



City of Santa Clara

Meeting Agenda

Senior Advisory Commission

Monday, June 27, 2022

10:00 AM

Virtual Meeting

Pursuant to California Government Code Section 54953(e) and City of Santa Clara Resolution 22-9096, the Senior Advisory Commission meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to have methods for the public to participate remotely:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join: <https://santaclaraca.zoom.us/j/97590069803>

Or join by phone: Dial 1-669-900-6833

Webinar ID: 975 9006 9803

International numbers available: <https://santaclaraca.zoom.us/u/abuhH0eDsx>

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

1.A 22-805 [Senior Advisory Commission Minutes of May 23, 2022](#)

Recommendation: Approve the Senior Advisory Commission Minutes of May 23, 2022

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

2. 22-806 [Senior Advisory Commission Work Plan & Goals Update for FY2021/22](#)

3. 22-693 [Senior Advisory Commission FY2022/23 Work Plan & Goals Discussion](#)

4. 22-692 [Senior Advisory Commission Election of Chair and Vice Chair for FY2022/23](#)

Recommendation: Elect a Chairperson and Vice Chairperson to serve the Senior Advisory Commission for the FY2022/23 term.

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next scheduled meeting is on Monday, July 25, 2022.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

22-805

Agenda Date: 6/27/2022

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Senior Advisory Commission Minutes of May 23, 2022

RECOMMENDATION

Approve the Senior Advisory Commission Minutes of May 23, 2022

Prepared by: Jennifer Herb, Recreation Supervisor
Reviewed by: Kimberly Castro, Recreation Manager
Approved by: James Teixeira, Director of Parks and Recreation

ATTACHMENTS

1. Draft Minutes of the Senior Advisory Commission May 23, 2022
2. Post Meeting Material: Housing Element Update



City of Santa Clara

Meeting Minutes

Senior Advisory Commission

05/23/2022

10:00 AM

Virtual Meeting

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CALL TO ORDER AND ROLL CALL

A regular meeting was called to order by Chair McCauley at 10:02 a.m.

Present 5 - Commissioner Wanda Buck, Commissioner Judy Hubbard, Chair Grant L. McCauley, Vice Chair Nancy Toledo, and Commissioner James Hohenshelt

Absent 1 - Commissioner Helen Narciso

A motion was made by Commissioner Hubbard, seconded by Vice Chair Toledo to excuse Commissioner Narciso.

Aye: 5 - Commissioner Buck, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, and Commissioner Hohenshelt

Excused: 1 - Commissioner Narciso

CONSENT CALENDAR

- 1.A [22-664](#) Senior Advisory Commission Minutes of April 25, 2022

Recommendation: Approve the Senior Advisory Commission Minutes of April 25, 2022

A motion was made by Commissioner Buck, seconded by Commissioner Toledo to approve the amended minutes of April 25, 2022.

Aye: 5 - Commissioner Buck, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, and Commissioner Hohenshelt

Excused: 1 - Commissioner Narciso

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

2. [22-666](#) Presentation on the Housing Element Update

City Planner, John Davidson provided the Senior Advisory Commission on the Housing Element Update for the City.

3. [22-665](#) Senior Advisory Commission Work Plan & Goals for FY2021/22

Relating to Goal 1 - Advocate for Affordable and Convenient Housing:

1.a. & b. The Commission was pleased with the presentation by City Planner John Davidson regarding the Housing Elements updates for the City;

1.c. - No report since the Housing Commission is on hold until further notice.;

Relating to Goal 2 - Develop Opportunities to Promote Health, Wellness, and Nutrition:

2.a. - The Health, Wellness, and Nutrition sub-committee had no report.;

2.b. - **Chair McCauley** stated that the Health & Wellness Fair was a huge success, the estimated attendance was about 400 persons similar to pre-COVID attendance. **Commissioner Buck** commended Chair McCauley for his appearance on "The Mayor @ Noon," and thanked all of the staff and Commissioners for their hard work. **Commissioner Hubbard** shared that she received positive feedback from exhibitors and enjoyed the event. **Vice-Chair Toledo** expressed appreciation for the individuals who worked behind the scenes. She also spoke with exhibitors who were interested in offering presentations at the Senior Center. **Supervisor Herb** stated that she would follow up with H & W Coordinator Von Kugelgen to discuss potential presentations. **Chair McCauley** thanked City staff, and council members that attended. **Director of Parks & Recreation Teixeira** thanked everyone for the successful event and acknowledged the Commission for bringing the event to the community and being on the forefront of Age-City Communities. **Supervisor Herb** shared that there will be a wrap-up meeting and asked the Commission to email their comments for next year's event.

