



City of Santa Clara

Meeting Minutes

Parks & Recreation Commission

03/21/2023

7:00 PM

Hybrid Meeting
City Manager's Conf. Room
City Hall - East Wing
1500 Warburton Avenue
Santa Clara, CA 95050

The City of Santa Clara is conducting the Parks & Recreation Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755 or

Phone: (669) 900-6833

CALL TO ORDER AND ROLL CALL

Chair Cox called the meeting to order at 7:04 PM.

Present 6 - Vice Chair Dana Caldwell, Commissioner Maureen Chu, Commissioner Burt Field , Commissioner Eversley Forte, Chair Kelly Cox, and Commissioner Brittany Ricketts

Absent 1 - Commissioner Sajid Hai

Commissioner Forte made a motion, seconded by Commissioner Chu to excuse Commissioner Hai.

Aye: 6 - Vice Chair Caldwell, Commissioner Chu, Commissioner Field , Commissioner Forte, Chair Cox, and Commissioner Ricketts

Excused: 1 - Commissioner Hai

CONSENT CALENDAR

- 1.A [23-360](#) Action on the Parks & Recreation Commission Minutes of the February 21, 2023 Meeting

Recommendation: Approve the Parks & Recreation Commission Minutes of the February 21, 2023 Meeting.

Commissioner Chu made a motion, seconded by Commissioner Forte to approve the Parks & Recreation Commission Minutes as amended, with a change in the word hospitals to high schools in the Commissioners Report.

Aye: 6 - Vice Chair Caldwell, Commissioner Chu, Commissioner Field , Commissioner Forte, Chair Cox, and Commissioner Ricketts

Excused: 1 - Commissioner Hai

PUBLIC PRESENTATIONS

None.

GENERAL BUSINESS

2. [23-343](#) Review of the Land Valuation Appraisal Report Dated December 31, 2022 and Park Development Costs Proposed to be Used in the Calculation of Parkland In-Lieu Fee for New Residential Development for FY 2023/24

Recommendation: Provide comments and/or recommendation to Council on the Land Valuation Appraisal Report dated December 31, 2022 and the cost of park improvement information used in calculation of the Parkland In-Lieu Fees for new residential development.

Commissioner Chu made a motion, seconded by Commissioner Field to recommend acceptance of the report and the suggestion therein that the parkland valuation of 10% increase for cost recovery for the park improvements, and future indexing should be to the California Construction Cost Index.

Aye: 6 - Vice Chair Caldwell, Commissioner Chu, Commissioner Field , Commissioner Forte, Chair Cox, and Commissioner Ricketts

Excused: 1 - Commissioner Hai

3. [23-427](#) Review of the Wade Brummal Youth Sports Grant Program (Program) and Possible Action to Update the Program

Recommendation: Staff has no recommendation.

Commissioner Chu made a motion, seconded by Commissioner Caldwell to continue the item and form a subcommittee regarding the Wade Brummal Youth Sports Grant Program.

Aye: 6 - Vice Chair Caldwell, Commissioner Chu, Commissioner Field ,
Commissioner Forte, Chair Cox, and Commissioner Ricketts

Excused: 1 - Commissioner Hai

4. [23-434](#) Consider a Financial Grant in the Amount of \$3,257.66 from the Wade Brummal Youth Sports Grant Program for Santa Clara Pony Baseball for Sports Equipment

Recommendation: Approve a Wade Brummal Youth Sports Program Grant in the amount of \$3,257.66 for Player Uniforms and Sports Equipment for Santa Clara Pony Baseball.

Commissioner Field recused himself from the vote due to his affiliation with Santa Clara Youth Soccer.

Commissioner Chu made a motion, seconded by Commissioner Forte to recommend approval of a Wade Brummal Youth Sports Program Grant in the amount of \$3,257.66 for player uniforms and sports equipment for Santa Clara Pony Baseball.

Aye: 5 - Vice Chair Caldwell, Commissioner Chu, Commissioner Forte, Chair Cox, and Commissioner Ricketts

Excused: 1 - Commissioner Hai

Recused: 1 - Commissioner Field

5. [23-435](#) Consider a Financial Grant in the Amount of \$9,927.98 from the Wade Brummal Youth Sports Grant Program for Santa Clara Lions Football for Livescan Costs and Facility Equipment

Recommendation: Approve a Financial Grant in the Amount of \$9,927.98 from the Wade Brummal Youth Sports Grant Program for Santa Clara Lions Football for Live Scan Costs and Facility Equipment

Commissioner Field recused himself from the vote due to his affiliation with Santa Clara Youth Soccer.

Commissioner Chu made a motion, seconded by Commissioner Forte to recommend approval of a financial grant in the amount of \$9,927.98 from the Wade Brummal Youth Sports Grant Program for Santa Clara Lions Football for Live Scan costs and facility equipment.

Aye: 4 - Vice Chair Caldwell, Commissioner Chu, Commissioner Forte, and Commissioner Ricketts

Nay: 1 - Chair Cox

Excused: 1 - Commissioner Hai

Recused: 1 - Commissioner Field

6. [23-437](#) Consider a Financial Grant in the Amount of \$12,794.71 from the Wade Brummal Youth Sports Grant Program for Santa Clara Police Activities League (SCPAL) for Sports Equipment and Uniforms

Recommendation: Approve a Financial Grant in the Amount of \$12,794.71 from the Wade Brummal Youth Sports Grant Program for Sports Equipment and Uniforms for Santa Clara Police Activities League.

Commissioner Field recused himself from the vote due to his affiliation with Santa Clara Youth Soccer.

Commissioner Forte made a motion, seconded by Commissioner Chu to recommend approve a financial grant in the Amount of \$12,794.71 from the Wade Brummal Youth Sports Grant Program for sports equipment and uniforms for Santa Clara Police Activities League.

Aye: 5 - Vice Chair Caldwell, Commissioner Chu, Commissioner Forte, Chair Cox, and Commissioner Ricketts

Excused: 1 - Commissioner Hai

Recused: 1 - Commissioner Field

7. [23-361](#) Parks & Recreation Commission Work Plan Goals for FY2022/23

Recommendation: Report on activities and efforts in support of the Commission's Work Plan Goals for FY 2022/23.

Work Plan Goals:

A: 1) Review park site and facility condition assessments and recommend priorities given existing and anticipated service levels and available resources;

Subcommittee: Vice Chair Caldwell, Commissioner Field, and Chair Cox.

Status as of 03/21/2023: No update.

B: 1) Review and solicit community input on the existing City park rehabilitation projects based on the current Capital Improvement Program (CIP) Budget and schedule; and 2) Review residential developer proposed schematic designs for new neighborhood parks that serve new residential development;

Subcommittee: Commissioner Chu and Commissioner Hai.

Status as of 02/21/2023: B1. The subcommittee met with Deputy Director Seale, and plans to have a QR code added to the Park Projects webpage and signage onsite for upcoming park projects, which would prompt an increase in community input. The subcommittee will be working with staff to develop a template for an Upcoming Projects webpage which would also have data and analytics to quantify visits to the webpage based on accessing the QR code.

C: 1) Host and develop recommendations for the annual Santa Clara Art & Wine Festival 2023; and 2) participate in Citywide Special events; and

Subcommittee: Chair Cox, Commissioner Field and Commissioner Forte.

Status as of 03/21/2023: The subcommittee met with Manager Castro for background and status information to begin planning for the Festival. The subcommittee discussed making strategic changes to address bottlenecks identified at the previous Festival. Proposed changes include the simplification of the glass orders, making pours more uniform, and making wine more central to the Festival. A list of bands to select for the Festival was also developed for consideration.

D: 1) Partner with at least one other City commission to build on/expand at least one existing Parks & Recreation event by adding one extra element for patrons to interact with during the event.

Subcommittee: Commissioner Forte and Commissioner Ricketts.

Status as of 03/21/2023: The subcommittee met and have identified the groups they need to work with at Santa Clara University and high schools.

Later in the summer the subcommittee will reach out to those groups at Santa Clara University and high schools once their respective group leaders and contacts have been confirmed.

STAFF REPORT

Deputy Director Seale updated the Commission about construction for the Montague Park Project with the landscaping and playground getting close to completion at the end of April. Staff held the initial kickoff meeting with O'Dell Engineering for the Warburton Park Playground Rehab Project. Construction for the Magical Bridge All-Inclusive Playground is scheduled to start at the end of April. Parks Division staff continue to check trees for stability and structure.

Director Teixeira reminded the Commission about the start of the City's budget process and the upcoming Council study session on April 4, 2023 regarding the Cemetery Division's operations, including its history, usage and finances. The Purchasing Division of the City is close to announcing the award for the Forensic Study for the International Swim Center.

COMMISSIONERS REPORT

Chair Cox attended the virtual meeting for a proposed shelter being developed near the intersection of Benton St. and Lawrence Expressway. She noted how passionate the community is in expressing their views about the proposed shelter.

Commissioner Caldwell visited Maywood Park and assisted with periodic cleanup of fallen debris and graffiti.

Commissioner Chu visited Thamien Park and noticed beautiful flowering trees and newly planted trees along the east side of the park. She complimented staff for doing a great job.

Commissioner Field visited Maywood Park and was pleased about the continued decrease in graffiti.

Commissioner Forte visited Bowers Park.

ADJOURNMENT

Commissioner Chu made a motion, seconded by Commissioner Caldwell to adjourn the meeting at 9:08 PM until the next Parks & Recreation Commission Meeting at 7:00 PM on April 18, 2023.

Aye: 6 - Vice Chair Caldwell, Commissioner Chu, Commissioner Field ,
Commissioner Forte, Chair Cox, and Commissioner Ricketts

Excused: 1 - Commissioner Hai

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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