



City of Santa Clara

Meeting Agenda

Youth Commission

Tuesday, May 10, 2022

6:00 PM

Cafeteria - City Hall East Wing
1500 Warburton Avenue
Santa Clara, CA 95050

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

- 1.A 22-577 [Youth Commission Minutes of April 5, 2022](#)

Recommendation: Approve the Youth Commission Meeting Minutes of April 5, 2022.

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

2. 22-578 [Youth Commission Committee Reports on Work Plan Goals for FY2021/22](#)

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next meeting will be on Tuesday, September 13, 2022.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

22-577

Agenda Date: 5/10/2022

REPORT TO YOUTH COMMISSION

SUBJECT

Youth Commission Minutes of April 5, 2022

RECOMMENDATION

Approve the Youth Commission Meeting Minutes of April 5, 2022.

Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS:

1. Draft - Youth Commission Meeting Minutes April 5, 2022



City of Santa Clara

Meeting Minutes

Youth Commission

04/05/2022

6:00 PM

Teen Center
2446 Cabrillo Avenue
Santa Clara, CA 95051

(Special Meeting)

CALL TO ORDER AND ROLL CALL

The meeting was called to order by **Chair Ismail** at 6:10 p.m.

- Present** 12 - Commissioner Aarav Gupta , Commissioner Ahmad Ismail, Commissioner Hiranya Parekh, Commissioner Kaitlyn Butcher, Commissioner Khadeejah Khan, Commissioner Mitali Gaidhani, Commissioner Mitchell Blanda, Commissioner Palak Parikh , Commissioner Rajvi Khanjan Shroff, Commissioner Rishith Gopiseti, Commissioner Samarth Suresh, and Commissioner Sarah Zuo
- Absent** 3 - Commissioner Jasmine Kelly-Tanti, Commissioner Malia Martin, and Commissioner Riya Mehta

A motion was made by Commissioner Blanda, seconded by Commissioner Parekh, to excuse Commissioners Kelly-Tanti, Martin, and Mehta from the April 5, 2022 meeting. The motion carried by the following vote:

- Aye:** 12 - Commissioner Gupta, Commissioner Ismail, Commissioner Parekh, Commissioner Butcher, Commissioner Khan, Commissioner Gaidhani, Commissioner Blanda, Commissioner Parikh, Commissioner Shroff, Commissioner Gopiseti, Commissioner Suresh, and Commissioner Zuo
- Excused:** 3 - Commissioner Kelly-Tanti, Commissioner Martin, and Commissioner Mehta

CONSENT CALENDAR

- 1.A [22-420](#) Youth Commission Minutes of March 8, 2022

Recommendation: Approve the Youth Commission Meeting Minutes of March 8, 2022.

A motion was made by Commissioner Shroff, seconded by Commissioner Gupta, that this item be recommended for approval. The motion carried by the following vote:

Aye: 12 - Commissioner Gupta, Commissioner Ismail, Commissioner Parekh, Commissioner Butcher, Commissioner Khan, Commissioner Gaidhani, Commissioner Blanda, Commissioner Parikh, Commissioner Shroff, Commissioner Gopisetti, Commissioner Suresh, and Commissioner Zuo

Excused: 3 - Commissioner Kelly-Tanti, Commissioner Martin, and Commissioner Mehta

PUBLIC PRESENTATIONS

None.

GENERAL BUSINESS

2. [22-421](#) Youth Commission Committee Reports on Work Plan Goals for FY2021/22

The Youth Commission's FY2021/22 work plan will include themes of community building, youth empowerment, and youth outreach. Each theme will have a committee comprised of Youth Commissioners to plan activities to deliver to the community.

Community Building Ad Hoc Committee: Have received two Indian dance videos and associated photo/video release forms. Committee is expecting to receive two more videos soon. The next committee meeting will be held on Monday, April 18 at 6:00 p.m.

Youth Empowerment Ad Hoc Committee: Did not meet in May. At the next meeting the committee members will begin working on the technical aspects of recording audio for a podcast. The next committee meeting will be held on Thursday, April 7 at 6:00 p.m.

Youth Outreach Ad Hoc Committee: Are considering the next group to prepare packages of gratitude for, and have focused on hospital workers, unsheltered youth, and seniors. The next committee meeting will be held on Monday, April 18 at 5:30 p.m.

STAFF REPORT

Rachel Hughes, Library: The Library will be hosting a youth poetry contest for students in grades 2-12 with separate divisions and a virtual poetry workshop on April 12 at 4:30 p.m. Browsing is now available for the public at all branches, and hours are still limited. Summer volunteer applications are now being accepted. The Library is hiring part-time pages and assistants (job announcements will be up in May).

Gayle Ichiho, Recreation Supervisor: The Parks & Recreation Department is hosting a summer camp fair and Sunset Cinema outdoor movie ("Encanto") on Friday, April 22 at Reed & Grant Sports Park, the Health and Wellness Fair will be at the Senior Center on Friday, May 20, the spring Recreation Activity Guide is out now, and the summer guide will be released soon.

Jon Kawada, Staff Liaison: Updated Commissioners on the completed term interviews and the process of recognizing outgoing Commissioners and putting forth recommended candidates for the next term to Council. Seeking a few more Commissioners to volunteer at the Breakfast with the Bunny event on Saturday, April 9 at the Senior Center to assist with set-up, serving breakfast, egg hunt, and clean-up.

COMMISSIONERS REPORTS

None.

ADJOURNMENT

A motion was made by Commissioner Blanda, seconded by Vice Chair Parikh, that this meeting be adjourned at 6:36 p.m.

MEETING DISCLOSURES

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Agenda Report

22-578

Agenda Date: 5/10/2022

SUBJECT

Youth Commission Committee Reports on Work Plan Goals for FY2021/22

BACKGROUND

Annually, the Youth Commission considers three to five specific, measurable, attainable, realistic, and time-bound goals and/or activities for the year. These are intended to focus Commission efforts and respond to community and City Council priorities within existing budget direction, resource limitations, and the purview of the Commission as set forth in the City Charter and City Code.

At each successive meeting, the Commission discusses the Work Plan and make subcommittee assignments, as necessary. Members then work toward goal completion and provide updates at the regular Commission meetings.

At the November 9, 2021 meeting, the Commission reviewed the past Work Plan Goals for FY2020/21 and recommended approval of the Work Plan Goals for FY2021/22. The Work Plan Goals for FY2021/22 include:

Goal A: Community Building

1. Multicultural event to highlight the diversity of the City.
2. Spotlighting cultural diversity through multimedia vignettes.

Goal B: Empowering Youth

1. Providing accessible opportunities for positive youth expression.
2. Sharing resources for youth education, employment, and service opportunities in the community.

Goal C: Public Outreach & Engagement

1. Support committees with promoting information via social media.
2. Organizing and performing acts of kindness to reach specific populations including, but not limited to, seniors, those with special needs and unsheltered youth.

DISCUSSION

At the regular meeting on April 5, 2022, the Commission committee members will provide an update and overview of their respective Committee's goal and supporting activities to meeting attendees.

- On April 18, the Community Building committee met to determine next steps to prepare submitted cultural videos for distribution on social media channels. Committee members will also prepare copy to support the videos to increase understanding of the video content.
- On April 18, the Youth Outreach committee met to outline their next project with seniors in the community. The committee will reach out to Senior Center staff to determine feasibility of a small group discussion.
- On April 7, the Youth Empowerment committee met to record audio for their podcast on school

workload. The committee will edit audio to prepare for distribution.

Following the committee updates, the Commission will hear public input, develop activities in support of the Goals, and make further subcommittee assignments, as needed. It is expected that Commissioners will work toward Goal completion between regular meetings and provide periodic updates to City Council during the year.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Youth Commission’s agenda on the City’s official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation