



# City of Santa Clara

## Meeting Minutes

### Civil Service Commission

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02/22/2021

7:00 PM

Virtual Meeting

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NOTICE IS HEREBY GIVEN that, pursuant to the provisions of California Government Code §54956 (“The Brown Act”) and Section 708 of the Santa Clara City Charter, the Chairperson calls for a Special Meeting of the Civil Service Commission of the City of Santa Clara, to commence and convene on Monday February 22, 2021, at 7:00 pm for a Special Meeting on Zoom to consider the following matter(s) and to potentially take action with respect to them.

Pursuant to the provisions of California Governor’s Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, Committee members will be attending the meeting remotely. The City of Santa Clara has implemented methods for the public to participate remotely via Zoom link or phone call in.

To join Zoom Meeting please use this URL to join.

<https://santaclaraca.zoom.us/j/97059145929?pwd=YnJ4a2NSNXplaDZrc0FOaFpIWDBKdz09>

Meeting ID: 970 5914 5929

Passcode: 793515

#### **CALL TO ORDER AND ROLL CALL**

Chair Brown called the meeting to order at 7:01 pm. The Civil Service Commission recited the Pledge of Allegiance.

**Present** 5 - Vice Chair Carolyn McAllister, Chair Willie D. Brown Jr., Commissioner Franklin Felizardo, Commissioner John Casey, and Commissioner Tahir Naim

#### **CONSENT CALENDAR**

**1.A**     [21-133](#)     Action to Approve the Civil Service Commission Meeting Minutes of January 11, 2021.

**Recommendation:** Approve the Meeting Minutes of January 11, 2021.

**A motion was made by Vice Chair McAllister, seconded by Commissioner Naim to approve the Civil Service Commission Meeting Minutes of January 11, 2021.**

**Aye:** 3 - Vice Chair McAllister, Commissioner Felizardo, and Commissioner Naim

**Abstained:** 2 - Chair Brown Jr., and Commissioner Casey

**1.B**     [21-287](#)     Note and File the Current Status and Requisition Report dated January 31, 2021

**Recommendation:** Note and File the Current Status and Requisition Report dated January 31, 2021

**A motion was made by Commissioner Naim, seconded by Vice Chair McAllister, to note and file the Current Status and Requisition Report dated January 31, 2021 and approve the Consent Calendar.**

**Aye:** 5 - Vice Chair McAllister, Chair Brown Jr., Commissioner Felizardo, Commissioner Casey, and Commissioner Naim

### **PUBLIC PRESENTATIONS**

Chair Brown and Commissioner Casey addressed the Commission and the Public regarding their past attendance.

### **GENERAL BUSINESS**

**2**           [21-190](#)     Action to Extend Probationary Period for Two Fire Captains (Employee No. 04981 and 05750)

**Recommendation:** Approve the Extension of the Probationary Period for Two Fire Captains - 24 Hours (Employee No. 04981 and 05750)

**A motion was made by Vice Chair McAllister, seconded by Commissioner Casey to extend the probationary period of two Fire Captains (Employee No. 04981 and 05750).**

**Aye:** 5 - Vice Chair McAllister, Chair Brown Jr., Commissioner Felizardo, Commissioner Casey, and Commissioner Naim

**3**           [21-191](#)     Action to Extend Probationary Period for Two Water Sewer Maintenance Worker I's (Employee No. 07888 and 07896)

**Recommendation:** Approve the Extension of the Probationary Period for Two Water Sewer Maintenance Worker I's (Employee No. 07888 and 07896)

**A motion was made by Vice Chair McAllister, seconded by Commissioner Felizardo to extend the probationary period of two Water Sewer Maintenance Worker I's (Employee No. 07888 and 07896).**

**Aye:** 5 - Vice Chair McAllister, Chair Brown Jr., Commissioner Felizardo, Commissioner Casey, and Commissioner Naim

- 4      [21-193](#)      Request to Extend Eligible List for Fire Captain (Job Code 475)
- Recommendation:** Staff recommends the Civil Service Commission approve the request to extend the eligible list for Fire Captain (Job Code 475) by one (1) year with a new expiration date of March 23, 2022
- A motion was made by Commissioner Naim, seconded by Vice Chair McAllister to extend the eligible list for Fire Captain (Job Code 475) for one year with a new expiration date of March 23, 2022.**
- Aye:** 5 - Vice Chair McAllister, Chair Brown Jr., Commissioner Felizardo, Commissioner Casey, and Commissioner Naim
- 5      [21-194](#)      Request to Extend Eligible List for Firefighter I (Job Code 487)
- Recommendation:** Staff recommends the Civil Service Commission approve the request to extend the eligible list for Firefighter I (Job Code 487) by one (1) year with a new expiration date of May 20, 2022
- A motion was made by Commissioner Felizardo, seconded by Commissioner Naim to extend the eligible list for Firefighter I (Job Code 487) for one year with a new expiration date of May 20, 2022.**
- Aye:** 5 - Vice Chair McAllister, Chair Brown Jr., Commissioner Felizardo, Commissioner Casey, and Commissioner Naim
- 6      [21-288](#)      Action to Extend Probationary Period of Customer Service Supervisor (Employee No. 04035)
- Recommendation:** Approve the extension of the probationary period for a Customer Service Supervisor (Employee No. 04035)
- A motion was made by Commissioner Naim, seconded by Commissioner Felizardo to extend the probationary period of Customer Service Supervisor (Employee No. 04035).**
- Aye:** 5 - Vice Chair McAllister, Chair Brown Jr., Commissioner Felizardo, Commissioner Casey, and Commissioner Naim
- 7      [21-331](#)      Action to Adjust the Examination Weighting Plan for Water Sewer Maintenance Worker I (Job Code 914) on a One-time Basis
- Recommendation:** Approve the modified weighting plan for Water Sewer Maintenance Worker I (Job Code 914) on a one-time basis
- A motion was made by Commissioner Naim, seconded by Vice Chair McAllister to adjust the examination weighting plan for Water Sewer Maintenance Worker I (Job Code 914) on a one-time basis.**
- Aye:** 5 - Vice Chair McAllister, Chair Brown Jr., Commissioner Felizardo, Commissioner Casey, and Commissioner Naim

- 8      [21-332](#)      Acceptance of the resignation of Dave Stealey from the Salary Setting Commission, declare a vacancy for the partial term ending January 1, 2025 and consider appointment of remaining applicant

**Recommendation:** Acceptance of the resignation of Dave Stealey from the Salary Setting Commission, declare a vacancy for the partial term ending January 1, 2025 and consider appointment of remaining applicant

**A motion was made by Commissioner Naim, seconded by Commissioner Casey to accept the resignation of Dave Stealey from the Salary Setting Commission, declare a vacancy for the partial term ending January 1, 2025, and consider the appointment of the remaining applicant, Ram Misra. The Commission has appointed Ram Mirsa to the Salary Setting Commission.**

**Aye:** 5 - Vice Chair McAllister, Chair Brown Jr., Commissioner Felizardo, Commissioner Casey, and Commissioner Naim

#### **STAFF REPORT**

None

#### **COMMISSIONERS REPORT**

None

#### **ADJOURNMENT**

A motion was made by Vice Chair McAllister, seconded by Commissioner Felizardo to adjourn the Civil Service Commission Meeting at 7:41 PM.

**Adjourned**

**Aye:** 5 - Vice Chair McAllister, Chair Brown Jr., Commissioner Felizardo, Commissioner Casey, and Commissioner Naim

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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