



City of Santa Clara

Meeting Agenda

Senior Advisory Commission

Monday, February 28, 2022

10:00 AM

Virtual Meeting

Pursuant to California Government Code Section 54953(e) and City of Santa Clara Resolution 22-9051, the Senior Advisory Commission meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to have methods for the public to participate remotely:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join: <https://santaclaraca.zoom.us/j/97590069803>

Or join by phone: Dial 1-669-900-6833

Webinar ID: 975 9006 9803

International numbers available: <https://santaclaraca.zoom.us/u/abuhH0eDsx>

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

1.A 22-843 [Senior Advisory Commission Minutes of January 24, 2022](#)

Recommendation: Approve the Senior Advisory Commission Minutes of January 24, 2022

PUBLIC PRESENTATIONS

GENERAL BUSINESS

2. 22-258 [Senior Advisory Commission Work Plan & Goals for FY2021/22](#)

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next scheduled meeting is on Monday, March 28, 2022.

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

22-843

Agenda Date: 2/28/2022

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Senior Advisory Commission Minutes of January 24, 2022

RECOMMENDATION

Approve the Senior Advisory Commission Minutes of January 24, 2022

Prepared by: Jennifer Herb, Recreation Supervisor
Reviewed by: Kimberly Castro, Recreation Manager
Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS

1. Senior Advisory Commission Meeting Minutes - January 24, 2022



City of Santa Clara

Meeting Minutes

Senior Advisory Commission

01/24/2022

10:00 AM

Virtual Meeting

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CALL TO ORDER AND ROLL CALL

A regular meeting was called to order by Chair Grant McCauley at 10:03 a.m.

Present 4 - Commissioner Wanda Buck, Chair Grant L. McCauley, Vice Chair Nancy Toledo, and Commissioner James Hohenshelt

Absent 2 - Commissioner Judy Hubbard, and Commissioner Helen Narciso

A motion was made by Vice Chair Toledo, seconded by Commissioner Hohenshelt to excuse Commissioner Narciso.

Aye: 4 - Commissioner Buck, Chair McCauley, Vice Chair Toledo, and Commissioner Hohenshelt

Excused: 1 - Commissioner Narciso

Absent: 1 - Commissioner Hubbard

CONSENT CALENDAR

1.A. [22-63](#) Senior Advisory Commission Minutes of November 22, 2021

Recommendation: Approve the Senior Advisory Commission Minutes of November 22, 2021.

Commissioner Buck asked that the minutes be amended to reflect she did not abstain on the vote to excuse Commissioner Narciso.

A motion was made by Commissioner Buck, seconded by Commissioner Hohenshelt to approve the minutes of January 24, 2022 as amended.

Aye: 4 - Commissioner Buck, Chair McCauley, Vice Chair Toledo, and Commissioner Hohenshelt

Excused: 1 - Commissioner Narciso

Absent: 1 - Commissioner Hubbard

PUBLIC PRESENTATIONS

GENERAL BUSINESS

Commissioner Hubbard arrived at 10:15 a.m.

2. [22-64](#) Senior Advisory Commission Work Plan & Goals for FY2021/22

Relating to Goal 1 - Advocate for Affordable and Convenient Housing:

1.a & b. - **Recreation Supervisor Herb** shared that she's waiting to hear from the Community Development Department on date for the "Housing Elements (How does it benefit the older adult population)" presentation.

1.c. - **Mayor Gillmor** confirmed that the City Housing Commission has been approved and awaiting interviews for Commissioners.

Relating to Goal 2 - Develop Opportunities to Promote Health, Wellness, and Nutrition:

2.a. - **Commissioner Buck** expressed how impressed she was with the Kaiser presenter Dr. Steinman for the "Navigating through the Holidays, During a Pandemic." She shared that she found it very informative.

Commissioner Buck provided the resource of Friendship Line in San Francisco, as well as the Warm Line offered by NAMI. **Commissioner Buck** asked that the Senior Center provide a list of acronyms for organizations that assist the older adult population.

2.b. - **Commissioner McCauley and Toledo** provided an update for the Health & Wellness Fair. **Commissioner McCauley** shared that the committee meeting scheduled for the end of January was cancelled due to lack of updates from exhibitors. Exhibitors are keeping an eye on the Omicron surge and waiting for numbers to decline. **Recreation Supervisor Herb** shared with the commission that she is working with **Health & Wellness Coordinator von Kugelgen** to continue planning the event.

2.c. - There was no report on the City ADA Committee meeting(s). **Mayor Gillmor** informed the commission that she will look into the status of the committee. **Commissioner McCauley** shared that the Magical Bridge Foundation received another donation towards the City's all-inclusive playground in Central Park.

