



City of Santa Clara

Meeting Agenda

Youth Commission

Tuesday, November 8, 2022

6:00 PM

Teen Center
2446 Cabrillo Avenue
Santa Clara, CA 95051

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

1.A 22-1318 [Youth Commission Minutes of October 11, 2022](#)

Recommendation: Approve the Youth Commission Meeting Minutes of October 11, 2022.

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

2. 22-1319 [Youth Commission FY2022/23 Work Plan & Goals](#)

3. 22-1365 [Initiate Dialogue Between Parks & Recreation Commission and Youth Commission for Potential Program Collaboration](#)

Recommendation: Staff does not have a recommendation.

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next meeting will be held on Tuesday, December 13, 2022

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

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City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

22-1318

Agenda Date: 11/8/2022

REPORT TO YOUTH COMMISSION

SUBJECT

Youth Commission Minutes of October 11, 2022

RECOMMENDATION

Approve the Youth Commission Meeting Minutes of October 11, 2022.

Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS:

1. Draft - Youth Commission Meeting Minutes October 11, 2022



City of Santa Clara

Meeting Minutes Youth Commission

10/11/2022

6:00 PM

Teen Center
2446 Cabrillo Avenue
Santa Clara, CA 95051

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Jon Kawada, Staff Liaison, at 6:08 p.m.

Present 13 - Commissioner Aarav Gupta , Commissioner Fatimah Ismail, Commissioner Hiranya Parekh, Commissioner Jasmine Kelly-Tanti, Commissioner Khadeejah Khan, Commissioner Kira Liang, Commissioner Malia Martin, Commissioner Rajvi Khanjan Shroff, Commissioner Riya Mehta, Commissioner Samarth Suresh, Commissioner Sarah Zuo, Commissioner Simren Garg, and Commissioner Keith Maben

Absent 2 - Commissioner Ryan Kim, and Commissioner Sudeepthi Ravipati

A motion was made by Commissioner Shroff, seconded by Commissioner Gupta, to excuse Commissioners Kim and Ravipati from the October 11, 2022 meeting. The motion carried by the following vote:

Aye: 13 - Commissioner Gupta, Commissioner Ismail, Commissioner Parekh, Commissioner Kelly-Tanti, Commissioner Khan, Commissioner Liang, Commissioner Martin, Commissioner Shroff, Commissioner Mehta, Commissioner Suresh, Commissioner Zuo, Commissioner Garg, and Commissioner Maben

Absent: 2 - Commissioner Kim, and Commissioner Ravipati

CONSENT CALENDAR

1.A [22-1227](#) Youth Commission Minutes of September 13, 2022

Recommendation: Approve the Youth Commission Meeting Minutes of September 13, 2022.

A motion was made by Commissioner Kelly-Tanti, seconded by Commission Martin, that this item be recommended for approval.

The motion carried by the following vote:

Aye: 13 - Commissioner Gupta, Commissioner Ismail, Commissioner Parekh, Commissioner Kelly-Tanti, Commissioner Khan, Commissioner Liang, Commissioner Martin, Commissioner Shroff, Commissioner Mehta, Commissioner Suresh, Commissioner Zuo, Commissioner Garg, and Commissioner Maben

Excused: 2 - Commissioner Kim, and Commissioner Ravipati

1.B [22-1262](#) Adopt Youth Commission Calendar of Meetings for 2023

Recommendation: Recommend to Council for Approval of the Youth Commission Calendar of Meetings for 2023.

A motion was made by Commissioner Khan, seconded by Commissioner Ismail, that this item be recommended for approval.

The motion carried by the following vote:

Aye: 13 - Commissioner Gupta, Commissioner Ismail, Commissioner Parekh, Commissioner Kelly-Tanti, Commissioner Khan, Commissioner Liang, Commissioner Martin, Commissioner Shroff, Commissioner Mehta, Commissioner Suresh, Commissioner Zuo, Commissioner Garg, and Commissioner Maben

Excused: 2 - Commissioner Kim, and Commissioner Ravipati

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

2. [22-1261](#) Youth Commission Election of Chair and Vice Chair

A motion was made by Commissioner Gupta, seconded by Commissioner Martin, to elect Commissioner Kelly-Tanti for the Chair position. The motion carried by the following vote:

Aye: 13 - Commissioner Gupta, Commissioner Ismail, Commissioner Parekh, Commissioner Kelly-Tanti, Commissioner Khan, Commissioner Liang, Commissioner Martin, Commissioner Shroff, Commissioner Mehta, Commissioner Suresh, Commissioner Zuo, Commissioner Garg, and Commissioner Maben

Excused: 2 - Commissioner Kim, and Commissioner Ravipati

A motion was made by Commissioner Kelly-Tanti, seconded by Commissioner Gupta, to elect Commissioner Shroff for the Vice Chair position. The motion carried by the following vote:

Aye: 13 - Commissioner Gupta, Commissioner Ismail, Commissioner Parekh, Commissioner Kelly-Tanti, Commissioner Khan, Commissioner Liang, Commissioner Martin, Commissioner Shroff, Commissioner Mehta, Commissioner Suresh, Commissioner Zuo, Commissioner Garg, and Commissioner Maben

Excused: 2 - Commissioner Kim, and Commissioner Ravipati

3. [22-1228](#) Youth Commission FY2022/23 Work Plan & Goals

Commissioners continued their discussion on potential work plan and goals for FY2022/23. The discussion on themes continued to emphasize public outreach, community building, and youth empowerment. Suggestions for activities continued to focus on promoting youth voices and opportunities for expression, community service opportunities, and activities that can be implemented with minimal financial and time commitment.

