



City of Santa Clara

Meeting Agenda

Senior Advisory Commission

Monday, September 26, 2022

10:00 AM

Virtual Meeting

Pursuant to California Government Code Section 54953(e) and City of Santa Clara Resolution 22-9142, the Senior Advisory Commission meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to have methods for the public to participate remotely:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join: <https://santaclaraca.zoom.us/j/97590069803>

Or join by phone: Dial 1-669-900-6833

Webinar ID: 975 9006 9803

International numbers available: <https://santaclaraca.zoom.us/u/abuhH0eDsx>

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

1.A 22-1026 [Senior Advisory Commission Minutes of August 22, 2022](#)

Recommendation: Approve the Senior Advisory Commission Minutes of August 22, 2022

1.B 22-1146 [Informational Update on Senior Center Memberships](#)

Recommendation: No action is required as this is an informational item.

1.C 22-1156 [Recommend that Council Approve the Senior Advisory Commission Calendar of Meetings for 2023](#)

Recommendation: Recommend that Council Approve the Senior Advisory Commission Calendar of Meetings for 2023.

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

2. 22-1154 [Senior Advisory Commission Work Plan & Goals for FY2022/23](#)

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next scheduled meeting is on Monday, October 24, 2022.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

22-1026

Agenda Date: 9/26/2022

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Senior Advisory Commission Minutes of August 22, 2022

RECOMMENDATION

Approve the Senior Advisory Commission Minutes of August 22, 2022

Prepared by: Jennifer Herb, Recreation Supervisor
Reviewed by: Kimberly Castro, Recreation Manager
Approved by: James Teixeira, Director of Parks and Recreation

ATTACHMENTS

1. Draft Minutes of the Senior Advisory Commission August 22, 2022



City of Santa Clara

Meeting Minutes

Senior Advisory Commission

08/22/2022

10:00 AM

Virtual Meeting

Pursuant to California Government Code Section 54953(e) and City of Santa Clara Resolution 22-9124, the Senior Advisory Commission meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to have methods for the public to participate remotely:

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Please click this URL to join: <https://santaclaraca.zoom.us/j/97590069803>

Or join by phone: Dial 1-669-900-6833

Webinar ID: 975 9006 9803

International numbers available: <https://santaclaraca.zoom.us/u/abuhH0eDsx>

CALL TO ORDER AND ROLL CALL

The regular meeting was called to order by Chair Toledo at 10:04 a.m.

Present 7 - Commissioner Edmund Drozek, Commissioner Tom Freitas, Commissioner James Hohenshelt, Commissioner Judy Hubbard, Vice Chair Grant L. McCauley, Commissioner Veena Sterling, and Chair Nancy Toledo

CONSENT CALENDAR

1.A [22-1024](#) Action on the Senior Advisory Commission Minutes of July 25, 2022

Recommendation: Approve the Senior Advisory Commission Minutes of July 25, 2022

A motion was made by Commissioner Hubbard, seconded by Vice Chair McCauley to approve the minutes of July 25, 2022.

Aye: 7 - Commissioner Drozek, Commissioner Freitas, Commissioner Hohenshelt, Commissioner Hubbard, Vice Chair McCauley, Commissioner Sterling, and Chair Toledo

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

2. [22-1032](#) Consideration of the Senior Advisory Commission Work Plan Goals and Objectives FY2022/23

The Commission concluded their brainstorming for the 2022-23 Work Plan based on the eight (8) domains of the Age-Friendly City guidelines, and identified sub-committee members.

1. Housing - Commissioners Hubbard & Freitas.

- a. Appoint representative(s) to attend the Housing Commission meeting.
- b. Research Housing page of the City's website
 - i. Disseminate information to the older adult population via two (2) presentations at the Senior Center (November and April) and provide one article for the Senior Center newsletter (February).

2. Outdoor Spaces and Buildings - Commissioners Freitas & Sterling.

- a. Participate in public design phase discussions of new park facilities and spaces, including park improvement projects. Monitor the Parks & Recreation Commission for outdoor spaces in development that may enhance outdoor recreation for older adults.
- b. Provide organized activities at the Senior Center
 - i. Billiard tournament (February)
 - ii. Bean Bag Toss (April)

3. Transportation and Streets

- a. Monitor public conversations regarding City of Santa Clara's transportation needs and the Council's proposed solutions. - **Commissioners Hubbard & Toledo.**
 - i. Monitor and report monthly to Commission regarding planning phases of the VIA Shuttle
- b. Review and provide feedback to the Pedestrian and Bicycle Master Plans for potential access improvements, and provisions for general safety and develop strategies to address excessive speeding on bike paths. - **Commissioners Drozek, Hohenshelt & Freitas.**
 - i. Send representative(s) to attend Bicycle & Pedestrian Advisory Committee meeting.

4. Health, Wellness, and Nutrition - Commissioners Hohenshelt & Hubbard.

- a. Provide resources to the community on the topic of Alzheimer's and dementia, including programming to reduce isolation.
 - i. Host an Alzheimer's and dementia presentation at the Senior Center in March.

5. Access to Community Resources and Information

- a. Appoint representative(s) to attend the ADA Committee Meetings. - **Commissioner Hubbard**
- b. Host the "Be Strong, Live Long" Health & Wellness Fair. -**Commissioners McCauley, Toledo, & Hubbard.**
 - i. May 19, 2023
 - ii. Go over Commission assignments for event (March)
 - iii. Schedule Commission assignments for event (April)
 - iv. Deliver Good Neighbor letter to neighborhood (May)

Economics and Employment (no activities suggested)

Community (no activities suggested)

Social and Civic Engagement (no activities suggested)

A motion was made by Commissioner Hubbard, seconded by Commissioner Hohenshelt to approve the Senior Advisory Commission Work Plan and Goals for FY2022/23.

Aye: 7 - Commissioner Drozek, Commissioner Freitas, Commissioner Hohenshelt, Commissioner Hubbard, Vice Chair McCauley, Commissioner Sterling, and Chair Toledo

STAFF REPORT

Recreation Supervisor Herb provided Senior Center updates regarding:

- The Ice Cream Social will be held on the Senior Center patio on Wednesday, 24 from 11 a.m - 1 p.m.
- Breathe California will be providing an Indoor Air Quality: What are You Breathing? workshop on Wednesday, September 14 from 10 - 11 a.m.
- September is Fall Prevention Awareness and the Senior Center is hosting two workshops in September.
 - Fall Safety Program provided by the Santa Clara Fire Department will be held on Tuesday, September 20 from 10 - 11 a.m.
 - Your Medications and Falls provided by SC Valley Medical Center's Trauma RN will be held on Monday, September 26 from 10 - 11 a.m.
- Blood Pressure Clinic continues at the Senior Center on Wednesdays from 10:30 a.m. - 12 p.m.
- Memories and Hugs Workshop is held in person on the third Monday of each month from 12:30 - 2:30 p.m.
- Games and More drop-in Program takes place at the Senior Center Monday/Wednesday/Friday from 1 - 2:45 p.m.
- The Senior Center offers croquet, bean bag toss, and ladder ball for individuals that want to be outdoors

Recreation Manager Castro provided Parks & Recreation Department updates regarding:

- The Parks & Recreation Department is working on a bid proposal and timeline for the Eddie Souza building rehabilitation. As soon as the project is ready to start, information will be posted at the garden to inform users.
- The City has been working on protocols and the required technology for hybrid Commission meetings. The goal is to offer hybrid meetings by the end of the calendar year. as well as procuring the needed technology
- The Art & Wine Festival will be held on September 17 and 18 in Central Park.
- The Senior Center will be implementing Membership changes beginning October 3. The Senior Center will be hosting an information table at the Ice Cream Social as well as offering community meetings on Thursday, August 25 from 10 - 11 a.m, and on Tuesday, August 30 from 2 - 3 p.m.
- The Senior Center Natatorium is continuing to recruit additional lifeguards to work in the morning.

Commissioner Sterling left the meeting at 12:10 p.m.

