



# City of Santa Clara

## Agenda

### Call and Notice of Special Meeting

### Youth Commission

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Tuesday, April 5, 2022

6:00 PM

Teen Center  
2446 Cabrillo Avenue  
Santa Clara, CA 95051

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#### CALL TO ORDER AND ROLL CALL

#### CONSENT CALENDAR

- 1.A 22-420 [Youth Commission Minutes of March 8, 2022](#)

**Recommendation:** Approve the Youth Commission Meeting Minutes of March 8, 2022.

#### PUBLIC PRESENTATIONS

*[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]*

#### GENERAL BUSINESS

2. 22-421 [Youth Commission Committee Reports on Work Plan Goals for FY2021/22](#)

#### STAFF REPORT

#### COMMISSIONERS REPORT

#### ADJOURNMENT

*The next meeting will be held on Tuesday, May 10, 2022.*

#### MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1-408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



# City of Santa Clara

1500 Warburton Avenue  
Santa Clara, CA 95050  
santaclaraca.gov  
@SantaClaraCity

## Agenda Report

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22-420

Agenda Date: 4/5/2022

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### **REPORT TO YOUTH COMMISSION**

#### **SUBJECT**

Youth Commission Minutes of March 8, 2022

#### **RECOMMENDATION**

Approve the Youth Commission Meeting Minutes of March 8, 2022.

Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation

#### **ATTACHMENTS:**

1. Draft - Youth Commission Meeting Minutes March 8, 2022



# City of Santa Clara

## Meeting Minutes Youth Commission

03/08/2022

6:00 PM

Virtual Meeting

Pursuant to California Government Code Section 54953(e) and City of Santa Clara Resolution 22-9051, the Youth Commission meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to have methods for the public to participate remotely:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://santaclaraca.zoom.us/j/84220118204>

Or One tap mobile:

+16699006833,,84220118204# US (San Jose)

### **CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 6:07 p.m.

- Present** 12 - Commissioner Aarav Gupta , Commissioner Ahmad Ismail, Commissioner Hiranya Parekh, Commissioner Jasmine Kelly-Tanti, Commissioner Kaitlyn Butcher, Commissioner Khadeejah Khan, Commissioner Malia Martin, Commissioner Mitali Gaidhani, Commissioner Mitchell Blanda, Commissioner Rajvi Khanjan Shroff, Commissioner Riya Mehta, and Commissioner Sarah Zuo
- Absent** 3 - Commissioner Palak Parikh , Commissioner Rishith Gopiseti, and Commissioner Samarth Suresh

### **CONSENT CALENDAR**

- 1.A [22-312](#) Youth Commission Minutes of February 8, 2022

**Recommendation:** Approve the Youth Commission Meeting Minutes of February 8, 2022.

**A motion was made by Commissioner Shroff, seconded by Commissioner Blanda, that this item be recommended for approval. The motion carried by the following vote:**

- Aye:** 12 - Commissioner Gupta, Commissioner Ismail, Commissioner Parekh, Commissioner Kelly-Tanti, Commissioner Butcher, Commissioner Khan, Commissioner Martin, Commissioner Gaidhani, Commissioner Blanda, Commissioner Shroff, Commissioner Mehta, and Commissioner Zuo

**Absent:** 3 - Commissioner Parikh, Commissioner Gopiseti, and Commissioner Suresh

### **PUBLIC PRESENTATIONS**

None

### **GENERAL BUSINESS**

2. [22-313](#) Youth Commission Committee Reports on Work Plan Goals for FY2021/22

The Youth Commission's FY2021/22 work plan will include themes of community building, youth empowerment, and youth outreach. Each theme will have a committee comprised of Youth Commissioners to plan activities to deliver to the community.

Community Building Committee: Continued to outreach to local school clubs for potential video segments of performances. The next committee meeting will be held on Tuesday, March 15 at 6:30 p.m.

Youth Empowerment Committee: Continued to develop talking points and format for potential podcast to be distributed on Apple Podcasts Connect. The next committee meeting will be held on Friday, March 18 at 6:00 p.m.

