



# City of Santa Clara

## Meeting Agenda

### Senior Advisory Commission

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Monday, April 24, 2023

10:00 AM

Hybrid Meeting  
City Manager's Conf. Room  
City Hall - East Wing  
1500 Warburton Avenue  
Santa Clara, CA 95050

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The City of Santa Clara is conducting the Senior Advisory Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Please click this URL to join: <https://santaclaraca.zoom.us/j/97590069803>

Or join by phone: Dial 1-669-900-6833

Webinar ID: 975 9006 9803

#### **CALL TO ORDER AND ROLL CALL**

#### **CONSENT CALENDAR**

**1.A 23-516** [Senior Advisory Commission Minutes of March 27, 2023](#)

**Recommendation:** Approve the Senior Advisory Commission Minutes of March 27, 2023

#### **PUBLIC PRESENTATIONS**

*[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]*

#### **GENERAL BUSINESS**

**2. 23-517** [Senior Advisory Commission Work Plan & Goals Update and Discussion for FY2022/23](#)

**3. 23-518** [Senior Advisory Commission FY2023/24 Work Plan & Goals Discussion](#)

#### **STAFF REPORT**

#### **COMMISSIONERS REPORT**

**ADJOURNMENT**

*The next scheduled meeting is on Monday, May 22, 2023 at 10:00 AM.*

**MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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# City of Santa Clara

1500 Warburton Avenue  
Santa Clara, CA 95050  
santaclaraca.gov  
@SantaClaraCity

## Agenda Report

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23-516

Agenda Date: 4/24/2023

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### **REPORT TO SENIOR ADVISORY COMMISSION**

#### **SUBJECT**

Senior Advisory Commission Minutes of March 27, 2023

#### **RECOMMENDATION**

Approve the Senior Advisory Commission Minutes of March 27, 2023

Prepared by: Jennifer Herb, Recreation Supervisor  
Reviewed by: Kimberly Castro, Recreation Manager  
Approved by: James Teixeira, Director of Parks & Recreation

#### **ATTACHMENTS**

1. Draft Minutes of the Senior Advisory Commission March 27, 2023



# City of Santa Clara

## Meeting Minutes

### Senior Advisory Commission

03/27/2023

10:00 AM

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 1500 Warburton Avenue  
 Santa Clara, CA 95050

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#### **CALL TO ORDER AND ROLL CALL**

The regular meeting was called to order by **Chair Toledo** at 10:01 a.m.

- Present** 5 - Commissioner Edmund Drozek, Commissioner Tom Freitas, Commissioner Veena Sterling, Chair Nancy Toledo, and Commissioner Rick Andrews
- Absent** 2 - Commissioner Judy Hubbard, and Vice Chair Grant L. McCauley

**A motion was made by Commissioner Freitas, seconded by Commissioner Drozek to excuse Commissioner Hubbard.**

- Aye:** 5 - Commissioner Drozek, Commissioner Freitas, Commissioner Sterling, Chair Toledo, and Commissioner Andrews
- Absent:** 2 - Commissioner Hubbard, and Vice Chair McCauley

**A motion was made by Commissioner Drozek, seconded by Commissioner Andrews to excuse Commissioner McCauley.**

- Aye:** 5 - Commissioner Drozek, Commissioner Freitas, Commissioner Sterling, Chair Toledo, and Commissioner Andrews
- Absent:** 2 - Commissioner Hubbard, and Vice Chair McCauley

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**CONSENT CALENDAR**

1.A [23-402](#) Senior Advisory Commission Minutes of February 27, 2023

**Recommendation:** Approve the Senior Advisory Commission Minutes of February 27, 2023

**A motion was made by Commissioner Andrews, seconded by Commissioner Freitas to approve the minutes from February 27, 2023.**

**Aye:** 5 - Commissioner Drozek, Commissioner Freitas, Commissioner Sterling, Chair Toledo, and Commissioner Andrews

**Excused:** 2 - Commissioner Hubbard, and Vice Chair McCauley

**PUBLIC PRESENTATIONS**

Martin Grosz voiced his concern about the need for transportation after medical procedures.

Jean Salmon inquired about adding more benches in Central Park, preferably under trees. Asked that the City encourage incentives for mobility carts similar to electric bicycles.

