



City of Santa Clara

Meeting Agenda

Senior Advisory Commission

Monday, March 27, 2023

10:00 AM

Hybrid Meeting
City Manager's Conf. Room
City Hall - East Wing
1500 Warburton Avenue
Santa Clara, CA 95050

The City of Santa Clara is conducting the Senior Advisory Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Please click this URL to join: <https://santaclaraca.zoom.us/j/97590069803>

Or join by phone: Dial 1-669-900-6833

Webinar ID: 975 9006 9803

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

1.A 23-402 [Senior Advisory Commission Minutes of February 27, 2023](#)

Recommendation: Approve the Senior Advisory Commission Minutes of February 27, 2023

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

2. 23-404 [Senior Advisory Commission Work Plan & Goals for FY2022/23](#)

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next scheduled meeting is on Monday, April 24, 2023 at 10:00 AM.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

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City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

23-402

Agenda Date: 3/27/2023

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Senior Advisory Commission Minutes of February 27, 2023

RECOMMENDATION

Approve the Senior Advisory Commission Minutes of February 27, 2023

Prepared by: Jennifer Herb, Recreation Supervisor
Reviewed by: Kimberly Castro, Recreation Manager
Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS

1. Draft Minutes of the Senior Advisory Commission February 27, 2023



City of Santa Clara

Meeting Minutes

Senior Advisory Commission

02/27/2023

10:00 AM

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 Santa Clara, CA 95050

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CALL TO ORDER AND ROLL CALL

The regular meeting was called to order by Chair Toledo at 10:04 a.m.

Present 5 - Commissioner Edmund Drozek, Commissioner Tom Freitas, Vice Chair Grant L. McCauley, Chair Nancy Toledo, and Commissioner Rick Andrews

Absent 2 - Commissioner Judy Hubbard, and Commissioner Veena Sterling

A motion was made by Commissioner Freitas, seconded by Commissioner Drozek to excuse Commissioners Sterling and Hubbard.

Aye: 5 - Commissioner Drozek, Commissioner Freitas, Vice Chair McCauley, Chair Toledo, and Commissioner Andrews

Absent: 2 - Commissioner Hubbard, and Commissioner Sterling

CONSENT CALENDAR

1.A [23-217](#) Senior Advisory Commission Minutes of January 23, 2023

Recommendation: Approve the Senior Advisory Commission Minutes of January 23, 2023

A motion was made by Vice Chair McCauley, seconded by Commissioner Andrews to approve the minutes from January 23, 2023.

Aye: 5 - Commissioner Drozek, Commissioner Freitas, Vice Chair McCauley, Chair Toledo, and Commissioner Andrews

Excused: 2 - Commissioner Hubbard, and Commissioner Sterling

PUBLIC PRESENTATIONS

Community member Martin Gross informed the Commission that he tripped on the sidewalk as he was walking to the Senior Center.

GENERAL BUSINESS

2. [23-218](#) Senior Advisory Commission Work Plan & Goals for FY2022/23

Each sub-committee provided an update to the Senior Advisory Commission for discussion on the efforts and progress towards accomplishing the FY2022/23 Work Plan & Goals.

1. Advocate for Affordable and Convenient Housing - Commissioner Hubbard & Freitas

Goal 1.a. Provide a report from the January Housing Commission meeting
- No Update - Will attend when Commission meetings begin

Goal 1.b. Provide an update on the (2) presentations at the Senior Center (November and April) and provide one article for the Senior Center newsletter (February) - No Update

- Commissioner Freitas shared a report from Commissioner Hubbard regarding a meeting she attended for proposed temporary housing on the corner of Benton and Lawrence Expressway.

2. Encourage and Promote the use of Outdoor Spaces and Buildings -
Commissioners Freitas & Sterling

Goal 2.a. Report on current public design phase discussions of new park facilities and spaces as well as information from Parks & Recreation Commission meetings related to development that may enhance outdoor recreation for older adults. Commissioner Freitas provided an update that the Magical Bridge Playground at Central Park will begin this Spring. The construction of a new entrance to Central Park on Kiely that will include a roundabout will follow the completion of the playground.

Goal 2.b. Update on February billiard tournament and plans for the April bean bag toss activities at the Senior Center - Commissioner Freitas reported on the success of the billiard tournament, stating it was fun and joyous with a good turnout, and support from Commissioners and Senior Center staff. Commissioner Freitas also reported that he has begun the planning stages of the Bean Bag Toss tournament.

