



City of Santa Clara

Meeting Agenda

Parks & Recreation Commission

Tuesday, August 16, 2022

7:00 PM

Virtual Meeting

Pursuant to California Government Code Section 54953(e) and City of Santa Clara Resolution 22-9124, the Parks & Recreation Commission meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to have methods for the public to participate remotely:

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755 or

Phone: (669) 900-6833

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

- 1.A 22-1001 [Action on the Parks & Recreation Commission Minutes of the July 19, 2022 Meeting](#)

Recommendation: Approve the Parks & Recreation Commission Minutes of the July 19, 2022 Meeting.

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

2. 22-557 [Initiate Community Input Process on the Proposed Schematic Design of a New Public Park at 2263 Calle Del Mundo \(Ensemble Investments/Rethink Development - Tasman East Specific Plan\)](#)

Recommendation: Provide input on the Schematic Design for the New Public Mini Park at 2263 Calle Del Mundo.

3. 22-1002 [Develop Initial Draft of the Commission Work Plan Goals and Activities for FY2022/23](#)

Recommendation: Develop a Parks & Recreation Commission Work Plan for FY2022/23 including goals, supporting activities and subcommittee assignments.

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next scheduled meeting is on Tuesday, September 20, 2022.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

22-1001

Agenda Date: 8/16/2022

REPORT TO PARKS & RECREATION COMMISSION

SUBJECT

Action on the Parks & Recreation Commission Minutes of the July 19, 2022 Meeting

RECOMMENDATION

Approve the Parks & Recreation Commission Minutes of the July 19, 2022 Meeting.

Prepared by: Dale Seale, Deputy Director of Parks & Recreation

Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS

1. Draft - Parks & Recreation Commission Minutes of the July 19, 2022 Meeting



City of Santa Clara

Meeting Minutes

Parks & Recreation Commission

07/19/2022

7:00 PM

Virtual Meeting

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CALL TO ORDER AND ROLL CALL

Chair Forte called the meeting to order at 7:01 PM.

Present 5 - Commissioner Dana Caldwell, Commissioner Maureen Chu, Chair Eversley Forte, Commissioner Kelly Gonzalez, and Commissioner Sajid Hai

Absent 2 - Vice Chair Burt Field , and Commissioner Brittany Ricketts

Commissioner Caldwell made a motion, seconded by Commissioner Gonzalez to excuse Commissioners Field and Ricketts.

Aye: 5 - Commissioner Caldwell, Commissioner Chu, Chair Forte, Commissioner Gonzalez, and Commissioner Hai

Excused: 2 - Vice Chair Field , and Councilmember Ricketts

CONSENT CALENDAR

- 1.A [22-778](#) Action on the Parks & Recreation Commission Minutes of the June 21, 2022 Meeting

Recommendation: Approve the Parks & Recreation Commission Minutes of the June 21, 2022 Meeting.

Commissioner Ricketts entered the meeting at 7:04 PM.

Commissioner Gonzalez made a motion, seconded by Commissioner Hai to approve the minutes of the June 21, 2022 meeting.

Aye: 6 - Commissioner Caldwell, Commissioner Chu, Chair Forte, Commissioner Gonzalez, Commissioner Hai, and Commissioner Ricketts

Excused: 1 - Vice Chair Field

PUBLIC PRESENTATIONS

None.

GENERAL BUSINESS

2. [22-777](#) Parks & Recreation Commission Election of Chair and Vice Chair

Recommendation: Nominate and select a Chairperson and Vice Chairperson for the Parks & Recreation Commission for the FY2022/23 term.

Chair Forte made a motion, seconded by Commissioner Caldwell to elect Commissioner Gonzalez as the new Chairperson for the FY 2022/23 term.

Aye: 6 - Commissioner Caldwell, Commissioner Chu, Chair Forte, Commissioner Gonzalez, Commissioner Hai, and Commissioner Ricketts

Excused: 1 - Vice Chair Field

Commissioner Hai made a motion, seconded by Commissioner Gonzalez to elect Commissioner Caldwell as the Vice Chairperson for the FY 2022/23 term.

Aye: 6 - Commissioner Caldwell, Commissioner Chu, Commissioner Forte, Chair Gonzalez, Commissioner Hai, and Commissioner Ricketts

Excused: 1 - Vice Chair Field

3. [22-949](#) Action on Parks & Recreation Commission Work Plan FY2021/22 Summary Report, and Discuss Draft Work Plan Goals and Activities for FY2022/23

Recommendation: (a) Note and file the Parks & Recreation Commission Work Plan for FY2021/22 Summary Report, and
(b) develop initial draft of Work Plan Goals and Activities for FY2022/23.

Commissioner Field entered the meeting at 7:28 PM.

