



City of Santa Clara

Meeting Agenda

Civil Service Commission

Monday, September 12, 2022

7:00 PM

Virtual Meeting

Pursuant to California Government Code Section 54953(e) and City of Santa Clara Resolution 22-9135, the Civil Service Commission will be held by teleconference only. No physical location will be available for this meeting, however, the City of Santa Clara continues to have methods for the public to participate remotely:

To join Zoom Meeting please use this URL to join.

<https://santaclaraca.zoom.us/j/97059145929?pwd=YnJ4a2NSNXplaDZrc0FOaFplWDBKdz09>

Meeting ID: 970 5914 5929

Passcode: 793515

CALL TO ORDER AND ROLL CALL

Pledge of Allegiance

CONSENT CALENDAR

- 1.A 22-609** Action to Approve the Civil Service Commission Meeting Minutes of April 11, 2022.

Recommendation: Approve the Meeting Minutes of April 11, 2022.

- 1.B 22-1110** Note and File the Current Status and Requisition Report dated August 31, 2022

Recommendation: Note and File the Current Status and Requisition Report dated August 31, 2022

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

- 2.A 22-1123** Action to Modify the Class Specifications for Recruit Police Officer (Job Code 689) and Police Officer (Job Code 650)

Recommendation: Approve the modified class specifications for Recruit Police Officer (Job Code 689) and Police Officer (Job Code 650)

- 2.B 22-1122** Action to Modify the Class Specification for Firefighter I (Job Code 487)

Recommendation: Approve the modified class specification for Firefighter I (Job Code 487)

- 2.C 22-1112** Action to Adjust the Examination Weighting Plan for Firefighter I (Job Code 487) to 100% Oral Examination, Qualifying Performance Examination & Qualifying Written Examination on an Ongoing Basis

Recommendation: Approve the modified weighting plan for Firefighter I (Job Code 208) to 100% Oral Examination, Qualifying Performance Examination, and a Qualifying Written Examination on an ongoing basis

- 2.D 22-878** Action to Extend Probationary Period of Business Analyst - Public Benefits (Employee No. 08096)

Recommendation: Approve the extension of the probationary period for a Business Analyst - Public Benefits employee (Employee No. 08096) for the duration of time the employee is on leave or reduced work week schedule.

- 2.E 22-916** Election of Civil Service Commission Chair and Vice-Chair

Recommendation: Staff recommends that the Commission conduct an election for the roles of Chair and Vice-Chair the period of September 12, 2022 through June 30, 2023, or as soon thereafter as is practicable for holding the next Commission election.

- 2.F 22-977** Action to Establish Civil Service Commission Meeting and Board of Review Dates for 2023

Recommendation: Approve Civil Service Commission meeting and Board of Review dates for 2023

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT**MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-judicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-judicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.