COMMISSIONERS REPORT

None

ADJOURNMENT

**Commissioner Hubbard made a motion, seconded by
Commissioner Freitas that the meeting be adjourned at 12:27 p.m.**

Aye: 6 - Commissioner Drozek, Commissioner Freitas, Commissioner
Hohenshelt, Commissioner Hubbard, Vice Chair McCauley, and Chair
Toledo

Absent: 1 - Commissioner Sterling

MEETING DISCLOSURES

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Agenda Report

22-1146

Agenda Date: 9/26/2022

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Informational Update on Senior Center Memberships

COUNCIL PILLAR

Deliver and Enhance High-Quality Efficient Services and Infrastructure

BACKGROUND

According to a 2021 Cost of Services study performed by ClearSource Financial Consulting, the Parks & Recreation Department receives an 89% subsidy from the General Fund. The fees charged for programs and services supplement the General Fund subsidy by approximately 11%. The Cost of Service study is used to identify and calculate the City's full cost for providing a specific program or service which are included in the City's Municipal Fee Schedule and reviewed and adopted by Council annually.

The City's budget has a structural deficit, which means that the City's cost to provide programs and services continues to exceed the City's anticipated revenue. Staffing, programs and hours of service have already been reduced to balance the budget. In addition, revenues generated from program fees will be used to offset program expenses.

On June 21, 2021, the Council directed staff to bring forward a Parks & Recreation Cost Recovery Policy as part of the Fiscal Year 2022/23 budget review process. The policy development was informed by a community input survey and a special meeting of the Parks & Recreation Commission, Senior Advisory Commission, and members of the Youth Commission in spring of 2022. The policy is a foundational and widely used tool that aligns cost recovery and program pricing with the levels (%) of benefit received by the individual and/or community. In principle, the more the community benefits, the greater the public subsidy; and conversely, the more the individual benefits, the greater their cost recovery share will be.

Following public input and Council review on April 5, 2022, the Cost Recovery Policy guidelines were adopted on April 19, 2022. Resident Senior Center use is placed in the 1-20% cost recovery category. Direct costs for Senior Center operations is approximately \$1.6 million/year (not including nutrition, health & wellness, maintenance, or facility repair/renewal). Direct costs to run the drop-in programs is approximately \$579,000/year, including lap swim. Membership fees are expected to generate about 2% - 7% cost recovery which is on the lower end of the cost recovery range for this type of program/service.

DISCUSSION

In April 2022, Council reviewed and adopted a Parks & Recreation Cost Recovery Policy. It provides a framework for understanding the cost of services, the level of individual or community benefit, how much program participants might pay and how much City subsidy would be expected. To implement the Cost Recover Policy, the Parks & Recreation Department created two (2) membership levels for participation at the Senior Center: (a) Basic, and (b) Premium. These memberships include access to programs and facilities. Patrons may choose their membership level based on interest; and, for those who may need financial assistance, a partial grant is available. Membership Fees and the General Fund subsidy support the facilities, programs, and services offered.

Beginning October 3, Memberships will be renewed at the new levels when a patron’s membership expires (ex. if your membership expires in January you will need to renew and pay the fee at that time). Scholarships will be made available for those who qualify. Current Senior Cards benefits are valid through the expiration date. Memberships are available at two benefit levels:

Senior Center Memberships

	Basic	Premium*
Annual Cost	\$12 Res/\$37 Non-res	\$37 Res
Day Pass	\$5 Res/\$7 Non-res	\$10 Res
Replacement Card	\$1	\$1

*Scholarship available for premium memberships only (up to \$25 annually per person)

Amenities	Basic	Premium
Billiard/Game Room	X	X
Computer Lab	X	X
Table Tennis	X	X
Drop-in Games	X	X
Drop-in Educational Programs, Workshops/Trainings, and Seminars	X	X
Monthly Newsletter Access	X	X
Howdy Packet Access	X	X
Fitness Center Access		X
Natatorium Access		X
Recreation Swim and Lap Swim Access		X

ENVIRONMENTAL REVIEW

The action being considered is an informational item only and does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(a), as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

FISCAL IMPACT

There is no action required or sought by the Commission at this time and therefore, no additional fiscal impact to the project.

COORDINATION

This report was coordinated with the City Manager's Office.

PUBLIC CONTACT

Public contact was made by posting the Senior Advisory Commission agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

No action is required as this is an informational item.

Reviewed by: Kim Castro, Recreation Manager

Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS

1. Senior Center Memberships Brochure

Why are there new fees to visit the Senior Center?

- According to a 2021 Cost of Services study performed by ClearSource Financial Consulting, the Parks & Recreation Department receives an 89% subsidy from the General Fund. The fees charged for programs and services supplement the General Fund subsidy by approximately 11%. The Cost of Service study is used to identify and calculate the City's full cost for providing a specific program or service which are included in the City's Municipal Fee Schedule and reviewed and adopted by Council annually.
- The City's budget has a structural deficit, which means that the City's cost to provide programs and services continues to exceed the City's anticipated revenue. Staffing, programs and hours of service have already been reduced to balance the budget. In addition, revenues generated from program fees will be used to offset program expenses.

Santa Clara Senior Center Memberships

Beginning October 3



Santa Clara Senior Center
1303 Fremont Street
Santa Clara, CA 95050

Senior Center Hours:
Monday—Friday, 7 am - 3 pm
Closed Saturday & Sunday

Contact Us:
(408) 615-3170
CustServSrCenter@SantaClaraCA.gov
www.santaclaraca.gov/seniorcenter



Senior Center

The Senior Center aims to be a safe, positive, and welcoming environment for all who visit, offering programs and services geared towards the adult community, ages 50 and up, at various abilities and life stages. The Senior Center offers a combination of Drop-in Programs, Senior Nutrition Program, Health & Wellness Program, Workshops and Trainings, a Fitness Center, Fitness Classes, Natatorium, Woodshop, Lapidary, Ceramics, and Special Interest Classes. The Senior Center is a community benefit for persons ages 50 + and is committed to providing low-cost programs that maintain or increase health & wellness, help reduce isolation, and provide residents access to resources.

New Memberships

In April 2022, Council reviewed and adopted a Parks & Recreation Cost Recovery

Policy. It provides a framework for understanding the cost of services, the level of individual or community benefit, how much program participants might pay and how much City subsidy would be expected. The policy helps inform the City budget and program pricing decisions since the City faces both immediate and longer-term fiscal challenges where program expenses surpass City income. To implement the Cost Recover Policy, the Parks & Recreation Department has created two (2) membership levels for participation at the Senior Center: (a) Basic, and (b) Premium. These memberships include access to programs and facilities. Patrons may choose their membership level based on interest; and, for those who may need financial assistance, a partial grant is available. Membership Fees and the General Fund subsidy support the facilities, programs, and services offered.

Senior Center Memberships

Memberships will be renewed at the new levels when a patron's membership expires (ex. if your membership expires in January you will need to renew and pay the fee at that time). Scholarships

will be made available for those who qualify. Current Senior Card benefits are valid through expiration date. Memberships are available at two benefit levels:

	Basic	Premium*
Annual Cost	\$12 Res/\$37 Non-res	\$37 Res
Day Pass	\$5 Res/\$7 Non-res	\$10 Res
Replacement Card	\$1	\$1

*\$25 Scholarship available for Premium Memberships only

Amenities	Basic	Premium
Billiard/Game Room	X	X
Computer Lab	X	X
Table Tennis	X	X
Drop-in Games	X	X
Drop-in Educational Programs, Workshops/Trainings, and Seminars	X	X
Early Monthly Newsletter Access	X	X
Early Howdy Packet Access	X	X
Fitness Center Access		X
Natatorium Access		X
Recreation Swim and Lap Swim Access		X

Frequently Asked Questions

Do I need a membership to utilize the Senior Nutrition Program at the Senior Center?

- No. Access to Nutrition does not require a membership.
- The Senior Nutrition Program is a Santa Clara County supported program. Persons 60+ are eligible to have lunch at the Senior Center for a small donation.

Do I need a membership to visit with a nurse at the Senior Center?

- No. Access to the Health & Wellness Program does not require a membership. Case Management and public health nursing services at the Senior Center are accessible without a membership.

What if I want to buy something from the Snack Bar and sit with my friends in the lobby and visit? Do I need a membership?

- No. Senior Center Membership is not required to enter or sit in

the Lobby or Snack Bar area.

Do I need a Membership to take a class at the Senior Center?

- No. Individuals can register for classes without a membership.

When do I need to update my Senior Center Membership?

- Memberships are good for one year, from date of purchase. Individuals will need to renew at the front desk when the membership expires (ex. If you enrolled for a Senior Card in December 2021, you would need to purchase a membership in December of 2022).

Where can I use my Senior Center Basic or Premium Membership?

- Senior Center Basic Membership is valid at the Santa Clara Senior Center.
- Premium Membership is valid at the Senior Center AND at the International Swim Center and other City aquatic facilities (see City website for specific updates, schedules, and changes).