Vice Chair Caldwell made a motion, seconded by Commissioner Hai to note and file the FY2021/22 Work Plan Summary Report.

Aye: 7 - Vice Chair Caldwell, Commissioner Chu, Commissioner Field, Commissioner Forte, Chair Gonzalez, Commissioner Hai, and Commissioner Ricketts

Commissioner Forte made a motion, seconded by Commissioner Hai to continue the Item 3.b until the August 16, 2022 Parks & Recreation Commission meeting.

Aye: 7 - Vice Chair Caldwell, Commissioner Chu, Commissioner Field, Commissioner Forte, Chair Gonzalez, Commissioner Hai, and Commissioner Ricketts

STAFF REPORT

Deputy Director Seale reported on topics related to the Parks Division: the Montague Park Rehabilitation Project construction is underway; the Department continues to implement the Commission recommended/ Council approved Integrated Goose Management Plan (IGMP), and separately adhering to best practices and the targets for water conservation due to the statewide severe drought.

Deputy Director Seale also reported on topics related to the Recreation Division: summer programs are in full service; the Department continues its efforts in recruitment and training of Lifeguards as well as Recreation Leaders and Office Specialists. Fall Recreation class registration opens on July 26, 2022 and classes start on August 22, 2022. The summer Roberta Jones Junior Theater (RJJT) presentation of "Frozen Jr." occurs on Tuesday-Thursday evening at 7:00 PM at the Mission City Center for Performing Arts. The first Summer Concert of the series will be held on Friday July 22 at Live Oak Park featuring "The Hitmen". Thereafter, Concerts in the Park series will continue at Central Park on July 29 with "Arena". On August 5 there will be "Family Camping in the City" at Reed & Grant Sports Park. Street Dance with "Pop Fiction" will be on August 5.

COMMISSIONERS REPORT

Chair Gonzalez visited Henry Schmidt Park. There is a need for a designated off leash dog area at Henry Schmidt Park and at other parks. She visited Ulistac Natural Area several times over the past month.

Commissioner Chu introduced herself and lives in Rivermark near Live Oak Park, and is the mother of two girls. She has been a resident of Santa Clara for 18 years. Over the years she and her family have participated in many recreation programs and wants to give back to the community. She is an Environmental Engineer by profession and has strong interests in nature and water conservation. She is looking forward to the concert in the park on Friday at Live Oak Park.

Commissioner Field welcomed the new commissioners. He visited Everett Alvarez Jr. Park, Henry Schmidt Park, and Maywood Park. He is becoming more familiar with Parks Division staff working in the parks system. Park patrons are getting in the habit of picking up trash and doing more to make Maywood Park a better place. He also attended the 4th of July event in Central Park.

Commissioner Forte attended the 4th of July event in Central Park, where he had the opportunity to chat with park patrons throughout the duration of the event. He also worked out at Earl Carmichael Park.

Commissioner Hai visited Maywood Park and Jenny Strand Park.

Commissioner Ricketts loves the City of Santa Clara, and grew up in Santa Clara and San Jose. She's proud to be a new homeowner in Santa Clara. She attended Santa Clara University and is a double Bronco. She is a family law attorney by profession.

ADJOURNMENT

Commissioner Field made a motion, seconded by Vice Chair Caldwell to adjourn the meeting at 8:02 PM until the next Parks & Recreation Commission meeting at 7:00 PM on August 16, 2022.

Aye: 7 - Vice Chair Caldwell, Commissioner Chu, Commissioner Field, Commissioner Forte, Chair Gonzalez, Commissioner Hai, and Councilmember Ricketts

MEETING DISCLOSURES

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Agenda Report

22-557

Agenda Date: 8/16/2022

REPORT TO PARKS & RECREATION COMMISSION

SUBJECT

Initiate Community Input Process on the proposed Schematic Design of a New Public Park at 2263 Calle Del Mundo (Ensemble Investments/Rethink Development - Tasman East Specific Plan)

COUNCIL PILLAR

Enhance Community Sports, Recreational and Arts Assets

BACKGROUND

On November 13, 2018, the Santa Clara City Council adopted the Tasman East Specific Plan (TESP) which provides guidelines for future projects proposed within the 45-acre specific plan area boundaries. The TESP provides a framework for the improvements to streets, the construction of greenways, and the dedication of parkland to support a high-density neighborhood near transit. At least five acres of dedicated parkland is required within the TESP upon buildout. A total of 0.85 acres of park space is required within the Hill District of the plan.