3. Advocate for Affordable, Convenient, and Safe Transportation and Streets -

Goal 3.a. Report on progress of planning phases of the VIA Shuttle -
Commissioners Hubbard & Toledo - No Update

- Commissioner Toledo shared that she has utilized PVI (Peninsula Volunteers) ride service a couple of times and found it helpful.

3.b. Report on the last Bicycle & Pedestrian Advisory Committee meeting -
Commissioners Drozek & Freitas - Commissioner Drozek reported that he'll be attending the March BPAC meeting to get an update on the progress of the status of a H.A.W.K Light being installed and the Monroe/ San Tomas pedestrian bike/crossing.

4. Develop Opportunities to Promote Health, Wellness, and Nutrition -
Commissioner Hubbard & McCauley

Goal 4.a. Report on the March presentation update for the Alzheimer's and Dementia at the Senior Center - Commissioner McCauley reported that the Alzheimer's Presentation will be held on April 4 at the Senior Center, from 11 - 11:45 a.m.

5. Provide Access to Community Resources and Information -

Goal 5.a. Report from the last City ADA Committee meeting -
Commissioner Hubbard - No Update. Will attend when Commission meetings begin.

Goal 5.b. Update on the progress and plans for the Health & Wellness Fair - Commissioners McCauley, Toledo, & Hubbard - The Committee reported that there are 34 Exhibitor RSVP's to date. The Fair received a \$1,000 grant from Kaiser. The money will be used for lunches. There will be two (2) information booths this year to help with way finding. The Senior Advisory Commissioners will be posted at the information booths. The next meeting will be March 22.

STAFF REPORT

Recreation Supervisor Herb provided the following updates:

- Breakfast with the Bunny will be held on Saturday, April 1 from 9 - 11 a.m. at the Senior Center. The event is for grandparents, parents and kids. Commissioners were asked to volunteer and assist with the event.

- The Youth Commission is interested in participating again with the Senior Advisory Commission in Coffee Chats. Youth Commissioners are interested in having the Senior Advisory Commission bring a list of questions to ask the youth, as a way to bridge the generational gap and create a dialogue for the two generations. The Youth Commission has suggested a couple of possible dates; March 17 and April 8. **Recreation Supervisor Herb** will work with the Senior Advisory Commission to finalize a date.

- There is a HouseKeys article in the February Senior Center Newsletter to help older adults understand the Affordable Buyer and Affordable Rental process in the City of Santa Clara.

Recreation Manager Castro provided the following updates:

- The Parks and Recreation Spring Activity Guide was mailed to residents and registration begins March 7.

- The Parks and Recreation Department is assessing the damage to trees and structures from the recent storms.

- The Gazebo Project at Mission Park is complete

- The Montague Park Playground rehabilitation project is about two months away from completion.

- Just a reminder that the Senior Center Premium Membership includes access to all swim facilities.

COMMISSIONERS REPORT

Commissioner Freitas reported that VTA's Access Transportation has a Prius fleet that is not usable currently.

Commissioner Drozek asked about the strength of the WiFi at the Senior Center. **Commissioner Andrews** recommend that patrons switch over to the City WiFi when they enter the Senior Center.

Commissioner McCauley voiced a concern for older adults that have been losing power and there's nowhere for them to go. **Recreation Supervisor Herb** reported that there are multiple warming centers open throughout the City with different hours.

ADJOURNMENT

A motion was made by Vice Chair McCauley, seconded by Commissioner Freitas that the meeting be adjourned at 11:53 a.m.

Aye: 5 - Commissioner Drozek, Commissioner Freitas, Vice Chair McCauley, Chair Toledo, and Commissioner Andrews

Excused: 2 - Commissioner Hubbard, and Commissioner Sterling

MEETING DISCLOSURES

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Agenda Report

23-404

Agenda Date: 3/27/2023

SUBJECT

Senior Advisory Commission Work Plan & Goals for FY2022/23

COUNCIL PILLAR

Enhance Community Engagement and Transparency

Enhance Community Sports, Recreational and Arts Assets

BACKGROUND

Using the results from the 2017 Senior Needs Assessment and taking into consideration the eight (8) domains of the Age-Friendly City guidelines. Age-Friendly City domains include: Economics and Employment; Community; Housing; Outdoor Spaces and Buildings; Transportation and Streets; Health, Wellness, and Nutrition; Social and Civic Engagement; and Access to Community Resources and Information. The Senior Advisory Commission prioritized the interests and needs of older adult residents of Santa Clara ages 50 and over given limitations of available City resources, and finalized the goals and work plan at the August 22, 2022 meeting and adopted as follows:

- 1. Advocate for Affordable and Convenient Housing - Commissioners Hubbard & Freitas.**
 - a. Appoint representative(s) to attend the Housing Commission meeting.
 - b. Research the Housing page of the City's website.
 - i. Disseminate information to the older adult population via two (2) presentations at the Senior Center (November and April) and provide one article for the Senior Center newsletter (February).
- 2. Encourage and Promote the use of Outdoor Spaces and Buildings - Commissioners Freitas & Sterling.**
 - a. Participate in public design phase discussions of new park facilities and spaces, including park improvement projects. Monitor the Parks & Recreation Commission for outdoor spaces in development that may enhance outdoor recreation for older adults.
 - b. Provide organized activities at the Senior Center
 - i. Billiard tournament (February)
 - ii. Bean Bag Toss (April)
- 3. Advocate for Affordable, Convenient, and Safe Transportation and Streets**
 - a. Monitor public conversations regarding City of Santa Clara's transportation needs and the Council's proposed solutions. - *Commissioners Hubbard & Toledo.*
 - i. Monitor and report monthly to Commission regarding planning phases of the VIA Shuttle
 - b. Review and provide feedback to the Pedestrian and Bicycle Master Plans for potential access improvements, and provisions for general safety and develop strategies to address excessive speeding on bike paths. - *Commissioners Drozek & Freitas.*
 - i. Send representative(s) to attend Bicycle & Pedestrian Advisory Committee meeting.
- 4. Develop Opportunities to Promote Health, Wellness, and Nutrition -Commissioner**

Hubbard.

- a. Provide resources to the community on the topic of Alzheimer's and Dementia, including programming to reduce isolation.
 - i. Host an Alzheimer's and Dementia presentation at the Senior Center in March.

5. Provide Access to Community Resources and Information

- a. Appoint representative(s) to attend the ADA Committee Meetings. - *Commissioner Hubbard.*
- b. Host the "Be Strong, Live Long" Health & Wellness Fair. - *Commissioners McCauley, Toledo, & Hubbard.*
 - i. May 19, 2023
 - ii. Go over Commission assignments for the event (March)
 - iii. Schedule Commission assignments for the event (April)
 - iv. Deliver Good Neighbor letter to the neighborhood (May)

DISCUSSION

Each sub-committee will provide an update to the Senior Advisory Commission for discussion on the efforts and progress toward accomplishing the FY2022/23 Work Plan & Goals. The sub-committees will verbally present their status reports as follows:

- Goal 1.a. Provide a report on the Housing Commission meeting;
- Goal 1.b. Provide an update on the April presentation at the Senior Center;
- Goal 2.a. Provide a report on new park facilities and Parks & Recreation Commission meeting information related to enhancement of outdoor recreation for older adults;
- Goal 2.b. Provide an update on the April bean bag toss activity at the Senior Center;
- Goal 3.a. Provide an update on progress of the VIA Shuttle;
- Goal 3.b. Provide a report on the Bicycle & Pedestrian Advisory Committee meeting;
- Goal 4.a. Provide an update on details for the April presentation at the Senior Center on Alzheimer's and Dementia;
- Goal 5.a. Provide a report on the City ADA Committee meeting;
- Goal 5.b. Provide an update on plans for the annual Health & Wellness Fair;

Commissioner assignments may be made for service on subcommittees to work on the goals and objectives. Composition of each subcommittee is restricted to less than a quorum of the Commission.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Senior Advisory Commission's agenda on the City's official -notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

Prepared by: Jennifer Herb, Recreation Supervisor
Reviewed by: Kimberly Castro, Recreation Manager
Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS

1. Senior Advisory Commission Work Plan & Goals FY2022/23 - March

GOAL #1: Advocate for Affordable and Convenient Housing

Objectives	Ad Hoc Sub-Committee	Timeline	Current Status & Budget Allocation
1.A. Appoint representative(s) to attend the Housing Commission meeting.	<i>Commissioners Hubbard & Freitas</i>	Monthly	No Update - Will attend when Commission meetings begin.
1.B. Disseminate information to the older adult population on convenient affordable housing projects in Santa Clara via 2 presentations at the Senior Center and one article for the Senior Center Newsletter	<i>Commissioners Hubbard & Freitas</i>	Presentations - <ul style="list-style-type: none"> • November and April Newsletter article - <ul style="list-style-type: none"> • February 	No Update - Committee is to work with Senior Center staff to reserve a date and time for April presentation and assist with marketing material. <ul style="list-style-type: none"> • Commissioner Freitas shared a report from Commissioner Hubbard regarding a meeting she attended for proposed temporary housing on the corner of Benton and Lawrence Expwy.

GOAL #2: Encourage and Promote the use of Outdoor Spaces and Buildings

Objectives	Ad Hoc Sub-Committee	Timeline	Current Status & Budget Allocation
2.A. Participate in public design phase discussions of new park facilities and spaces, including park improvement projects. Monitor the Parks & Recreation Commission for outdoor spaces in development that may enhance outdoor recreation for older adults.	<i>Commissioners Freitas & Sterling</i>	Ongoing	No Update - Will attend P&R Commission meetings and provide report on current projects. <ul style="list-style-type: none"> • Commissioner Freitas provided

			an update that the Magical Bridge Playground at Central Park will begin this Spring. The construction will also include a new entrance to Central Park on Kiely that will include a roundabout.
2. B. Provide organized activities at the Senior Center - i. Billiard tournament ii. Bean Bag Toss	<i>Commissioners Freitas & Sterling</i>	Billiard Tournament – • February Bean Bag Toss – • April	<ul style="list-style-type: none"> • Commissioner Freitas reported on the success of the billiard tournament, stating it was fun and joyous with a good turnout, and support from Commissioners and Senior Center staff. e Bean Bag Tournament in April. • Commissioner Freitas has begun the planning stages of the Bean Bag Toss.
GOAL #3: Advocate for Affordable, Convenient, and Safe Transportation and Streets			
Objectives	Ad Hoc Sub-Committee	Timeline	Current Status & Budget Allocation
3.A. Monitor public conversations regarding City of Santa Clara’s transportation needs and the Council’s proposed solutions.	<i>Commissioners Hubbard & Toledo</i>	When meetings are held	No Update – • Commissioner Toledo shared that she has utilized PVI (Peninsula Volunteers) a

			couple of times and found it helpful.
3.B. Review and provide feedback to the Pedestrian and Bicycle Master Plans for potential access improvements, and provisions for general safety and develop strategies to address excessive speeding on bike paths. i. Send representative(s) to attend Bicycle & Pedestrian Advisory Committee meeting.	<i>Commissioners Drozek & Freitas.</i>	Monthly	Commissioner Drozek reported that he'll be attending the March BPAC meeting to get an update on the progress of the status of a H.A.W.K Light being installed and the Monroe/San Tomas pedestrian bike/crossing.

GOAL #4: Develop Opportunities to Promote Health, Wellness, and Nutrition

Objectives	Ad Hoc Sub-Committee	Timeline	Current Status & Budget Allocation
4.A. Provide resources to the community on the topic of Alzheimer's and Dementia, including programming to reduce isolation. i. Host an Alzheimer's and Dementia presentation at the Senior Center.	<i>Commissioners Hubbard & McCauley</i>	March.	Commissioner McCauley reported that the Alzheimer's Presentation will be held on April 4 at the Senior Center, from 11 – 11:45 am.

GOAL #5: Provide Access to Community Resources and Information

Objectives	Ad Hoc Sub-Committee	Timeline	Current Status & Budget Allocation
5 A. Appoint representative(s) to attend the ADA Committee Meetings.	<i>Commissioner Hubbard.</i>	Monthly	No Update - Will attend when Commission meetings begin.
5.B. Host the "Be Strong, Live Long" Health & Wellness Fair	<i>Commissioners McCauley, Toledo, & Hubbard</i>	Event Date - May 19, 2023	The Committee reported that there are 34 Exhibitor RSVP's to date. The

		Commission assignments - March Schedule Commission assignments – April Deliver Good Neighbor letter - May	Fair received a \$1,000 grant from Kaiser. The money will be used for lunches. There will be 2 information booths this year to help with way finding. The Senior Advisory Commissioners will man the information booths. The next meeting will be March 22..
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