



City of Santa Clara

Meeting Agenda

Senior Advisory Commission

Monday, October 24, 2022

10:00 AM

Virtual Meeting

Pursuant to California Government Code Section 54953(e) and City of Santa Clara Resolution 22-9142, the Senior Advisory Commission meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to have methods for the public to participate remotely:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join: <https://santaclaraca.zoom.us/j/97590069803>

Or join by phone: Dial 1-669-900-6833

Webinar ID: 975 9006 9803

International numbers available: <https://santaclaraca.zoom.us/u/abuhH0eDsx>

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

1.A 22-1272 [Senior Advisory Commission Minutes of September 26, 2022](#)

Recommendation: Approve the Senior Advisory Commission Minutes of September 26, 2022

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

2. 22-1273 [Senior Advisory Commission Work Plan & Goals for FY2022/23](#)

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next scheduled meeting is on Monday, November 28, 2022 at 10:00 a.m.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

22-1272

Agenda Date: 10/24/2022

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Senior Advisory Commission Minutes of September 26, 2022

RECOMMENDATION

Approve the Senior Advisory Commission Minutes of September 26, 2022

Prepared by: Jennifer Herb, Recreation Supervisor
Reviewed by: Kimberly Castro, Recreation Manager
Approved by: James Teixeira, Director of Parks and Recreation

ATTACHMENTS

1. Draft Minutes of the Senior Advisory Commission September 26, 2022



City of Santa Clara

Meeting Minutes

Senior Advisory Commission

09/26/2022

10:00 AM

Virtual Meeting

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CALL TO ORDER AND ROLL CALL

The regular meeting was called to order by Chair Toledo at 10:01 a.m.

- Present** 5 - Commissioner Tom Freitas, Commissioner Judy Hubbard, Vice Chair Grant L. McCauley, Commissioner Veena Sterling, and Chair Nancy Toledo
- Absent** 2 - Commissioner Edmund Drozek, and Commissioner James Hohenshelt

A motion was made by Commissioner McCauley, seconded by Commissioner Hubbard to excuse Commissioner Hohenshelt.

- Aye:** 5 - Commissioner Freitas, Commissioner Hubbard, Vice Chair McCauley, Commissioner Sterling, and Chair Toledo
- Excused:** 1 - Commissioner Hohenshelt
- Absent:** 1 - Commissioner Drozek

CONSENT CALENDAR

A motion was made by Commissioner Hubbard, seconded by Commissioner McCauley to approve the Consent Calendar.

Aye: 5 - Commissioner Freitas, Commissioner Hubbard, Vice Chair McCauley, Commissioner Sterling, and Chair Toledo

Excused: 1 - Commissioner Hohenshelt

Absent: 1 - Commissioner Drozek

1.A [22-1026](#) Senior Advisory Commission Minutes of August 22, 2022

Recommendation: Approve the Senior Advisory Commission Minutes of August 22, 2022

1.B [22-1146](#) Informational Update on Senior Center Memberships

Recommendation: No action is required as this is an informational item.

1.C [22-1156](#) Recommend that Council Approve the Senior Advisory Commission Calendar of Meetings for 2023

Recommendation: Recommend that Council Approve the Senior Advisory Commission Calendar of Meetings for 2023.

PUBLIC PRESENTATIONS

Randy Savoy spoke on behalf of seniors with limited abilities. He is looking for ideas on how to help individuals find low income housing.

Council Member Watanabe encouraged Randy to look into the City's ADA Committee Meetings.

Commissioner Drozek arrived at 10:09 a.m.

GENERAL BUSINESS

2. [22-1154](#) Senior Advisory Commission Work Plan & Goals for FY2022/23

Each sub-committee provided an update to the Senior Advisory Commission for discussion on the efforts and progress toward accomplishing the FY2022/23 Work Plan & Goals.

1. Advocate for Affordable and Convenient Housing -Commissioners Hubbard & Freitas.

Goal 1.a. Report on the last Housing Commission meeting - no meeting was held. Commissioner Freitas held a meeting with the City Housing Manager to learn about upcoming housing development projects for Seniors.

Goal 1.b. Report on presentation and article updates for older adult/affordable and convenient housing projects in Santa Clara - **Commissioner Hubbard** is hoping to offer a workshop at the Senior Center and is working with Health & Wellness Coordinator Von Kugelgen; they discussed existing resources for older adults.

2. Encourage and Promote the use of Outdoor Spaces and Buildings - Commissioners Freitas & Sterling.

Goal 2.a. Report on public design phase discussions of new park facilities and spaces as well as information from Parks & Recreation Commission meetings related to development that may enhance outdoor recreation for older adults - **Commissioner Sterling** was not able to attend the last Parks and Recreation Commission;

Goal 2.b. Update on progress and plans for the billiard tournament and bean bag toss activities at the Senior Center - no updates;

3. Advocate for Affordable, Convenient, and Safe Transportation and Streets

Goal 3.a. Report on progress of planning phases of the VIA Shuttle - *Commissioners Hubbard & Toledo* - **Commissioner Hubbard** reported that she contacted the City of Cupertino commission for additional information.

Goal 3.b. Report on the last Bicycle & Pedestrian Advisory Committee meeting - *Commissioners Drozek, Hohenshelt & Freitas* - **Commissioner Drozek** reported that he attended the meeting. He shared that the committee discussed pedestrian crossings that are high risk for older adults, including additional overhead signage/lighting. **Commissioner Drozek** reported that he and **Commissioner Freitas** went around Santa Clara looking at existing crossings. An area of concern shared with the committee was the bike crossing at Monroe and Eddie Souza Community Garden & Park, as well as safe solutions that other cities provide for pedestrians.

4. **Develop Opportunities to Promote Health, Wellness, and Nutrition** -*Commissioners Hohenshelt & Hubbard.*
Goal 4.a. Report on presentation update for Alzheimer's and Dementia at the Senior Center - **Commissioner Hubbard** had no update;

5. **Provide Access to Community Resources and Information**
Goal 5.a. Report from the last City ADA Committee meeting - *Commissioner Hubbard*
Commissioner Hubbard reported that there was no meeting and will contact the Mayor/Council Office to see if there is a plan to resume the meetings.
Goal 5.b. Update on the progress and plans for the Health & Wellness Fair - *Commissioners McCauley, Toledo, & Hubbard* - **Chair Toledo** commented that the event is scheduled for May 19. **Commissioner McCauley** reported that it's a bit early to start planning, but will be working with Health & Wellness Coordinator Von Kugelgen.

STAFF REPORT

Recreation Manager commented on the following:

- The Senior Center BBQ was held on September 22. Thank you to those who were able to attend.
- There is continued outreach for Senior Center Membership, which begins October 3.
- The outreach for a Related Santa Clara 4.3-acre park on Stars and Stripes Drive at the old golf course is underway through an online survey. The City is seeking input on what the community would like to see in the space.
- The City is getting close to taking ownership of the parks in the Nuevo Development on Lawrence Expressway and Kifer.
- The Art and Wine Festival was a success, celebrating the 40th year. Even with the rain on Sunday, attendees enjoyed themselves.
- The City received estimates for the fire mitigation at Eddie Souza Park Building; City is evaluating next steps for the project.

COMMISSIONERS REPORT

Commissioner Freitas shared that he talked with an individual in the Housing and Community Services Division and also talked with individuals at Liberty Towers in a meeting regarding housing for older adults. He also shared that there's concern with the term low income, and also commented on the use of Accessory Dwelling Units (ADUs).

Commissioner Sterling shared that she looked into the RYDE Program for older adults. The cost ranges from \$.90 - \$90.00. She is interested in providing transportation for older adults to get from their home to the Senior Center.

Commissioner Drozek noted that there was an event that coincided with the Senior Advisory Commission meeting. He suggested that meetings/trainings shouldn't conflict to allow commissioners to attend.

Commissioner Hubbard shared that she volunteered both days at the Art and Wine Festival.

Commissioner McCauley shared that he and his wife attended the Art and Wine Festival and congratulated the Parks & Recreation staff for the event.

A motion was made by Commissioner Hubbard, seconded by Commissioner McCauley that the meeting be adjourned at 10:55 a.m.