New public parks required by new residential development (SCCC 17.35) are designed to serve the needs of residents in the immediate neighborhood of the development in order to reduce potential impacts on the City park system. The private on-site amenities complement the public park program. The Parks & Recreation Department staff review the residential development applications for conformance with the requirements of the City Code 17.35, park system needs, research based best practices, and design principles, as well as any adjacent property issues. Following this review, the desired park program and initial schematic design are presented for community input from affected stakeholders, the general public and the Parks & Recreation Commission. The process involves public meetings, on-line survey, and other opportunities for feedback. The Parks & Recreation Commission makes a recommendation for approval to the Council on the preferred park master plan and design.

A 301-unit multi-family residential project with two live-work units and 650 square feet (sf) of co-working space was proposed by Ensemble/Rethink Development to be located at 2263 Calle Del Mundo (Project) and approved with conditions at the Architectural Review Hearing held on November 4, 2020 (File#20-1095). The Project will meet its parkland dedication requirements through a 0.2409-acre public mini park (Mini Park), a 3,442sf (0.079-acre) community room and terrace, eligible private on-site recreational amenities, and payment of City Mitigation Fee Act (MFA) fees due in-lieu of parkland dedication in compliance with City Code 17.35. The Project's 13,936 sf of improved parkland will also satisfy the TESP pro rata requirement of 11,700 sf of the Hill District park space. The Mini Park will be designed and constructed by the developer, dedicated to the City in fee title, and will be maintained in perpetuity by the developer after dedication. The public Community Room will be a first-floor condominium unit in the mid-rise building and dedicated to the City.

The proposed Ensemble park dedication will be sited adjacent to the Summerhill development park dedication. Since the two public park parcels will be developed and dedicated to the City at separate times by different entities, the outcome desired is a single cohesive park experience for the new neighborhood. For reference, see RTC#20-671 for the existing park parcel design (Attachment1).

DISCUSSION

At the August 2022 Regular Meeting, the Parks & Recreation Commission will receive a presentation (Attachment 1) by Ensemble Investments/Rethink Development for the Mini Park schematic design at 2263 Calle Del Mundo (consistent with the Architectural Review approval), receive public comment, and provide Commission input. A community input survey will be posted on the City website after the Commission Meeting to gather additional community feedback. The developer will provide a final schematic design for the Mini Park and respond to the community input at a future meeting of the Parks & Recreation Commission for a possible recommendation to the City Council for approval.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment. The activity covered by this residential development project fall within the scope of the project analyzed under the Environmental Impact Report (EIR) for the Tasman East Specific Plan which included the construction of parks, which was approved on November 13, 2018 (Resolution No. 18-8623) pursuant to the California Environmental Quality Act (CEQA) (Public Resources Code Section 21000 et seq.).

FISCAL IMPACT

There is no fiscal impact to the General Fund for the construction of the Mini Park and community room. The developer will design the Mini Park and the community room to City standards, construct the public park and community room improvements to code, and maintain the park in perpetuity, at no cost to the City. However, the City will be in control of reservation, scheduling, and janitorial for the community room.

COORDINATION

This report has been coordinated with the City Attorney's Office.

PUBLIC CONTACT

Public contact was made by posting the Parks & Recreation Commission agenda on the City's official -notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> <<<mailto:clerk@santaclaraca.gov>>>.

RECOMMENDATION

Provide input on the Schematic Design for the New Public Mini Park at 2263 Calle Del Mundo.