2.c. - No report since there was no ADA Committee Meeting.

STAFF REPORT

Supervisor Herb provided Senior Center updates including:

- The Senior Center will be distributing the June Newsletter at the beginning of the month, along with the Howdy Packet.
- The Senior Center is looking to add presentations at the Senior Center during the summer.

Recreation Manager Castro provided Parks and Recreation Department updates including:

- The Parks & Recreation Department is experiencing a robust Summer Registration.
- Park Project updates can be found on the Parks & Recreation page of the City's website.
- The Department is preparing for upcoming events such as the Summer Concert Series, 4th of July, and Street Dance.
- The H&W Fair fielded lots of questions from the older adult attendees, which will be brought back to staff and shared with the Commission at the June meeting.
- Sunset Cinema was held on Friday, May 20. These outdoor movie nights will be held throughout the summer and are family friendly.

Supervisor Herb shared that the two vacancies for the Senior Advisory Commission have been filled and the new members will be starting in July.

COMMISSIONERS REPORT

Chair McCauley reminded the Commission about the election of Chair and Vice Chair that will take place at the June meeting.

Commissioner Buck reported that she attended the City's Business Tax License Meeting and the Homeless Task Force meeting.

Commissioner Toledo reported that she attended the City's Business Tax License Meeting. She also proposed that the Commission have a lunch in June to say farewell to Commissioner Buck and to welcome the new Commissioners.

ADJOURNMENT

Commissioner Hubbard made a motion, seconded by Commissioner Buck that the meeting be adjourned at 11:33 a.m.

Aye: 5 - Commissioner Buck, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, and Commissioner Hohenshelt

Excused: 1 - Commissioner Narciso

MEETING DISCLOSURES

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Senior Advisory Commission

Item #2

RTC 22-666

**Presentation on the
Housing Element Update**

5/23/2022



Housing Element

Presentation Goals

- Overview of State Requirements for Housing Element Update
- Provide input on potential strategies including an update to the Affordable Housing Ordinance
- Review next steps





Housing Element

State Requirements

- General Plan – Required Elements: 7 (+ 1 or 2*)
- Housing Element must be reviewed / approved by California State Housing and Community Development (HCD)
- Jurisdictions must update their housing elements every eight (8) years:
 - Cycle 5 Housing Element certified 2/13/2015
 - Cycle 6 Housing Element due 1/31/2023

*Celebrating Our
Past, Present and
Future*

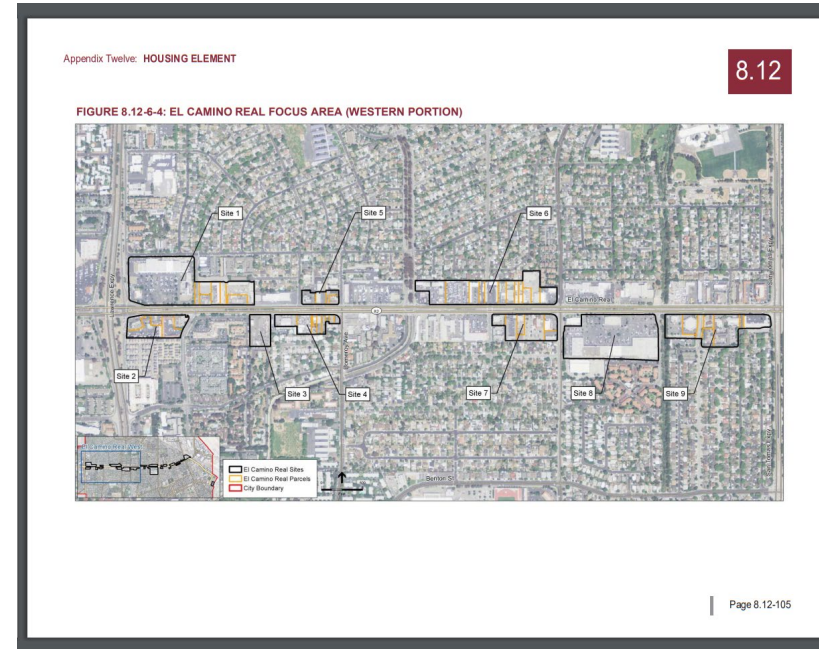
CITY OF SANTA CLARA
2010 - 2035 GENERAL PLAN



Housing Element

Components

- Review of previous Housing Element
- Goals, Programs, and Policies
- Housing Needs
- Governmental and Non-Governmental Constraints
- Sites Inventory and Analysis
 - Availability per State criteria
 - RHNA capacity per State criteria





Housing Element

Regional Housing Needs Allocation (RHNA)

- State Department of Housing and Community Development (HCD) determines regional housing needs by affordability levels for 8-year planning cycles
- Association of Bay Area Governments (ABAG) allocates share of region's housing needs by affordability level to every jurisdiction
- Local jurisdictions update their housing elements every 8 years to demonstrate available capacity to accommodate their allocation



Housing Element

Regional Housing Needs Allocation (RHNA)

- Housing Element must demonstrate capacity for full development of RHNA within the 8-year time period & provide annual progress reports
- RHNA Allocation is divided up by income level
 - Very Low Income (0-50% AMI)
 - Low Income (50-80% AMI)
 - Moderate Income (80-120% AMI)
 - Above Moderate / Market Rate (>120% AMI)



Housing Element

Housing Production 2015-2022 (Building Permits)

Income Level	RHNA Target	2015	2016	2017	2018	2019	2020	2021	Total
Very Low	1,050		1			130	37	121	289
Low	695		1			15	158	67	246
Moderate	755	19	16	6	5	8	3	20	125
Above	1,593	212	399	1,609	1,162	626	415	236	4,606
Total	4,093	231	417	1,615	1,167	779	613	444	5,266



Housing Element

Cycle 6 (2023 – 2031) RHNA (Illustrative Allocations)

- Bay Area: 441,176 units (~2.5 x Cycle 5)
- Santa Clara County: 129,579 units (29.4% of Bay Area)

City of Santa Clara (Illustrative Allocations)

Very Low Income (0-50% AMI)	2,872 units
Low Income (50-80% AMI)	1,653 units
Income (80-120% AMI)	1,981 units
Above Moderate/Market Rate (>120% AMI)	5,126 units
Total	11,632 units (9.0% of County)



Housing Element

City of Santa Clara Cycle 5 and 6 Comparison

Income Category	Cycle 5 (2015-2023)	Cycle 6 (2023-2031)
Very Low	1,050	2,872
Low	695	1,653
Moderate	755	1,981
Above Moderate	1,593	5,126
Total	4,093	11,632



