



City of Santa Clara

Meeting Agenda

Senior Advisory Commission

Monday, September 27, 2021

10:00 AM

Virtual Meeting

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely.

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join: <https://santaclaraca.zoom.us/j/97590069803>

Or join by phone: Dial 1-669-900-6833

Webinar ID: 975 9006 9803

International numbers available: <https://santaclaraca.zoom.us/u/abuhH0eDsx>

The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than ten (10) people gathering. The Chair will be present for the meeting with the staff liaison and commissioners participating remotely.

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

1.A 21-1238 [Senior Advisory Commission Minutes of August 23, 2021](#)

Recommendation: Approve the Senior Advisory Commission Minutes of August 23, 2021.

1.B 21-968 [Senior Advisory Commission Calendar of Meetings for 2022](#)

Recommendation: Recommend that Council Approve the Senior Advisory Commission Calendar of Meetings for 2022.

PUBLIC PRESENTATIONS

GENERAL BUSINESS

2. 21-1239 [Senior Advisory Commission Work Plan & Goals for FY2021/22](#)

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next meeting will be on Monday, October 25, 2021.

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

21-1238

Agenda Date: 9/27/2021

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Senior Advisory Commission Minutes of August 23, 2021

RECOMMENDATION

Approve the Senior Advisory Commission Minutes of August 23, 2021.

Prepared by: Jennifer Herb, Recreation Supervisor
Reviewed by: Kimberly Castro, Recreation Manager
Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS

1. Senior Advisory Commission Minutes of August 23, 2021



City of Santa Clara

Meeting Minutes

Senior Advisory Commission

08/23/2021

10:00 AM

Virtual Meeting

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The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than ten (10) people gathering. The Chair will be present for the meeting with the staff liaison and commissioners participating remotely.

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Grant McCauley at 10:03 a.m.

Present 5 - Commissioner Wanda Buck, Commissioner Judy Hubbard, Chair Grant L. McCauley, Vice Chair Nancy Toledo, and Commissioner Helen Narciso

Absent 1 - Commissioner Alex Mackenzie

CONSENT CALENDAR

1.A [21-1080](#) Senior Advisory Commission Minutes of July 26, 2021

Recommendation: Approve the Senior Advisory Commission Minutes of July 26, 2021.

A motion was made by Commissioner Hubbard, seconded by Commissioner Buck, to approve the Senior Advisory Commission minutes from July 26, 2021.

Aye: 5 - Commissioner Buck, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, and Commissioner Narciso

Absent: 1 - Commissioner Mackenzie

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

2. [21-1082](#) Senior Advisory Commission Work Plan & Goals for FY2021/22

Using the results from the 2017 Senior Needs Assessment and building upon the strategies that were suggested by focus group participants and partners, the Senior Advisory Commission continued to develop potential priorities and interests of older adults residents of Santa Clara ages 50 and over, utilizing the eight (8) domains of the Age-Friendly City guidelines. The Commission made final edits for each goal which included:

1. Advocate for Affordable and Convenient Housing

- a. Provide two (2) presentations (January/May) and three (3) articles for the Senior Center Newsletter (October, February, May) updating older adults on current affordable housing projects in Santa Clara.
- b. Provide two (2) presentations (January/May) and three (3) articles for the Senior Center Newsletter (October, February, May) updating older adults on current rental assistance programs in Santa Clara.
- c. Send representative to attend Housing Commission meetings when they begin.

2. Develop Opportunities to Promote Health, Wellness, and Nutrition

- a. Educate and provide resources for older adults transitioning out of COVID-19 by offering two (2) presentations (December/April) on the topics of "Coping in a New Phase", and "The Affects to our Mental Health", and one (1) "share your experience" opportunity in March.
- b. Host the "Be Strong, Live Long" Health & Wellness Fair on Friday, May 20, 2022.
- c. Send representative to attend ADA Committee meetings when they begin.

Commissioner Toledo made a motion, seconded by Commissioner Buck, to adopt the Senior Advisory Commission Work Plan & Goals for FY2021/22.