Prepared by: Gina Saporito, Staff Analyst

Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS

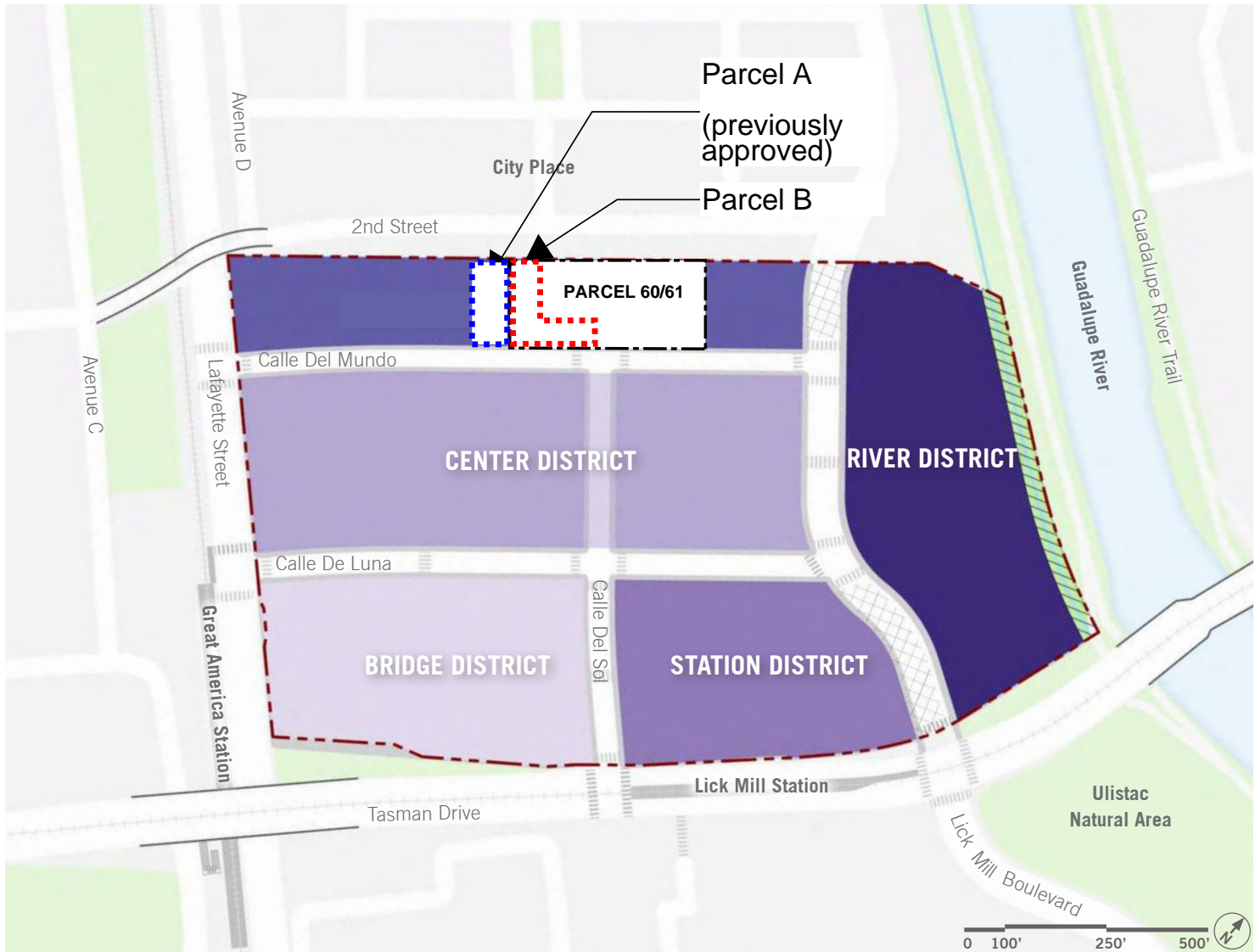
1. 2263 Calle Del Mundo Park Schematic Design Presentation

2263 Calle Del Mundo - Parcel B Schematic Park Presentation

08.16.22



Tasman East - Hill District
Santa Clara, CA






**DEDICATED PARKLAND
(MINIMUM 5 ACRES)**



- Hill District 0.85 acre
- Center District 1.0 acre
- River District 2.5 acres
(Including 0.75 acre easement)
- Bridge District 0.5 acre
- Station District 0.15 acre

+

**PRIVATELY-OWNED OPEN
SPACE**



- Greenways 
- At Grade & Publicly Accessible (100% Credit) 
- PRIVATE OPEN SPACE (50% Credit) 

=

TOTAL 10 ACRES

Public improvements beyond the site
not included in 10.0 acres

* Greenway and Park locations
depicted are conceptual.

-  Paseo
-  Public Improvement Beyond the Site
-  To Be Implemented as Development Occurs
-  City Easement
-  Site Boundary

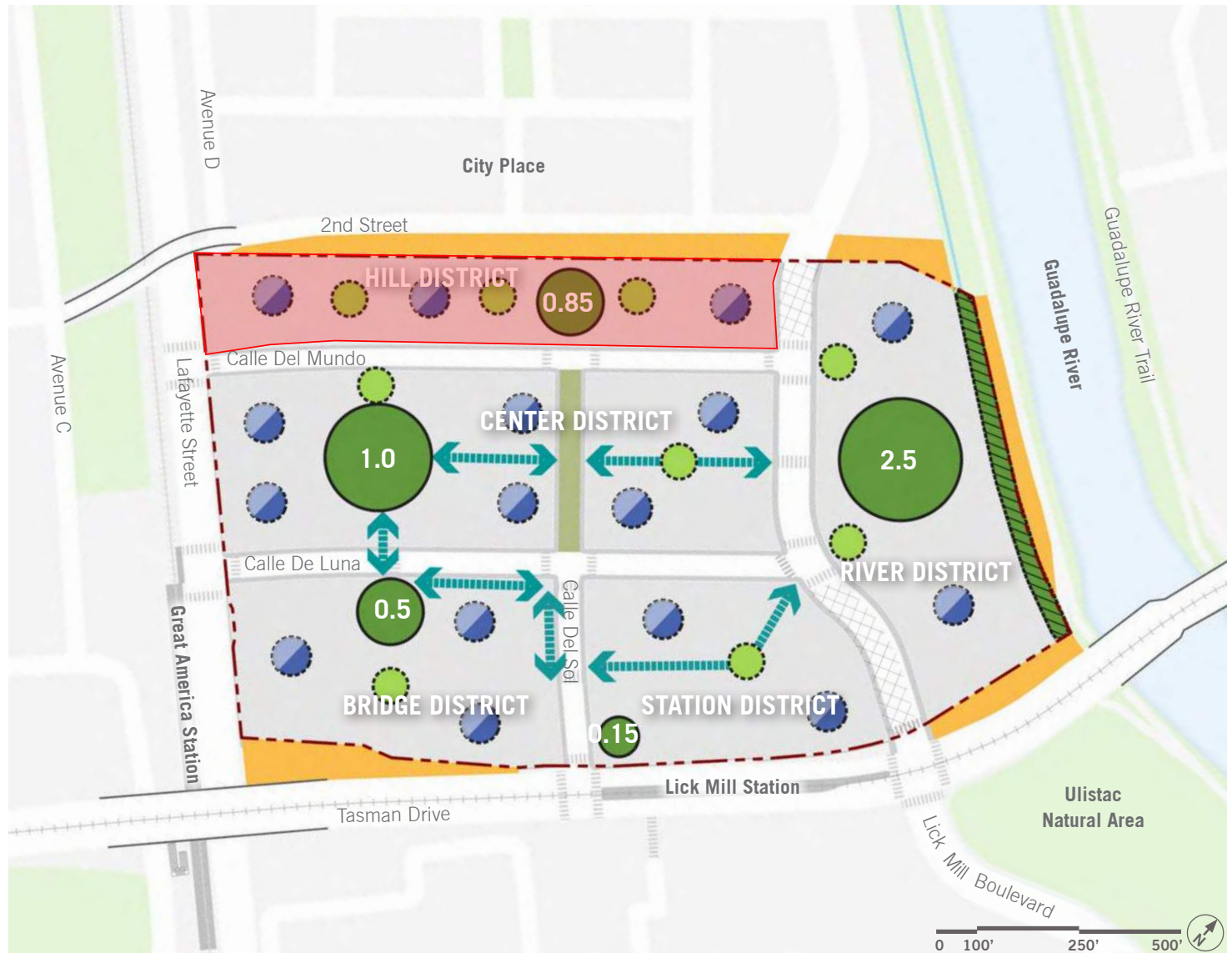


Figure 03-7-3 Open Space Framework



Park Dedication Extents - Red line

