



# City of Santa Clara

## Meeting Minutes

### Bicycle & Pedestrian Advisory Committee

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10/26/2020

4:00 PM

Zoom Meeting

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Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely:

- Via Zoom:

<https://santaclaraca.zoom.us/j/95582744643>

Meeting ID: 955 8274 4643 or

Phone: 1 (669) 900-6833

#### 1. CALL TO ORDER AND ROLL CALL

**Chair Hardy** called the meeting to order at 4:08 PM.

**Present** 9 - Chair Karen Hardy, Member Diane Harrison, Member Ken Kratz, Member Thanh Do, Member Bruce Donoghue, Member Thomas Granvold, Member Don Sterk, Member Betsy Megas, and Member Yury Perzov

#### 2. PUBLIC PRESENTATIONS

None

#### 3. CONSENT CALENDAR

- A. [20-955](#) Bicycle and Pedestrian Advisory Committee Meeting Minutes of September 21, 2020 (Hardy)

**Attachments:** [BPAC Meeting Minutes, September 21, 2020](#)

[4A\\_Cusimano\\_Collision Report](#)

[4B\\_Notes from October 7 VTA BPAC Meeting](#)

Video [00:04:22]

A motion was made by Member Sterk, seconded by Member Granvold, that this item be Approved as amended. The motion carried by the following vote:

**Aye:** 8 - Chair Hardy, Member Harrison, Member Kratz, Member Do, Member Granvold, Member Sterk, Member Megas, and Member Perzov

**Nay:** 1 - Member Donoghue

#### **4. REPORTS FOR COMMITTEE ACTION**

**A.**     [20-1002](#)     Governance Committee Findings (Liw)

**Attachments:**   [September 14, 2020 Governance and Ethics Committee Report](#)  
[BPAC Policy Guidelines with recommended updates](#)  
[City of Santa Clara City Charter Article X](#)  
[City of Santa Clara City Code Chapter 2.120](#)  
[Application for Board, Commissions, and Committee](#)  
[Voting Guidelines for the Appointment of Applicants to Boards and Commissions](#)  
[Guide for Board, Commissions, and Committee Applicants](#)

**Video [00:20:15]**

**A motion was made by Member Granvold, seconded by Member Harrison, that this item be Tabled. This motion was withdrawn to allow for further discussion of this item. After further discussion a motion was made by Member Harrison, seconded by Member Granvold, that this item be Tabled for further discussion at the next meeting. The motion carried by the following vote:**

**Aye:** 8 - Member Harrison, Member Kratz, Member Do, Member Donoghue, Member Granvold, Member Sterk, Member Megas, and Member Perzov

**Nay:** 1 - Chair Hardy

**A second motion was made by Member Kratz, seconded by Member Harrison, that a subcommittee be formed to further study the item and to provide recommendations to the Committee. The motion carried by the following vote:**

**Aye:** 9 - Chair Hardy, Member Harrison, Member Kratz, Member Do, Member Donoghue, Member Granvold, Member Sterk, Member Megas, and Member Perzov

Members **Kratz, Harrison, and Donoghue** volunteered to serve on the subcommittee. Due to the fact that the Governance Committee will be meeting again prior to the next BPAC meeting, the Committee requested that staff forward this meeting's Committee comments to the Governance Committee.

B. [20-952](#) Prioritizing 2021 Work Plan Topics (Liw)

**Attachments:** [New 2021 Work Plan Agenda Topics](#)  
[Remaining 2020 Work Plan Agenda Topics](#)  
[2020 Work Plan Agenda Topics Progress](#)

**Video [01:58:30]**

**Members were provided a list of topics to be prioritized for inclusion in the 2021 Work Plan and were given an opportunity to further describe their topics to the Committee. Members submitted their prioritized list of topics following the meeting. The resulting spreadsheet of the prioritized list of topics was emailed to the Committee.**

**5. REPORTS FOR COMMITTEE INFORMATION**

A. Follow-up Items from Previous Meetings (Liw)

**Video [02:26:28]**

**Due to time constraints, the "Follow Up Items were emailed to the Committee after the meeting.**

B. Santa Clara P. D. Update (Cusimano)

**Video [02:27:00]**

**Officer Cusimano** provided update for the first six months of 2020 regarding collisions involving pedestrians.

C. VTA BPAC Update (Megas)

**Video [02:40:10]**

**Member Megas** provided relevant information discussed at recent VTA BPAC meetings.

D. [20-953](#) Grant Activity (Shariat)

**Attachments:** [Grant Activity](#)

**Video [02:42:30]**

**Ms. Shariat** updated the Committee on current grant activities.

E. [20-949](#) Bicycle/Pedestrian Coordinator (Liw)

**Not considered due to time constraint. Item to be discussed at the next meeting.**

- F. [20-950](#) League of American Bicyclists (LAB) Bicycle Friendly Community Update (Shariat)

**Attachments:** [Santa Clara BFC 2018 Report Card](#)

**Not considered due to time constraint. Item to be discussed at the next meeting.**

- G. [20-951](#) Cyclovia (Shariat)

**Attachments:** [2018 Viva CalleSJ map](#)

**Not considered due to time constraint. Item to be discussed at the next meeting.**

## **6. AGENDA ITEMS FOR FUTURE MEETINGS**

None

## **7. ANNOUNCEMENTS**

**Video [02:51:30]**

1. **Ms. Shariat** announced that VTA will be having virtual meetings concerning the Central Bikeway Feasibility Study on October 28th from 12:00 PM to 1:30 PM and October 29th from 6:00 PM to 7:30 PM.

## **8. ADJOURNMENT**

**A motion was made by Member Sterk, seconded by Member Megas, that the meeting be Adjourned. The meeting adjourned at 7:02 PM.**

**The motion carried by the following vote:**

- Aye:** 9 - Chair Hardy, Member Harrison, Member Kratz, Member Do, Member Donoghue, Member Granvold, Member Sterk, Member Megas, and Member Perzov