meeting Minutes of March 24, 2021

#### RECOMMENDATION

Approve the Meeting Minutes of March 24, 2021.



# City of Santa Clara

## Meeting Minutes

### Salary Setting Commission

03/24/2021

5:30 PM

Virtual Meeting

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#### **CALL TO ORDER AND ROLL CALL**

**Chair Sontag called the Salary Setting Commission Meeting to order at 5:31 PM.**

**Present** 5 - Commissioner Marjorie Banko , Vice Chair MV Kumar , Chair John Sontag, Commissioner Eric Chu, and Commissioner Ram Misra

#### **CONSENT CALENDAR**

1 [21-453](#) Action to Approve the Salary Setting Commission Meeting Minutes of March 10, 2021

**A motion was made by Commissioner Banko, seconded by Commissioner Misra, to approve the Salary Setting Commission Meeting Minutes of March 10, 2021.**

**Aye:** 4 - Commissioner Banko , Vice Chair Kumar, Chair Sontag, and Commissioner Misra

**Abstained:** 1 - Commissioner Chu

**PUBLIC PRESENTATIONS**

None

**GENERAL BUSINESS**

- 2        [21-446](#)        Action on Resolution Setting the Salary of Police Chief (Job Code 141) as unchanged for the Period July 1, 2021, to June 30, 2023

**A motion was made by Commissioner Chu, seconded by Commissioner Banko, to approve the Resolution Setting the Salary of Police Chief as unchanged for the Period of July 1, 2021 to June 30, 2023, with amendments to change the expiration of the existing Memorandum of Understanding between the City and Unclassified Police Management to December 31, 2023, and to change the date on Page 4, Item 4 to March 24, 2021.**

**Aye:** 5 - Commissioner Banko , Vice Chair Kumar, Chair Sontag, Commissioner Chu, and Commissioner Misra

**STAFF REPORT**

None

**COMMISSIONERS REPORT**

None

**ADJOURNMENT**

The meeting was adjourned at 6:00 PM.

**A motion was made by Commissioner Chu, seconded by Commissioner Banko, to adjourn the Salary Setting Commission Meeting.**

**Aye:** 5 - Commissioner Banko , Vice Chair Kumar, Chair Sontag, Commissioner Chu, and Commissioner Misra

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

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## Agenda Report

21-527

Agenda Date: 3/31/2021

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### REPORT TO SALARY SETTING COMMISSION

#### **SUBJECT**

Action on Delegating Authority to Approve the Meeting Minutes of March 31, 2021 to the Chair of the Salary Setting Commission

#### **BACKGROUND**

Since it began its work in January 2021, the Salary Setting Commission (Commission) has held seven (7) meetings to set the compensation of the Mayor and Council members, Chief of Police and City Clerk pursuant to the City Charter Section 702 and applicable City Code sections. As of the March 31, 2021, meeting the Commission will have completed its business and will reconvene in January 2023.

#### **DISCUSSION**

The Commission is expected to complete its business on March 31, 2021, and is not expected to have additional meetings until January 2023. Generally, following a meeting, staff prepares meeting minutes and presents the minutes to the Commission for approval at the next meeting. With March 31, 2021, being the final meeting for the current period, the Commission will not be able to approve the final meeting minutes during its last meeting.

Staff recommends delegating the Commission's authority to approve the meeting minutes of March 31, 2021, to the Chair of the Commission.

#### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

#### **FISCAL IMPACT**

There is no fiscal impact associated with this report.

#### **COORDINATION**

This report has been coordinated with the City Attorney's offices.

#### **PUBLIC CONTACT**

Public contact was made by posting the Salary Setting Commission agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov)

<mailto:clerk@santaclaraca.gov> or at the public information desk at any City of Santa Clara public library.

**RECOMMENDATION**

Staff recommends delegating the authority to approve the meeting minutes of March 31, 2021 to the Chair of the Salary Setting Commission.

Reviewed by: Aracely Azevedo, Director of Human Resources

Approved by: Nadine Nader, Chief Operating Officer/Assistant City Manager