Required Total Park Dedication: 13,936 SF;
.32 acres

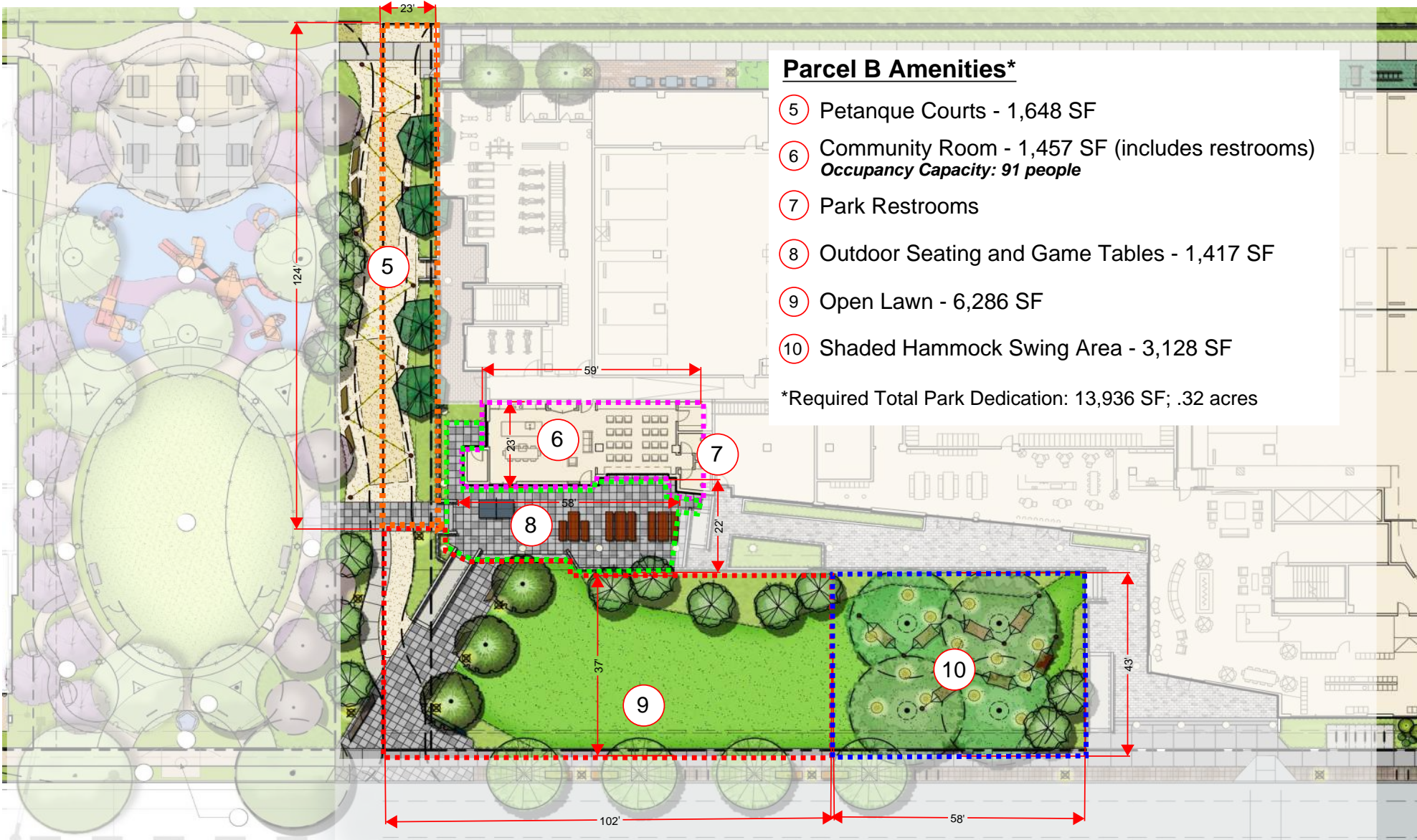
Parcel A
(previously approved)