Housing Element

Cycle 6 (2023 – 2031) Strategies

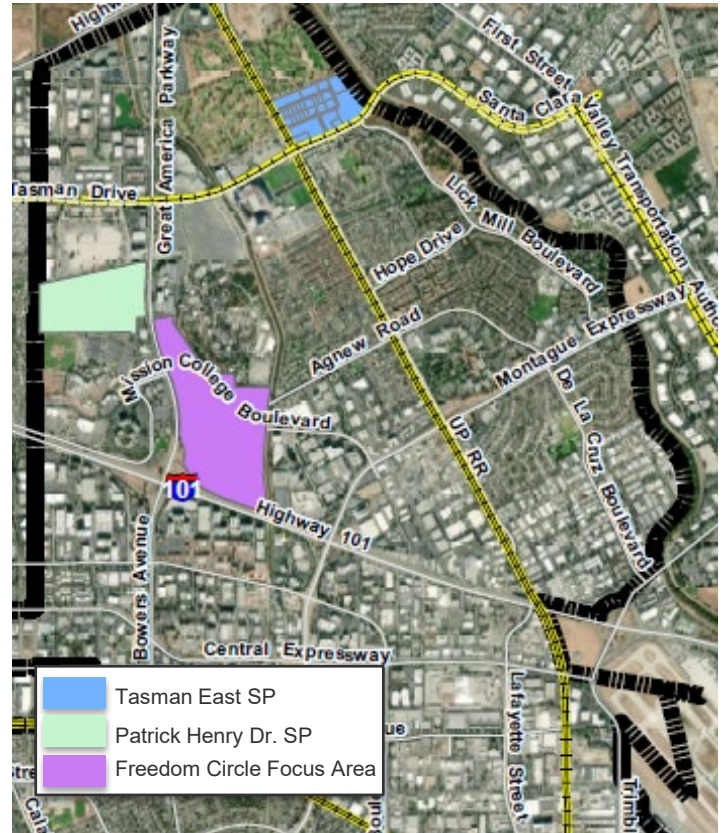
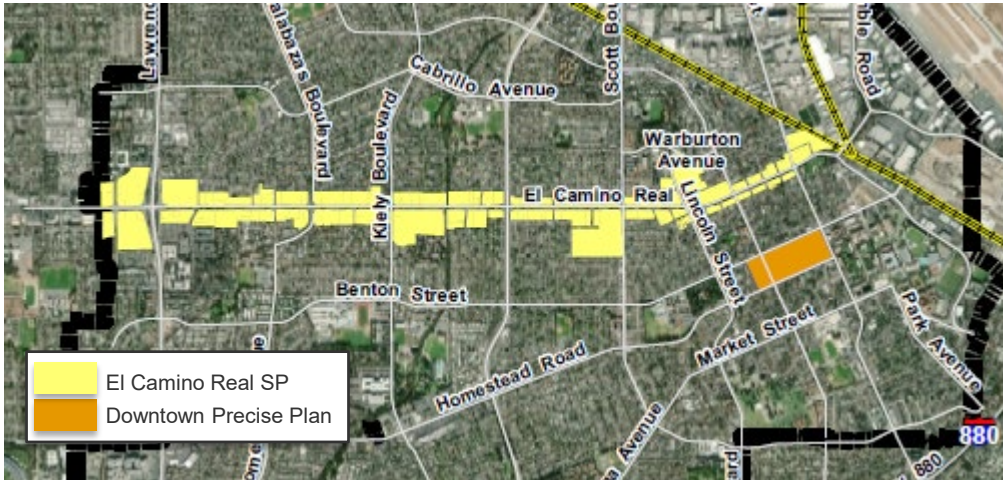
- General Plan Growth Capacity
- Long Range Plans (Specific Plans, Precise Plans, Focus Areas)
- Accessory Dwelling Units (ADUs)
- Zoning Code Update
- Affordable Housing Ordinance



Housing Element

Strategies – Long Range Plans

Planned Capacity: ~16,000 Units





Housing Element

Accessory Dwelling Units

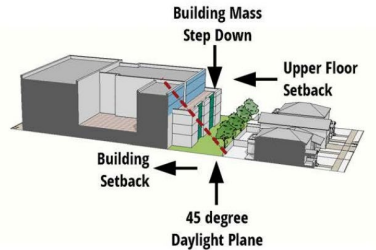
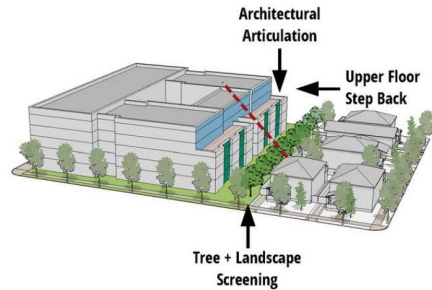
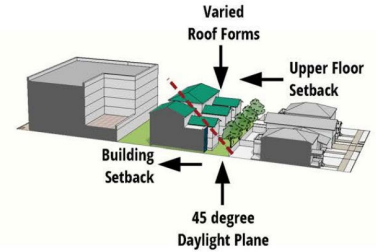
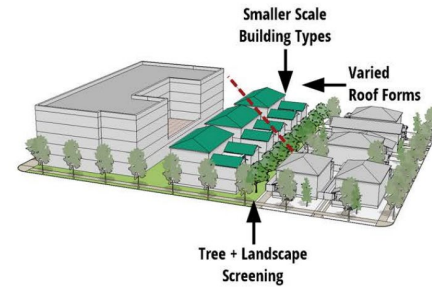
- 71 Building Permits Issued (2020)
- Zoning Code Update
- Inherently affordable
- Housing Collaborative providing support