ADJOURNMENT

Aye: 4 - Commissioner Drozek, Commissioner Hubbard, Vice Chair McCauley, and Chair Toledo

Excused: 1 - Commissioner Hohenshelt

Abstained: 2 - Commissioner Freitas, and Commissioner Sterling

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Agenda Report

22-1273

Agenda Date: 10/24/2022

SUBJECT

Senior Advisory Commission Work Plan & Goals for FY2022/23

COUNCIL PILLAR

Enhance Community Engagement and Transparency

Enhance Community Sports, Recreational and Arts Assets

BACKGROUND

Using the results from the 2017 Senior Needs Assessment and taking into consideration the eight (8) domains of the Age-Friendly City guidelines. Age-Friendly City domains include: Economics and Employment; Community; Housing; Outdoor Spaces and Buildings; Transportation and Streets; Health, Wellness, and Nutrition; Social and Civic Engagement; and Access to Community Resources and Information. The Senior Advisory Commission prioritized the interests and needs of older adult residents of Santa Clara ages 50 and over given limitations of available City resources, and finalized the goals and work plan at the August 22, 2022 meeting and adopted as follows:

- 1. Advocate for Affordable and Convenient Housing - Commissioners Hubbard & Freitas.**
 - a. Appoint representative(s) to attend the Housing Commission meeting.
 - b. Research the Housing page of the City's website.
 - i. Disseminate information to the older adult population via two (2) presentations at the Senior Center (November and April) and provide one article for the Senior Center newsletter (February).
- 2. Encourage and Promote the use of Outdoor Spaces and Buildings - Commissioners Freitas & Sterling.**
 - a. Participate in public design phase discussions of new park facilities and spaces, including park improvement projects. Monitor the Parks & Recreation Commission for outdoor spaces in development that may enhance outdoor recreation for older adults.
 - b. Provide organized activities at the Senior Center
 - i. Billiard tournament (February)
 - ii. Bean Bag Toss (April)
- 3. Advocate for Affordable, Convenient, and Safe Transportation and Streets**
 - a. Monitor public conversations regarding City of Santa Clara's transportation needs and the Council's proposed solutions. - *Commissioners Hubbard & Toledo.*
 - i. Monitor and report monthly to Commission regarding planning phases of the VIA Shuttle
 - b. Review and provide feedback to the Pedestrian and Bicycle Master Plans for potential access improvements, and provisions for general safety and develop strategies to address excessive speeding on bike paths. - *Commissioners Drozek, Hohenshelt & Freitas.*
 - i. Send representative(s) to attend Bicycle & Pedestrian Advisory Committee meeting.

4. Develop Opportunities to Promote Health, Wellness, and Nutrition -*Commissioners Hohenshelt & Hubbard.*

- a. Provide resources to the community on the topic of Alzheimer's and Dementia, including programming to reduce isolation.
 - i. Host an Alzheimer's and Dementia presentation at the Senior Center in March.

5. Provide Access to Community Resources and Information

- a. Appoint representative(s) to attend the ADA Committee Meetings. - *Commissioner Hubbard.*
- b. Host the "Be Strong, Live Long" Health & Wellness Fair. - *Commissioners McCauley, Toledo, & Hubbard.*
 - i. May 19, 2023
 - ii. Go over Commission assignments for the event (March)
 - iii. Schedule Commission assignments for the event (April)
 - iv. Deliver Good Neighbor letter to the neighborhood (May)

DISCUSSION

Each sub-committee will provide an update to the Senior Advisory Commission for discussion on the efforts and progress toward accomplishing the FY2022/23 Work Plan & Goals. The sub-committees will verbally present their status reports as follows:

- Goal 1.a. Report on the last Housing Commission meeting;
- Goal 1.b. Report on the progress of the November presentation and February Senior Center Newsletter article updates for older adult/affordable and convenient housing projects in Santa Clara;
- Goal 2.a. Report on public design phase discussions of new park facilities and spaces as well as information from Parks & Recreation Commission meetings related to development that may enhance outdoor recreation for older adults;
- Goal 2.b. Update on progress and plans for the February billiard tournament and April bean bag toss activities at the Senior Center;
- Goal 3.a. Report on progress of planning phases of the VIA Shuttle;
- Goal 3.b. Report on the last Bicycle & Pedestrian Advisory Committee meeting;
- Goal 4.a. Report on the March presentation update for the Alzheimer's and Dementia at the Senior Center;
- Goal 5.a. Report from the last City ADA Committee meeting;
- Goal 5.b. Update on the progress and plans for the Health & Wellness Fair;

Commissioner assignments to serve on sub committees to work on the goals and objectives may also be made, with the restriction that subcommittees must have less than a quorum of the Commission assigned to each subcommittee.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Senior Advisory Commission's agenda on the City's official

-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

Reviewed by: Jennifer Herb, Recreation Supervisor

Approved by: James Teixeira, Director of Parks & Recreation