Parcel B



Parcel A Amenities

- ① Group/Family Picnic Area with BBQs
- ② Playground
*Contains all 7 Elements of Play:
Balancing, Sliding, Brachiating, Spinning, Climbing,
Swinging and Running/Free Play*
- ③ Off Leash Dog Area
- ④ Park Loop Pathway with Seating Nodes



Parcel B Amenities*

- 5 Petanque Courts - 1,648 SF
- 6 Community Room - 1,457 SF (includes restrooms)
Occupancy Capacity: 91 people
- 7 Park Restrooms
- 8 Outdoor Seating and Game Tables - 1,417 SF
- 9 Open Lawn - 6,286 SF
- 10 Shaded Hammock Swing Area - 3,128 SF

*Required Total Park Dedication: 13,936 SF; .32 acres



Petanque Promenade

Outdoor/Indoor
Community Room

Open Lawn

Hammock Lawn

Outdoor Seating and
Game Tables



Tasman East - Hill District
Santa Clara, CA

Park Imagery
08.16.22

TGP The
Guzzardo
Partnership, Inc.
Landscape Architects | Land Planners



Tasman East - Hill District
Santa Clara, CA

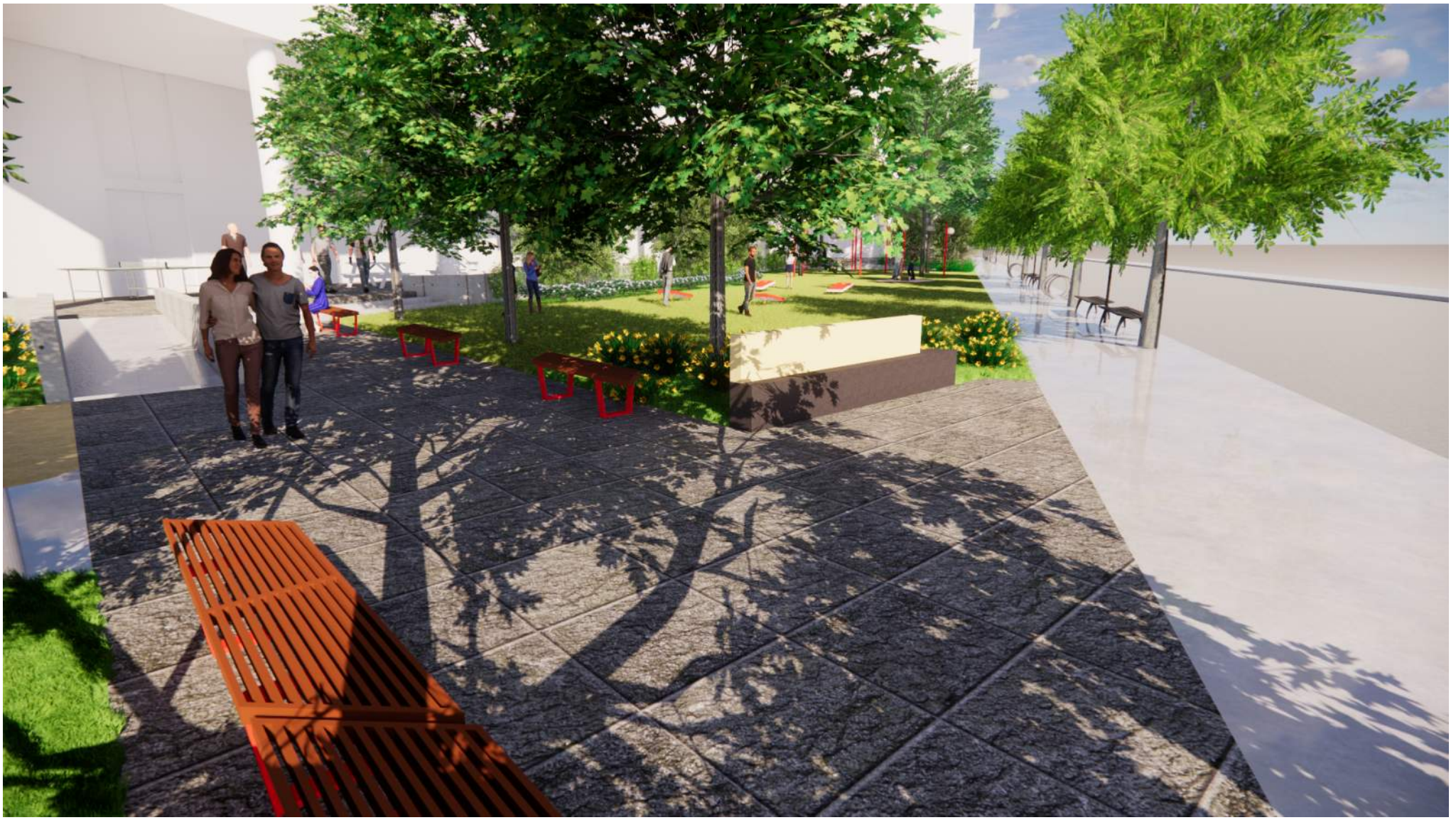
Park Imagery
08.16.22



Tasman East - Hill District
Santa Clara, CA

Park Imagery
08.16.22

TGP The
Guzzardo
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Ulmus parvifolia -
Chinese Elm



Lagerstroemia indica -
Crepe Myrtle



Magnolia grandiflora -
Southern Magnolia



Quercus agrifolia -
Coast Live Oak



Shrub Planting Character Imagery



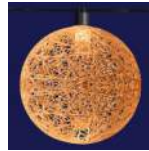
Overhead String Lights

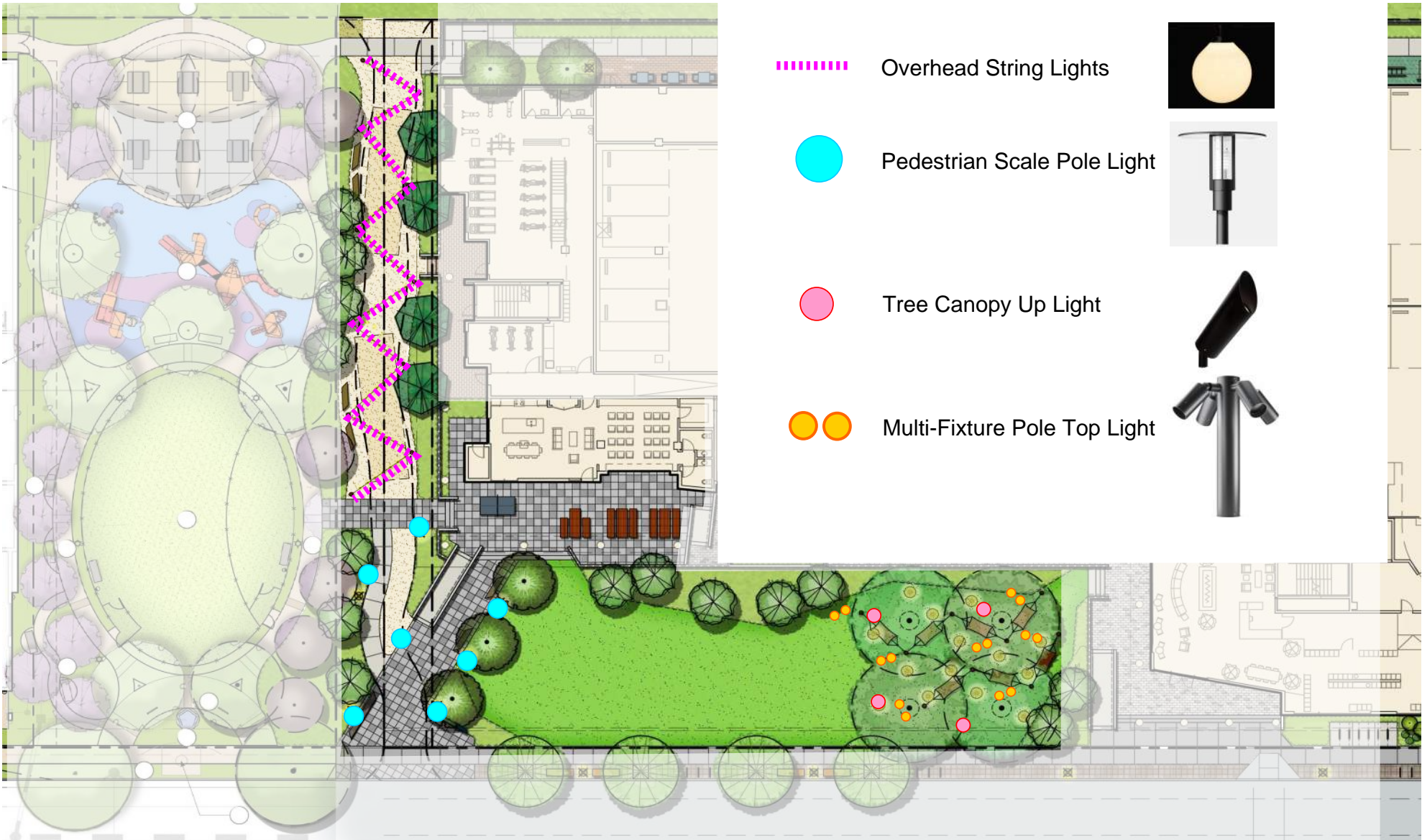


Pedestrian Scale Pole Light



Tree Canopy Lantern







Petanque Court String Lighting



Pedestrian Scale Pole Light



Tree Canopy Lantern Character





Park Benches



Dual Purpose Dining and Gaming Table



Bike Rack



Hammock



Outdoor Game Table



Agenda Report

22-1002

Agenda Date: 8/16/2022

REPORT TO PARKS & RECREATION COMMISSION

SUBJECT

Develop Initial Draft of the Commission Work Plan Goals and Activities for FY2022/23

BACKGROUND

Annually, the Parks & Recreation Commission (Commission) considers three to five specific, measurable, attainable, realistic, and time-bound Work Plan goals and/or activities for the fiscal year. These are intended to focus Commission efforts and respond to community and City Council priorities within existing budget direction, resource limitations, and the purview of the Commission as set forth in the City Charter and City Code.

The Commission discusses the Work Plan goals and activities at the regular monthly Commission meeting and makes subcommittee assignments, as necessary. During the month, Commissioners work on the activities and provide updates on their progress. Subcommittee assignments are made with the limitation that less than a quorum of the Commission may be assigned to serve on any subcommittee.

The Work Plan Goals for FY2021/22 were: A: 1) Review park site and facility condition assessments and recommend priorities given existing and anticipated service levels and available resources; B: 1) Review and solicit community input on the existing City park rehabilitation projects based on the current Capital Improvement Program (CIP) Budget and schedule; and 2) review residential developer proposed schematic designs for new neighborhood parks that serve new residential development; C: 1) Host and develop recommendations for the 40th annual Santa Clara Art & Wine Festival September 17 -18, 2022; and 2) participate in Citywide Special events; and D: 1) Develop a community input process and stakeholders list for the proposed Community Park North; 2) Conduct community outreach and input process with City staff and consultant. (this goal is contingent upon the Related Project's application, phasing, and contribution).

At the July 2022 Regular Meeting, the Commission reviewed the previous year's Work Plan and discussed potential goals for the coming year. The Commission was interested in using some of the previous year's goals as well as exploring new areas of interest/focus. New goals for consideration included exploring how to support of recreation programming given budget constraints/reductions, exploring pros/cons and public input on off-leash dogs in neighborhood parks, expansion of the park system's tree canopy through grant and volunteer initiatives, and participation in public meetings of the City's Homelessness Task Force given impacts on the park system. The Commission voted to continue the discussion of goals and activities to the next meeting.

DISCUSSION

At the August 2022 Regular Meeting, the Commission will review Work Plan goals from prior years

and discuss potential goals and activities to include in the Commission Work Plan for FY2022/23.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

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RECOMMENDATION

Develop a Parks & Recreation Commission Work Plan for FY2022/23 including goals, supporting activities and subcommittee assignments.

Reviewed by: Dale Seale, Deputy Parks & Recreation Director

Approved by: James Teixeira, Director of Parks & Recreation