



City of Santa Clara

Meeting Agenda

Youth Commission

Tuesday, October 11, 2022

6:00 PM

Teen Center
2446 Cabrillo Avenue
Santa Clara, CA 95051

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

- 1.A 22-1227 [Youth Commission Minutes of September 13, 2022](#)

Recommendation: Approve the Youth Commission Meeting Minutes of September 13, 2022.

- 1.B 22-1262 [Adopt Youth Commission Calendar of Meetings for 2023](#)

Recommendation: Recommend to Council for Approval of the Youth Commission Calendar of Meetings for 2023.

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

2. 22-1261 [Youth Commission Election of Chair and Vice Chair](#)
3. 22-1228 [Youth Commission FY2022/23 Work Plan & Goals](#)

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next meeting will be on Tuesday, November 8, 2022.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

22-1227

Agenda Date: 10/11/2022

REPORT TO YOUTH COMMISSION

SUBJECT

Youth Commission Minutes of September 13, 2022

RECOMMENDATION

Approve the Youth Commission Meeting Minutes of September 13, 2022.

Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS:

1. Draft - Youth Commission Meeting Minutes September 13, 2022



City of Santa Clara

Meeting Minutes

Youth Commission

09/13/2022

6:00 PM

Teen Center
2446 Cabrillo Avenue
Santa Clara, CA 95051

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Jon Kawada, Staff Liaison, at 6:09 p.m.

Present 15 - Commissioner Aarav Gupta , Commissioner Fatimah Ismail, Commissioner Hiranya Parekh, Commissioner Jasmine Kelly-Tanti, Commissioner Khadeejah Khan, Commissioner Kira Liang, Commissioner Malia Martin, Commissioner Rajvi Khanjan Shroff, Commissioner Riya Mehta, Commissioner Samarth Suresh, Commissioner Sarah Zuo, Commissioner Simren Garg, Commissioner Ryan Kim, Commissioner Keith Maben, and Commissioner Sudeepthi Ravipati

CONSENT CALENDAR

1.A. [22-1085](#) Youth Commission Minutes of May 10, 2022

Recommendation: Approve the Youth Commission Meeting Minutes of May 10, 2022.

A motion was made by Commissioner Kelly-Tanti, seconded by Commissioner Suresh, that this item be recommended for approval. The motion carried by the following vote:

Aye: 15 - Commissioner Gupta, Commissioner Ismail, Commissioner Parekh, Commissioner Kelly-Tanti, Commissioner Khan, Commissioner Liang, Commissioner Martin, Commissioner Shroff, Commissioner Mehta, Commissioner Suresh, Commissioner Zuo, Commissioner Garg, Commissioner Kim, Commissioner Maben, and Commissioner Ravipati

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

2. [22-1086](#) Youth Commission FY2022/23 Work Plan & Goals

Youth Commissioners began to discuss potential areas of interest for the FY 2022/23 work plan. Initial ideas generated include themes of public outreach, community building, youth empowerment, diversity, and environmentalism. Possible activity ideas include youth podcast, community appreciation and recognition, new youth resident resources, youth opportunities for educational improvement and service opportunities, opportunities for self-expression through performing and visual arts, and resource fairs.

Youth Commissioners will continue the discussion at the October 11, 2022 monthly meeting.

STAFF REPORT

Jon Kawada, Staff Liaison: Commissioners were asked to review and update contact information for the roster, shared information on officer positions and elections for the October 11 meeting, importance of notified absences and establishing a quorum for monthly meetings, provided a general overview of the term timeline, and responsibilities of Commissioners regarding political activities.

Gayle Ichiho, Recreation Supervisor: Shared information on the 40th Santa Clara Art & Wine Festival on Saturday, September 17 from 10:00 a.m.-6:00 p.m. and Sunday, September 18 from 10:00 a.m.-5:00 p.m. at Central Park, fall recreation classes have started and registration is open, and Roberta Jones Junior Theatre's production of Shrek the Musical opens Friday, November 4 and tickets are on sale now.

COMMISSIONERS REPORT

None

ADJOURNMENT

A motion was made by Commissioner Shroff, seconded by Commissioner Gupta, that this meeting be adjourned at 7:15 p.m. The motion carried by the following vote:

Aye: 15 - Commissioner Gupta, Commissioner Ismail, Commissioner Parekh, Commissioner Kelly-Tanti, Commissioner Khan, Commissioner Liang, Commissioner Martin, Commissioner Shroff, Commissioner Mehta, Commissioner Suresh, Commissioner Zuo, Commissioner Garg, Commissioner Kim, Commissioner Maben, and Commissioner Ravipati

MEETING DISCLOSURES

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Agenda Report

22-1262

Agenda Date: 10/11/2022

REPORT TO YOUTH COMMISSION

SUBJECT

Adopt Youth Commission Calendar of Meetings for 2023

BACKGROUND

In 1987, the City Council adopted Resolution No. 6047 regarding the dates and times of Youth Commission meetings. The Youth Commission meets on the second Tuesday of the month, from September to May, at 6:00 p.m. On December 7, 2021, the City Council adopted Resolution No. 21-9028 to establish the Youth Commission meeting schedule as nine (9) meetings per year to be held on the second Tuesday of the month from January through May and September to December at 6:00 p.m.