Youth Outreach Committee: Met on Tuesday, March 1 to create the Packages of Gratitude for local teachers. Donated items included chocolate chip cookies from Choc Cookies, variety of donuts from Stan's Donut Shop, succulents from Home Depot, and seed packs from the Parks & Recreation community garden program. Forty packages were assembled to be distributed to teachers. The next committee meeting will be held on Thursday, March 17 at 5:00 p.m.

**STAFF REPORT**

**Jon Kawada, Staff Liaison:** Reminded Commissioners that the deadline to submit 2022/23 term applications is on Monday, March 14, 2022. Youth Commission will not be attending the YAC Attack conference, due to insufficient numbers of Commissioners available to attend.

Commissioners who attended the Cost Recovery Policy joint study session on Wednesday, March 2 were thanked. The survey and presentation information will be sent to all commissioners when available.

**Commissioners Butcher, Martin, Shroff, and Zuo** agreed to volunteer at the Breakfast with the Bunny event on Saturday, April 9.

**Gayle Ichiho, Recreation Supervisor:** Shared that the Parks & Recreation spring/summer activity guide is now available. A summer camp fair, along with Sunset Cinema afterwards, will be occurring on April 22 at Reed & Grant Sports Park. Various vendors will be on-hand for community members to learn more about summer recreation opportunities.

**COMMISSIONERS REPORT**

**Commissioners Blanda, Ismail, Mehta, and Shroff and Alternate Liang** attended the virtual joint study session on the Cost Recovery Policy Development. Commissioners stated it was a positive experience and that the presentation was informative and easy to understand. Visit [www.SantaClaraCA.gov/ParkProjects](http://www.SantaClaraCA.gov/ParkProjects) for more information.

**ADJOURNMENT**

**A motion was made by Commissioner Martin, seconded by Commissioner Blanda, that this meeting be adjourned at 6:37 p.m.**

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## Agenda Report

22-421

Agenda Date: 4/5/2022

### **SUBJECT**

Youth Commission Committee Reports on Work Plan Goals for FY2021/22

### **BACKGROUND**

Annually, the Youth Commission considers three to five specific, measurable, attainable, realistic, and time-bound goals and/or activities for the year. These are intended to focus Commission efforts and respond to community and City Council priorities within existing budget direction, resource limitations, and the purview of the Commission as set forth in the City Charter and City Code.

At each successive meeting, the Commission discusses the Work Plan and make subcommittee assignments, as necessary. Members then work toward goal completion and provide updates at the regular Commission meetings.

At the November 9, 2021 meeting, the Commission reviewed the past Work Plan Goals for FY2020/21 and recommended approval of the Work Plan Goals for FY2021/22. The Work Plan Goals for FY2021/22 include:

#### Goal A: Community Building

1. Multicultural event to highlight the diversity of the City.
2. Spotlighting cultural diversity through multimedia vignettes.

#### Goal B: Empowering Youth

1. Providing accessible opportunities for positive youth expression.
2. Sharing resources for youth education, employment, and service opportunities in the community.

#### Goal C: Public Outreach & Engagement

1. Support committees with promoting information via social media.
2. Organizing and performing acts of kindness to reach specific populations including, but not limited to, seniors, those with special needs and unsheltered youth.

### **DISCUSSION**

At the regular meeting on April 5, 2022, the Commission committee members will provide an update and overview of their respective Committee's goal and supporting activities to meeting attendees.

- On March 15, the Community Building committee continue to reach out to local, school-based community groups for video segments highlighting performances. The committee also discussed pivoting to thematic weeks to showcase cultural diversity via social media platforms.
- On March 17, the Youth Outreach committee met to discuss the next group to potentially engage for packages of gratitude including hospital patients, homeless youth, and senior-age residents.
- The Youth Empowerment committee did not meet. Committee members were asked to



reschedule to a future date.

Following the committee updates, the Commission will hear public input, develop activities in support of the Goals, and make further subcommittee assignments, as needed. It is expected that Commissioners will work toward Goal completion between regular meetings and provide periodic updates to City Council during the year.

### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

### **PUBLIC CONTACT**

Public contact was made by posting the Youth Commission’s agenda on the City’s official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) [<mailto:clerk@santaclaraca.gov>](mailto:clerk@santaclaraca.gov).

Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation