



City of Santa Clara

Meeting Agenda

Senior Advisory Commission

Monday, October 25, 2021

10:00 AM

Virtual Meeting

Pursuant to the provisions of AB 361, signed by the Governor on September 16, 2021, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join: <https://santaclaraca.zoom.us/j/97590069803>

Or join by phone: Dial 1-669-900-6833

Webinar ID: 975 9006 9803

International numbers available: <https://santaclaraca.zoom.us/j/97590069803>

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

- 1.A 21-1460** [Senior Advisory Commission Minutes of September 27, 2021](#)

Recommendation: Approve the Senior Advisory Commission Minutes of September 27, 2021.

PUBLIC PRESENTATIONS

GENERAL BUSINESS

- 2. 21-1461** [Senior Advisory Commission Work Plan & Goals for FY2021/22](#)

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next scheduled meeting is on November 22, 2021.

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

21-1460

Agenda Date: 10/25/2021

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Senior Advisory Commission Minutes of September 27, 2021

RECOMMENDATION

Approve the Senior Advisory Commission Minutes of September 27, 2021.

Prepared by: Jennifer Herb, Recreation Supervisor
Reviewed by: Kimberly Castro, Recreation Manager
Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENT

Senior Advisory Commission Minutes of September 27, 2021



City of Santa Clara

Meeting Minutes

Senior Advisory Commission

09/27/2021

10:00 AM

Virtual Meeting

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely.

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The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than ten (10) people gathering. The Chair will be present for the meeting with the staff liaison and commissioners participating remotely.

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Grant McCauley at 10:30 a.m.

Present 5 - Commissioner Wanda Buck, Commissioner Judy Hubbard, Chair Grant L. McCauley, Vice Chair Nancy Toledo, and Commissioner Helen Narciso

Absent 1 - Commissioner Alex Mackenzie

CONSENT CALENDAR

1.A [21-1238](#) Senior Advisory Commission Minutes of August 23, 2021

Recommendation: Approve the Senior Advisory Commission Minutes of August 23, 2021.

A motion was made by Commissioner Buck, seconded by Commissioner Toledo, to approve the Senior Advisory Commission minutes from August, 23, 2021

Aye: 5 - Commissioner Buck, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, and Commissioner Narciso

Absent: 1 - Commissioner Mackenzie

1.B [21-968](#) Senior Advisory Commission Calendar of Meetings for 2022

Recommendation: Recommend that Council Approve the Senior Advisory Commission Calendar of Meetings for 2022.

A motion was made by Chair McCauley, seconded by Commissioner Narciso, to approve the Senior Advisory Commission Calendar of Meetings for 2022.

Aye: 5 - Commissioner Buck, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, and Commissioner Narciso

Absent: 1 - Commissioner Mackenzie

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

2. [21-1239](#)

Senior Advisory Commission Work Plan & Goals for FY2021/22

Relating to goal 1 - Advocate for Affordable and Convenient Housing:

1.a. - **Recreation Supervisor Herb** informed the Commission that the Senior Center October Newsletter article will provide information and the link to the City of Santa Clara Housing and Resources Guide, regarding current affordable housing opportunities in Santa Clara as well as upcoming projects.

1.b. - **Recreation Supervisor Herb** informed the Commission that the Senior Center October Newsletter article will be: "Tips for calling properties that offer existing affordable housing and questions to ask property managers when doing your search", to assist older adults when looking for rental assistance properties.

1.c. - **Commissioner Hubbard** informed the Commission that she'd be interested in attending the Housing Commission meetings when that commission is formed and begins holding meetings. **Council Member Chahal** informed the Commission that City Council had approved the formation of the Housing Commission, with the start date to be determined.

2.a. - **Commissioner Buck and Commissioner Narciso** - expressed an interest in having the December presentation topic be a continuation of the "Navigating the Next Normal" conversation presented by Kaiser Permanente. **Recreation Supervisor Herb** will work with **Health & Wellness Coordinator Mallory von Kugelgen** to schedule the presentation.

2.b. - **Recreation Supervisor Herb** - confirmed the Health & Wellness Fair will take place on Friday, May 20, 2022. Planning meetings will begin in November.

2.c. - No report at this time since there have been no ADA Committee meetings.

STAFF REPORT

Recreation Supervisor Herb - reported on the following:

- Senior Center updates.
- Senior Advisory Commission vacancy has yet to be filled
- International Swim Center (ISC) opens today. All programming from Warburton Pool will be back at ISC.
- City Hall to reopen partially on October 4.

Recreation Manager Castro - reported on the following:

- The Parks & Recreation Department held a Community Outreach meeting at Westwood Oaks Park on September 25. An online survey is available to the public from September 22 - October 11 and can be found at: https://www.opentownhall.com/portals/98/Issue_11100

Council Member Chahal - reported on the following:

- Commission interviews will take place on October 5
- Commissions are being asked to submit their Commission photo for the City Calendar.

COMMISSIONERS REPORT

Commissioner Buck - shared that former Commissioner ArLyne Diamond passed away on September 17.

Commissioner Toledo - expressed her appreciation of the Howdy Packet published by the Health & Wellness Program. She found the Alzheimer - Dementia information super helpful, and the Fall Prevention Awareness Presentation extremely valuable.

Commissioner Narciso - shared her appreciation for the Howdy Packet which provided her with information about "Get a Cane," an organization that accepts donations of walkers, wheel chairs, and canes. The organization comes to your house and picks up the items.

Commissioner McCauley - informed the Commission that he attended the Age-Friendly Cities Collaborative meeting on August 25. He reported the state of California had received the Age-Friendly Status. He shared that each city gave an update and he was surprised at the similarities between cities.

ADJOURNMENT

A motion was made by Commissioner Hubbard, seconded by Commissioner Narciso, that the meeting be adjourned at 11:20 a.m.

Aye: 5 - Commissioner Buck, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, and Commissioner Narciso

Absent: 1 - Commissioner Mackenzie

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Agenda Report

21-1461

Agenda Date: 10/25/2021

SUBJECT

Senior Advisory Commission Work Plan & Goals for FY2021/22

BACKGROUND

Using the results from the 2017 Senior Needs Assessment and building upon the strategies that were suggested by focus group participants and partners, the Senior Advisory Commissioner continued to develop potential priorities and interests of older adults residents of Santa Clara ages 50 and over, utilizing the eight (8) domains of the Age-Friendly City guidelines. Age-Friendly City domains include: Economics and Employment; Community; Housing; Outdoor Spaces and Buildings; Transportation and Streets; Health, Wellness, and Nutrition; and Social and Civic Engagement. The goals and work plan were finalized at the August 23, 2021 meeting and adopted as follows:

1. Advocate for Affordable and Convenient Housing

- a. Provide two (2) presentations (January/May) and three (3) articles for the Senior Center Newsletter (October, February, May) updating older adults on current affordable housing projects in Santa Clara.
- b. Provide two (2) presentations (January/May) and three (3) articles for the Senior Center Newsletter (October, February, May) updating older adults on current rental assistance programs in Santa Clara.
- c. Send representative to attend Housing Commission meetings when they begin.

2. Develop Opportunities to Promote Health, Wellness, and Nutrition

- a. Educate and provide resources for older adults transitioning out of COVID-19 by offering two (2) presentations (December/April) on the topics of "Coping in a New Phase", and "The Affects to our Mental Health", and one (1) "share your experience" opportunities in March.
- b. Host the "Be Strong, Live Long" Health & Wellness Fair on Friday, May 20, 2022.
- c. Send representative to attend ADA Committee meetings when they begin.

DISCUSSION

Each sub-committee will provide an update to the Senior Advisory Commission for discussion on the efforts and progress toward accomplishing the FY2021/22 Work Plan & Goals. The sub-committees will verbally present their status reports as follows:

- Goal 1.a. Report on October article updates for Older Adult/affordable Housing projects in Santa Clara;
- Goal 1.b. Report on October article updates for Rental Assistance Programs in Santa Clara;
- Goal 1.c. Report from the last Housing Commission meeting;

- Goal 2.a. Report on presentation updates, and "share your experience" opportunity;
- Goal 2.b. Update on the progress and plans for the Health & Wellness Fair;

- Goal 2.c. Report from the last City ADA Committee meeting.

Commissioner assignments to serve on sub committees to work on the goals and objectives may also be made, with the limit that subcommittees have less than a quorum of the Commission assigned to each subcommittee.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Senior Advisory Commission’s agenda on the City’s official -notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

Reviewed by: Jennifer Herb, Recreation Supervisor

Approved by: James Teixeira, Director of Parks & Recreation