



City of Santa Clara

Meeting Agenda

Youth Commission

Tuesday, March 8, 2022

6:00 PM

Virtual Meeting

Pursuant to California Government Code Section 54953(e) and City of Santa Clara Resolution 22-9051, the Youth Commission meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to have methods for the public to participate remotely:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://santaclaraca.zoom.us/j/84220118204>

Or One tap mobile:

+16699006833,,84220118204# US (San Jose)

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

1.A 22-312 [Youth Commission Minutes of February 8, 2022](#)

Recommendation: Approve the Youth Commission Meeting Minutes of February 8, 2022.

PUBLIC PRESENTATIONS

GENERAL BUSINESS

2. 22-313 [Youth Commission Committee Reports on Work Plan Goals for FY2021/22](#)

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next meeting will be held on Tuesday, April 5, 2022.

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

22-312

Agenda Date: 3/8/2022

REPORT TO YOUTH COMMISSION

SUBJECT

Youth Commission Minutes of February 8, 2022

RECOMMENDATION

Approve the Youth Commission Meeting Minutes of February 8, 2022.

Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS:

1. Draft - Youth Commission Meeting Minutes February 8, 2022



City of Santa Clara

Meeting Minutes

Youth Commission

02/08/2022

6:00 PM

Virtual Meeting

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+16699006833,,84220118204# US (San Jose)

CALL TO ORDER AND ROLL CALL

Chair Ismail called the meeting to order at 6:10 p.m.

Present 13 - Commissioner Aarav Gupta , Commissioner Ahmad Ismail, Commissioner Hiranya Parekh, Commissioner Jasmine Kelly-Tanti, Commissioner Kaitlyn Butcher, Commissioner Khadeejah Khan, Commissioner Malia Martin, Commissioner Mitali Gaidhani, Commissioner Mitchell Blanda, Commissioner Rajvi Khanjan Shroff, Commissioner Rishith Gopiseti, Commissioner Samarth Suresh, and Commissioner Sarah Zuo

Absent 2 - Commissioner Palak Parikh , and Commissioner Riya Mehta

A motion was made by Commissioner Blanda, seconded by Commissioner Martin, to excuse Commissioners Mehta and Parikh from the February 8, 2022 meeting. The motion carried by the following vote:

Aye: 13 - Commissioner Gupta, Commissioner Ismail, Commissioner Parekh, Commissioner Kelly-Tanti, Commissioner Butcher, Commissioner Khan, Commissioner Martin, Commissioner Gaidhani, Commissioner Blanda, Commissioner Shroff, Commissioner Gopiseti, Commissioner Suresh, and Commissioner Zuo

Excused: 2 - Commissioner Parikh, and Commissioner Mehta

CONSENT CALENDAR

- 1.A [22-120](#) Youth Commission Minutes of January 11, 2022

Recommendation: Approve the Youth Commission Minutes of January 11, 2022.

A motion was made by Commissioner Gupta, seconded by Commissioner Parekh, that this item be recommended for approval. The motion carried by the following vote:

Aye: 13 - Commissioner Gupta, Commissioner Ismail, Commissioner Parekh, Commissioner Kelly-Tanti, Commissioner Butcher, Commissioner Khan, Commissioner Martin, Commissioner Gaidhani, Commissioner Blanda, Commissioner Shroff, Commissioner Gopisetti, Commissioner Suresh, and Commissioner Zuo

Excused: 2 - Commissioner Parikh, and Commissioner Mehta

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

2. [22-121](#) Youth Commission Committee Reports on Work Plan Goals for FY2021/22

The Youth Commission's FY2021/22 work plan will include themes of community building, youth empowerment, and youth outreach. Each theme will have a committee comprised of Youth Commissioners to plan activities to deliver to the community.

Community Building Committee: Discussed shifting from a large, in-person event to compiling video segments from local, cultural community groups and organizations to share. Segments may focus on traditional performances and food. The next committee meeting will be held on Wednesday, February 16 at 6:00 p.m.

Youth Empowerment Committee: Discussed creating a podcast covering multiple, youth-centric topics hosted by committee members. Members are researching best practices on creating podcasts and which platform(s) to host episodes. The next committee meeting will be held on Monday, February 14 at 6:30 p.m.

Youth Outreach Committee: Will be creating packages of gratitude to share with local teachers comprised of donated items from local businesses. Members hope to have packages ready for distribution by the end of February. The next meeting will be held on Thursday, February 17 at 6:00 p.m.

STAFF REPORT

Jon Kawada, Staff Liaison: The 2022/23 term applications for Youth Commission will be available on February 14 and will be due on March 14, 2022. Reminder that the April monthly meeting of the Youth Commission will be on Tuesday, April 5. Approximately three to four Commissioners will be asked to volunteer at the Breakfast with the Bunny activity at the Senior Center on Saturday, April 9.

Gayle Ichiho, Recreation Supervisor: Roberta Jones Junior Theatre's production of Seussical will be held on March 18, 19, 25 and 26, Kids Rock at the Walter E. Schmidt Youth Activity Center will be on Friday, February 11, and the Parks & Recreation Department is hiring Recreation Leaders for various positions. Visit www.SantaClaraCA.gov/ParksandRec for more info on activities and classes.

Rachel Hughes, Librarian: Shel Grinstead is the new Teen Librarian at Central Library and will be attending Youth Commission meetings, Library branches are currently closed, 'zine making from March 1-13 will be offered for drop-in at Central Library or for take-home, and teen volunteer opportunities are available in various areas. Visit www.SCLibrary.org for more information on current services and volunteer openings.

COMMISSIONERS REPORT

None

ADJOURNMENT

A motion was made by Commissioner Martin, seconded by Commissioner Blanda, that this meeting be adjourned at 6:38 p.m.

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Agenda Report

22-313

Agenda Date: 3/8/2022

SUBJECT

Youth Commission Committee Reports on Work Plan Goals for FY2021/22

BACKGROUND

Annually, the Youth Commission considers three to five specific, measurable, attainable, realistic, and time-bound goals and/or activities for the year. These are intended to focus Commission efforts and respond to community and City Council priorities within existing budget direction, resource limitations, and the purview of the Commission as set forth in the City Charter and City Code.

At each successive meeting, the Commission discusses the Work Plan and make subcommittee assignments, as necessary. Members then work toward goal completion and provide updates at the regular Commission meetings.

At the November 9, 2021 meeting, the Commission reviewed the past Work Plan Goals for FY2020/21 and recommended approval of the Work Plan Goals for FY2021/22. The Work Plan Goals for FY2021/22 include:

Goal A: Community Building

1. Multicultural event to highlight the diversity of the City.
2. Spotlighting cultural diversity through multimedia vignettes.

Goal B: Empowering Youth

1. Providing accessible opportunities for positive youth expression.
2. Sharing resources for youth education, employment, and service opportunities in the community.

Goal C: Public Outreach & Engagement

1. Support committees with promoting information via social media.
2. Organizing and performing acts of kindness to reach specific populations including, but not limited to, seniors, those with special needs and unsheltered youth.

DISCUSSION

At the regular meeting on February 8, 2022, the Commission committee members will provide an update and overview of their respective Committee's goal and supporting activities to meeting attendees.

- On February 14, the Youth Empowerment committee met to discuss scheduling a practice run of their initial podcast episode on school/life workload and creating an account on Apple Podcasts Connect for distribution.
- On February 16, the Community Building committee met to provide updates on contacting local high school cultural groups. Next steps will be to follow-up with those groups and to begin reaching out to community organizations and businesses for potential video segments.

- On February 17, the Youth Outreach committee met to discuss their progress on securing donations from local businesses for their packages of gratitude for teachers, follow-up assignments, and tentative meeting to organize items and distribute items.

Following the committee updates, the Commission will hear public input, develop activities in support of the Goals, and make further subcommittee assignments, as needed. It is expected that Commissioners will work toward Goal completion between regular meetings and provide periodic updates to City Council during the year.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Youth Commission’s agenda on the City’s official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation