

CITY OF SANTA CLARA
YOUTH COMMISSION MINUTES
August 21, 2012

The City of Santa Clara Youth Commission met for an informational meeting on Tuesday, August 21, 2012 at 6:00pm at the Santa Clara Teen Center, 2446 Cabrillo Avenue, Santa Clara, California.

Present: Commissioners: Samia Abbasi, Sufyan Abbasi, Ajaipal Chahal, Devleena Das, Jeff Hara, Vyvy Nguyen, Kristin Oswald, Sheryl Ratnam, Andrew Rauschhuber, Rafal Saeed, Deepika Suresh, Hannah Villalpando, Michelle Vo, Shana Vu, and Ashley Wong

Absent: None

Guests: Matthew Araujo, City of Santa Clara Parks & Recreation Intern
Ayumi Gothberg, Member at large

Staff Present: Rich Casem, Recreation Coordinator
Jennifer Yamaguma – City Clerk’s Office

Matters for City Council Action – None

- I. CALL TO ORDER - The meeting was called to order by Rich Casem at 6:09 p.m.
- II. INTRODUCTION OF GUESTS –
 - A. Matthew Araujo, City of Santa Clara Parks & Recreation Intern
 - B. Ayumi Gothberg, Member at large
- III. APPROVAL OF MINUTES – None
- IV. CORRESPONDENCE/COMMUNICATIONS–
 - A. Rich Casem requested that the Youth Commission bring their school schedules, so as to make it easier to know what’s going on at the schools.
 - B. Santa Clara High School
 - 1. August 23 – School Board Meeting
 - 2. August 24 – Class meetings, Football scrimmage vs. Willow Glen
 - 3. August 31 – Fall Sports Rally, Football game vs. South San Francisco
 - 4. September 4 – Inter-Club Meetings, RA
 - 5. September 5 – Back to School Night
 - 6. September 6 – Football game vs. Los Altos (frosh/soph)
 - 7. September 7 – Fall Renaissance Rally, Football vs. Los Altos (Varsity)
 - C. Wilcox High School
 - 1. August 29 – Athletic Parent Meeting
 - 2. August 31 – Club Faire
 - 3. September 5 – Back to School Night/Academic Block Presentation
 - D. Archbishop Mitty
 - 1. August 22 – Magazine Drive
 - 2. August 23 – Back to School Rally
 - 3. September 7 – Football Game

4. September 6 – Club Meetings
- E. St. Francis
 1. August 22- Magazine Drive, Back to School Night, Fall Sports Rally
 2. August 28- Club Faire
- F. Bellarmine
 1. August 23- Back to School Night
 2. August 24- 1st Mixer Dance
 3. August 27-29, Retreats
 4. August 30- Alumni Council Meeting
- V. SUMMARY OF CITY COUNCIL ACTIONS – none
- VI. NEW BUSINESS
 - A. Review phone, email, and birthday roster – Rich Casem provided the Youth Commission with a phone and email list. The Youth Commission checked each document for accuracy. Jennifer Herb will make the correct changes and email to the Youth Commission.
 1. Badge – Rich Casem explained that the Youth Commission would be receiving a name badge that they should wear to all events.
 - B. Review 2011-2012 City of Santa Clara Youth Commission accomplishments – Youth Commissioners from last year discussed the list of accomplishments from the 2011-2012 term with the new Youth Commission members.
 - C. Review 2012-2013 meeting and activity calendar – Rich Casem reviewed the meeting and activity calendar with the Youth Commission. This calendar will be used when the Youth Commission develops their goals for the 2012-2013 term.
 - D. Youth Commission Binder
 1. By-Laws – Rich Casem discussed the new inserts for the Boards and Commissions Hand Book. He informed returning commissioners to replace the old information with the current information.
 2. Brown Act – Rich Casem reviewed the Brown Act Policy with the Youth Commission.
 3. Parliamentary Procedure – Rich Casem discussed and explained the Parliamentary Procedure with the Youth Commission.
 - E. Member at Large Program – Returning Youth Commissioners explained the Member at Large program to the Youth Commission, and the difference between a Youth Commissioner and a Member at Large.
 - F. Brainstorm 2012-2013 Youth Commission goals- Commissioners exchanged ideas and input regarding possible goals for the new term. The Youth Commission will finalize their goals at the September 11 meeting. Their suggestions are as follows:
 1. Santa Clara's Got Talent
 2. AED Project
 3. 5k Fun Run
 4. Dodge Ball
 5. Santa Clara Beautification
 6. Flash Mob
 7. Scholarship
 8. Community Garden
 9. Lunches for the Homeless
 10. Soup Kitchen

11. Intergenerational Dance
 12. Haunted House
 13. Book Drive
 14. Sports Tournament
 15. Movies in the Park
- G. Youth Commission T-shirts –Rich Casem passed around 4 graphic ideas for this year’s garments and had the Youth Commission vote as to which one they liked best.
- H. Back to School BBQ, September 7 at the Teen Center – The Teen Center is hosting a Back to School BBQ to welcome the students for the new school year. Entrance is free to those with a Resident Youth Card or \$3.00 without. Staff will be providing hot dogs, chips, and drinks.
- I. City of Santa Clara Art and Wine Festival – loading/unloading, September 14 & 16 – The Youth Commission will be helping the vendors load and unload their supplies for a fee of \$8.00/load. The money raised will go towards the Community Service Scholarship fund, sponsored by the Youth Commission. This money will be awarded to deserving juniors and graduating seniors in May.
- J. City of Santa Clara Art and Wine Festival, September 15 & 16 – The Youth Commission will be selling hot dogs and bratwursts along with juice boxes and chips in the Hot Dog Booth. The money raised will go towards the Community Service Scholarship fund, sponsored by the Youth Commission. This money will be awarded to deserving juniors and graduating seniors in May.
- K. At the September 11 meeting, the Youth Commission will discuss the following:
1. Election of officers – Rich discussed with the Youth Commission the different positions and the responsibilities that go along with each one. Elections for these positions will take place at the September 11 meeting.
 2. Finalize 2012 – 2013 goals.
 3. Develop a calendar of events for the 2012-2013 term.
 4. Form committees

VII. PUBLIC PRESENTATIONS – None

VIII. ADJOURN – The meeting was adjourned by Rich Casem at 7:27 p.m. Meeting was adjourned to the next scheduled meeting, Tuesday, September 11, at the Teen Center.

Minutes Prepared by: _____
Jennifer Herb
Youth Commission Staff Liaison
Recreation Supervisor