



# City of Santa Clara

## Meeting Minutes

### Parks & Recreation Commission

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09/20/2022

7:00 PM

Virtual Meeting

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Pursuant to California Government Code Section 54953(e) and City of Santa Clara Resolution 22-9135, the Parks & Recreation Commission meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to have methods for the public to participate remotely:

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755 or

Phone: (669) 900-6833

#### **CALL TO ORDER AND ROLL CALL**

**Chair Gonzalez called the meeting to order at 7:04 PM.**

**Present** 4 - Vice Chair Dana Caldwell, Commissioner Eversley Forte, Commissioner Sajid Hai, and Commissioner Brittany Ricketts

**Absent** 2 - Commissioner Maureen Chu, and Commissioner Burt Field

**Commissioner Hai made a motion, seconded by Commissioner Caldwell to excuse Commissioners Chu and Field.**

**Aye:** 5 - Vice Chair Caldwell, Commissioner Forte, Gonzalez, Commissioner Hai, and Commissioner Ricketts

**Excused:** 2 - Commissioner Chu, and Commissioner Field

#### **CONSENT CALENDAR**

**Commissioner Forte made a motion, seconded by Vice Chair Caldwell to approve the Consent Calendar.**

**Aye:** 5 - Vice Chair Caldwell, Commissioner Forte, Gonzalez, Commissioner Hai, and Commissioner Ricketts

**Excused:** 2 - Commissioner Chu, and Commissioner Field

- 1.A [22-1057](#) Action on the Parks & Recreation Commission Minutes of the August 16, 2022 Meeting

**Recommendation:** Approve the Parks & Recreation Commission Minutes of the August 16, 2022 Meeting.

- 1.B [22-1179](#) Parks & Recreation Commission Calendar of Meetings for 2023

**Recommendation:** Recommend that Council Approve a Resolution to Set the Parks & Recreation Commission Calendar of Meetings for 2023.

## **PUBLIC PRESENTATIONS**

### **GENERAL BUSINESS**

**Commissioner Field** entered the meeting at 7:25 PM.

2. [22-1079](#) Initiate Community Input Process on the Proposed Schematic Design of a New Public Neighborhood Park at 5155 Stars & Stripes Drive (Related Urban)

**Recommendation:** Provide input on the initial Schematic Design for the East Neighborhood Park to be located at 5155 Stars & Stripes.

The Commission initiated community input by providing feedback and encouraging the community to participate in the ongoing online survey which opened on September 16 and will close on October 7. Related Santa Clara was present at the Art & Wine Festival and had over 300 interactive conversations with residents who provided general positive sentiments and expressed interests about inclusive play, off leash dog areas, playground value, public open space, park accessibility, bike path connectivity, inclusive play for those with disabilities, etc. In addition mailers will be sent to over 1000 residents, and social media and online newsletters will be used to promote the survey. Related Santa Clara will be working with the Santa Clara Chamber of Commerce and the Santa Clara Convention Center to drive traffic to the online survey for their respective members and employees.

3. [22-1073](#) Develop Initial Draft of the Commission Work Plan Goals and Activities for FY2022/23

**Recommendation:** Develop a Parks & Recreation Commission Work Plan for FY2022/23 including goals, supporting activities and subcommittee assignments.

**Areas for Interest for Work Plan Goals:**

A: 1) Review park site and facility condition assessments and recommend priorities given existing and anticipated service levels and available resources;

**Subcommittee: Vice Chair Caldwell, Commissioner Field, and Chair Gonzalez.**

Status as of 9/20/2022: Continued discussion with subcommittee in confirming the area of interest as a goal.

B: 1) Review and solicit community input on the existing City park rehabilitation projects based on the current Capital Improvement Program (CIP) Budget and schedule; and 2) Review residential developer proposed schematic designs for new neighborhood parks that serve new residential development;

**Subcommittee: Commissioner Chu and Commissioner Hai.**

Status as of 9/20/2022: Continued discussion with subcommittee in confirming the interest area as a goal.

C: 1) Host and develop recommendations for the annual Santa Clara Art & Wine Festival 2023; and 2) participate in Citywide Special events; and

D: 1) Enhance recreational commitments, including partnering and better involvement with other commissions for events like Paint Night, Street Dance, and Art Showcase.

**Subcommittee: Commissioner Forte and Commissioner Ricketts.**

Status as of 9/20/2022: Continued discussion with subcommittee in confirming the interest area as a goal.

**STAFF REPORT**

**Deputy Director Seale** provided an update on continued construction at Montague Park, and other park projects. The Department will soon be considering design firms for the Warburton Park and Henry Schmidt Park Playground Rehabilitation Projects. There continues to be a progressive increase in vandalism in the City's park system over the past few months. In the coming months there will be reminders placed at city parks informing park patrons that park hours are from 6:00 AM to half an hour after sunset; lit facilities open until 10:00 PM are the exception. The Central Park lake was filled a few weeks ago, and new info-graphic signage exhorting park patrons not to feed geese, ducks or any wildlife, has been installed around the lake and along pathways on the east side of Central Park as recommended by the Integrated Goose Management Plan.

**Manager Castro** thanked commissioners for attending and supporting the 40th Annual Art & Wine Festival. Saturday was an excellent day at the Festival for attendees, artists and vendors. Vendors reported that sales were so robust they made up for the windy-rainy day and lower attendance on Sunday. The crossroads booth location was shut down due to challenges with having sufficient volunteers to operate, so resources were quickly redirected to other booths. She asked the commissioners to send feedback and lessons learned from the community to her attention to make the Festival even better next year. Staff will be reaching out to commissioners to schedule a group photo for the 2023 calendar. The Commission is also invited to the Check Presentation Ceremony with Assemblymember Alex Lee at 10:30 AM on October 19, 2022 in Central Park at the future location of the All-Inclusive Magical Bridge Playground in Central Park. She reminded the Commission to think about potential nominees for the Honorary Tree Lighter for 2022 which will be on the agenda for the October meeting. Recreation programs are doing well and Shrek will be live at the Roberta Jones Junior Theater in November.

**COMMISSIONERS REPORT**

**Chair Gonzalez** encouraged the subcommittees to meet and come back prepared for the October meeting with bullet points to discuss their respective Work Plan Goals.

**Commissioner Field** reported that the Festival was a great pressure test. Being together with so many people at the Festival was tremendous. He'll provide feedback to make next year's festival even better. Many vendors sold out on Saturday, even though Sunday was awash. He expressed that our city showed well, considering changes and coming out for a great event after a two year hiatus.

**Commissioner Forte** spent both days at the Festival. He noted that we could be more efficient in the future in the period leading up to the Festival. All the performers came through. And, it was worth noting the geese were present but their usual mess was all washed away on Sunday which left pathways clean.

**Commissioner Hai** couldn't attend the Festival but was able to visit Jenny Strand Park.

**Commissioner Ricketts** felt the Festival was such a fun event. It was nice being initiated at the Merchandise Booth duration the Festival. Everyone was in sync. So many people were present, and it was a great selling experience even though lines were long.

**Vice Chair Caldwell** spent two days at the Festival. It was a lot of fun, and he worked with great people, including volunteers, lifeguards, etc. He spoke to many attendees and vendors during breaks. The response was overwhelmingly positive. He received feedback on glasses from attendees who had seen to other festivals, and commented that we shouldn't run out of glasses in the future.

**ADJOURNMENT**

**Vice Chair Caldwell made a motion, seconded by Commissioner Field, to adjourn the meeting at 8:42 PM until the next scheduled meeting at 7:00 PM on Tuesday, October 18, 2022.**

**Aye:** 6 - Vice Chair Caldwell, Commissioner Field, Commissioner Forte, Gonzalez, Commissioner Hai, and Commissioner Ricketts

**Excused:** 1 - Commissioner Chu

**MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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