Agenda Report

22-1156

Agenda Date: 9/26/2022

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Recommend that Council Approve the Senior Advisory Commission Calendar of Meetings for 2023

BACKGROUND

In 1987, the City Council adopted Resolution No. 5195 regarding the dates and times of commission meetings. The Senior Advisory Commission meets on the fourth Monday of each month at 10:00 a.m. On December 7, 2021, the City Council adopted Resolution No.21-9030 to establish the Senior Advisory Commission meeting schedule as 11 meetings per year to be held on the fourth Monday of the month at 10:00 a.m. from January through November.

DISCUSSION

At the September 26, 2022 Senior Advisory Commission meeting, the Commission will review the draft resolution (Attachment 1) and Senior Advisory Commission meeting schedule for 2023 (Attachment 2), which includes eleven (11) meetings to be held at 10:00 a.m. on the fourth Monday of each month from January through November.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

There is no fiscal impact other than administrative time and expense to set the meetings.

COORDINATION

This report has been coordinated with the City Attorney's Office.

PUBLIC CONTACT

Public contact was made by posting the Senior Advisory Commission's agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, e-mail clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Recommend that Council Approve the Senior Advisory Commission Calendar of Meetings for 2023.

Prepared by: Jennifer Herb, Recreation Supervisor
Reviewed by: Kimberly Castro, Recreation Manager
Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS

1. Draft Resolution Senior Advisory Commission Meeting Dates for 2023
2. Proposed Senior Advisory Commission Meeting Calendar 2023

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF SANTA CLARA,
CALIFORNIA APPROVING THE SENIOR ADVISORY
COMMISSION CALENDAR OF MEETINGS FOR 2023, SETTING
THE NUMBER AND START TIME OF REGULAR SENIOR
ADVISORY COMMISSION MEETINGS, AND DELEGATING TO
THE SENIOR ADVISORY COMMISSION THE AUTHORITY TO
ADOPT FUTURE ANNUAL MEETING CALENDARS**

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, Section 2.120.030 of the Santa Clara City Code (“SCCC”) requires City boards and commissions to hold regular meetings at the times and on the days indicated by resolution of the Council;

WHEREAS, the City Council in 1987 adopted Resolution 5195 to set the original dates and times of the Senior Advisory Commission, and on December 7, 2021 the Council adopted Resolution No. 21-9030 setting the fourth Monday of the month at 10:00 a.m. as the regular meeting date and time; and

WHEREAS, on September 26, 2022, the Senior Advisory Commission recommended to the City Council its meeting schedule for 2023, which proposes eleven (11) meetings per year (January-November) and a start time of 10:00 a.m..

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

1. That the City Council hereby finds that the above Recitals are true and correct and by this reference makes them a part hereof.
2. The City Council hereby approves the Senior Advisory Commission Schedule of Meetings, 2022 attached hereto.

3. Subject to the foregoing, the City Council hereby delegates to the Senior Advisory Commission the authority set forth in SCCC Section 2.120.030 to establish the days and time of regular meetings. In accordance with these parameters, the Senior Advisory Commission shall adopt a Calendar of Meetings annually.

4. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE ___ DAY OF _____, 2019, BY THE FOLLOWING VOTE:

AYES:	COUNCILORS:
NOES:	COUNCILORS:
ABSENT:	COUNCILORS:
ABSTAINED:	COUNCILORS:

ATTEST: _____

NORA PIMENTEL, MMC
ASSISTANT CITY CLERK
CITY OF SANTA CLARA

Attachments incorporated by reference:

1. Proposed Senior Advisory Commission Meeting Schedule for 2022



Schedule of Meetings 2023

Regular meetings are typically held on the fourth Monday of the month, beginning at 10:00 a.m., in accordance with the following schedule.

Meeting Dates

January 23, 2023

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

February 27, 2023

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

March 27, 2023

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

April 24, 2023

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

May 22, 2023

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

June 26, 2023

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

July 24, 2023

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

August 28, 2023

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

September 25, 2023

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

October 23, 2023

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

November 27, 2023

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)



Agenda Report

22-1154

Agenda Date: 9/26/2022

SUBJECT

Senior Advisory Commission Work Plan & Goals for FY2022/23

BACKGROUND

Using the results from the 2017 Senior Needs Assessment and taking into consideration the eight (8) domains of the Age-Friendly City guidelines. Age-Friendly City domains include: Economics and Employment; Community; Housing; Outdoor Spaces and Buildings; Transportation and Streets; Health, Wellness, and Nutrition; Social and Civic Engagement; and Access to Community Resources and Information. The Senior Advisory Commission prioritized the interests and needs of older adult residents of Santa Clara ages 50 and over given limitations of available City resources, and finalized the goals and work plan at the August 22, 2022 meeting and adopted as follows:

- 1. Advocate for Affordable and Convenient Housing - Commissioners Hubbard & Freitas.**
 - a. Appoint representative(s) to attend the Housing Commission meeting.
 - b. Research the Housing page of the City's website.
 - i. Disseminate information to the older adult population via two (2) presentations at the Senior Center (November and April) and provide one article for the Senior Center newsletter (February).
- 2. Encourage and Promote the use of Outdoor Spaces and Buildings - Commissioners Freitas & Sterling.**
 - a. Participate in public design phase discussions of new park facilities and spaces, including park improvement projects. Monitor the Parks & Recreation Commission for outdoor spaces in development that may enhance outdoor recreation for older adults.
 - b. Provide organized activities at the Senior Center
 - i. Billiard tournament (February)
 - ii. Bean Bag Toss (April)
- 3. Advocate for Affordable, Convenient, and Safe Transportation and Streets**
 - a. Monitor public conversations regarding City of Santa Clara's transportation needs and the Council's proposed solutions. - *Commissioners Hubbard & Toledo.*
 - i. Monitor and report monthly to Commission regarding planning phases of the VIA Shuttle
 - b. Review and provide feedback to the Pedestrian and Bicycle Master Plans for potential access improvements, and provisions for general safety and develop strategies to address excessive speeding on bike paths. - *Commissioners Drozek, Hohenshelt & Freitas.*
 - i. Send representative(s) to attend Bicycle & Pedestrian Advisory Committee meeting.
- 4. Develop Opportunities to Promote Health, Wellness, and Nutrition -Commissioners Hohenshelt & Hubbard.**
 - a. Provide resources to the community on the topic of Alzheimer's and Dementia, including programming to reduce isolation.

i. Host an Alzheimer's and Dementia presentation at the Senior Center in March.

5. Provide Access to Community Resources and Information

- a. Appoint representative(s) to attend the ADA Committee Meetings. - *Commissioner Hubbard.*
- b. Host the "Be Strong, Live Long" Health & Wellness Fair. - *Commissioners McCauley, Toledo, & Hubbard.*
 - i. May 19, 2023
 - ii. Go over Commission assignments for the event (March)
 - iii. Schedule Commission assignments for the event (April)
 - iv. Deliver Good Neighbor letter to the neighborhood (May)

DISCUSSION

Each sub-committee will provide an update to the Senior Advisory Commission for discussion on the efforts and progress toward accomplishing the FY2022/23 Work Plan & Goals. The sub-committees will verbally present their status reports as follows:

- Goal 1.a. Report on the last Housing Commission meeting;
- Goal 1.b. Report on presentation and article updates for older adult/affordable and convenient housing projects in Santa Clara;
- Goal 2.a. Report on public design phase discussions of new park facilities and spaces as well as information from Parks & Recreation Commission meetings related to development that may enhance outdoor recreation for older adults;
- Goal 2.b. Update on progress and plans for the billiard tournament and bean bag toss activities at the Senior Center;
- Goal 3.a. Report on progress of planning phases of the VIA Shuttle;
- Goal 3.b. Report on the last Bicycle & Pedestrian Advisory Committee meeting;
- Goal 4.a. Report on presentation update for Alzheimer's and Dementia at the Senior Center;
- Goal 5.a. Report from the last City ADA Committee meeting;
- Goal 5.b. Update on the progress and plans for the Health & Wellness Fair;

Commissioner assignments to serve on sub committees to work on the goals and objectives may also be made, with the limit that subcommittees have less than a quorum of the Commission assigned to each subcommittee.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Senior Advisory Commission's agenda on the City's official -notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

Reviewed by: Jennifer Herb, Recreation Supervisor

Approved by: James Teixeira, Director of Parks & Recreation