Wanda Buck inquired about the un-housed and overnight warming centers in Santa Clara, and about the proposed transitional housing project on Benton and Lawrence Expressway.

Jeannie Battagin inquired about any further consideration by the City to install crosswalks at intersections at Kiely and Barcells, and Woodhams and Homestead.

**GENERAL BUSINESS** Senior Advisory Commission Work Plan & Goals for FY2022/23

2. [23-404](#) Each sub-committee provided an update to the Senior Advisory Commission for discussion on the efforts and progress towards accomplishing the FY2022/23 Work Plan & Goals.

GOAL #1: Advocate for Affordable and Convenient Housing:

1.a. Appoint representative(s) to attend the Housing Commission meeting.  
Commissioners Hubbard & Freitas

No Update - Will attend when Commission meetings begin.

1.b. Provide an update on the two (2) presentations at the Senior Center (November and April) and provide one (1) article for the Senior Center Newsletter (February) - Commissioners Hubbard & Freitas

No Update.

**Commissioner Freitas** informed the Commission about the Agrihood senior community which will begin accepting applications on March 13.

GOAL #2: Encourage and Promote the use of Outdoor Spaces and Buildings - Commissioners Freitas & Sterling

2.a. Report on current public design phase discussions of new park facilities and spaces, as well as information from Parks & Recreation Commission meetings related to development that may enhance outdoor recreation for older adults.

No Update -

2.b. Update on the April Bean Bag Toss Tournament activity at the Senior Center.

**Commissioner Freitas** provided an update on the Bean Bag Toss tournament scheduled for April 19. The activity will begin at 10 am and consist of teams of two (2), with a maximum of eight (8) teams. Prizes will be awarded to 1st and 2nd place.

GOAL #3: Advocate for Affordable, Convenient, and Safe Transportation and Streets

3.a. Report on progress of planning phases of the VIA Shuttle - Commissioners Hubbard & Toledo

**Commissioner Toledo** shared that the VIA program will go to City Council in May with the hopes of the program beginning in June/July.

3.b. Report on the last Bicycle & Pedestrian Advisory Committee meeting - Commissioners Drozek and Freitas

**Commissioner Drozek** reported that he'll be attending the March BPAC meeting to get an update on the progress of the status of a HAWK Light being installed, and the Monroe/San Tomas pedestrian bike/crossing.

**Commissioner Freitas** shared an interest for more crosswalks in Santa Clara.

GOAL #4: Develop Opportunities to Promote Health, Wellness, and Nutrition

4.a. Provide an update on the April Alzheimer's and Dementia presentation at the Senior Center - Commissioners Hubbard & McCauley

**Recreation Supervisor Herb** reported that the Alzheimer's Presentation will be held on April 4 at the Senior Center, from 11 - 11:45 am, and encouraged people to register.

GOAL #5: Provide Access to Community Resources and Information

5.a. Report from the last City ADA Committee meeting - Commissioner Hubbard

No Update - Will attend when Commission meetings begin.

5.b. Update on the progress and plans for the Health & Wellness Fair - Commissioners Hubbard, McCauley, & Toledo

**Commissioner Toledo** updated the Commission that there are 54 Exhibitor RSVP's to date. Commissioner Toledo explained the different areas where the Commissioners will be assisting. The Fair received a \$1,000 grant from Kaiser. There will be two (2) information booths which will be staffed by Senior Advisory Commissioners.

## STAFF REPORT

**Recreation Supervisor Herb** provided updates on the following:

- There is a new HAWK light at the corner of Harrison and Scott Blvd.
- The Youth Commission is interested in holding the Coffee Chat activity again and has proposed April 8 at 10:00 am.
- Breakfast with the Bunny will be held on April 1.
- The Senior Center April Newsletter will be out with the below presentations:
  - Handy Help: Assistive Devices presentation - Monday, April 10
  - Health Tech Workshop on April 13
  - Disaster Preparedness on April 27
  - Caregivers Management "How-to" Workshop on April 27



**COMMISSIONERS REPORT**

**Commissioner Drozek** inquired about the resolution approval for land valuation and impact fees from the Parks and Recreation Commission which will go to Council on April 18. He also asked about the status on Commission shirts and badges.

**Commissioner Freitas** inquired about personal Commissioner emails.

**Commissioner Sterling** left the meeting at 12:00 p.m

**Commissioner Freitas and Drozek** informed the Commission that they along with Commissioner Hubbard toured a Life Moves facility in Mountain View that focuses on transitional housing

**ADJOURNMENT**

**A motion was made by Commissioner Andrews, seconded by Commissioner Drozek that the meeting be adjourned at 12:18 p.m.**

**Aye:** 4 - Commissioner Drozek, Commissioner Freitas, Chair Toledo, and Commissioner Andrews

**Excused:** 2 - Commissioner Hubbard, and Vice Chair McCauley

**Absent:** 1 - Commissioner Sterling

**MEETING DISCLOSURES**

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## Agenda Report

23-517

Agenda Date: 4/24/2023

### SUBJECT

Senior Advisory Commission Work Plan & Goals Update and Discussion for FY2022/23

### COUNCIL PILLAR

Enhance Community Engagement and Transparency

Enhance Community Sports, Recreational and Arts Assets

### BACKGROUND

Using the results from the 2017 Senior Needs Assessment and taking into consideration the eight (8) domains of the Age-Friendly City guidelines. Age-Friendly City domains include: Economics and Employment; Community; Housing; Outdoor Spaces and Buildings; Transportation and Streets; Health, Wellness, and Nutrition; Social and Civic Engagement; and Access to Community Resources and Information. The Senior Advisory Commission prioritized the interests and needs of older adult residents of Santa Clara ages 50 and over given limitations of available City resources, and finalized the goals and work plan at the August 22, 2022 meeting and adopted as follows:

- 1. Advocate for Affordable and Convenient Housing - Commissioners Hubbard & Freitas.**
  - a. Appoint representative(s) to attend the Housing Commission meeting.
  - b. Research the Housing page of the City's website.
    - i. Disseminate information to the older adult population via two (2) presentations at the Senior Center (November and April) and provide one article for the Senior Center newsletter (February).
- 2. Encourage and Promote the use of Outdoor Spaces and Buildings - Commissioners Freitas & Sterling.**
  - a. Participate in public design phase discussions of new park facilities and spaces, including park improvement projects. Monitor the Parks & Recreation Commission for outdoor spaces in development that may enhance outdoor recreation for older adults.
  - b. Provide organized activities at the Senior Center
    - i. Billiard tournament (February)
    - ii. Bean Bag Toss (April)
- 3. Advocate for Affordable, Convenient, and Safe Transportation and Streets**
  - a. Monitor public conversations regarding City of Santa Clara's transportation needs and the Council's proposed solutions. - *Commissioners Hubbard & Toledo.*
    - i. Monitor and report monthly to Commission regarding planning phases of the VIA Shuttle
  - b. Review and provide feedback to the Pedestrian and Bicycle Master Plans for potential access improvements, and provisions for general safety and develop strategies to address excessive speeding on bike paths. - *Commissioners Drozek & Freitas.*
    - i. Send representative(s) to attend Bicycle & Pedestrian Advisory Committee meeting.
- 4. Develop Opportunities to Promote Health, Wellness, and Nutrition -Commissioner**

*Hubbard.*

- a. Provide resources to the community on the topic of Alzheimer's and Dementia, including programming to reduce isolation.
  - i. Host an Alzheimer's and Dementia presentation at the Senior Center in March.

**5. Provide Access to Community Resources and Information**

- a. Appoint representative(s) to attend the ADA Committee Meetings. - *Commissioner Hubbard.*
- b. Host the "Be Strong, Live Long" Health & Wellness Fair. - *Commissioners McCauley, Toledo, & Hubbard.*
  - i. May 19, 2023
  - ii. Review Commission assignments for the event (March)
  - iii. Schedule Commission assignments for the event (April)
  - iv. Deliver a Good Neighbor letter to the neighborhood (May)

**DISCUSSION**

Each sub-committee will provide an update to the Senior Advisory Commission for discussion on the efforts and progress toward accomplishing the FY2022/23 Work Plan & Goals. The sub-committees will verbally present their status reports as follows:

- Goal 1.a. Provide a report on the Housing Commission meeting;
- Goal 1.b. Provide a report on the April Affordable and Convenient Housing presentation at the Senior Center;
- Goal 2.a. Provide a report on new park facilities and Parks & Recreation Commission meeting information related to the enhancement of outdoor recreation for older adults;
- Goal 2.b. Provide an update on the April bean bag toss activity at the Senior Center;
- Goal 3.a. Provide an update on the progress of the VIA Shuttle;
- Goal 3.b. Provide a report on the Bicycle & Pedestrian Advisory Committee meeting;
- Goal 4.a. Provide a report from the April Alzheimer's Awareness Presentation at the Senior Center;
- Goal 5.a. Provide a report on the City ADA Committee meeting;
- Goal 5.b. Provide an update on plans for the annual Health & Wellness Fair;

Commissioner assignments may be made for service on subcommittees to work on the goals and objectives. The composition of each subcommittee is restricted to less than a quorum of the Commission.

**ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

**PUBLIC CONTACT**

Public contact was made by posting the Senior Advisory Commission's agenda on the City's official -notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov).

Prepared by: Jennifer Herb, Recreation Supervisor  
Reviewed by: Kimberly Castro, Recreation Manager  
Approved by: James Teixeira, Director of Parks & Recreation

**ATTACHMENTS**

1. Senior Advisory Commission Work Plan & Goals FY2022/23 - April 2023

**Senior Advisory Commission FY 22/23 Work Plan & Goals Update**

<b>GOAL #1: Advocate for Affordable and Convenient Housing</b>			
<b>Objectives</b>	<b>Ad Hoc Sub-Committee</b>	<b>Timeline</b>	<b>Current Status &amp; Budget Allocation</b>
1.A. Appoint representative(s) to attend the Housing Commission meeting.	<i>Commissioners Hubbard &amp; Freitas</i>	Monthly	No Update - Will attend when Commission meetings begin.
1.B. Disseminate information to the older adult population on convenient affordable housing projects in Santa Clara via 2 presentations at the Senior Center and one article for the Senior Center Newsletter	<i>Commissioners Hubbard &amp; Freitas</i>	Presentations - <ul style="list-style-type: none"> <li>• November and April</li> </ul> Newsletter article - <ul style="list-style-type: none"> <li>• February</li> </ul>	No Update - Committee is to work with Senior Center staff to reserve a date and time for April presentation and assist with marketing material. <ul style="list-style-type: none"> <li>• Commissioner Freitas informed the Commission about the Agrihood senior community which will begin accepting applications March 13.</li> </ul>
<b>GOAL #2: Encourage and Promote the use of Outdoor Spaces and Buildings</b>			
<b>Objectives</b>	<b>Ad Hoc Sub-Committee</b>	<b>Timeline</b>	<b>Current Status &amp; Budget Allocation</b>
2.A. Participate in public design phase discussions of new park facilities and spaces, including park improvement projects. Monitor the Parks & Recreation Commission for outdoor spaces in development that may enhance outdoor recreation for older adults.	<i>Commissioners Freitas &amp; Sterling</i>	Ongoing	No Update - Will attend P&R Commission meetings and provide report on current projects.
2. B. Provide organized activities at the Senior Center - <ul style="list-style-type: none"> <li>i. Billiard tournament</li> </ul>	<i>Commissioners Freitas &amp; Sterling</i>	Billiard Tournament – <ul style="list-style-type: none"> <li>• February</li> </ul>	Commissioner Freitas provided an update on the Bean

**Senior Advisory Commission FY 22/23 Work Plan & Goals Update**

ii. Bean Bag Toss		Bean Bag Toss – • April	Bag Toss tournament scheduled for April 19. The activity will begin at 10 am and consist of teams of 2, with a maximum of 8 teams. Prizes will be awarded to 1 <sup>st</sup> and 2 <sup>nd</sup> place.
<b>GOAL #3: Advocate for Affordable, Convenient, and Safe Transportation and Streets</b>			
<b>Objectives</b>	<b>Ad Hoc Sub-Committee</b>	<b>Timeline</b>	<b>Current Status &amp; Budget Allocation</b>
3.A. Monitor public conversations regarding City of Santa Clara’s transportation needs and the Council’s proposed solutions.	<i>Commissioners Hubbard &amp; Toledo</i>	When meetings are held	Commissioner Toledo shared that the VIA program will go to City Council in May with the hopes of the program beginning in June/July.
3.B. Review and provide feedback to the Pedestrian and Bicycle Master Plans for potential access improvements, and provisions for general safety and develop strategies to address excessive speeding on bike paths. i. Send representative(s) to attend Bicycle & Pedestrian Advisory Committee meeting.	<i>Commissioners Drozek &amp; Freitas.</i>	Monthly	Commissioner Drozek reported that he’ll be attending the March BPAC meeting to get an update on the progress of the status of a HAWK Light being installed and the Monroe/San Tomas pedestrian bike/crossing. Commissioner Freitas shared interest for more crosswalks.
<b>GOAL #4: Develop Opportunities to Promote Health, Wellness, and Nutrition</b>			
<b>Objectives</b>	<b>Ad Hoc Sub-Committee</b>	<b>Timeline</b>	<b>Current Status &amp; Budget Allocation</b>

**Senior Advisory Commission FY 22/23 Work Plan & Goals Update**

<p>4.A. Provide resources to the community on the topic of Alzheimer’s and Dementia, including programming to reduce isolation.</p> <p>i. Host an Alzheimer’s and Dementia presentation at the Senior Center.</p>	<p><i>Commissioners Hubbard &amp; McCauley</i></p>	<p>March.</p>	<p>Recreation Supervisor Herb reported that the Alzheimer’s Presentation will be held on April 4 at the Senior Center, from 11 – 11:45 am, and encourage people to register.</p>
<p><b>GOAL #5: Provide Access to Community Resources and Information</b></p>			
<p><b>Objectives</b></p>	<p><b>Ad Hoc Sub-Committee</b></p>	<p><b>Timeline</b></p>	<p><b>Current Status &amp; Budget Allocation</b></p>
<p>5 A. Appoint representative(s) to attend the ADA Committee Meetings.</p>	<p><i>Commissioner Hubbard.</i></p>	<p>Monthly</p>	<p>No Update - Will attend when Commission meetings begin.</p>
<p>5.B. Host the “Be Strong, Live Long” Health &amp; Wellness Fair</p>	<p><i>Commissioners McCauley, Toledo, &amp; Hubbard</i></p>	<p>Event Date - May 19, 2023</p> <p>Commission assignments - March</p> <p>Schedule Commission assignments –</p> <p>April Deliver Good Neighbor letter - May</p>	<p>Commissioner Toledo updated the Commission that there are 54 Exhibitor RSVP’s to date. Commissioner Toledo explained the different areas where the Commissioners will be assisting. The Fair received a \$1,000 grant from Kaiser. There will be two Information Booths which will be staffed by Senior Advisory Commissioners.</p>





## Agenda Report

23-518

Agenda Date: 4/24/2023

### **SUBJECT**

Senior Advisory Commission FY2023/24 Work Plan & Goals Discussion

### **BACKGROUND**

At the beginning of each fiscal year, the Senior Advisory Commission develops a Work Plan and a set of activities to focus Commission discussion and effort throughout the year. The Plan is created by using the eight (8) domains of the World Health Organization's Age-Friendly City framework, reviewing the past Senior Needs Assessment, noting any significant changes and/or current trends relating to the senior population, and developing proposed policies or resources to meet Santa Clara's specific needs. The Commission suggests potential goals, evaluates resources available as well as Commissioner's interests at the June meeting, then prioritizes and finalizes the Work Plan at the July meeting of the new fiscal year.

### **DISCUSSION**

The Senior Advisory Commission will consider the priorities and interests of older adult residents of Santa Clara ages 50 and over, and brainstorm potential goals utilizing the eight (8) domains of the Age-Friendly City framework:

- A. Economics and Employment,
- B. Community,
- C. Housing,
- D. Outdoor Spaces and Buildings,
- E. Transportation and Streets,
- F. Health, Wellness, and Nutrition,
- G. Social and Civic Engagement, and
- H. Access to Community Resources and Information.

At the April 24, 2023 Senior Advisory Commission meeting, the Commission will discuss possible goals and various activities in support of the goals based on available resources. These goals may continue to be discussed through the end of the fiscal year, ending with a prioritization of goals and a finalized work plan June 2023.

### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

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Prepared by: Jennifer Herb, Recreation Supervisor

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: James Teixeira, Director of Parks & Recreation