



City of Santa Clara

Meeting Minutes

Parks & Recreation Commission

02/16/2021

7:00 PM

Virtual Meeting

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely:

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755 or

Phone: (669) 900-6833

The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than ten (10) people gathering. The Chair will be present for the meeting with the staff liaison and commissioners participating remotely.

CALL TO ORDER AND ROLL CALL

Chair Martinez called the meeting to order at 7:00 PM.

Present 6 - Commissioner Andrew Knaack, Chair Joe Martinez, Commissioner Burt Field , Vice Chair Eversley Forte, Commissioner Derreck Carter-House, and Commissioner Kelly Gonzalez

Absent 1 - Commissioner George Guerra

A motion was made by Commissioner Gonzalez, seconded by Commissioner Knaack to excuse Commissioner Guerra.

Aye: 6 - Commissioner Knaack, Chair Martinez, Commissioner Field , Vice Chair Forte, Commissioner Carter-House, and Commissioner Gonzalez

Excused: 1 - Commissioner Guerra

CONSENT CALENDAR

Commissioner Guerra joined the meeting at 7:05 PM.

- 1.A [21-176](#) Action on the Parks & Recreation Commission Minutes of the January 19, 2021 Meeting

Recommendation: Approve the Parks & Recreation Commission Minutes of the January 19, 2021 Meeting Meeting.

A motion was made by Vice-Chair Forte, seconded by Commissioner Gonzalez to approve the minutes as amended.

Aye: 7 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Commissioner Field , Vice Chair Forte, Commissioner Carter-House, and Commissioner Gonzalez

PUBLIC PRESENTATIONS

None.

GENERAL BUSINESS

2. [21-281](#) Report on an Environmental Protection Agency (EPA) Water Quality Improvement Fund Grant Award and Receive Public Input on Bowers Park Parking Lot Improvement Project

Recommendation: Receive verbal report on the EPA San Francisco Bay Water Quality Improvement Fund grant award and provide input on the Bowers Park parking lot improvement project.

A motion was made by Commissioner Carter-House, seconded by Vice Chair Forte to approve staff recommendation.

Aye: 7 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Commissioner Field , Vice Chair Forte, Commissioner Carter-House, and Commissioner Gonzalez

3. [21-314](#) Community Input on Machado Park and Potential Application for Statewide Park Development and Community Revitalization Program Grant Funds (Proposition 68)

Recommendation: Note and File Report.

A motion was made by Commissioner Field, seconded by Commissioner Guerra to note and file this item.

Aye: 7 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Commissioner Field , Vice Chair Forte, Commissioner Carter-House, and Commissioner Gonzalez

4. [21-113](#) Review Henry Schmidt Park Playground Conditions and Commission's Current "Top Ten" Priority List of Park Playground Rehabilitation Projects

Recommendation: Recommend prioritization of Henry Schmidt Park Playground for consideration in the upcoming Capital Improvement Project Budget development.

Commissioner Gonzalez made a motion, seconded by Vice Chair Forte to recommend to Council that Henry Schmidt Park Playground be moved up in the priority list as funding is identified.

Aye: 7 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Commissioner Field, Vice Chair Forte, Commissioner Carter-House, and Commissioner Gonzalez

5. [21-177](#) Parks & Recreation Commission Work Plan Goals for FY 2020/21

Recommendation: Continue progress on Parks & Recreation Commission Work Plan Goals for FY 2020/21 and appoint subcommittee(s) as needed.

On February 16, the Commission discussed and took action through recommendations for the Henry Schmidt Park playground prioritization as well as the EPA Water Quality Improvement Fund Grant for the Bowers Park parking lot improvements, as part of the progress on Work Plan Goal A. Progress on Work Plan Goal B is noted through the design phase for both the Fairway Glen Park restroom, and Magical Bridge All-inclusive Playground in Central Park. **Director Teixeira** provided information and guidance for the Commission regarding Work Plan Goal C, Host the annual Santa Clara Art & Wine Festival, which is about six months away. Taking into consideration how Santa Clara County is progressing through tiers under the State's Blueprint for a Safer Economy, the upcoming Art & Wine Festival may have elements of past Art & Wine festivals, however there may be other elements that may be introduced considering the current state of the COVID-19 pandemic from a health and safety perspective. Over the next few months staff will be looking at what can be done for the Art & Wine Festival, such as a smaller event outdoors, possibly count the attendees, etc.

STAFF REPORT

Deputy Director Seale provided an update to the Commission on park projects. The Montague Park Project is in the final stage of bid document preparation. The Westwood Oaks pre-proposal site visit is scheduled for mid-February. Two of the Lawrence Station Area Plan (LSAP) parks are near completion, Mini Park G (Community Garden), and Mini Park E (playground and natural grass areas). Raymond G. Gamma Dog Park is on schedule for opening in late Spring 2021. Projects currently in the design phase include, the Magical Bridge All-inclusive Playground, Fairway Glen Park restroom building and the Bowers Park nature loop. Warburton Pool circulation system repair is ongoing, with completion expected at the end of February.

Deputy Director Seale also provided updates on behalf of **Recreation Manager Castro**. The Department continues to successfully run the daily Commodity Point of Distribution (CPOD) for the Senior Nutrition Program, and the Food for Families Program CPOD in collaboration with the Salvation Army every Wednesday. In person recreation classes are starting in late February. The Senior Health and Wellness Virtual Fair is scheduled for May. There are new Zoom classes being offered through the Senior Center such as Tai-Chi, Small Group Fitness, etc.

COMMISSIONERS REPORT

Commissioner Carter-House: Visited Lick Mill Park which is in good condition. Went for a run along Fairway Glen Drive and thought about how the area could be used as a community garden. In addition, he wanted to see if the subcommittee can meet in the coming month regarding the 34 acre proposed community park in the northern part of the City, and discuss how to solicit community input.

Commissioner Field: Visited Raymond G. Gamma Dog Park, and Maywood Park. He had some questions about the yellow appearance of the natural turf field at Reed & Grant Sports Park, which is a result of the warm season grass experiencing low temperatures.

Vice Chair Forte: Visited Homeridge Park, and Henry Schmidt Park. He wanted to see the Henry Schmidt Park playground where some apparatuses were removed. Even though the playground is older and missing elements of play, many kids are still using the playground. During his visit, park patrons expressed how happy they would be to see playground improvements there. He visited Homeridge Park for the first time since the playground rehabilitation project and noted how nice it looks.

Commissioner Gonzalez: Ran along the San Tomas Trail and Cabrillo. She is pleased the Commission has taken action in recommending the prioritization of Henry Schmidt Park playground. Some park patrons are having their dogs run off leash at Henry Schmidt Park. She also visited Steve Carli Park.

Commissioner Guerra: Congratulated staff on doing a great job on the Homeridge Park Playground Rehabilitation Project. Very pleased with the appearance and construction progress respectively at Reed & Grant Sports Park and Raymond G. Gamma Dog Park.

Commissioner Knaack: Visited Fremont and Larry J. Marsalli Park.

Chair Martinez: Took his daughter who played soccer, to Reed & Grant Sports Park, and is pleased with how the park looks, and noticed the construction progress at Raymond G. Gamma Dog Park. He also visited Agnew Park and was impressed with how the completed playground project. In addition, he visited Rotary Park and Warburton Park which is experiencing heavy use by the community.

ADJOURNMENT

A motion was made by Commissioner Carter-House, seconded by Commissioner Knaack to adjourn the meeting at 8:51 PM until the regularly scheduled meeting at 7:00 PM on Tuesday, March 16, 2021.

Aye: 7 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Commissioner Field, Vice Chair Forte, Commissioner Carter-House, and Commissioner Gonzalez

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.