Housing Element

Zoning Code Update

- Codify objective design standards
- Create development standards that reflect modern development (reduce need for PD Zonings)
- Rezone sites to be consistent with General Plan





Housing Element

Affordable Housing Ordinance

- Tasman East Specific Plan (10% Phase 1, 15% Phase 2)
- Citywide Affordable Housing Requirements (adopted January 2018)
 - Projects of 10+ units provide at least 15% of units affordable at average income \leq 100% AMI
 - Projects <10 units can pay In-Lieu Fee or provide 1 inclusionary unit
 - Option for alternative fulfillment that benefits the City
 - Commercial linkage fees
- Feasibility Study (2021)



Housing Element

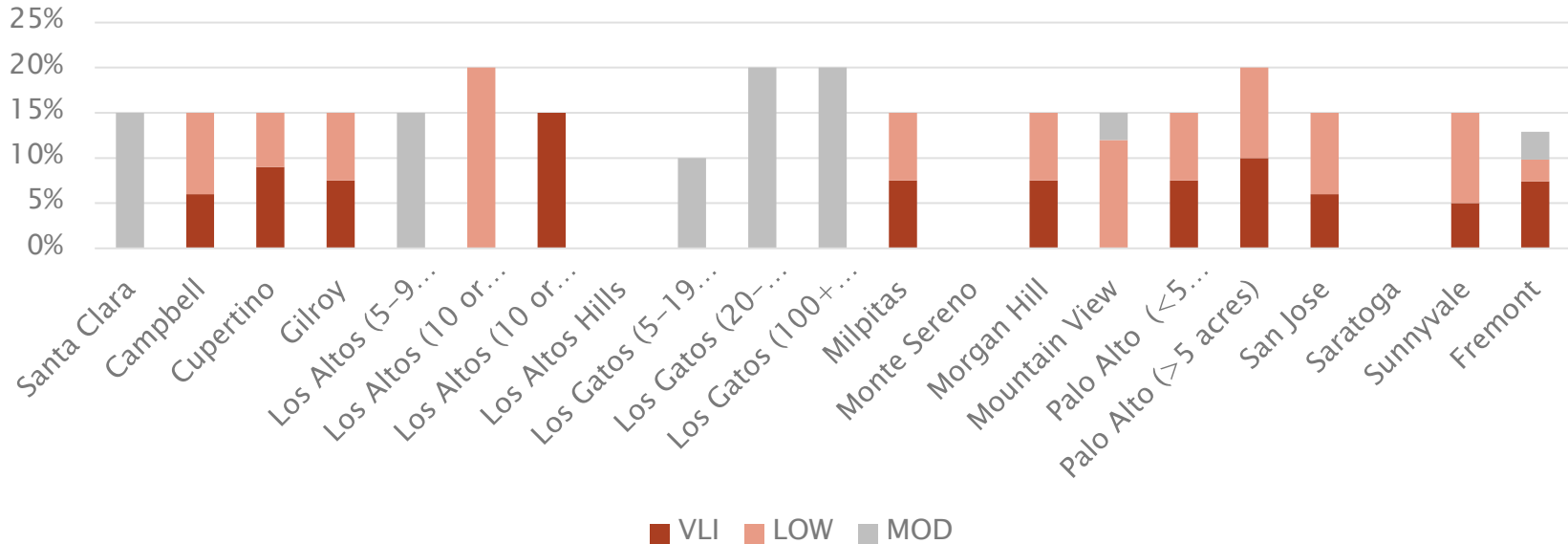
Affordable Housing Ordinance – Feasibility Study

- Initiated to provide information
- No specific proposal
- Independent verification of market feasibility



Housing Element

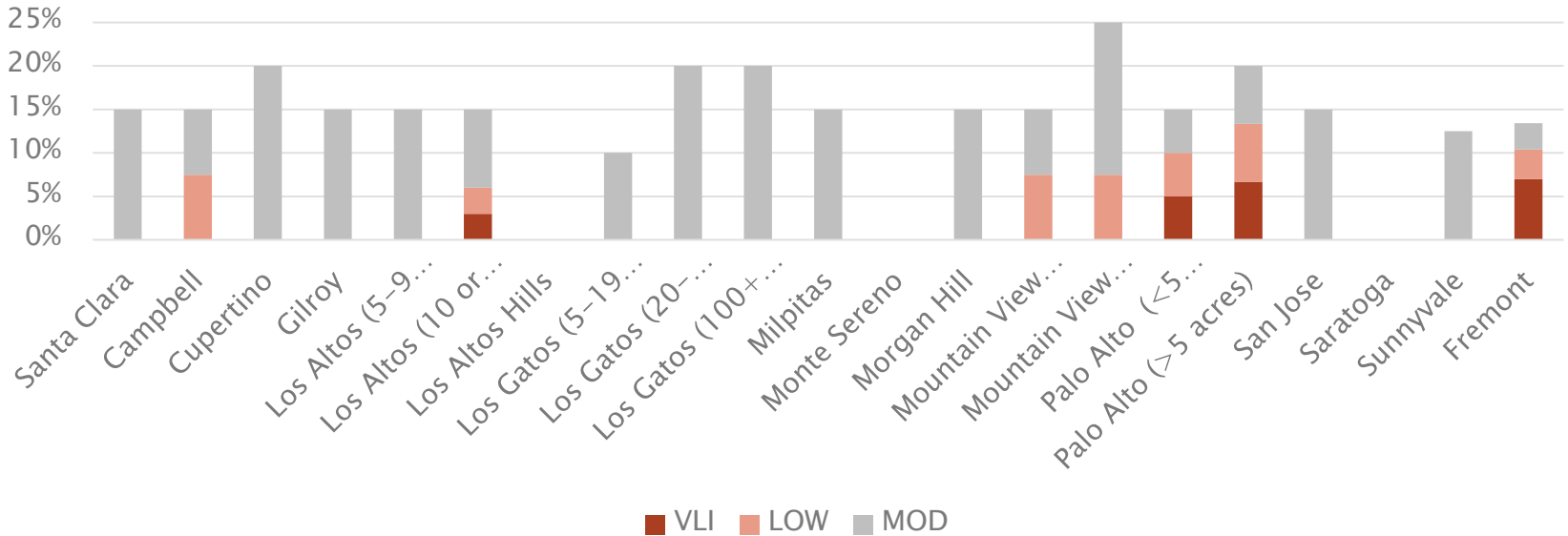
Neighboring Cities Affordable Housing, Citywide Rental





Housing Element

Neighboring Cities Affordable Housing, Citywide For-Sale





Housing Element

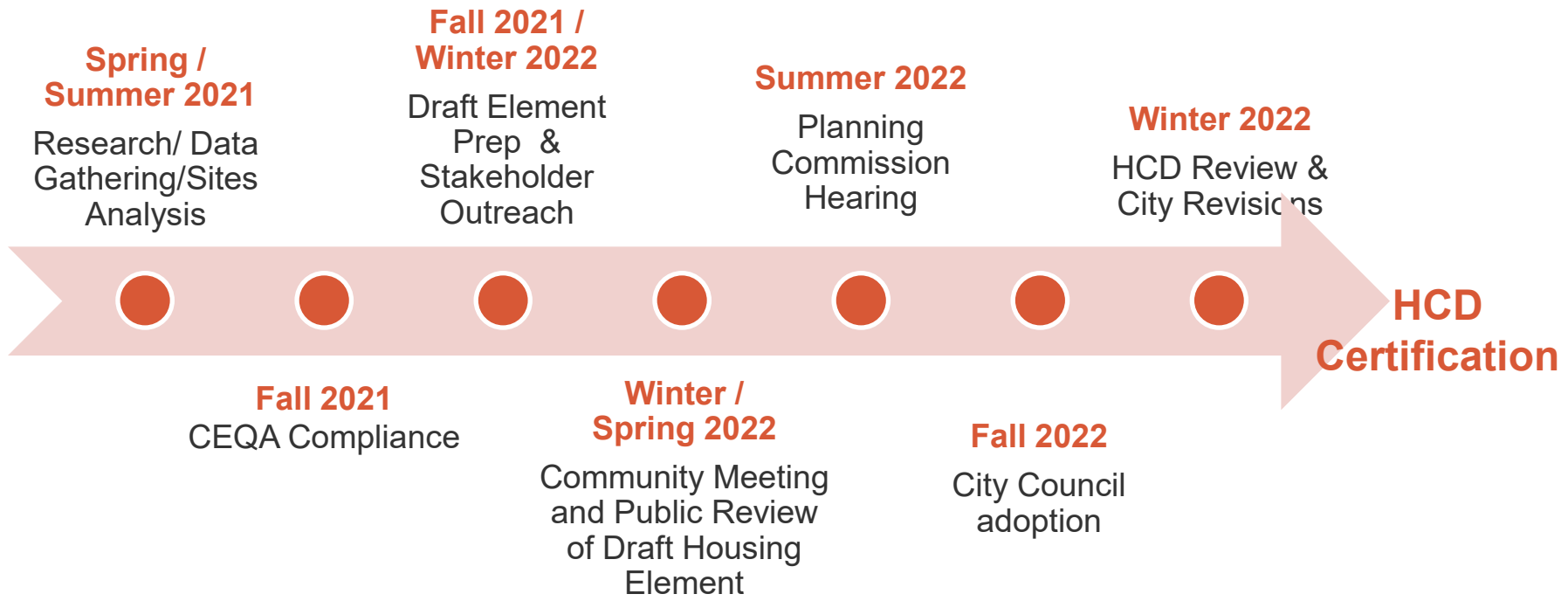
Possible Options

- Maintain Status Quo
- Proceed with focused changes based on feasibility study
- Re-evaluate commercial linkage fees
- Explore incentives or changes to other requirements that can offset financial impact of added affordability requirements



Housing Element

Process





Senior Advisory Commission

Item #2

RTC 22-666

**Presentation on the
Housing Element Update**

5/23/2022



Agenda Report

22-806

Agenda Date: 6/27/2022

SUBJECT

Senior Advisory Commission Work Plan & Goals Update for FY2021/22

BACKGROUND

The Senior Advisory Commission developed potential priorities and interests of older adult residents of Santa Clara aged 50 and over, using the results from the 2017 Senior Needs Assessment and the eight (8) domains of the WHO Age-Friendly City program. The Age-Friendly Cities' domains include: Economics and Employment; Community; Housing; Outdoor Spaces and Buildings; Transportation and Streets; Health, Wellness, and Nutrition; and Social and Civic Engagement. On August 23, 2021, the Commission adopted their goals and work plan as follows:

1. Advocate for Affordable and Convenient Housing

- a. Provide two (2) presentations (January/May) and three (3) articles for the Senior Center Newsletter (October, February, May) updating older adults on current affordable housing projects in Santa Clara.
- b. Provide two (2) presentations (January/May) and three (3) articles for the Senior Center Newsletter (October, February, May) updating older adults on current rental assistance programs in Santa Clara.
- c. Send representative to attend Housing Commission meetings when they begin (*on hold*).

2. Develop Opportunities to Promote Health, Wellness, and Nutrition

- a. Educate and provide resources for older adults transitioning through COVID-19 by offering two (2) presentations (December/April) on the topics of "Coping in a New Phase", and "The Affects to our Mental Health", and one (1) "share your experience" opportunity in March.
- b. Host the "Be Strong, Live Long" Health & Wellness Fair on Friday, May 20, 2022.
- c. Send representative to attend ADA Committee meetings (*on hold*).

