



# Santa Clara Police Training Flash



## NARCAN USE AND REPORTING REQUIREMENTS

Opioid overdoses are on the rise nationally. As a reminder when we use NARCAN in the field, please complete the following steps for reporting:

### 434.6 OPIOID OVERDOSE MEDICATION REPORTING

Any use of opioid overdose medication requires a written report.

Responsibilities:

- **Officer** - Any member administering opioid overdose medication shall detail its use in an appropriate report, including the County of Santa Clara Law Enforcement Naloxone Utilization form.
- **Sergeant/Supervisor** - The supervisor will ensure that the report contains the needed information to meet applicable state reporting requirements. The supervisor will e-mail the completed County of Santa Clara Law Enforcement Naloxone Utilization form to the Santa Clara County EMS Agency within 96 hours of use.
- **Lieutenant/Watch Commander** - The Watch Commander will document use in the Watch Commander Report.
- Opioid medication will be maintained by the Property CSO. Additional opioid medication will be obtained by the Services Lieutenant, who will be the Department Program Administrator.

The County of Santa Clara Law Enforcement Naloxone Utilization form is located on the intranet for supervisors to complete and email to EMS within 96 hours at [reports@ems.sccgov.org](mailto:reports@ems.sccgov.org). Please see complete form #913 on the intranet.

		County of Santa Clara Emergency Medical Services System		Form # 913	
<b>Law Enforcement Naloxone Utilization</b>					
<small>*Please submit to <a href="mailto:reports@ems.sccgov.org">reports@ems.sccgov.org</a> within four (4) days or 96 hours for each naloxone administration</small>					
Date of Incident:	Time On Scene:	Date of submission to EMS:			
Law Enforcement Agency Name:					
Law Enforcement Officer Name:					
Location of Incident:					
Street Address:					
Nature of Incident:					
Patient's Name (if known):	Patient's Age	Patient's Gender			
Was Patient conscious?	Yes	No	Comments:		

**Training Flash:**  
**Distribution:**

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PD All X

Patrol X

Bureau X

Services X

K: Training Documents

Reviewed By: *SLA*

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