



# City of Santa Clara

## Meeting Agenda

### Senior Advisory Commission

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**Monday, July 26, 2021**

**10:00 AM**

**Virtual Meeting**

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Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely.

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join: <https://santaclaraca.zoom.us/j/97590069803>

Or join by phone: Dial 1-669-900-6833

Webinar ID: 975 9006 9803

International numbers available: <https://santaclaraca.zoom.us/u/abuhH0eDsx>

The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than ten (10) people gathering. The Chair will be present for the meeting with the staff liaison and commissioners participating remotely.

#### **CALL TO ORDER AND ROLL CALL**

#### **CONSENT CALENDAR**

**1.A 21-967** [Senior Advisory Commission Minutes of June 28, 2021](#)

**Recommendation:** Approve the Senior Advisory Commission Minutes of June 28, 2021.

#### **PUBLIC PRESENTATIONS**

#### **GENERAL BUSINESS**

**2. 21-969** [Senior Advisory Commission Work Plan & Goals FY2021/22](#)

#### **STAFF REPORT**

#### **COMMISSIONERS REPORT**

#### **ADJOURNMENT**

*The next meeting will be held on Monday, August 23, 2021.*

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



# City of Santa Clara

1500 Warburton Avenue  
Santa Clara, CA 95050  
santaclaraca.gov  
@SantaClaraCity

## Agenda Report

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21-967

Agenda Date: 7/26/2021

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### **REPORT TO SENIOR ADVISORY COMMISSION**

#### **SUBJECT**

Senior Advisory Commission Minutes of June 28, 2021

#### **RECOMMENDATION**

Approve the Senior Advisory Commission Minutes of June 28, 2021.

Prepared by: Jennifer Herb, Recreation Supervisor  
Reviewed by: Kimberly Castro, Recreation Manager  
Approved by: James Teixeira, Director of Parks & Recreation

#### **ATTACHMENTS**

1. Senior Advisory Commission Minutes of June 28, 2021



# City of Santa Clara

## Meeting Minutes

### Senior Advisory Commission

06/28/2021

10:00 AM

Virtual Meeting

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely.

Via Zoom:

<https://santaclaraca.zoom.us/j/98272283531>

Webinar ID: 982 7228 3531

Or join by phone: 1 669 900 6833

The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than ten (10) people gathering. The Chair will be present for the meeting with the staff liaison and commissioners participating remotely.

#### **CALL TO ORDER AND ROLL CALL**

**The regular meeting was called to order by Chair Grant McCauley at 10:02 a.m.**

**Present** 6 - Commissioner Wanda Buck, Commissioner Alex Mackenzie, Commissioner Judy Hubbard, Chair Grant L. McCauley, Vice Chair Nancy Toledo, and Commissioner Helen Narciso

**Absent** 1 - Commissioner Ana Segovia

**A motion was made by Commissioner Hubbard, seconded by Commissioner Buck to excuse Commissioner Segovia.**

**Aye:** 6 - Commissioner Buck, Commissioner Mackenzie, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, and Commissioner Narciso

**Excused:** 1 - Commissioner Segovia

**CONSENT CALENDAR**

1.A [21-839](#) Senior Advisory Commission Minutes of May 24, 2021

**Recommendation:** Approve the Senior Advisory Commission Minutes of May 24, 2021.

**A motion was made by Commissioner Buck, seconded by Commissioner Narciso, to approve the Senior Advisory Commission minutes from May 24, 2021**

**Aye:** 6 - Commissioner Buck, Commissioner Mackenzie, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, and Commissioner Narciso

**Excused:** 1 - Commissioner Segovia

**PUBLIC PRESENTATIONS**

None

**GENERAL BUSINESS**

2. [21-840](#) Senior Advisory Commission FY2020/21 Work Plan Updates and Discussion

Relating to Goal 1.a. - **Recreation Supervisor Herb** reported on the June communication for the Senior Advisory Commission meeting.

Relating to Goal 3.a. - **Recreation Supervisor Herb** informed the Commission that the June Zoom topic was Cancer CAREpoint. This local nonprofit organization provides personalized counseling, assistance, resources and education to all Silicon Valley cancer patients, survivors, families & caregivers at no cost.

Relating to Goal 4.a. - **Recreation Supervisor Herb** shared the data analytics from the event, showing the amount of visitors to the page as well as provides visitor behavior and links they clicked on.

Relating to Goal 4.c. - **Commissioner Toledo** informed the Commission that there has not been and ADA Committee Meeting.

3. [21-841](#) Senior Advisory Commission FY2021/22 Work Plan Goals

Based on the eight (8) domains of the Age-Friendly City guidelines, the Commission brainstormed topics they'd like to consider for the 2021-22 Work Plan.

Related to Economics and Employment - it was suggested that the Commission provide education, assistance, and advocacy for:

- A. Older Adult Employment
  - 1. PT jobs
- B. Assisting Older Adults find and keep employment
  - 1. Partner with local Corporations/Organizations
  - 2. Job search
- C. Age Bias Education

Related to Community - it was suggested that the Commission provide education and support for the Older Adult Community on the following topics:

- A. Transitioning out of COVID
- B. LGBTQ+ awareness

Relate to Housing - it was suggested that the Commission help advocate for the following:

- A. Older Adult/affordable Housing
- B. Rental assistance
- C. Shared Housing
- D. ADR/W Units

Related to Transportation and Streets - it was suggested that the Commission continue to advocate for affordable, convenient, and safe transportation and streets by:

- A. Evaluating the feasibility (strengths, weakness, opportunities and challenges) of various transportation options including a shuttle service in Santa Clara.

Related to Health, Wellness, and Nutrition - it was suggested that the Commission provide resources for the following:

- A. Addiction services
- B. Social determinants of health
- C. Wellness/Fitness
- D. Chronic Diseases

Related to Access to Community Resources and Information - it was suggested that the Commission stays current on resource output and check for fresh/relevant up-to-date content through:

- A. City of Santa Clara marketing avenues
  - 1. Senior Center Monthly Newsletter
  - 2. City website
  - 3. Emails
  - 4. Channel 15
  - 5. Social Media
- B. Resource availability
  - 1. Sourcewise
  - 2. ADA Committee - Delegate one (1) representative to attend the City's ADA Committee meeting.
- C. Education
  - 1. Elder Fraud
  - 2. Caregivers

4. [21-842](#) Senior Advisory Commission Election of Chair and Vice-Chair for FY2021/22

**Recommendation:** Elect a Chairperson and Vice Chairperson to serve the Senior Advisory Commission for the FY2021/22 term.

Commissioner Buck, nominated Commissioner McCauley for the position of Chair for the 2021-22 fiscal year. Commissioner McCauley accepted the nomination.

**A motion was made by Commissioner Buck, seconded by Commissioner Narciso, to elect Commissioner McCauley as Chair for the 2021-22 fiscal year.**

**Aye:** 6 - Commissioner Buck, Commissioner Mackenzie, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, and Commissioner Narciso

**Excused:** 1 - Commissioner Segovia

Commissioner Narciso nominated Commissioner Toledo for the position of Vice-Chair for the 2021-22 fiscal year. Commissioner Toledo accepted the nomination.

**A motion was made by Commissioner Narciso, seconded by Commissioner Buck, to elect Commissioner Toledo as Vice-Chair for 2021-22 fiscal year.**

**Aye:** 6 - Commissioner Buck, Commissioner Mackenzie, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, and Commissioner Narciso

**Excused:** 1 - Commissioner Segovia

**STAFF REPORT**

**Recreation Supervisor Herb** shared with the Commission an update on Senior Center facility hours and program offerings: Beginning July 6, 2021 the Senior Center will be open Monday-Friday, from 1-5 p.m., for limited services. No appointments necessary. Additional activities and programs will be announced over the Summer.

**Recreation Supervisor Herb** shared that Wednesday, June 30 would be the last day of the Senior Nutrition Commodity Point of Distribution (CPOD), marking 321 days of service to the older adult population in Santa Clara. The Senior Nutrition Program will move indoors on July 1.

**Recreation Supervisor Herb** provided an updates on the Fitness Center and Natatorium projects, as well as Senior Center in-person and Online classes.

**Recreation Supervisor Herb** shared Recreation program updates regarding summer camps, summer classes, re-dedication of the Ray Gamma Dog Park, Reed & Grant Sports Complex, Community meeting for the Gateway-Coleman project.

**COMMISSIONERS REPORT**

**Commissioner McCauley** shared with the Commission that the State of the City Address will be held on Wednesday June 30 at 3:30 p.m., and encouraged Commissioners to attend. He also shared his accolades for **Recreation Coordinator Carter** and the Senior Nutrition Program.

**Commissioner Mackenzie** introduced himself to the Commission, sharing information about himself and allowing Commissioners to ask questions. All the Commissioners welcomed him.

**ADJOURNMENT**

**A motion was made by Commissioner Hubbard, seconded by Commissioner Narciso, that the meeting be adjourned at 12:02 p.m.**

**Aye:** 6 - Commissioner Buck, Commissioner Mackenzie, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, and Commissioner Narciso

**Excused:** 1 - Commissioner Segovia

The next meeting will be on Monday, July 26, 2021

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## Agenda Report

21-969

Agenda Date: 7/26/2021

### SUBJECT

Senior Advisory Commission Work Plan & Goals FY2021/22

### BACKGROUND

At the beginning of each fiscal year, the Senior Advisory Commission develops a Work Plan & Goals to focus discussion and Commission effort throughout the year. The Plan is created utilizing the Senior Needs Assessment completed in 2017, taking into consideration the eight (8) domains of the World Health Organization's Age-Friendly City. The eight (8) domains of the Age-Friendly City include: Economics and Employment; Community; Housing; Outdoor Spaces and Buildings; Transportation and Streets; Health, Wellness, and Nutrition; Social and Civic Engagement; and, Access to Community Resources and Information. At the June meeting, the Commission suggests potential goals, discussing current trends relating to the senior population, and prioritizing community needs given limitations of available resources. The Commission then prioritizes and finalizes the work plan goals at the July meeting of the new fiscal year.

### DISCUSSION

At the June 2021 meeting, using the results from the 2017 Senior Needs Assessment and building upon the strategies that were suggested by focus group participants and partners, the Senior Advisory Commission brainstormed potential priorities and interests of older adult residents of Santa Clara ages 50 and over, utilizing the eight (8) domains of the Age-Friendly City guidelines. The brainstorming discussion included:

- A. Economics and Employment** - it was suggested that the Commission provide education, assistance, and advocacy for:
  - a. Older Adult Employment
    - i. Part-time jobs
  - b. Assisting Older Adults find and keep employment
    - i. Partner with local Corporations/Organizations
    - ii. Job search
  - c. Age Bias Education
- B. Community** - it was suggested that the Commission provide education and support for the Older Adult Community on the following topics:
  - a. Transitioning out of COVID
  - b. LGBTQ+ awareness
- C. Housing** - it was suggested that the Commission help advocate for the following:
  - a. Older Adult/affordable Housing
  - b. Rental assistance
  - c. Shared Housing
  - d. ADR/W Units
- D. Outdoor Spaces and Buildings**
- E. Transportation and Streets** - it was suggested that the Commission continue to

advocate for affordable, convenient, and safe transportation and streets by:

- a. Evaluating the feasibility (strengths, weakness, opportunities and challenges) of various transportation options including a shuttle service in Santa Clara.

**F. Health, Wellness, and Nutrition** - it was suggested that the Commission provide resources for the following:

- a. Addiction services
- b. Social determinants of health
- c. Wellness/Fitness
- d. Chronic Diseases

**G. Social and Civic Engagement**

**H. Access to Community Resources and Information** - it was suggested that the Commission stays current on resource output and check for fresh/relevant up-to-date content through:

- a. City of Santa Clara marketing avenues
  - i. Senior Center Monthly Newsletter
  - ii. City website
  - iii. Emails
  - iv. Channel 15
  - v. Social Media
- b. Resource availability
  - i. Sourcewise
  - ii. ADA Committee - Delegate one (1) representative to attend the City's ADA Committee meeting.
- c. Education
  - i. Elder Fraud
  - ii. Caregivers

At the July 26 Senior Advisory Commission meeting, the Commission will review the list of ideas, potentially prioritize and finalize the list, and develop objectives for the Work Plan & Goals for FY2021/22.

### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

### **PUBLIC CONTACT**

Public contact was made by posting the Senior Advisory Commission's agenda on the City's official -notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>>.

Reviewed by: Jennifer Herb, Recreation Supervisor

Approved by: James Teixeira, Director of Parks & Recreation