STAFF REPORT

Recreation Supervisor Herb asked the Commission to save the date for Saturday, April 9. The Senior Center is hosting Breakfast with the Bunny. This event will be an opportunity for the Youth Commission and Senior Advisory Commission to help facilitate the activities at the event. The event will be from 9 - 11 a.m.

Recreation Supervisor Herb updated the Commission on continued Senior Center programs and activities (Senior Center fitness classes, Senior Center Newsletter, and the Howdy Packet), operating Monday - Friday, 7 a.m. - 3 p.m. She shared COVID updates at the facility due to the Omicron surge which includes:

- Senior Nutrition Program is not offering indoor dining
- Cardio machines in the Fitness Center are now operating every other as a way to spread patrons out on the equipment.

Recreation Supervisor Herb shared with the Commission that tax season has started and AARP will be offering Zoom assistance. Individuals can call the Senior Center for contact information.

Recreation Manager Castro provided Parks & Recreation updates for the Commission, including:

- Parks & Recreation winter classes are under way and that staff have begun to plan for the spring session.
- The Westwood Oaks Park Playground Rehabilitation Project is being recommended to City Council.
- The Parks & Recreation Department will be meeting with the architect for the Magical Bridge Project.

COMMISSIONERS REPORT

Commissioner McCauley - encouraged the Commission to sign up for the free COVID antigen tests through the USPS. **Commissioner Hohenshelt** added that it is super easy or order the free tests.

Commissioner Toledo - shared that the Santa Clara Women's League provided a 125 holiday meals for the Senior Nutrition Program. The members helped serve coffee, greeted patrons, and visited with those that stayed to eat.

ADJOURNMENT

A motion was made by Vice-Chair Toledo, seconded by Commissioner Buck that the meeting be adjourned at 11:30 a.m.

Aye: 5 - Commissioner Buck, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, and Commissioner Hohenshelt

Excused: 1 - Commissioner Narciso

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Agenda Report

22-258

Agenda Date: 2/28/2022

SUBJECT

Senior Advisory Commission Work Plan & Goals for FY2021/22

BACKGROUND

Using the results from the 2017 Senior Needs Assessment and building upon the strategies that were suggested by focus group participants and partners, the Senior Advisory Commissioner continued to develop potential priorities and interests of older adult residents of Santa Clara aged 50 and over, using the eight (8) domains of the WHO Age-Friendly City guidelines. Age-Friendly City domains include: Economics and Employment; Community; Housing; Outdoor Spaces and Buildings; Transportation and Streets; Health, Wellness, and Nutrition; and Social and Civic Engagement. The goals and work plan were finalized at the August 23, 2021 meeting and adopted as follows:

1. Advocate for Affordable and Convenient Housing

- a. Provide two (2) presentations (January/May) and three (3) articles for the Senior Center Newsletter (October, February, May) updating older adults on current affordable housing projects in Santa Clara.
- b. Provide two (2) presentations (January/May) and three (3) articles for the Senior Center Newsletter (October, February, May) updating older adults on current rental assistance programs in Santa Clara.
- c. Send representative to attend Housing Commission meetings when they begin.

2. Develop Opportunities to Promote Health, Wellness, and Nutrition

- a. Educate and provide resources for older adults transitioning out of COVID-19 by offering two (2) presentations (December/April) on the topics of "Coping in a New Phase", and "The Affects to our Mental Health", and one (1) "share your experience" opportunities in March.
- b. Host the "Be Strong, Live Long" Health & Wellness Fair on Friday, May 20, 2022.
- c. Send representative to attend ADA Committee meetings (*on hold*).

DISCUSSION

Each sub-committee will provide an update to the Senior Advisory Commission for discussion on the efforts and progress toward accomplishing the FY2021/22 Work Plan & Goals. The sub-committees will verbally present their status reports as follows:

1. The Affordable and Convenient Housing sub-committee will report out on the recent Community Development Department virtual presentation and the Rental Assistance Programs available in Santa Clara;
2. The Affordable and Convenient Housing sub-committee will report out on any City Housing Commission meeting(s), once formed;
3. The Health, Wellness, and Nutrition sub-committee will report out on the "share your experience" activity in March;
4. The Health, Wellness, and Nutrition committee will report out on the progress of the

Health & Wellness Fair;

5. The Health, Wellness, and Nutrition sub-committee for the City ADA Committee is on hold until further notice.

Commissioner assignments may be made to serve on sub-committees to work on the goals, objectives and activities, provided that subcommittees have less than a quorum of the Commission assigned to each subcommittee.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Senior Advisory Commission’s agenda on the City’s official -notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email clerk@santaclaraca.gov [<mailto:clerk@santaclaraca.gov>](mailto:clerk@santaclaraca.gov).

Reviewed by: Jennifer Herb, Recreation Supervisor

Approved by: James Teixeira, Director of Parks & Recreation