DISCUSSION

At the October 11, 2022 Youth Commission meeting, the Commission will review the proposed Youth Commission calendar of meetings for 2023 (Attachment 2), which includes nine (9) meetings to be held on the second Tuesday of the month from January through May and September to December at 6:00 p.m.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

There is no fiscal impact other than administrative time and expense to set the meetings.

PUBLIC CONTACT

Public contact was made by posting the Youth Commission's agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Recommend to Council for Approval of the Youth Commission Calendar of Meetings for 2023.

Prepared by: Jon Kawada, Recreation Coordinator

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS

1. Draft Resolution Youth Commission Meeting Dates for 2023
2. Proposed Youth Commission Meeting Calendar 2023

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA
APPROVING THE YOUTH COMMISSION CALENDAR OF
MEETINGS FOR 2023, SETTING THE NUMBER AND START
TIME OF REGULAR YOUTH COMMISSION MEETINGS, AND
DELEGATING TO THE YOUTH COMMISSION THE AUTHORITY
TO ADOPT FUTURE ANNUAL MEETING CALENDARS**

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, Section 2.120.030 of the Santa Clara City Code (“SCCC”) requires City boards and commissions to hold regular meetings at the times and on the days indicated by resolution of the Council;

WHEREAS, the City Council in 1995 adopted Resolution 6047 to set the original dates and times of the Youth Commission, and on December 7, 2021 the Council adopted Resolution No. 21-9028 setting the second Tuesday of the month at 6:00 p.m. as the regular meeting date and time; and

WHEREAS, on October 11, 2022, the Youth Commission recommended to the City Council its meeting schedule for 2023, which proposes nine (9) meetings per year (January-May and September-December) and a start time of 6:00 p.m..

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

1. That the City Council hereby finds that the above Recitals are true and correct and by this reference makes them a part hereof.
2. The City Council hereby approves the Youth Commission Schedule of Meetings, 2022 attached hereto.

3. Subject to the foregoing, the City Council hereby delegates to the Youth Commission the Resolution/Youth Commission Calendar of Meetings 2023

authority set forth in SCCC Section 2.120.030 to establish the days and time of regular meetings. In accordance with these parameters, the Youth Commission shall adopt a Calendar of Meetings annually.

4. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE ___ DAY OF _____, 2022, BY THE FOLLOWING VOTE:

AYES:	COUNCILORS:
NOES:	COUNCILORS:
ABSENT:	COUNCILORS:
ABSTAINED:	COUNCILORS:

ATTEST: _____

NORA PIMENTEL, MMC
ASSISTANT CITY CLERK
CITY OF SANTA CLARA

Attachments incorporated by reference:

1. Proposed Youth Commission Meeting Schedule for 2023



2023 Youth Commission Schedule of Meetings

Regular meetings are typically held on the second Tuesday of the month, beginning at 6:00 p.m., in accordance with the following schedule:

Meeting Dates

January 10, 2023

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

February 14, 2023

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

March 14, 2023

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

April 11, 2023

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

May 9, 2023

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

September 12, 2023

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

October 10, 2023

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

November 14, 2023

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

December 12, 2023

(2446 Cabrillo Avenue, Santa Clara, CA 95051)



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Agenda Report

22-1261

Agenda Date: 10/11/2022

SUBJECT

Youth Commission Election of Chair and Vice Chair

BACKGROUND

At the beginning of each term, the Youth Commission appoints a Chair to facilitate the monthly meetings and a Vice Chair to serve in the role of meeting facilitator in the event the Chair is unavailable. The role of the Chair is to facilitate monthly meetings, speak at City Council meetings when necessary, and work with the Staff Liaison on preparing the agenda. The role of the Vice Chair is to fulfill the role of the responsibilities of the Chair when the Chair is not available.

DISCUSSION

The Youth Commission may nominate Youth Commissioners for the position of Chair or Vice Chair. The individual(s) nominated can either accept or decline the nomination. Commissioners will then vote for candidates for the roles of Chair and Vice Chair. The Commissioner receiving the most votes for each position will assume the role and responsibilities for the 2022-2023 term.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Youth Commission's agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, e-mail clerk@santaclaraca.gov clerk@santaclaraca.gov .

Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation



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Agenda Report

22-1228

Agenda Date: 10/11/2022

SUBJECT

Youth Commission FY2022/23 Work Plan & Goals

BACKGROUND

The Youth Commission develops an annual work plan for each term which is created through a discussion of current trends relating to the youth and teen population. In recent terms, Commissioners have chosen a variety of goals including:

- encourage health and wellness;
- public outreach and education; and
- foster inclusiveness in the community.

DISCUSSION

Youth Commissioners will continue discussing trends and ideas to consider for the FY2022/23 term work plan. The community and economy of Santa Clara have been impacted by various economic and public health factors, including the COVID-19 global pandemic. The possible work plan goals will be discussed in the context of the aforementioned factors to assist in evaluating and prioritizing the ideas for the term.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

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Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation