



# City of Santa Clara

## Meeting Agenda

### Civil Service Commission

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**Monday, January 10, 2022**

**7:00 PM**

**Virtual Meeting**

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Pursuant to California Government Code Section 54953(e) and City of Santa Clara Resolution 21-9038, the Civil Service Commission will be held by teleconference only. No physical location will be available for this meeting, however, the City of Santa Clara continues to have methods for the public to participate remotely:

To join Zoom Meeting please use this URL to join.

<https://santaclaraca.zoom.us/j/97059145929?pwd=YnJ4a2NSNXplaDZrc0FOaFplWDBKdz09>

Meeting ID: 970 5914 5929

Passcode: 793515

#### **CALL TO ORDER AND ROLL CALL**

*Pledge of Allegiance*

#### **CONSENT CALENDAR**

**22-1772** [Action to Approve the Civil Service Commission Meeting Minutes of December 13, 2021.](#)

**Recommendation:** Approve the Meeting Minutes of December 13, 2021.

**22-59** [Note and File the Current Status and Requisition Report dated December 31, 2021](#)

**Recommendation:** Note and File the Current Status and Requisition Report dated December 31, 2021

#### **PUBLIC PRESENTATIONS**

#### **GENERAL BUSINESS**

**22-51** [Action to Adjust the Examination Weighting Plan for Utility Crew Supervisor \(Job Code 881\) to 100% Oral and a Qualifying Supplemental on a One-time Basis](#)

**Recommendation:** Approve the modified weighting plan for Utility Crew Supervisor (Job Code 881) to 100% Oral and a Qualifying Supplemental on a one-time basis

**22-52** [Action to Adjust the Examination Weighting Plan for Key Customer Service Representative \(Job Code 505\) to 100% Oral and a Qualifying Supplemental on a One-time Basis](#)

**Recommendation:** Approve the modified weighting plan for Key Customer Service Representative (Job Code 505) to 100% Oral and a Qualifying Supplemental on a one-time basis

**22-53** [Action to Adjust the Examination Weighting Plan for Customer Service Representative \(Job Code 364\) to 100% Oral and a Qualifying Supplemental on a One-time Basis](#)

**Recommendation:** Approve the modified weighting plan for Customer Service Representative (Job Code 364) to 100% Oral and a Qualifying Supplemental on a one-time basis

**22-54** [Action to Adjust the Examination Weighting Plan for Customer Service Representative - Permit Center \(Job Code 369\) to 100% Oral and a Qualifying Supplemental on a One-time Basis](#)

**Recommendation:** Approve the modified weighting plan for Customer Service Representative - Permit Center (Job Code 369) to 100% Oral and a Qualifying Supplemental on a one-time basis

**22-55** [Action to Adjust the Examination Weighting Plan for Senior Customer Service Representative \(Job Code 724\) to 100% Oral and a Qualifying Supplemental on a One-time Basis](#)

**Recommendation:** Approve the modified weighting plan for Senior Customer Service Representative (Job Code 724) to 100% Oral and a Qualifying Supplemental on a one-time basis

**22-56** [Action to Adjust the Examination Weighting Plan for Combination Inspector \(Job Code 336\) to 100% Oral and a Qualifying Supplemental on a One-time Basis](#)

**Recommendation:** Approve the modified weighting plan for Combination Inspector (Job Code 336) to 100% Oral and a Qualifying Supplemental on a one-time basis

**22-58** [Action to Abolish the Eligible List for Office Specialist II \(Job Code 936\)](#)

**Recommendation:** Approve abolishing the eligible list for Office Specialist II

**22-57** [Action to Adjust the Examination Weighting Plan for Office Specialist II \(Job Code 936\) to 100% Oral and a Qualifying Supplemental on a One-time Basis](#)

***Recommendation:*** Approve the modified weighting plan for Office Specialist II (Job Code 936) to 100% Oral and a Qualifying Supplemental on a one-time basis

**STAFF REPORT**

**COMMISSIONERS REPORT**

**ADJOURNMENT**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.