Youth Commissioners are expected to finalize their work plan and goals at the November 8, 2022 monthly meeting.

STAFF REPORT

Gayle Ichiho, Recreation Supervisor: Provided a recap of the 40th Annual Art & Wine Festival on September 17 and 18, Sunset Cinema on October 21 at Reed & Grant for Addams Family 2 (animated), Children's SpooktaClara Halloween Party on October 29 at Central Park, volunteer opportunities available for the Halloween Party, and dates for Youth Commissioners to paint pumpkins that will be placed in Central Park for youth to find.

Shel Grinstead, Library: Teen Hangout on Tuesdays from 4:00-5:00 p.m. at Central Library with crafts, board games, and other activities, Teen Leaders meeting for youth to provide input on Library programs, Library Comic Con on Saturday, October 22 at Central Library, and college prep 101 courses. For more information, visit SCLibrary.org.

Jon Kawada, Staff Liaison: Officers, along with a few Commissioners, will form an ad hoc committee to create ideas and surveys on teambuilding activities, potential conference attendance, socials, and share this information with staff to help develop a schedule for the term.

COMMISSIONERS REPORT

None

ADJOURNMENT

A motion was made by Commissioner Suresh, seconded by Commissioner Ismail, that this meeting be adjourned at 7:35 p.m. The motion carried by the following vote:

Aye: 13 - Commissioner Gupta, Commissioner Ismail, Commissioner Parekh, Commissioner Kelly-Tanti, Commissioner Khan, Commissioner Liang, Commissioner Martin, Commissioner Shroff, Commissioner Mehta, Commissioner Suresh, Commissioner Zuo, Commissioner Garg, and Commissioner Maben

Excused: 2 - Commissioner Kim, and Commissioner Ravipati

MEETING DISCLOSURES

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Agenda Report

22-1319

Agenda Date: 11/8/2022

SUBJECT

Youth Commission FY2022/23 Work Plan & Goals

BACKGROUND

The Youth Commission develops an annual work plan for each term which is created through a discussion of current trends relating to the youth and teen population. In recent terms, Commissioners have chosen a variety of goals including:

- encourage health and wellness;
- public outreach and education; and
- foster inclusiveness in the community.

DISCUSSION

Youth Commissioners are expected to finalize the work plan priorities and goals at the November 8, 2022 meeting for the FY2022/23 term. The work plan's priorities include:

- Community Building: Acts of kindness and gratitude to various groups in the community;
- Youth Outreach: new youth resident resources, and public outreach;
- Youth Empowerment: Opportunity to highlight youth voices via audio podcast, newsletter, etc., TED-type talk.

Once approved, the final work plan goals will continue to be discussed, evaluated, prioritized, and implemented in the context of resource allocation and public health guidelines for this term.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Youth Commission's agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov clerk@santaclaraca.gov.

Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation



Agenda Report

22-1365

Agenda Date: 11/8/2022

REPORT TO YOUTH COMMISSION

SUBJECT

Initiate Dialogue Between Parks & Recreation Commission and Youth Commission for Potential Program Collaboration

COUNCIL PILLAR

Enhance Community Sports, Recreation & Arts Assets
Enhance Community Engagement and Transparency

BACKGROUND

The Parks & Recreation Commission adopted the following Work Plan Goals for FY2022/23:

- Goal A: 1) Review park site and facility condition assessments and recommend priorities given existing and anticipated service levels and available resources;
- Goal B: 1) Review and solicit community input on the existing City park rehabilitation projects based on the current Capital Improvement Program (CIP) Budget and schedule; and 2) Review residential developer proposed schematic designs for new neighborhood parks that serve new residential development;
- Goal C: 1) Host and develop recommendations for the annual Santa Clara Art & Wine Festival 2023; and 2) Participate in Citywide Special events;
- Goal D: 1) Partner with at least one other City commission to build on/expand at least one existing Parks & Recreation Commission event by adding one extra element for patrons to interact with during the event.

DISCUSSION

Representatives from the Parks & Recreation Commission will attend the November meeting of the Youth Commission to discuss partnering with the Youth Commission to add a new element or activity for special event attendees. The event and the activity have not been determined.

The Youth Commission may discuss potential program collaboration with the Parks & Recreation Commission representatives that are in line with their FY 2022/23 Work Plan.

ENVIRONMENTAL REVIEW

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RECOMMENDATION

Staff does not have a recommendation.

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: James Teixeira, Director of Parks & Recreation