



City of Santa Clara

Meeting Agenda

Parks & Recreation Commission

Tuesday, May 18, 2021

7:00 PM

Virtual Meeting

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely:

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755 or

Phone: (669) 900-6833

The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than ten (10) people gathering. The Chair will be present for the meeting with the staff liaison and commissioners participating remotely.

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

PUBLIC PRESENTATIONS

- 1.A 21-724** [Action on the Parks & Recreation Commission Minutes of the April 20, 2021 Meeting](#)

Recommendation: Approve the Parks & Recreation Commission Minutes of the April 20, 2021 Meeting

GENERAL BUSINESS

- 2. 21-739** [Informational Report on Proposed Revisions to Council Policy 035 \("Naming of Facilities"\)](#)

Recommendation: This item is for information only; no action required at this time.

3. 21-737 [Presentation on the City Plaza Park Gazebo Enhancement Project](#)

Recommendation: This item is for information only; no action is required at this time.

4. 21-723 [Parks & Recreation Commission Work Plan Goals for FY 2020/21](#)

Recommendation: Continue progress on Parks & Recreation Commission Work Plan Goals for FY 2020/21 and appoint subcommittee(s) as needed.

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next meeting will be held on Tuesday, June 15, 2021.

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
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@SantaClaraCity

Agenda Report

21-724

Agenda Date: 5/18/2021

REPORT TO PARKS & RECREATION COMMISSION

SUBJECT

Action on the Parks & Recreation Commission Minutes of the April 20, 2021 Meeting

RECOMMENDATION

Approve the Parks & Recreation Commission Minutes of the April 20, 2021 Meeting

Prepared by: Dale Seale, Deputy Director of Parks & Recreation

Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS

1. Draft - Parks & Recreation Commission Minutes of the April 20, 2021 Meeting



City of Santa Clara

Meeting Minutes

Parks & Recreation Commission

04/20/2021

7:00 PM

Virtual Meeting

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CALL TO ORDER AND ROLL CALL

Chair Martinez called the meeting to order at 7:01 PM.

Present 5 - Commissioner Andrew Knaack, Chair Joe Martinez, Commissioner Burt Field , Vice Chair Eversley Forte, and Commissioner Derreck Carter-House

Excused 2 - Commissioner George Guerra, and Commissioner Kelly Gonzalez

A motion was made by Commissioner Carter-House, seconded by Vice Chair Forte to excuse Commissioners Gonzalez and Guerra.

Aye: 5 - Commissioner Knaack, Chair Martinez, Commissioner Field , Vice Chair Forte, and Commissioner Carter-House

Excused: 2 - Commissioner Guerra, and Commissioner Gonzalez

CONSENT CALENDAR

Commissioner Guerra entered the meeting at 7:03 PM.

A motion was made by Commissioner Carter-House, and seconded by Commissioner Knaack to approve the consent calendar.

Aye: 6 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Commissioner Field, Vice Chair Forte, and Commissioner Carter-House

Absent: 1 - Commissioner Gonzalez

1.A [21-548](#) Action on the Parks & Recreation Commission Minutes of the March 16, 2021 Meeting

Recommendation: Approve the Parks & Recreation Commission Minutes of the March 16, 2021 Meeting

PUBLIC PRESENTATIONS

None.

GENERAL BUSINESS

Commissioner Gonzalez entered the meeting at 7:15 PM.

2. [21-549](#) Parks & Recreation Commission Work Plan Goals for FY 2020/21

Recommendation: Continue progress on Parks & Recreation Commission Work Plan Goals for FY 2020/21 and appoint subcommittee(s) as needed.

The subcommittee for Work Plan Goal D discussed potential stakeholders when conducting community outreach and public input. They recognized the importance of considering a broad spectrum of stakeholders across a large geographical area with particular focus on the northern part of the City where the community would be most impacted by a new community park. The Commission is aware the design phase of developing the 30+ acre community park is dependent on progress from the Related Project. Providing public access to the site for recreational use is not feasible and not being considered at this time.

STAFF REPORT

Deputy Director Seale provided an update to the Commission regarding park projects. The Montague Park Project is almost ready to be sent out for construction bids. The landscape architect selection process for the Westwood Oaks Park Playground Rehabilitation Project is complete and now in contract negotiation. The construction phase for Raymond G. Gamma Dog Park is close to completion, with an expected soft opening in late spring. The All-inclusive Magical Bridge Playground Project and the Fairway Glen Restroom Project continue design development. The Parks Division will be partnering with Our City Forest to plant trees in Bowers Park along the nature loop trail. The City Plaza Park Gazebo Project will be soliciting public input next month as part of the design review.

Recreation Manager Castro updated the Commission regarding the Art & Wine Festival. Due to the ongoing economic effects of the global COVID-19 pandemic on the City, as well as current State Blueprint restrictions and the County health and safety protocols around large gatherings, out of an abundance of caution the Art & Wine Festival has been canceled again this year. The City is looking at the feasibility of hosting a smaller community event in fall 2021 in late September or October. Details of the event are still being developed and will require approval of the City budget.

COMMISSIONERS REPORT

Chair Martinez: Visited Homeridge Park and spoke to park patrons who are very pleased with the improvements. Visited Machado Park and spoke to park patrons about playground surfacing. In addition, he passed by Reed & Grant Sports Park.

Commissioner Carter-House: Visited Lick Mill Park where tennis courts are always in use. Commissioner Carter-House will be relocated out of the area and will be resigning from the Commission. His last Commission meeting will be the regular meeting on May 18, 2021.

Commissioner Field: Visited Reed & Grant Sports Park and is very impressed with the facility. Programs are going well and user groups are learning to handle ingress and egress at that site. The Youth Soccer Park fields had sod repairs which are now complete and fields will be ready in early May. Hats off to the City of Santa Clara for taking care of the parks.

Commissioner Gonzalez: Visited Henry Schmidt Park and did a few laps there. Started back with soccer programming at Cabrillo Middle School fields. People are slowly getting used to ingress and egress at Reed & Grant Sports Park.

Commissioner Guerra: Visited Central Park and drove by Reed & Grant Sports Park which looks great.

Commissioner Knaack: Visited City Plaza Park.

Vice-Chair Forte: Visited and worked out at Meadow Park. The climbing structure there is very challenging and a great workout. The equipment at Meadow Park is great for climbing, balance, etc.

ADJOURNMENT

Commissioner Guerra made a motion, seconded by Commissioner Carter-House to adjourn the meeting until the next regular meeting 7:00 PM on Tuesday, May 18, 2021.

Aye: 7 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Commissioner Field, Vice Chair Forte, Commissioner Carter-House, and Commissioner Gonzalez

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

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Agenda Report

21-739

Agenda Date: 5/18/2021

REPORT TO PARKS & RECREATION COMMISSION

SUBJECT

Informational Report on Proposed Revisions to Council Policy 035 (“Naming of Facilities”)

BACKGROUND

At the December 7, 2020 Governance and Ethics Committee (Committee) meeting, the Committee directed staff to refer Council Policy 035 (“Naming of Facilities”) to the Task Force on Diversity, Equity, and Inclusion (Task Force) for their input on possible amendments to the policy that would bring greater diversity to the naming of buildings and facilities in the City of Santa Clara (City) as well as represent and connect with the City’s diverse community. The Task Force accepted the Committee’s referral at their February 25, 2021 special meeting.

At the April 12, 2021 Task Force meeting, the Task Force voted to refer the review of Council Policy 035 to the Considerations of Historical Recognitions Subcommittee to work with staff on developing a recommendation for the Task Force’s consideration.

At the May 10, 2021 Task Force meeting, staff brought forward a redline version of Council Policy 035 (Attachment 1) with the Considerations of Historical Recognitions Subcommittee’s input incorporated. The Task Force approved the Considerations of Historical Recognitions Subcommittee’s suggested amendments to Council Policy 035 and voted to forward the amended policy to the Governance and Ethics Committee for their consideration.

DISCUSSION

Staff will forward the amended version of Council Policy 035, along with any considerations for staff resources regarding the implementation of the revised policy, to the Governance and Ethics Committee at their 2nd quarter meeting scheduled on June 7, 2021.

The proposed amendments to Council Policy 035 will expand on the policy’s current naming criteria and procedure. Proposed amendments to the policy include:

- Expanding the purpose of the policy to clearly state that naming actions maintain current and future alignment with the City’s Mission Statement and Code of Ethics and Values.
- Expanding the criteria for naming proposals to honor the important contributions and accomplishments of individuals from underrepresented communities, present an opportunity to foster a more welcoming, equitable, and inclusive environment, as well as to reflect and connect with the City’s diverse community.
- Maintaining an inventory list of all Santa Clara facilities and buildings that have been named, including any available background of why the name was selected (“Named City Facilities

List”).

The Parks and Recreation Commission will maintain its responsibility to propose recommendations for naming Parks and Recreation facilities. However, if approved, the amended procedure will require the Parks and Recreation Commission to review any naming proposal against the proposed Named City Facilities List to confirm that it is not duplicative of previously approved proposals.

ENVIRONMENTAL REVIEW

This is an information report only and no action is being taken by the City Council and no environmental review under the California Environmental Quality Act (“CEQA”) is required.

FISCAL IMPACT

There no fiscal impact other than staff time.

COORDINATION

This report was coordinated with the Mayor and Council Offices.

PUBLIC CONTACT

Public contact was made by posting the Parks and Recreation Commission agenda on the City’s official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

This item is for information only; no action required at this time.

Reviewed by: Genevieve Yip, Staff Analyst I

Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS

1. Council Policy 035 (Redline)



NAMING OF FACILITIES

PURPOSE

To establish the criteria and procedures for the naming of City of Santa Clara (City) buildings and facilities. The policy's overarching objectives are to establish and maintain a system to ensure that decisions on naming opportunities are made in an equitable and consistent manner and that the naming actions maintain current and future alignment with the City's Mission Statement and Code of Ethics and Values.

POLICY

The City Council shall name municipal buildings/facilities in recognition and consideration of the following:

- Individuals, living or deceased, who have made outstanding contributions to the City or Santa Clara community
- Individuals, living or deceased, who have made contributions of local, state, national or worldwide significance
- Honoring the important contributions and accomplishments of individuals from underrepresented communities
- Opportunities to foster a more welcoming, equitable, and inclusive environment as well as to reflect and connect with the City's diverse community
- Geographic location, demographic information, or prominent environmental feature(s) of the area that the building/facility is located

Naming proposals will require thorough research to ensure alignment with this policy and with the City's Mission Statement and Code of Ethics and Values.

The renaming of existing municipal buildings/facilities shall be discouraged and shall occur only under extraordinary circumstances, after thorough study. The process of renaming may be done only after undertaking thorough and comprehensive research and deliberation. Individuals after whom buildings are named, and who later are found to violate the City's Code of Ethics and Values or Mission Statement may have their names removed from the buildings that bear their names.

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PROCEDURE

Naming Proposals



NAMING OF FACILITIES

1. Proposals for naming of municipal buildings or facilities shall be referred to the responsible Department.
2. Upon receipt of a naming or renaming proposal of a City building or facility, the Department Head will review if the proposed name is reflective of at least one of the following criteria:
 - a. An individual, living or deceased, who has made outstanding contributions to the City or Santa Clara community
 - b. An individual, living or deceased, who has made contributions of local, state, national, or worldwide significance
 - c. Honors the important contributions and accomplishments of individuals from communities underrepresented in the Named City Facilities List.
 - d. Presents an opportunity to foster a more welcoming, equitable, and inclusive environment as well as to reflect and connect with the City's diverse community
 - e. Geographic location and demographic information of the area that the building or facility is located
 - f. Prominent geographic or environmental feature(s) of the area that the building or facility is located

The City will maintain an inventory list of all Santa Clara facilities and buildings that have been named, including any available background of why the name was selected ("Named City Facilities List"). Any naming proposal will be reviewed against the Named City Facilities List to confirm that it is not duplicative of previously approved proposals.

If the naming or renaming proposal is reflective of at least one of the criteria, the Department Head will refer the proposal to the appropriate City Board, Commission, or Committee.

If the naming or renaming proposal is not reflective of at least one of the criteria, the Department Head will extend appreciation of input to the proposer and explain City's policy regarding naming of facilities.

3. After the Department Head forwards the proposal, the City Board, Commission, or Committee, shall review all naming proposals at a publicly noticed meeting and make a recommendation to the Governance and Ethics Committee which shall consist of three City Council members appointed by vote of the Council, and the City

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NAMING OF FACILITIES

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4. The Governance and Ethics Committee shall review all naming recommendations at a publicly noticed meeting and make a recommendation to the City Council for final approval.
5. The City Council shall consider the naming recommendation(s) at a publicly noticed meeting and will have final approval of all naming recommendations.
6. Upon Council approval, the approved naming recommendation shall be added to the Named City Facilities List with all associated information.

Renaming Proposals

The process for renaming existing municipal buildings/facilities will follow the same steps as outlined in this procedure. In addition, it will require the proposer to include any and all research supporting the claim that there has been a violation of the City's Code of Ethics and Values or Mission Statement.

[Attachments: Named City Facilities List](#)



Agenda Report

21-737

Agenda Date: 5/18/2021

REPORT TO PARKS & RECREATION COMMISSION

SUBJECT

Presentation on the City Plaza Park Gazebo Enhancement Project

COUNCIL PILLAR

Enhance Community Engagement and Transparency

BACKGROUND

In 2018, the City received initial public input on opportunities to improve the gazebo at City Plaza Park as part of the Project for Public Spaces (PPS) placemaking workshops. In response to the PPS recommendations, the City developed a project scope and allocated funding to improve the gazebo and its connection with the Mission Branch Library, while providing an additional activity space and meeting Americans with Disabilities Act (ADA) accessibility requirements.

The City Plaza Park Gazebo Enhancement Project (853 Lexington Street) will:

- Strengthen the connection and access between the Mission Branch Library and the gazebo;
- Provide additional space for outdoor recreation classes & activities; and,
- Refresh the appearance of gazebo.

Project funding in the total amount of \$200,000 is available through the City’s approved Capital Improvement Project (CIP) budget. The City is seeking community input on the two options developed by the landscape architect.

DISCUSSION

The Parks & Recreation Department has asked for public feedback on two proposed options for the City Plaza Gazebo Enhancement Project. Staff will discuss the scope of the two options and inform the Parks & Recreation Commission about the public survey available at [SantaClaraCA.gov/OpenCityHall](https://www.santaclaraca.gov/OpenCityHall) <[City of Santa Clara](https://www.santaclaraca.gov/?splash=https%3a%2f%2fgcc02.safelinks.protection.outlook.com%2f%3furl%3dhttps%253A%252F%252Finks.gd%252F%252FeyJhbGciOiJIUzI1NiJ9.eyJidWxsZXRpbl9saW5rX2lkIjozMDEsInVyaSI6ImJwMjpbGllaylslmJ1bGxldGluX2lkljoiMjAyMTA1MDEuMzk0ODI2NzEiLCJ1cmwiOiJodHRwczovL3d3dy5vcGVudG93bmhhbGwuY29tLzEwNjxln0.F7UTAwXo8v5yKwXkEaBWn2Bb5VehD2ksprIC1oxPPg0%252Fs%252F1435015660%252Fbr%252F105719741746-l%26data%3d04%252FC01%252Ctfreitas%2540santaclaraca.gov%252Cad5b92534c84402cce3208d90cc0a657%252C28ea354810694e81aa0b6e4b3271a5cb%252C0%252C0%252C637554843828617474%252CUnknown%252CTWFpbGZsb3d8eyJWljoimC4wLjAwMDAiLCJQIjoiv2luMzliLCJBTi6lk1haWwiLCJXVCi6Mn0%253D%252C1000%26sdata%3dcSkE3kehDuaogey7I9%252BFhFjlsPOTVUCt3AY2QMMdsLg%253D%26reserved%3d0&isexternal=true>; the survey closes at 11:50 p.m. on May 18. The department will compile the public feedback, develop a preferred option, review it with the Board of</p></div>
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Library Trustees for their final input and then include their input with the public comment for consideration by the Parks and Recreation Commission for their final recommendation to Council.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Parks & Recreation Commission's agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

This item is for information only; no action is required at this time.

Reviewed by: Dale Seale, Deputy Parks & Recreation Director

Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENT

1. City Plaza Park Gazebo Enhancement Project - preliminary design

City Plaza Park Gazebo Enhancement Project

(preliminary design for discussion purposes only)

Option A:

Open one section of existing gazebo railing (facing the Library), and add a straight concrete pathway, stairs, decorative handrails, more plants/grass, and paint gazebo.

Option A Legend:

1 - Stairs to Gazebo, 2 - Handrails, 3 - Walkway to Gazebo, 4 - Planting Area, 5 - Lawn, 6 - Existing Gazebo



Option B:

Open one section of existing gazebo railing (facing the Library) and add larger diagonal concrete recreation activity space with seats walls, stairs, decorative handrails, less plants/grass, and paint gazebo.

Option B Legend:

1 - Stairs to Gazebo, 2 - Handrails, 3 - Activity Area, 4 - Planting Area, 5 - Lawn, 6 - Existing Gazebo





Agenda Report

21-723

Agenda Date: 5/18/2021

REPORT TO PARKS & RECREATION COMMISSION

SUBJECT

Parks & Recreation Commission Work Plan Goals for FY 2020/21

BACKGROUND

Annually, the Parks & Recreation Commission considers three to five specific, measurable, attainable, realistic, and time-bound goals and/or activities for the year. These are intended to focus Commission efforts and respond to community and City Council priorities within existing budget direction, resource limitations, and the purview of the Commission as set forth in the City Charter and City Code.

At the September 15, 2020 meeting, the Commission considered their prior progress on Work Plan Goals for Fiscal Year 2019/20. Due to the effects on the pandemic on the Commission meetings and events, the Commission determined to continue the prior year's Goals for Fiscal Year 2020/21.

- a) Inform the community about parks and recreation infrastructure conditions and provide leadership and advocacy for any potential new funding strategies;
- b) Review and provide input on existing City park rehabilitation projects and proposed park projects to serve new residential development;
- c) Host the annual Santa Clara Art & Wine Festival; and,
- d) Provide leadership and guidance for community input and outreach on the proposed 30+/- acre Community Park on a former SCG&TC City owned parcel.

DISCUSSION

The Commission discusses the Work Plan, makes subcommittee assignments, provides monthly updates and works toward goal completion during the year.

On October 20, 2020, the Commission received an update on Work Plan "Goal D" following the subcommittee's visit to the 30+ acre undeveloped park site on the closed golf course. Commissioners noted the topography of the site, panoramic views of the South Bay, and the potential for perimeter slopes of the site to include unique recreation activities. The Commission also discussed having extensive public engagement and community outreach during the conceptual design phase. The outreach and design is to be funded and commence once the City Place project reaches a phase that would trigger a payment of \$500K to the City for engineering/outreach/design and \$4.5M for initial construction.

At the November 2020 meeting, the Commission did not discuss the Work Plan due time devoted to other Commission business.

In December 2020, the Commission did not meet.

On January 19, 2021, the Commission discussed the State of California Proposition 68 Competitive Grant Program and potential for a project proposal for Machado Park expansion and renovation (Goal A). The Commission reviewed Council approval of their recommendations for the Fairway Glen Park restroom and the Magical Bridge All-inclusive Playground schematic designs (Goal B). The Commission received a report that staff has an on-call list of professional design firms to assist with public input, community outreach, schematic design, once the Related of Santa Clara provides funding under the Development Agreement for design and engineering of the Community Park (Goal D).

On February 16, 2021 the Commission noted progress on Work Plan "Goal A" by discussing and recommending that Henry Schmidt Park playground rehabilitation should be prioritized for funding due to the deterioration of the playground which has resulted in removal of various custom pieces of play equipment. The Commission also received a verbal report on the EPA Water Quality Improvement Fund Grant program for the future improvement of the Bowers Park parking lot. Progress on Work Plan "Goal B" is noted through progress on the design of the Fairway Glen Park restroom and the Magical Bridge All-inclusive Playground in Central Park. Director Teixeira provided information and guidance for the Commission regarding Work Plan "Goal C"; due to the ongoing pandemic, the County of Santa Clara's Health Department protocols and the State's Blueprint for a Safer Economy, the upcoming Art & Wine Festival may be very different from past events. Over the next few months, staff will review what can be done, potentially hosting a smaller event.

On March 16, 2021 the Commission noted progress on Work Plan "Goal B" through the design for the Fairway Glen Park restroom, and the Magical Bridge All-inclusive Playground in Central Park. The Commission discussed the potential need to form subcommittees to meet on Work Plan "Goal C" if the annual Santa Clara Art & Wine Festival is to take place. The subcommittee for Work Plan "Goal D" is planning to meet in April to discuss the community park site.

On April 20, 2021 the subcommittee for Work Plan "Goal D" discussed potential stakeholders to include in community outreach efforts. They recognized the importance of considering a broad spectrum of stakeholders across the City with a particular focus on the northern part of the City which would potentially be most served by the community park. The use of special applications could enhance community outreach and public input. The design phase of community park development is dependent on progress on the Related Project. Public use of the site for recreational activities is not feasible and not considered at this time.

At the May 18, 2021 Regular Meeting, the Commission will discuss activities that may support Work Plan Goals.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

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RECOMMENDATION

Continue progress on Parks & Recreation Commission Work Plan Goals for FY 2020/21 and appoint subcommittee(s) as needed.

Reviewed by: Dale Seale, Deputy Parks & Recreation Director

Approved by: James Teixeira, Director of Parks & Recreation