



## Agenda Report

21-326

Agenda Date: 7/13/2021

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### REPORT TO COUNCIL

#### SUBJECT

Action on an Agreement with Santa Clara Valley Transportation Authority for 2016 Measure B Funding of the Lafayette Street Class IV Bikeway Project and Related Budget Amendment

#### COUNCIL PILLAR

Deliver and Enhance High Quality Efficient Services and Infrastructure

#### BACKGROUND

In 2016, Santa Clara County voters approved "Measure B," a 30-year half-cent county-wide sales tax to fund improvements for nine transportation related program categories. The program categories are defined as: BART Silicon Valley Phase II, Caltrain Corridor Capacity Improvements, County of Santa Clara Expressways, Local Streets and Roads, Transit Operations, Bicycle/Pedestrian, Caltrain Grade Separations, Highway Interchanges and State Route 85 Corridor. The Santa Clara Valley Transportation Authority (VTA) administers these funds.

VTA requires a local agency to adopt a Complete Streets Resolution in order to receive Measure B funds. The City has met this requirement by adopting a Resolution adopting a Complete Streets Policy at the August 21, 2018 City Council meeting (Attachment 1). This resolution ensures that the City is committed to building streets that are designed for the safe travel of all roadway users including motorists, pedestrians, and bicyclists. Projects using Measure B Local Streets and Roads funding must also individually comply with VTA's Complete Streets Policy prior to receiving funds.

#### DISCUSSION

The Bicycle/Pedestrian program category of Measure B includes funding for education programs, planning studies, and capital projects. In December 2019, the VTA issued a call for projects to award funding for capital projects. The VTA received 40 project applications and the City submitted seven of those applications. The City's application for the Lafayette Street Class IV Bikeway Project was ranked Number 2 of 40 and was awarded \$1,197,000. This project implements a priority project in the Bicycle Plan Update 2018 and proposes to install a Class IV bicycle facility on Lafayette Street between Laurelwood Road and Reed Street (Attachment 2). A Class IV bicycle facility is a protected bicycle lane using a buffer area and vertical reflectorized channelizers. Similar facilities have been successfully installed in the City of San Jose.

The project will consider the removal of existing on-street parking on the west side of Lafayette Street between Memorex Drive and Parker Court (18 parking spaces over two blocks). After approval of the funding agreement, staff will complete a parking study, community outreach, and bring a recommendation to Council for future consideration.

The VTA requires a funding agreement (Attachment 3) in order to receive Bicycle/Pedestrian program

funding from the Measure B sales tax. This agreement is for \$200,000 to fund the design phase of the project. The construction phase of the project will have a separate funding agreement in the future.

As part of the funding agreement requirements, the City will be required to complete the following:

1. Submit a project management plan (PMP) to VTA.
2. Submit a current version of VTA’s Complete Streets Checklist for Capital Projects reporting requirements.
3. Display the 2016 Measure B logo at project sites and on documents.
4. Submit annual project updates to VTA.

**ENVIRONMENTAL REVIEW**

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act pursuant to CEQA Guidelines section 15378(b)( 4), government fiscal activities that do not involve any commitment to any specific project that may result in a potentially significant impact on the environment.

**FISCAL IMPACT**

The Lafayette Street Class IV Bikeway Project has a total project cost estimate of \$1,330,000. The VTA has awarded \$1,197,000 of funds and the City must contribute \$133,000 (10 percent) as a local match requirement. Based on Measure B requirements, only the design phase (with a budget of \$200,000) is being authorized at this time. The budget consists of grant funding in the amount of \$180,000 and a local match of \$20,000 (10 percent).

The recommended budget action recognizes Measure B grant funding in the amount of \$180,000 and allocates those funds to a new Lafayette Street Class IV Bikeway Project in the Streets and Highways Capital Fund. In addition, the recommended action reallocates \$20,000 from the existing Pedestrian and Bicycle Enhancement Facilities project in the same fund. The Pedestrian and Bicycle Enhancement Facilities project supplements funding for the local match related to grant funds for pedestrian and bicycle projects.

**Budget Amendment  
FY 2021/22**

	<b>Current</b>	<b>Increase/ (Decrease)</b>	<b>Revised</b>
<b>Streets and Highways Capital Fund (533)</b>			
<u>Revenue</u>			
Other Agencies Revenue (VTA Measure B Grant)	\$24,843,989	\$180,000	\$25,023,989
<u>Expenditures</u>			
Lafayette Street Class IV Bikeway Project (New Project)	\$0	\$200,000	\$200,000
Pedestrian and Bicycle Enhancement Facilities Project (533-1220)	\$2,576,174	(\$20,000)	\$2,556,174

## COORDINATION

This report has been coordinated with the Finance Department and the City Attorney's Office.

## PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

At the Bicycle and Pedestrian Advisory Committee's (BPAC) January 26, 2020 meeting, the members discussed projects for potential application for Measure B Funding and recommended the Lafayette Street Class IV Bikeway Project.

## RECOMMENDATION

1. Approve and authorize the City Manager to execute the funding agreement between the City of Santa Clara and Santa Clara Valley Transportation Authority for the Lafayette Street Class IV Bikeway project;
2. Consistent with City Charter Section 1305, "*At any meeting after the adoption of the budget, the City Council may amend or supplement the budget by motion adopted by the **affirmative votes of at least five members** so as to authorize the transfer of unused balances appropriated for one purpose to another purpose, or to appropriate available revenue not included in the budget,*" approve the FY 2021/22 budget amendment in the Streets and Highways Capital Fund to increase the Other Agencies Revenue estimate by \$180,000 to recognize grant funding for the VTA Measure B Bicycle/Pedestrian program category funds, establish an appropriation for the new Project - Lafayette Street Class IV Bikeway Project in the amount of \$200,000, and decrease the Pedestrian and Bicycle Enhancement Facilities Project by \$20,000; **(five affirmative Council votes required to appropriate additional revenue)** and;
3. Authorize the City Manager to make minor modifications to the Agreement, if needed, within the approved cost of the project.

Reviewed by: Craig Mobeck, Director of Public Works

Approved by: Deanna J. Santana, City Manager

## ATTACHMENTS

1. Complete Streets Resolution
2. Project Map
3. Agreement