DISCUSSION

Each sub-committee provides an update on the efforts and progress toward accomplishing the FY2021/22 Work Plan & Goals to the Commission for discussion. The sub-committees will verbally present their status reports as follows:

1. The Affordable and Convenient Housing sub-committee will report out on the Community Development Department May 23 presentation; Providing updates on current affordable & convenient housing projects for older adults, how Housing Elements benefits the older adult population, and projects in the near future that would benefit older adults;
2. The Affordable and Convenient Housing sub-committee for the Housing Commission is on hold until further notice;
3. The Health, Wellness, and Nutrition sub-committee will report out on any updates;
4. The Health, Wellness, and Nutrition committee will report out on any additional

information from the Health & Wellness Fair;

5. The Health, Wellness, and Nutrition sub-committee for the City ADA Committee is on hold until further notice.

Commissioner assignments may be made to serve on sub-committees to work on the goals, objectives and activities, provided that subcommittees have less than a quorum of the Commission assigned to each subcommittee.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Senior Advisory Commission’s agenda on the City’s official -notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email clerk@santaclaraca.gov [<mailto:clerk@santaclaraca.gov>](mailto:clerk@santaclaraca.gov).

Reviewed by: Jennifer Herb, Recreation Supervisor

Approved by: James Teixeira, Director of Parks & Recreation



City of Santa Clara

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Agenda Report

22-693

Agenda Date: 6/27/2022

SUBJECT

Senior Advisory Commission FY2022/23 Work Plan & Goals Discussion

BACKGROUND

At the beginning of each fiscal year, the Senior Advisory Commission develops a Work Plan and a set of activities to focus Commission discussion and effort throughout the year. The Plan is created by using the eight (8) domains of the World Health Organization's Age-Friendly City framework, reviewing the past Senior Needs Assessment, noting any significant changes and/or current trends relating to the senior population, and developing proposed policies or resources to meet Santa Clara's specific needs. The Commission suggests potential goals, evaluates resources available as well as Commissioner's interests at the June meeting, then prioritizes and finalizes the Work Plan at the July meeting of the new fiscal year.

DISCUSSION

Using the results from the 2017 Senior Needs Assessment and building upon the strategies that were suggested by focus group participants and partners, the Senior Advisory Commission will consider the priorities and interests of older adult residents of Santa Clara ages 50 and over, and brainstorm potential goals utilizing the eight (8) domains of the Age-Friendly City framework:

- A. Economics and Employment,
- B. Community,
- C. Housing,
- D. Outdoor Spaces and Buildings,
- E. Transportation and Streets,
- F. Health, Wellness, and Nutrition,
- G. Social and Civic Engagement, and
- H. Access to Community Resources and Information.

At the July 25, 2022 Senior Advisory Commission meeting, the Commission will discuss which goals will be prioritized and various activities suggested in support of the goals based upon available resources. Subcommittees of less than a quorum may also be assigned based upon commissioner's particular interests and capacity. Then the FY2022/23 Work Plan will be discussed and finalized.

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Prepared by: Jennifer Herb, Recreation Supervisor

Approved by: James Teixeira, Director of Parks & Recreation



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Agenda Report

22-692

Agenda Date: 6/27/2022

SUBJECT

Senior Advisory Commission Election of Chair and Vice Chair for FY2022/23

BACKGROUND

At the beginning of each fiscal year (FY), the Senior Advisory Commission appoints a Chair to facilitate the monthly meetings and a Vice Chair to serve in the role of meeting facilitator in the event the Chair is unavailable. The role of the Chair is to facilitate monthly meetings, speak at City Council meetings when necessary, and work with Staff Liaison on preparing the agenda. The role of the Vice Chair is to fulfill the role of the responsibilities of the Chair when the Chair is not available.

DISCUSSION

The Senior Advisory Commission may nominate individuals for each position. Individuals nominated can either accept or decline. Commissioners may vote for candidates in the role of Chair and Vice Chair. Commissioner with the most votes in each role will assume the responsibilities for the fiscal year FY2022/23.

ENVIRONMENTAL REVIEW

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RECOMMENDATION

Elect a Chairperson and Vice Chairperson to serve the Senior Advisory Commission for the FY2022/23 term.

Prepared by: Jennifer Herb, Recreation Supervisor

Approved by: James Teixeira, Director of Parks & Recreation