Aye: 5 - Commissioner Buck, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, and Commissioner Narciso

Absent: 1 - Commissioner Mackenzie

3. [21-1090](#) Pruneridge Avenue Complete Streets Plan

STAFF REPORT

Recreation Supervisor Herb reported to the Commission about the following:

- Beginning August 2, the Senior Center opened the Fitness Center and Snack Bar. Patrons can utilize the Senior Center Monday - Friday, from 7:00 am - 3:00 pm.
- Senior Center "Try Before You Buy" class opportunities are taking place during the month of August. Individuals can try out a class to see if they enjoy it before committing to the whole session.
- Senior Center classes will begin September 1 at the Senior Center.
- The Senior Center is taking steps to bring Senior Center volunteers back online and helping in certain program areas at the Senior Center.

Recreation Manager Castro reported to the Commission about the following:

- Celebrate Santa Clara was held on August 21 and had a great attendance.
- Warburton Pool continues to be open for Lap Swim.
- The Parks & Recreation Department is implementing the Adult Activity Pass, where individuals can buy a pass to access recreation activities.
- Henry Schmidt Park Building has new flooring.
- The Cultural Commission has begun the Utility Box Project, where individuals can apply to decorate a utility box in Santa Clara.
- Westwood Oaks Park rehabilitation project has begun.

COMMISSIONERS REPORT

None

ADJOURNMENT

A motion was made by Commissioner Buck, seconded by Commissioner Narciso, that the meeting be adjourned at 12:17 p.m.

Aye: 5 - Commissioner Buck, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, and Commissioner Narciso

Absent: 1 - Commissioner Mackenzie

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Agenda Report

21-968

Agenda Date: 9/27/2021

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Senior Advisory Commission Calendar of Meetings for 2022

BACKGROUND

In 1987, the City Council adopted Resolution No. 5195 regarding the dates and times of commission meetings. The Senior Advisory Commission meets on the fourth Monday of each month at 10:00 a.m. On January 14, 2020, the City Council adopted Resolution No.20-8919 to establish the Senior Advisory Commission meeting schedule as 11 meetings per year to be held on the fourth Monday of the month at 10:00 a.m. from January through November.

DISCUSSION

At the September 27, 2021 Senior Advisory Commission meeting, the Commission will review the proposed resolution (Attachment 1) and Senior Advisory Commission meeting schedule for 2022 (Attachment 2), which includes eleven (11) meetings to be held at 10:00 a.m. on the fourth Monday of each month from January through November.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

There is no fiscal impact other than administrative time and expense to set the meetings.

COORDINATION

This report has been coordinated with the City Attorney's Office.

PUBLIC CONTACT

Public contact was made by posting the Senior Advisory Commission's agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, e-mail clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Recommend that Council Approve the Senior Advisory Commission Calendar of Meetings for 2022.

Prepared by: Jennifer Herb, Recreation Supervisor
Reviewed by: Kimberly Castro, Recreation Manager
Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS

1. Proposed Resolution Senior Advisory Commission Meeting Dates for 2022
2. Proposed Senior Advisory Commission Meeting Calendar 2022

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA APPROVING THE SENIOR ADVISORY COMMISSION CALENDAR OF MEETINGS FOR 2022, SETTING THE NUMBER AND START TIME OF THE REGULAR SENIOR ADVISORY COMMISSION MEETINGS, AND DELEGATING TO THE SENIOR ADVISORY COMMISSION THE AUTHORITY TO ADOPT FUTURE ANNUAL MEETING CALENDARS

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, Section 2.120.030 of the Santa Clara City Code (“SCCC”) requires City boards and commissions to hold regular meetings at the times and on the days indicated by resolution of the Council;

WHEREAS, the City Council in 1987 adopted Resolution No. 5195 to set the original dates and times of the Senior Advisory Commission, and on December 17, 2019 the Council adopted Resolution No. 20-8919 setting the fourth Monday of the month at 10:00 a.m. as the regular meeting date and time; and

WHEREAS, on September 27, 2021, the Senior Advisory Commission recommended to the City Council its meeting schedule for 2022, which proposes eleven (11) meetings per year (January through November), and a start time of 10:00 a.m.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

1. That the City Council hereby finds that the above Recitals are true and correct and by this reference makes them a part hereof.
2. The City Council hereby approves the Senior Advisory Commission

Schedule of Meetings for 2022, attached hereto.

3. Subject to the foregoing, the City Council hereby delegates to the Senior Advisory Commission the authority set forth in SCCC Section 2.120.030 to establish the days and times of regular meetings. In accordance with these parameters, the Senior Advisory Commission shall adopt a Calendar of Meetings annually.
4. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE ___ DAY OF _____, 2021, BY THE FOLLOWING VOTE:

AYES: COUNCILORS:

NOES: COUNCILORS:

ABSENT: COUNCILORS:

ABSTAINED: COUNCILORS:

ATTEST: _____

NORA PIMENTEL, MMC
ASSISTANT CITY CLERK
CITY OF SANTA CLARA

Attachments incorporated by reference:

1. Proposed Senior Advisory Commission Meeting Schedule for 2022



Schedule of Meetings 2022

Regular meetings are typically held on the fourth Monday of the month, beginning at 10:00 a.m., in accordance with the following schedule.

Meeting Dates

January 24, 2022

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

February 28, 2022

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

March 28, 2022

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

April 25, 2022

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

May 23, 2022

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

June 27, 2022

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

July 25, 2022

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

August 22, 2022

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

September 26, 2022

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

October 24, 2022

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

November 28, 2022

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)



Agenda Report

21-1239

Agenda Date: 9/27/2021

SUBJECT

Senior Advisory Commission Work Plan & Goals for FY2021/22

BACKGROUND

Using the results from the 2017 Senior Needs Assessment and building upon the strategies that were suggested by focus group participants and partners, the Senior Advisory Commissioner continued to develop potential priorities and interests of older adults residents of Santa Clara ages 50 and over, utilizing the eight (8) domains of the Age-Friendly City guidelines. Age-Friendly City domains include: Economics and Employment; Community; Housing; Outdoor Spaces and Buildings; Transportation and Streets; Health, Wellness, and Nutrition; and Social and Civic Engagement. The goals and work plan were finalized at the August 23, 2021 meeting and adopted as follows:

1. Advocate for Affordable and Convenient Housing

- a. Provide two (2) presentations (January/May) and three (3) articles for the Senior Center Newsletter (October, February, May) updating older adults on current affordable housing projects in Santa Clara.
- b. Provide two (2) presentations (January/May) and three (3) articles for the Senior Center Newsletter (October, February, May) updating older adults on current rental assistance programs in Santa Clara.
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- b. Host the "Be Strong, Live Long" Health & Wellness Fair on Friday, May 20, 2022.
- c. Send representative to attend ADA Committee meetings when they begin.

DISCUSSION

Each sub-committee will provide an update to the Senior Advisory Commission for discussion on the efforts and progress toward accomplishing the FY2021/22 Work Plan & Goals. The sub-committees will verbally present their status reports as follows:

- Goal 1.a. Report on presentation and article updates for Older Adult/affordable Housing projects in Santa Clara;
- Goal 1.b. Report on presentation and article updates for Rental Assistance Programs in Santa Clara;
- Goal 1.c. Report from the last Housing Commission meeting;

- Goal 2.a. Report on presentation updates, and "share your experience" opportunity;
- Goal 2.b. Update on the progress and plans for the Health & Wellness Fair;

- Goal 2.c. Report from the last City ADA Committee meeting.

Commissioner assignments to serve on sub committees to work on the goals and objectives may also be made, with the limit that subcommittees have less than a quorum of the Commission assigned to each subcommittee.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

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Reviewed by: Jennifer Herb, Recreation Supervisor

Approved by: James Teixeira, Director of Parks & Recreation