



# City of Santa Clara

## Meeting Agenda

### Senior Advisory Commission

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**Monday, April 25, 2022**

**10:00 AM**

**Virtual Meeting**

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Pursuant to California Government Code Section 54953(e) and City of Santa Clara Resolution 22-9067, the Senior Advisory Commission meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to have methods for the public to participate remotely:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join: <https://santaclaraca.zoom.us/j/97590069803>

Or join by phone: Dial 1-669-900-6833

Webinar ID: 975 9006 9803

International numbers available: <https://santaclaraca.zoom.us/u/abuhH0eDsx>

#### **CALL TO ORDER AND ROLL CALL**

#### **CONSENT CALENDAR**

**1.A 22-517 [Senior Advisory Commission Minutes of March 28, 2022](#)**

**Recommendation:** Approve the Senior Advisory Commission Minutes of March 28, 2022

#### **PUBLIC PRESENTATIONS**

*[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]*

#### **GENERAL BUSINESS**

**2. 22-518 [Senior Advisory Commission Work Plan & Goals for FY2021/22](#)**

#### **STAFF REPORT**

#### **COMMISSIONERS REPORT**

#### **ADJOURNMENT**

*The next meeting will be on May 23, 2022*

#### **MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



# City of Santa Clara

1500 Warburton Avenue  
Santa Clara, CA 95050  
santaclaraca.gov  
@SantaClaraCity

## Agenda Report

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22-517

Agenda Date: 4/25/2022

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### **REPORT TO SENIOR ADVISORY COMMISSION**

#### **SUBJECT**

Senior Advisory Commission Minutes of March 28, 2022

#### **RECOMMENDATION**

Approve the Senior Advisory Commission Minutes of March 28, 2022

Prepared by: Jennifer Herb, Recreation Supervisor  
Reviewed by: Kimberly Castro, Recreation Manager  
Approved by: James Teixeira, Director of Parks and Recreation

#### **ATTACHMENTS**

1. Draft Minutes of the Senior Advisory Commission March 28, 2022



# City of Santa Clara

## Meeting Minutes

### Senior Advisory Commission

03/28/2022

10:00 AM

Virtual Meeting

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#### **CALL TO ORDER AND ROLL CALL**

**A regular meeting was called to order by Chair McCauley at 10:02 a.m.**

**Present** 5 - Commissioner Wanda Buck, Chair Grant L. McCauley, Vice Chair Nancy Toledo, Commissioner Helen Narciso, and Commissioner James Hohenshelt

**Absent** 1 - Commissioner Judy Hubbard

**A motion was made by Commissioner Buck, seconded by Vice Chair Toledo to excuse Commissioner Hubbard.**

**Aye:** 5 - Commissioner Buck, Chair McCauley, Vice Chair Toledo, Commissioner Narciso, and Commissioner Hohenshelt

**Excused:** 1 - Commissioner Hubbard

#### **CONSENT CALENDAR**

1.A [22-1028](#) Senior Advisory Commission Minutes of February 28, 2022

**Recommendation:** Approve the Senior Advisory Commission Minutes of February 28, 2022

Under Commissioners Report - Commissioner Buck "especially" appreciated the information on the COVID-19 Boosters.

**A motion was made by Commissioner Buck, seconded by Commissioner Toledo to approve the amended minutes of February 28, 2022**

**Aye:** 5 - Commissioner Buck, Chair McCauley, Vice Chair Toledo, Commissioner Narciso, and Commissioner Hohenshelt

**Excused:** 1 - Commissioner Hubbard

### **PUBLIC PRESENTATIONS**

None

### **GENERAL BUSINESS**

2. [22-398](#) Senior Advisory Commission Work Plan & Goals for FY2021/22

Relating to Goal 1 - Advocate for Affordable and Convenient Housing:  
1.a & b. - **Recreation Supervisor Herb** updated the Commission that a date for the presentation on Senior Housing is pending a to be determined date.

1.c. - No report since the City Housing Commission hasn't appointed Commissioners.

Relating to Goal 2 - Develop Opportunities to Promote Health, Wellness, and Nutrition:

2.a. - **Commissioners Buck and Narciso** are working with **Health & Wellness Coordinator Von Kugelgen** to develop an article for older adults, relating to the risk of being out in the public as we moved through COVID-19, and the recommended tools provided by the CDC or Kaiser.

2.b. - **Chair McCauley and Vice Chair Toledo** updated the Commission that there are 36 confirmed exhibitors, including several new exhibitors. Planning meetings have been taking place with **Supervisor Herb** and **Health & Wellness Coordinator Von Kugelgen**. The Commission was asked to help distribute flyers to help advertise the event. Commissioners are asked to help with different aspects on the day of the event, such as welcoming exhibitors, handing out evaluations, distributing lunches, and working the Senior Advisory Commission booth.

2.c. - No report since there was no ADA Committee Meeting

3. [22-432](#) Update on the Patrick Henry Drive Specific Plan and Its Proposed Parks & Recreational Facilities and Amenities

**Recommendation:** No action, other than to note and file the report.

**Recreation Manager Castro** provided an update on the Patrick Henry Drive Specific Plan and shared the proposed Parks & Recreation facilities and amenities.

**STAFF REPORT**

**Recreation Supervisor Herb** provided Senior Center updates which included:

- The Senior Nutrition program will be serving lunch from 11:30 a.m. - 12:30 p.m. beginning in April.
- The Senior Center Newsletter will be available April 1.
- Breakfast with the Bunny is sold out and will be held on Saturday, April 9.
- There are vacancies in the Parks & Recreation and the Senior Advisory Commission. Each Commission has 2 vacancies. Applications are due by 5 p.m. Wednesday, April 27, 2022.

**Recreation Manager Castro** shared updates on citywide special events which included:

- Sunset Cinema - June 24th at Live Oak park, beginning at 7 p.m.
- 4th of July All City Picnic, beginning at 12:00 p.m.
- Summer Concert Series begins July 22.
- Street Dance will be held on August 5, beginning at 6 p.m.
- 40th Annual Art and Wine Festival will be held September 17-18.

**Recreation Manager Castro** thanked the Commission for attending the Cost Recovery Strategy Planning Meeting earlier in March. The survey is under review and will go to Council April 19, 2022.

**COMMISSIONERS REPORT**

**Commissioner Buck** expressed how helpful and informative the Senior Center Newsletter and Howdy Packet is to the older adult community. She inquired if it's possible to have previous months available online for those that missed them.

**Commissioner Buck** shared an interest in looking into the definition of a "senior" and the different age groups that fall under that title.

**Commissioner Toledo** invited the Commission to attend the Library Gala - "Back to the Future". The event will be held on April 30.

**ADJOURNMENT**

**A motion was made by Vice Chair Toledo, seconded by Commissioner Narciso that the meeting be adjourned at 11:33 a.m.**

**Aye:** 5 - Commissioner Buck, Chair McCauley, Vice Chair Toledo, Commissioner Narciso, and Commissioner Hohenshelt

**Excused:** 1 - Commissioner Hubbard

**MEETING DISCLOSURES**



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## Agenda Report

22-518

Agenda Date: 4/25/2022

### **SUBJECT**

Senior Advisory Commission Work Plan & Goals for FY2021/22

### **BACKGROUND**

The Senior Advisory Commission developed potential priorities and interests of older adult residents of Santa Clara aged 50 and over, using the results from the 2017 Senior Needs Assessment and the eight (8) domains of the WHO Age-Friendly City program. The Age-Friendly Cities' domains include: Economics and Employment; Community; Housing; Outdoor Spaces and Buildings; Transportation and Streets; Health, Wellness, and Nutrition; and Social and Civic Engagement. On August 23, 2021, the Commission adopted their goals and work plan as follows:

#### **1. Advocate for Affordable and Convenient Housing**

- a. Provide two (2) presentations (January/May) and three (3) articles for the Senior Center Newsletter (October, February, May) updating older adults on current affordable housing projects in Santa Clara.
- b. Provide two (2) presentations (January/May) and three (3) articles for the Senior Center Newsletter (October, February, May) updating older adults on current rental assistance programs in Santa Clara.
- c. Send representative to attend Housing Commission meetings when they begin (*on hold*).

#### **2. Develop Opportunities to Promote Health, Wellness, and Nutrition**

- a. Educate and provide resources for older adults transitioning out of COVID-19 by offering two (2) presentations (December/April) on the topics of "Coping in a New Phase", and "The Affects to our Mental Health", and one (1) "share your experience" opportunity in March.
- b. Host the "Be Strong, Live Long" Health & Wellness Fair on Friday, May 20, 2022.
- c. Send representative to attend ADA Committee meetings (*on hold*).

### **DISCUSSION**

Each sub-committee provides an update on the efforts and progress toward accomplishing the FY2021/22 Work Plan & Goals to the Commission for discussion. The sub-committees will verbally present their status reports as follows:

1. The Affordable and Convenient Housing sub-committee will report out on the status of the Community Development Department virtual presentation about Housing Elements and how it benefits the older adult population in Santa Clara;
2. The Affordable and Convenient Housing sub-committee for the Housing Commission is on hold until further notice;
3. The Health, Wellness, and Nutrition sub-committee will report out on the details of the "share your experience" activity in March, at the Senior Center;
4. The Health, Wellness, and Nutrition committee will report out on marketing efforts,

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event content, exhibitor updates, Commission responsibilities, and other progress of the Health & Wellness Fair;

5. The Health, Wellness, and Nutrition sub-committee for the City ADA Committee is on hold until further notice.

Commissioner assignments may be made to serve on sub-committees to work on the goals, objectives and activities, provided that subcommittees have less than a quorum of the Commission assigned to each subcommittee.

### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

### **PUBLIC CONTACT**

Public contact was made by posting the Senior Advisory Commission’s agenda on the City’s official -notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) [<mailto:clerk@santaclaraca.gov>](mailto:clerk@santaclaraca.gov).

Reviewed by: Jennifer Herb, Recreation Supervisor

Approved by: James Teixeira, Director of Parks & Recreation